

**ST. CLAIR COUNTY BOARD OF EDUCATION
CENTRAL OFFICE
BOARD MEETING
SEPTEMBER 19, 2016**

The regular meeting of the St. Clair County Board of Education was held on Monday September 19, 2016. The meeting began at 6:05 p.m. at the central office with the following board members in attendance:

Scott Suttle Marie Manning Randy Thompson Terry Green

The following individuals were also in attendance:

Rachel Fowler Melinda Splawn Laura Nance Joe Goble Gary Hanner
Greg Cobb Patty Robinson Russ Stewart Angie Cornutt John Rea

Eloise Williams

1. President Scott Suttle called the meeting to order.
2. A quorum of the board was present. Mrs. Cobb, Mr. DeGaris and Ms. Gray were absent. All other board members were in attendance.
3. Ms. Seals recommended approval of the agenda with the recommendation to strike #11. She also recommended to strike #21 of the personnel agenda. Mrs. Manning made the motion to accept the agenda as recommended and Mr. Thompson gave the second. All members voted YES.
4. Ms. Seals recommended approval of the Consent Agenda. Mr. Thompson made the motion to accept the consent agenda as recommended and Mr. Green gave the second. All members voted YES.
 - A. Minutes-August 15, 2016 and September 8, 2016
 - B. Disposition of Fixed Assets-September 2016
 - C. Approval of Mandated New and Revised Policies
 1. Conflict of Interest Policy
 2. Travel Expense reimbursement 7.24
 3. Procurement Policy
 4. Determination of Allowable Costs
 5. Cash Management for Federal Funds

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5. Recognition

Randy Thompson AASB 4th Year Master Honor Roll for 2016-2017

6. Audience Members: There were no audience members who wished to address the board.

7. Budget Hearing #2 presented by CFSO Laura Nance.

8. Financial Report presented by Laura Nance for August 2015.

9. Personnel

A. Ms. Seals recommended approval of the Sign Language Interpreter Job Description. Mrs. Manning made the motion to accept the recommendation and Mr. Thompson gave the second. All members voted Yes.

B. Ms. Seals recommended approval of the Sign Language Interpreter salary. Mr. Thompson made the motion to accept the recommendation and Mr. Green gave the second. All members voted YES.

C. Ms. Seals recommended approval of the Personnel Agenda: with the strike of #21. Mrs. Manning made the motion to accept the recommendation and Mr. Thompson gave the second

D. Ms. Seals recommended approval of the Personnel Addendum. Mr. Thompson made the motion to accept the recommendation and Mrs. Manning gave the second.

10. 2016-2017 School System Budget

Ms. Seals recommended approval of the 2016-2017 School System Budget. Mr. Green made the motion to accept the recommendation and Mr. Thompson gave the second. All members voted YES.

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12. Ms. Seals made the recommended approval of out of state travel for the MJHS selected faculty member(s) and students to travel to Washington D.C. and New York on Saturday 18th of March and Return on Friday March 24, 2017. Every effort is made to ensure that learning occurs for those traveling as well as those staying at school. Students will pay their own expenses. Mr. Green made the motion to accept the recommendation and Mr. Thompson gave the second. All members voted Yes.

13. Ms. Seals recommended approval of out of state travel for the ECTC. Selected Career and Technical Education staff on November 30 to December 3, 2016, to The National CTE Convention in Las Vegas, Nevada. Expenses will be paid by CTE funds. Mrs. Manning made the motion to accept the recommendation and Mr. Thompson gave the second. All members voted YES.

14. Ms. Seals recommended approval of out of state travel for the Springville Middle School selected faculty member(s) and eighth grade students to travel to attend an educational field trip to Chattanooga, Tennessee and Lookout Mountain Georgia on November 10, 2016. This trip correlates with the Alabama Eight Grade Science Course of Study. Chartered bus transportation and admission to venues is paid by the students Mr. Thompson made the motion to accept the recommendation and Mrs. Manning gave the second. All Board members voted YES.

15. Ms. Seals recommended approval of out of state travel for the MHS selected faculty member(s) and students to travel on March 13,-March 17, 2017 to the Great Smoky Mountain Institute at Tremont to participate in a snail study and learn about air quality in the mountains. They will study history of the mountains as the visit Newfound Gap and hear about dedication of the park and hike a portion the Appalachian Trail. Students will pay their own expenses. Mr. Thompson made the motion to accept the recommendation and Mr. Green gave the Second. All members voted YES.

16. Ms. Seals recommended approval of out of state travel for OMS-Selected Faculty member(s) and SGA students to travel on October 15-17, 2016 to Lebanon TN to attend "Tune in to Leadership" 2016 SASC (Southern Association of Student Councils) Annual Conference for competition and reinforcement of Leadership skills for preparing tomorrows leaders today. Expenses will be paid by students and faculty expenses will be paid by local school. Mr. Green made the motion to accept the recommendation and Mrs. Manning gave the second. All members voted YES.

