

Stone County School District Home Language Survey

Child's Name: _____

School: SHS _____ SMS _____ SES _____ PES _____

Does your child speak any language other than English?

Yes _____

No _____

If yes, please answer the following questions:

1. What was the first language your child learned to speak?

2. What language does your child speak most often?

3. What language is most often spoken in your home?

4. When did your child enter the Stone County School District?

Parent Signature: _____

Date: _____

**PARENT-TEACHER-SCHOOL
COMPACT/CODE OF CONDUCT COMPLIANCE FORM**

I _____,
the legal parent/guardian of _____ at _____
_____ School, declare that I
agree with the provisions of the **PARENT-TEACHER-SCHOOL COMPACT**; and that I have
read the Stone County School's Code of Conduct, have discussed it with my child, and do hereby
agree to support the school district in the implementation of the rules of conduct for the district
and the school.

Parent/Guardian Signature

Date

I _____, a
student at _____ School, declare that I agree
with the provisions of the **PARENT-TEACHER-SCHOOL COMPACT**; and that I have read
the Stone County School's Code of Conduct and will comply with the rules and regulations set
forth in this handbook.

Student Signature

Date

As Superintendent of the Stone County School District, I will take all measures possible to insure
that all principals, teachers, and other school personnel comply with the provisions of the
PARENT-TEACHER-STUDENT COMPACT, and that the Code of Conduct is enforced in a
fair and equitable manner.

Gwen Miller, Superintendent of Education

Parent / Guardian and Student Account Agreement
Student Section

Student Name: (Print) _____ Grade: _____

School: SHS SMS SES PES

I have read the District Acceptable Use Policy. I agree to follow the rules contained in this Policy. I understand that if I violate the rules I may lose my computer privileges and face other disciplinary actions. By signing this document, I also understand that I will be trained by Stone County School District on appropriate Internet safety habits during this school year.

Student Signature: _____ Date: _____

Parent or Guardian Section

I have read and understand the District Acceptable Use Policy.

I hereby release the District, its personnel, and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of or inability to use, the District's internet system, including but not limited to, claims that may arise from the unauthorized use of the system to purchase products or services.

I will instruct my child regarding any restrictions against accessing materials that are in addition to the restrictions set forth in the District's Acceptable Use Policy. I will emphasize to my child the importance of following the rules for personal safety.

I give permission for my child to use the District's network and certify the information contained on this form is correct.

You may publish my child's work using his/her first name only.	Yes	No
You may publish my child's picture without a name listed.	Yes	No
My child's name may be published in the newspaper (Student of the Week, etc.)	Yes	No
My child's picture may be published in the newspaper with or without name listed.	Yes	No
My child may be assisted by an appointed mentor/tutor (under teacher supervision).	Yes	No
My child may be filmed and/or video taped (this includes local media).	Yes	No

Parent Name:(Print) _____ Date: _____

Parent Signature: _____ Phone: _____

Home Address: _____

STONE COUNTY SCHOOL DISTRICT DIRECTORY

Central Office	928-7247	928-7248	928-6877
Stone High School	928-5492	928-5493	928-5494
Stone Middle School	928-4876	928-3171	
Stone Elementary School	928-5473	928-5474	
Perkinson Elementary School	928-3380	928-9940	
Transportation Department	928-4528		
Special Services Department	928-6448		
Food Service Department	928-6447		

STONE COUNTY BOARD OF EDUCATION

Ms. Nina Shaw, Beat One
Ms. Diane Johnson, Beat Two
Mr. Jacob Smith, Beat Three
Mr. Rodney Beech, Beat Four
Dr. Doris Matthews, Beat Five
Mr. Sean Courtney, Board Attorney

DISTRICT PERSONNEL

Dr. Gwen Miller, Superintendent of Education
Mrs. Donna Lee, Human Resource Director
Dr. Shauna Breland, Testing Coordinator
Mrs. Tonya Bolton, Federal Program Director/Elementary Curriculum
Mrs. Wendy Rogers, Special Education Director
Mrs. Cassie Hardy, Business Manager
Mr. Michael Parker, Transportation/Maintenance Supervisor
Mrs. Myra Rayburn, Food Services Director
Mr. Chuck McGee, Technology Coordinator
Mrs. Laura Butler, Language Arts/Social Studies Curriculum
Mr. David Graves, Math/Science Curriculum

