



New Jersey Early Intervention System Parent Prior Written Notice

CHILD'S NAME	DOB	SPOE ID
PARENT(S) NAME:		DATE:

The New Jersey Early Intervention System (NJEIS) is required to provide you with prior written notice within a reasonable time (10 calendar days) before proposing or refusing to initiate or change the identification, evaluation, or placement of your child or the provision of appropriate early intervention services to your child or family. This letter serves as notice of the following (check all that apply):

<input type="checkbox"/>	Your child is eligible or continues to be eligible for the NJEIS.
<input type="checkbox"/>	Your child is <u>not</u> eligible for the NJEIS.
<input type="checkbox"/>	A family information meeting in preparation for the Individualized Family Service Plan is needed.
<input type="checkbox"/>	A meeting to develop the initial Individualized Family Service Plan (IFSP) is needed.
<input type="checkbox"/>	A meeting to develop the annual Individualized Family Service Plan (IFSP) is needed.
<input type="checkbox"/>	A meeting to revise or review the Individualized Family Service Plan (IFSP) is needed.
<input type="checkbox"/>	A service change you requested for your child or family has been declined by NJEIS.
<input type="checkbox"/>	A transition planning conference is being convened with your approval.
<input type="checkbox"/>	Services from NJEIS are being discontinued as your child no longer meets the eligibility requirements. Services will be discontinued ten days after the date of this notice unless (1) you file for dispute resolution; or (2) the IFSP team has agreed otherwise.
<input type="checkbox"/>	Other (describe)

Reasons why this action(s) is being proposed or refused including a description of information used to make this decision (i.e. evaluation/assessment results, reports, records, etc):

Parent(s) Acknowledgment

Notice <input type="checkbox"/> given in person <input type="checkbox"/> mailed on _____ (date) by (Name/Title/Agency):	Optional: I understand the above and agree that these activity(s) by NJEIS may occur prior to the 10-calendar-day prior notice timeline. Date <input type="text"/> Parent Initials <input type="text"/>
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This notice includes a copy of the [NJEIS Family Rights](#). As discussed in this information, you have the right to request formal dispute resolution should you disagree with the above proposed or refused action(s). If you have any questions or which to discuss this notice, contact your service coordinator.

Parent(s) Signature:	Date:
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Note: Parents are to receive a copy of this form and a signed copy is to be included in the child's early intervention record.