17. Ms. Seals recommended approval of out of state travel for Juda W. Smith (Migrant Recruiter) to travel on October 18-20, 2016 to San Antonio Riverwalk, San Antonio TX to attend the 2016 National ID&R Forum. Expenses will be paid by Federal. Mr. Thompson made the motion to accept the recommendation and Ms. Manning gave the second. All members voted YES>

18. Ms. Seals recommended approval of out of state travel for SMS selected faculty member(s) and students to travel on April 22-28, 2017 to Monticello, Gettysburg, and New York City. The focus of the trip is an extension of our instructional program in civics, geography and American History. Students will pay their own expenses. Mrs. Manning made the motion to accept the recommendation and Mr. Green gave the second. All board members voted YES.

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19. Ms. Seals recommended approval of out of state travel for SCCHS student(s) to travel on October 15-18, 2016 to Lebanon TN to attend "Tune in to Leadership" 2016 SASC Annual Conference for competition and reinforcement of Leadership Skills. Tammy Williams (OMS faculty) will serve as chaperone on the trip. Student(s) will pay own expenses. Mr. Thompson made the motion to accept the recommendation and Mrs. Manning gave the second. All members voted YES.

20. Ms. Seals recommended approval of out of state travel for SCCHS FFA Chapter selected faculty member(s) and students to travel on October 19-22, 2016 to the National FFA Convention in Indianapolis, Indiana. They will travel by chartered bus. Students will pay their own expenses. Mr. Thompson made the motion to accept the recommendation and Mrs. Manning gave the second. All members voted YES.

21. Ms. Seals recommended approval of Change Order No 1 for the Renovation of the Science Lab at Moody High School for a decrease of \$16,702.50 Architect's job No.14-06. Mrs. Manning made the motion to accept the recommendation and Mr. Thompson gave the second. All members voted YES.

22. Executive Session

Mr. John Rea addressed the board by stating:
Now we need to go into executive session to discuss a real estate matter concerning the potential sale of property. Before going into executive session on these grounds, the Alabama Open Meetings Act requires an oral declaration reflected in the minutes from an attorney licensed to practice law in Alabama that this exception is applicable to the planned discussion, and I make that declaration. We need a motion calling for an executive session to discuss this matter and a roll call vote of each member of this Board needs to be recorded in the minutes. We are also required to give an estimated time that the executive session will take. After discussion it was decided that it would take approximately 10 to 15 minutes. The Board will reconvene at that time. Mr. Suttle ask for a motion to adjourn to executive session. Mr. Thompson made a motion to dismiss to executive session and Mrs. Manning gave the second. Mr. Suttle, Mrs. Manning, Mr. Thompson and Mrs. Green voted in favor of dismissing to executive session.
At 7:10 Mr. Suttle ask for a vote to reconvene from executive session. All members voted in favor.

23. Board Member Comments:

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Mrs. Manning invited everyone to RHS to see the enthusiasm since the new principal is here. Football games are attended well. It has been said Mrs. Ball is like a coach she doesn't just tell you how she shows you how.

Mr. Green wanted to thank everyone for the way Travel is being done. He wants to make sure trips are educational for students traveling and students staying behind. He thanked Laura Nance for all her hard work and extended sympathy in the loss of her dad. Mr. Green also commented on our Pre K program, we are on the cutting edge and knocking it out of the park.

24. Superintendent's Report

Ms. Seals commented that she had talked with Tammy and they only have a few students traveling. We might have a work session before the next board meeting.