STONE HIGH SCHOOL

Dr. Diane Roberts, Principal
Mr. Kevin Conard, Assistant Principal
Mr. Adam Stone, Assistant Principal
Dr. Barbara Fowler, Vocational Director
Mrs. Myla Main, Counselor
Ms. Leesa King, Counselor
Mr. Greg Amacker, Stone Education Center

STONE MIDDLE SCHOOL

Mrs. Leslie Cudd, Principal
Mr. Jackie Spruill, Assistant Principal
Dr. Ursula Whitehead, Assistant Principal
Ms. Emily Compston, Counselor

STONE ELEMENTARY SCHOOL

Mrs. Samantha Farmer, Principal
Mrs. Krista Sablich, Assistant Principal
Counselor

PERKINSTON ELEMENTARY SCHOOL

Ms. Inita Owen, Principal
Mrs. Sandra Parsons, Assistant Principal
Mrs. Niki Robinson, Counselor

SECTION 1 - GENERAL POLICY /INFORMATION

ALL FORMS REQUIRED FOR PARENT/GUARDIAN SIGNATURES ARE LOCATED IN THE FRONT OF THIS HANDBOOK. PLEASE READ ALL INFORMATION CAREFULLY, SIGN AND RETURN TO THE SCHOOL AS SOON AS POSSIBLE.

District Mission Statement

The Mission of the Stone County School District is
to **Ignite** within every student a passion for learning,
to **Inspire** the pursuit of excellence, and
to **instill** the desire to lead a productive, purposeful life.

Purpose of this Document

Mississippi Code *S37-II-55* makes it mandatory that the school district adopt and make available to all teachers, school personnel, students and parents or guardians, at the beginning of the school year a code of student conduct developed in consultation with teachers, school personnel, students and parents or guardians. This code shall be based on the rules governing student conduct and discipline adopted by the school board and may be made available at the school level in the student handbook.

With the understanding that the curriculum, the educational practices, and use of district resources will be continuously evaluated and revised in the light of new information, available resources, and student achievement, this district works with the community committing to the opportunity and task of educating our youth. We seek what we value.

COMPLIANCE POLICIES

Stone County Schools are in compliance with Title VI of the Civil Rights Act of 1964, including regulations to vocational education, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and Family Educational Rights and Privacy Act of 1974.

Stone County School District's policy assures that no one shall, on the grounds of race, color, religion, age, national origin, sex or disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity of the school. The vocational department encourages males and females to enroll in nontraditional classes and to train for nontraditional jobs. Copies of the Title IX policy of the Educational Amendment of 1972 and the Family Educational Rights and Privacy Act of 1974 are available in the principal's office in each school building upon request.

Title VI Coordinator

Title IX Coordinator

Coordinator of Section 504 of the Rehabilitation Act of 1973.....Mrs. Wendy Rogers

Office of the Superintendent of Education

214 Critz Street, Wiggins, Mississippi (601) 928-7247

THE FAMILY RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act of 1974 provides that "directory" information, such as students' name, address, telephone, date and place of birth, major field of study, participation in activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards and most recent educational institution attended by the student, may be released by the school district without written consent of the parent. Nor is parental consent required for release of educational records (1) to other school officials (2) to officials of other school districts in which the student seeks to enroll, (3) to authorized government representatives, (4) in connection with a student's application for or receipt of, financial aid, (5) to accrediting organizations, (6) to parents of dependent student as defined by statute, and (7) to regulation of the Secretary of Education pertaining to health or welfare of the student or other persons. Also the State Attorney General has ruled that natural parents even without custody or guardianship have a property right to see the educational records of their child without legal parent or guardian consent. This is inclusive of grades only. Beyond these exceptions, no personal identifiable information can be released, other than directory information, without written consent of the parent specifying the record to be released. If you object to the school releasing information other than listed above, write a letter within ten (10) days of the official opening of school stating our objection and request that it be placed in the student's record.

STUDENT RELEASE POLICIES

NAMES AND PHOTOGRAPHS IN PUBLICATIONS

Students' names and appropriate information will be released and printed in various publications such as the yearbook, school paper, district publications, graduation list, athletic rosters, honor rolls, etc, throughout the year. Students who desire that such information not be included or released should notify the principal's office in writing by the end of the second complete week of school. Such requests will be honored. Students and parents are required to sign the release form located in the front of each student had book regarding publishing student's name, picture and work on the internet.