25. Announce the next board meeting October 17, 2016 at 6:00 p.m. at the SCCHS Library in Odenville.

26. President Scott Suttle recommended approval to adjourn. Mrs. Manning moved to approve the recommendation.

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	A	B	D	F	G	H
4	September 2016					
5						
6						
7	Control #	Item Description	School	Control #	Item Desc	School
8						
9	15-02-0002	Tablet	CNP	09-02-0257	HP Laptop	SJHS
10	15-02-0004	Tablet	CNP	08-02-0255	HP Notebook	SJHS
11	08-02-0548	HP Laptop	CNP	10-02-0070	Macbook	SJHS
12	08-02-0201	Mimio	AES	10-02-0575	Macbook	SJHS
13	08-02-0071	Projector	AES	09-02-0235	Laptop	SJHS
14	09-02-0024	HP Laptop	AES	4094	Camera	SJHS
15	12-02-1776	Toshiba Laptop	AES	4097	Camera	SJHS
16	08-02-0078	Projector	AES	4867	Camera	SJHS
17	08-02-0203	Mimio	AES	13197	W/D Combo	OMS
18	08-02-0202	Mimio	AES	09-02-0495	Projector	SHS
19	08-02-0206	Interwrite	AES	13230	Projector	SHS
20	09-02-0391	Mobi	AES	13231	Projector	SHS
21	12965	Projector	AES	13232	Projector	SHS
22	08-02-0082	HP Notebook	AES	13361	Projector	SHS
23	08-02-0075	Projector	AES	09-02-0039	Projector	SHS
24	08-02-0072	Projector	AES	09-02-0040	Projector	SHS
25	08-02-0065	Projector	AES	09-02-0041	Projector	SHS
26	09-02-0707	HP Notebook	AES	461	Laminator	SHS
27	08-02-0062	Projector	AES	13421	HP Notebook	SHS
28	08-02-0090	HP Notebook	AES	13-02-0007	HP Laptop	MJHS
29	14-02-1578	HP Compaq	AES	08-02-0262	HP Desktop	MJHS
30	11085	Classroom Perf Sys	AES	08-02-0271	HP Desktop	MJHS
31	09-02-0391	Mobi	AES	08-02-0260	HP Desktop	MJHS
32	08-02-0077	Projector	AES	08-02-0263	HP Desktop	MJHS
33	13-02-0051	Projector	AES	13-02-0008	HP Compaq	MJHS
34	13-02-0054	Projector	AES	11-02-0023	Dell Laptop	MJHS
35	13-02-0055	Projector	AES	08-02-0264	HP Desktop	MJHS
36	13-02-0051	Projector	AES	08-02-0260	HP Desktop	MJHS
37	08-02-0095	HP Laptop	AES	08-02-0269	HP Desktop	MJHS
38	3845	Printer	AES	08-02-0261	HP Desktop	MJHS
39	08-02-0205	Interwrite	AES	09-02-0519	HP Compaq	OIS
40	08-02-0624	HP Laptop	AES	08-02-0113	Projector	OIS
41	13-02-0374	HP Desktop	AES	10-02-0186	Mimio	OIS
42	10-02-0135	HP Desktop	AES	13565	Projector	OIS
43	08-02-0200	Mimio	AES	11-02-0352	Ipad	OIS
44	0671	Welder	ECTC	08-02-0376	HP Notebook	AHS
45	08-02-0054	HP Desktop	ECTC	08-02-0006	HP Notebook	AHS
46	10-02-0540	HP Probook	ECTC	08-02-0370	HP Notebook	AHS
47	08-02-0036	HP Desktop	ECTC	13569	HP Notebook	AHS
48	08-02-0041	HP Laptop	ECTC	08-02-0011	HP Notebook	AHS
49	08-02-0050	HP Laptop	ECTC	08-02-0007	HP Notebook	AHS

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Fixed Assets

50	08-02-0059	HP Laptop	ECTC	08-02-0010	HP Notebook	AHS
51	08-02-0037	HP Desktop	ECTC	08-02-0128	HP Notebook	AHS
52	13-02-0126	HP Laptop	SES	08-02-0366	HP Notebook	AHS
53						
54	08-02-0367	HP Notebook	AHS	5241	Ice dispenser	CNP
55	08-02-0368	HP Notebook	AHS	5242	Ice dispenser	CNP
56	08-02-0371	HP Notebook	AHS	3790	Holding Cabinet	CNP
57	08-02-0375	HP Notebook	AHS	5458	Vulcan Fryer	CNP
58	08-02-0127	HP Notebook	AHS			
59	13641	HP Notebook	AHS	13186	Acer Laptop	SMS
60	13642	HP Notebook	AHS			
61	09-02-0103	Fujitsu Lifebook	AHS			
62	12450	HP Computer	AHS			
63	10-02-0249	HP Compaq	AHS			
64	10-02-0718	HP Notebook	AHS			
65	10-02-0715	HP Notebook	AHS			
66	10-02-0725	Projector	AHS			
67	10-02-0726	Projector	AHS			
68	10-02-0722	Elmo	AHS			
69	09-02-0646	Digital Camera	AHS			
70	13-02-0324	HP Laptop	AHS			
71	12-02-1655	HP Laptop	AHS			
72	09-02-0234	Macbook	SES			
73	12635	HP Compaq	SMS			
74	13008	Laptop	SMS			
75	13171	Sony Camcorder	SMS			
76	13175	Projector	SMS			
77	13176	Projector	SMS			
78	13179	Acer Notebook	SMS			
79	13181	Acer Notebook	SMS			
80	08-02-0294	HP Desktop	SMS			
81	08-02-0382	Desktop	SMS			
82	08-02-0391	HP microtower	SMS			
83	08-02-0302	HP Desktop	SMS			
84	08-02-0302	HP Desktop	SMS			
85	09-02-0379	Elmo	SMS			
86	09-02-0513	HP Notebook	SMS			
87	11-02-0029	HP Probook	Migrant			
88	08-02-0564	HP Printer	BOE			
89	13103	Blast Chiller	CNP			
90	3639	Dishwasher	CNP			
91	5257	Refrigerator	CNP			
92	3737	Holding Cabinet	CNP			
93	3789	Work counter	CNP			

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Fixed Assets

93	3782	Work counter	CNP
94	3770	Hobart chopper	CNP
95	4969	Hobart chopper	CNP
96	3780	Heat warmer	CNP
97	3783	Heat warmer	CNP
98	3594	Hobart mixer	CNP
99	14-02-1456	Exhaust hood	CNP
100	0036	Powermatic Shaper	CNP
101	4955	Slicer	CNP
102	1469	Milk Cooler	CNP
103	1094	Oven	CNP
104	3778	Oven	CNP
105			

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Conflict of Interest Policy

Generally, a conflict of interest exists when a board member, board employee, or agent of the board participates in a matter that is likely to have a direct effect on his or her personal and financial interests. A financial interest may include, but is not limited to, stock ownership, partnership, trustee relationship, employment, potential employment, or a business relationship with an applicant, vendor, or entity. A board member, board employee, or agent of the board may not participate in his or her official capacity in a matter that is likely to have direct and predictable effects on his or her financial interests.

A board member, board employee, or agent of the board will abide by the Federal and state laws and regulations that address conflict of interest standards. In general, the Federal rules provide that:

No employee, officer, or agent of the board shall participate in selection, or in the award or administration of a contract supported by Federal Funds if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs, or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from the firm considered for a contract. The board's officers, employees, or agents will neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts.

The board's conflict of interest policies include adherence to the Alabama Ethics Law, which defines conflict of interest as:

A conflict on the part of a public official or public employee between his or her private interests and the official responsibilities inherent in an office of public trust. A conflict of interest involves any action, inaction, or decision by a public official or public employee in the discharge of his or her official duties which would materially affect his or her financial interest or those of his or her family members or any business with which the person is associated in a manner different from the manner it affects the other members of the class to which he or she belongs.

A board member, board employee, or agent of the board may not review applications, proposals, or participate in the evaluation or selection process where his or her participation in the review process would create the appearance that he or she is: (a) giving preferential treatment; (b) losing independence and impartiality; (c) making decisions outside official and appropriate channels; or (d) harming the public's confidence in the integrity of the board.

Situations and circumstances presenting an actual conflict of interest or the appearance of a conflict of interest should be brought to the immediate attention of the superintendent. A board employee, board member, or agent of the board who has knowledge of a possible conflict of interest should identify the conflict and notify the superintendent. The superintendent will document his or her actions related to the reported conflict of interest. Resolution can consist of disqualification, recusal, waiver, or other appropriate measures. Appropriate measures may include reporting a conflict of interest to the State Ethics Commission, the Alabama State Board of Education, or the appropriate federal agency.

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TRAVEL EXPENSE REIMBURSEMENT 7.24

Travel costs are the expenses for transportation, lodging, subsistence, and related items incurred by board employees who are in travel status on official business of the board. The St. Clair County Board of Education directs the Superintendent and the CSFO to develop procedures which conform to sound principles of financial accounting and to state regulations for reimbursement of expenses of school personnel and Board members traveling on official school business. The board's travel policy provides for reimbursement and payments for travel costs of employees paid from federal funds that is consistent with the travel costs for board employees paid from state or local funds.

**REFERENCE(S): CODE OF ALABAMA
16-8-9, 16-13A-1**

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Procurement Policy

The board will follow state laws for the procurement of property and services. The primary state procurement laws for Alabama school boards are:

- *Alabama Competitive Bid Laws (Chapter 13B of Title 16, Code of Alabama 1975);*
- *Joint Information Technology Purchasing Agreement (Chapter 13B of Title 16, Code of Alabama 1975); and,*
- *Public Works Law (Title 39, Code of Alabama 1975).*

To the extent allowed by state laws, the board will utilize state, local, regional, and national purchasing agreements where appropriate for the procurement or use of goods and services. All procurement transactions are subject to the board's *Conflict of Interest Policy* and the procurement decisions of the board will:

- Avoid acquisition of unnecessary or duplicative goods and services;
- Use the most economical and efficient approach for acquisitions;
- Award acquisition contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement ;
- Consider contractor integrity, compliance with public policy, record of past performance, and financial and technical resources prior to awarding procurement contracts;
- Maintain records sufficient to document the history of the procurement ; and,
- Conduct procurement transactions in a manner that provides full and open competition.

Procurement transactions for federal programs and child nutrition programs that are not subject to the state procurement laws, but exceed the aggregate amount of the federal micro-purchase threshold, will be obtained by utilizing price or rate quotes from two or more qualified sources. State procurement laws include requirements that comply with the other Uniform Administrative Requirements for procurement of property and services.

The board will request proposals for those professional service contracts (excluding architectural and engineering services) that are exempt under state procurement laws if the contracts exceed \$150,000 and will be paid from federal or child nutrition program funds. The board will utilize a team of three or more qualified individuals to conduct a technical evaluation of proposals received and for selecting recipients. As a part of the evaluation, the individuals on the evaluation team will sign an assurance that each of the individuals is in compliance with the board's conflict of interest policy.

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Determination of Allowable Costs

Before instituting a financial transaction that will require the expenditure of federal funds the federal program director and the Chief School Financial Officer or designee will determine that the proposed transaction meets the requirements for allowable costs for the federal program. Actions to determine allowable costs will assure that:

- The proposed expenditure is included in the federal program budget ;
- The proposed expenditure is reasonable and necessary for the federal program;
- The proposed expenditure is consistent with procedures for financial transactions of the board including:
 - Purchase order approval procedures;
 - Contract review and approval procedures;
 - Applicable competitive purchasing procedures and;
 - Documentation supports allowability of transaction.

Before payments are made from federal funds the federal program director and the Chief School Financial Officer or designee will determine that the federal program expenditure complies with generally accepted accounting principles and complies with state, local, and federal laws, rules, and regulations.

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Cash Management for Federal Funds

The Board will minimize the time between the receipt of federal funds from the United States Treasury, the Alabama Department of Education, or other pass-through entity, and the disbursement of those federal funds. Federal funds will only be requested to meet immediate cash needs for reimbursement not covered by prior receipts and anticipated disbursements that are generally fixed, such as monthly program salaries and benefits. Disbursements will be made within in twenty business days after receipt of funds.

The Chief School Financial Officer will maintain financial records that account for the receipt, obligation, and expenditure of each federal program fund. Cash balances for each federal program fund and for the aggregate of all federal program funds will be monitored daily by the Chief School Financial Officer or designee.

Board procedures to minimize the cash balances in federal program funds are expected to prevent the aggregate cash balances of federal program funds from earning \$500 or more for the fiscal year if maintained in interest-bearing accounts. The federal program funds, with the exception of Child Nutrition Program funds, will not be maintained in an interest-bearing bank account if the Chief School Financial Officer determines that banking requirements for minimum or average balances are so high that an interest-bearing account would not be feasible. Federal program funds will be maintained in insured checking accounts that are subject to the state requirements for public deposits under the SAFE program.

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JOB DESCRIPTION FOR ST. CLAIR COUNTY SCHOOL SYSTEM

Language Interpreter

JOB GOAL: To utilize educational sign language training to interpret for hearing impaired student(s)

JOB STATUS: Exempt

REPORTS TO: Principal

SUPERVISES: None

QUALIFICATIONS:

- Must possess a valid current educational sign language interpreter license

ESSENTIAL FUNCTIONS:

- Assess student(s) abilities to comprehend instruction in the classroom setting via sign language and written word
- Interpret verbal language into sign language as needed
- Continually communicate with student(s) and parents (either in writing or verbally) regarding academic; behavioral; and social education
- Continually assess student achievement and growth
- Work cooperatively with the classroom teacher(s) to provide the best learning opportunities
- Participate in professional growth and activities
- Work cooperatively with classroom teacher(s) to document student progress
- Participate in IEP meetings for IDEA student(s)
- Physical and emotional ability and dexterity to perform required work and move around the room to assist student(s) in a fast-paced, high intensity work environment
- Ability to establish/maintain effective relationships with students, parents and peers
- Skilled and effective in educational sign language; oral communication; and written communication
- Excellent human relations skills
- Possess the patience, caring, and desire needed to work with student(s) and parents to see that student(s) have the opportunity to succeed
- Be courteous/professional at all times and maintain the ability to work cooperatively with others
- Maintain a neat and appropriate appearance

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4						
5	Experience	BS	MS	6Y	DO	ND
6	< 3 Years (0,1,2)	38,342.00	44,091.00	47,543.00	50,993.00	38,342.00
7	< 6 Years (3,4,5)	42,173.00	48,499.00	52,294.00	56,092.00	42,173.00
8	< 9 Years (6,7,8)	44,020.00	50,622.00	54,599.00	58,547.00	44,020.00
9	< 12 Years (9,10,11)	44,610.00	51,302.00	55,319.00	59,333.00	44,610.00
10	< 15 Years (12,13,14)	45,421.00	52,232.00	56,321.00	60,412.00	45,421.00
11	< 18 Years (15,16,17)	46,457.00	53,426.00	57,607.00	61,785.00	46,457.00
12	< 21 Years (18,19,20)	47,057.00	54,113.00	58,349.00	62,586.00	47,057.00
13	< 24 Years (21,22,23)	47,658.00	54,807.00	59,095.00	63,385.00	47,658.00
14	< 27 Years (24,25,26)	48,225.00	55,375.00	59,665.00	63,954.00	48,225.00
15	27 + Years	48,794.00	55,944.00	60,233.00	64,522.00	48,794.00

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Run Date 9/16/2016
Run Time 2:52:14PM

St. Clair Board of Education
Personnel Actions
Board Date 09/19/2016

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EMPLOYMENT

#	PAF	EMPLOYEE NAME	SCHOOL	JOB	EFFECT DATE RANGE	REMARKS
1	2579	RUIZ, DEANNA JEAN	STEELE JR HIGH	PART-TIME COUNSELOR (N-12)	09/22/2016	FUND SOURCE - FOUNDATION 187 DAYS
2	2610	HENDERSON, BRITTNEY MICHELLE	MOODY HIGH	SIGN LANGUAGE INTERPRETER	10/03/2016	FUND SOURCE - FOUNDATION 187 DAYS
3	2577	FARBONS, JULIA BETH	MARGARET ELEMENTARY	SPECIAL EDUCATION AIDE	09/26/2016	FUND SOURCE - FOUNDATION 182 DAYS

CHANGE OF CONTRACT

#	PAF	EMPLOYEE NAME	FROM	TO	EFFECT DATE	REMARKS
4	2578	FARMER, RANDY FARRELL	CNP WORKER ASHVILLE HIGH SCHOOL - CNP	CNP WORKER ASHVILLE HIGH SCHOOL - CNP	09/20/2016	CHANGED FROM 6.5 TO A 8 HOUR WORKER
5	2580	ADAMS, BONNIE L	CNP WORKER MOODY ELEMENTARY SCHOOL -	CNP WORKER MOODY ELEMENTARY SCHOOL - CI	09/20/2016	CHANGED FROM 6 TO 8 HOUR WORKER
6	2581	CHAMPION, MANDI ROSHELLE	CNP WORKER MOODY ELEMENTARY SCHOOL -	CNP WORKER MOODY ELEMENTARY SCHOOL - CI	09/20/2016	CHANGED FROM 7.5 TO 8 HOUR WORKER
7	2583	ROWELL, JUANITA C	CNP WORKER MOODY HIGH - CNP	CNP WORKER MOODY HIGH - CNP	09/20/2016	CHANGED FROM 7.5 TO 8 HOUR WORKER
8	2584	CAMBRON, TERESA DIANE	CNP WORKER RAGLAND HIGH SCHOOL - CNP	CNP WORKER RAGLAND HIGH SCHOOL - CNP	09/20/2016	CHANGED FROM 4 TO 8 HOUR WORKER
9	2585	FOSTER, EDITH M	CNP WORKER RAGLAND HIGH SCHOOL - CNP	CNP WORKER RAGLAND HIGH SCHOOL - CNP	09/20/2016	CHANGED FROM 6 TO 8 HOUR WORKER
10	2586	McKINNEY, SHELIA G	CNP WORKER RAGLAND HIGH SCHOOL - CNP	CNP WORKER RAGLAND HIGH SCHOOL - CNP	09/20/2016	CHANGED FROM 6 TO 8 HOUR WORKER
11	2588	DAVIS, CONNIE DEANN	CNP WORKER	CNP WORKER	09/20/2016	CHANGED FROM 6 TO 8 HOUR WORKER

All new hires (certified and support) are contingent upon completed, satisfactory background check and completed personnel file.

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CHANGE OF CONTRACT

#	PAF	EMPLOYEE NAME	FROM	TO	EFFECT DATE	REMARKS
12	2587	HAVERLAND, JOYCE ELAINE	SPRINGVILLE HIGH - CNP CNP WORKER	SPRINGVILLE HIGH - CNP CNP WORKER	09/20/2016	CHANGED FROM 7 TO 8 HOUR WORKER
13	2601	STJOHN, JAMIE SHERER	SPRINGVILLE HIGH - CNP CNP WORKER	SPRINGVILLE HIGH - CNP CNP WORKER	09/20/2016	CHANGED FROM 6 TO 8 HOUR WORKER
14	2590	DULEY, TAMMY K	SPRINGVILLE HIGH - CNP CNP WORKER	SPRINGVILLE HIGH - CNP CNP WORKER	09/20/2016	CHANGED FROM 6 TO 8 HOUR WORKER
15	2589	KURGAN, HOWARD XAVIER	ST CLAIR COUNTY HIGH - CNP CNP WORKER	ST CLAIR COUNTY HIGH - CNP CNP WORKER	09/20/2016	CHANGED FROM 7 TO 8 HOUR WORKER

RESIGNATION

#	PAF	EMPLOYEE NAME	SCHOOL	JOB	EFFECT DATE	REMARKS
16	2575	LEE, LAUREN RACQUEL	ODENVILLE ELEMENTARY	KINDERGARTEN TEACHER	09/13/2016	
17	2609	CLINE, PHILLIP E	ST CLAIR COUNTY HIGH	MATHEMATICS TEACHER	09/30/2016	
18	2576	DAVIS, HOLLIE JACO	ODENVILLE ELEMENTARY	SP ED PRESCHOOL AIDE	09/23/2016	

VOLUNTARY TRANSFER

#	PAF	EMPLOYEE NAME	FROM	TO	EFFECT DATE	REMARKS
19	2603	MUNDY, RHONDA SUE	INSTRUCTIONAL AIDE ASHVILLE ELEMENTARY	INSTRUCTIONAL AIDE ASHVILLE MIDDLE SCHOOL	09/20/2016	FUND SOURCE - FOUNDATION 182 DAYS
20	2582	ALLISON, JACQUELYN NICOLE	SPECIAL EDUCATION AIDE ST CLAIR COUNTY HIGH	SP ED PRESCHOOL AIDE ODENVILLE ELEMENTARY	09/27/2016	FUND SOURCE - IDEA 182 DAYS

SUPPLEMENTS AND ADDITIONAL PROGRAMS

#	PAF	EMPLOYEE NAME	SCHOOL	JOB	EFFECT DATE	REMARKS
22	2605	HOWELL, SAMANTHA MAYNOR	MOODY JR. HIGH	COMM ED AFTER SCH/SUMM TUTC	09/20/2016	FUND SOURCE - COMMUNITY EDUCATION \$25/HR
23	2602	LOVE, AMY ATKINS	MOODY JR. HIGH	COMM ED AFTER SCH/SUMM TUTC	09/20/2016	FUND SOURCE - COMMUNITY EDUCATION \$25/HR
24	2604	McGINNIS, GREG MARVIN	MOODY JR. HIGH	COMM ED AFTER SCH/SUMM TUTC	09/20/2016	FUND SOURCE - COMMUNITY EDUCATION \$25/HR
25	2597	BRYANT, NATHAN T	SYSTEM-WIDE	SATURDAY SCHOOL TEACHER	09/20/2016	FUND SOURCE - LOCAL \$115/DAY
26	2599	GLAZE, KATHY G	SYSTEM-WIDE	SATURDAY SCHOOL TEACHER	09/20/2016	FUND SOURCE - LOCAL \$115/DAY
27	2600	ALLEN, GINGER MATHEWS	SYSTEM-WIDE	SUB - SATURDAY SCHOOL TEACHE	09/20/2016	FUND SOURCE - LOCAL \$115/DAY AS NEEDED
28	2598	PHILLIPS, KIMBERLY MOORE	SYSTEM-WIDE	SUB - SATURDAY SCHOOL TEACHE	09/20/2016	FUND SOURCE - LOCAL \$115/DAY AS NEEDED
29	2592	BURNS, KIMBERLY FAITH	SYSTEM-WIDE	SUPPLEMENT - TECH CONTACT	09/20/2016	FUND SOURCE - LOCAL \$3,000

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21ST CENTURY

#	PAF	EMPLOYEE NAME	SCHOOL	JOB	EFFECT DATE RANGE	REMARKS
30	2596	EUBANKS, ANDREW CHRISTOPHEF	MARGARET ELEMENTARY	21st CENTURY STUDENT AIDE	09/20/2016 08/01/2017	FUND SOURCE - 21ST CCLC - \$9/HR
31	2594	KHAN, LAURAAMINA	MARGARET ELEMENTARY	21st CENTURY STUDENT AIDE	09/20/2016 08/01/2017	FUND SOURCE - 21ST CCLC - \$9/HR
32	2570	MARINE, MITCHELL ANDREW	MARGARET ELEMENTARY	21st CENTURY STUDENT AIDE	09/20/2016 08/01/2017	FUND SOURCE - 21ST CCLC - \$9/HR
33	2593	STRICKLAND, TANNER BRYCE	MARGARET ELEMENTARY	21st CENTURY STUDENT AIDE	09/20/2016 08/01/2017	FUND SOURCE - 21ST CCLC - \$9/HR
34	2595	YOUNG, LACEY D	MARGARET ELEMENTARY	21st CENTURY STUDENT AIDE	09/20/2016 08/01/2017	FUND SOURCE - 21ST CCLC - \$9/HR
35	2606	WISE, DENISE S	MARGARET ELEMENTARY	SUPPLEMENT	09/20/2016	\$2,000 AND 5 ADDITIONAL CONTRACT DAYS FUND SOURCE - LOCAL SUSTAINABILITY FUNDS

STUDENT WORKERS

#	PAF	EMPLOYEE NAME	SCHOOL	JOB	EFFECT DATE RANGE	REMARKS
36	2591	COUPLAND, KENDALYSSIA	GENERAL ADMINISTRATIVE SER	STUDENT WORKER	10/01/2016 10/31/2016	EXTEND END DATE

CHANGES/CORRECTIONS

#	PAF	EMPLOYEE NAME	SCHOOL	JOB	EFFECT DATE RANGE	REMARKS
37	2574	SMITH, JUDA WHISNANT	STEELE JR HIGH	MIGRANT RECRUITER	10/01/2016 10/31/2016	CHANGE END DATE FROM 9/30/16 TO 10/31/16
38	2607	CRUMPTON, SALLY ELAINE	SYSTEM-WIDE	SPECIAL EDUCATION AIDE	10/03/2016	CHANGE HOME BASE FROM MHS TO OMS

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ATHLETIC SUPPLEMENT CHANGES

	EMPLOYEE ACCEPTING POSITION	WORKSITE	POSITION/SPORT	EMPLOYEE RESIGNING POSITION	AMOUNT OF SUPPLEMENT	EFFECTIVE
1	TREY PIKE	ODENVILLE	VARSITY ASSISTANT BASEBALL	DAVID QUINN	\$1,750	2016-2017 SCHOOL YEAR
2	WHITNEY EVANS	ODENVILLE	JV GIRLS HEAD BASKETBALL	DAVID QUINN	\$2,900	2016-2017 SCHOOL YEAR
3	JULIE GRABEN	ODENVILLE	JR. HIGH/MIDDLE CHEER SPONSOR - 2 SPORT	WAS VACANT	\$2,200	2016-2017 SCHOOL YEAR
4	LAUREN BLYGH	MOODY	ARCHERY	WAS VACANT	\$1,100	2016-2017 SCHOOL YEAR
5	MERIDITH LAND	MOODY	TENNIS	JONATHAN HOOD	\$1,100	2016-2017 SCHOOL YEAR
6	MEGAN MCFARLING	MOODY	JV GIRLS HEAD SOCCER	CATHERINE WRIGHT	\$1,100	2016-2017 SCHOOL YEAR
7	CHARLES BROOKS ETHEREDGE	MOODY	JV BOYS HEAD SOCCER	CHAD BATES	\$1,100	2016-2017 SCHOOL YEAR
8	REBECCA DAVIS	MOODY	VARSITY BOYS SOCCER	CHAD BATES	\$1,450	2016-2017 SCHOOL YEAR
9	MICHAEL GRABEN	MOODY	JV HEAD BASEBALL	JERARD BAKER	\$1,650	2016-2017 SCHOOL YEAR
10		MOODY	BOYS BOWLING	REBECCA DAVIS	\$1,100	NO TEAM - REMOVE SUPPLEMENT
11		MOODY	GIRLS BOWLING	REBECCA DAVIS	\$1,100	NO TEAM - REMOVE SUPPLEMENT
12	GINA MERRITT	RAGLAND	VARSITY CHEER SPONSOR - 2 SPORT	SHALENE ECHOLS	\$3,300	2016-2017 SCHOOL YEAR
13	ASHLYN SPRUIELL	RAGLAND	JR. HIGH/MIDDLE CHEER SPONSOR - 2 SPORT	GINA MERRITT	\$2,200	2016-2017 SCHOOL YEAR
14	JAN MURRAY	RAGLAND	BAND AUXILIARY SPONSOR	WAS VACANT	\$1,500	2016-2017 SCHOOL YEAR
15	HOPE SEABROOK	SPRINGVILLE	SWIMMING	WAS VACANT	\$1,100	2016-2017 SCHOOL YEAR

ADDENDUM A

RESIGNATION

#	PAF	EMPLOYEE NAME	SCHOOL	JOB	EFFECT DATE	REMARKS
1	2608	DOLLAR, JOSHUA D	ST CLAIR COUNTY HIGH	SPECIAL EDUCATION AIDE	09/30/2016	

VOLUNTARY TRANSFER

#	PAF	EMPLOYEE NAME	FROM	TO	EFFECT DATE	REMARKS
2	2612	ISELL, CHARLES CAMERON	SPECIAL EDUCATION AIDE SPRINGVILLE HIGH	SPECIAL EDUCATION AIDE SYSTEM-WIDE	09/22/2016	HOMEBASE SOCHS FUND SOURCE - FOUNDATION 182 DAYS