STUDENT RECORDS:

Permanent school records are kept on all students. These records enable maximum information to be gathered as the school system encourages parents to communicate with the school on their children's school progress. It is through parent-principal and parent-counselor conferences that the cumulative record should be used for interpretation and clarification of student needs and progress. No permanent record will be released to any person other than the student if the student is eighteen (18) years of age and has graduated or no longer attends Stone County Schools.

Upon parental or legal guardian written request, the permanent record of the student shall be made available. Students 18 years of age or older shall be granted like opportunities upon written request. No records or record information shall be released to third parties unless written approval has been given to the school by the student's parents or the student who is 18 years of age or older.

CUMULATIVE RECORD REQUEST:

As outlined in Section 99.31 of the Buckley Amendment, written consent of parent is not necessary for the transfer of records between schools. The school will automatically request student records.

HIGHLY QUALIFIED TEACHERS

A major component of *No Child Left Behind* focuses on the qualifications of teachers. According to the law, a "highly qualified" teacher in grades K-6 must hold a license in Elementary Education, in grades 7-12 it is one who holds a license in the area they teach. Teachers of The Stone County School District are licensed to teach by the State of Mississippi, and the district is committed to hiring "Highly Qualified Teachers" as it relates to *No Child Left Behind*. As a parent you have the right to examine the credentials of any teacher employed by our district. In the event your child has a substitute teacher for longer than four uninterrupted weeks, you will be notified by the school and informed of the substitutes' qualifications.

Notice of Title I Parents-Right-to Know as required by NCLB

To the Parents or Guardians of students attending Stone Elementary or Perkinston Elementary:

As a parent or guardian of a student attending a Title I school in the Stone County School District, you have the right to request information regarding professional qualifications of your child's classroom teacher(s) or paraprofessional.

You are entitled to request the following professional information:

- Whether your child's teacher(s) holds a state license for the grade level and subject areas in which they provide instruction
- Whether your child's teacher(s) is teaching under a provisional status
- The baccalaureate degree major of the teacher, any other graduate certification or degree held by the teacher, and the field of discipline of certification held
- Whether your child is provided services by paraprofessionals and their qualifications

Your request for information must be in writing and submitted to the school that your child attends. A separate written request is required for each student.

ASSIGNMENT OF STUDENTS POLICY COMPLIES WITH NO CHILD LEFT BEHIND ACT 2001

In the event a district school is identified for school improvement, corrective action or restructuring under the No Child Left Behind Act of 2001 (NCLBA), the district shall, no later than the first day of the school year following such identification, provide all students enrolled in the school the option to transfer to a safe district school meeting adequate yearly progress standards as defined by law. Transfer priority will be given to the lowest achieving students from low income families. A transferring student will be permitted to remain in the school until he/she completes the highest grade in that school.

A student who becomes a victim of a violent criminal offense, as determined by state law, while in or on the grounds of a school the student attends, or any student attending a district school that is identified by the Mississippi Department of Education (MDE) as persistently dangerous, may transfer to a safe district school that has not been identified as in need of improvement.

The district will provide transportation, as provided by Board policy EDA, Student Transportation. That obligation will end at the completion of the school year for students transferring from a school identified for improvement or as persistently dangerous, if the school from which the student has transferred is no longer identified for improvement, subject to corrective action or restructuring or persistently dangerous.

Notice to parents of their right to request the transfer of their student as provided by this policy will be provided as required by law.

BOARD POWER AND AUTHORITY

When any child qualified under the requirements of Section 37-15-9 shall apply or present himself for enrollment in or admission to the schools of this school district, the School Board of this school district shall have the power and authority to designate the particular school or attendance center of the district in which such child shall be enrolled and which he shall attend; no enrollment of a child in a school shall be final or permanent until such designation shall be made by said School Board. No child shall be entitled to attend any school or attendance center except that to which he has been assigned by the School Board; however, the principal of a school or Superintendent of this district may, in proper cases, permit a child to attend a school temporarily until a permanent assignment is made by this School Board. §37-15-13 (1994)

FACTORS TO BE CONSIDERED

In making assignments of children to schools or attendance centers, this School Board shall take into consideration the educational needs and welfare of the child involved, the welfare and best interest of all the pupils attending the school or schools involved, the availability of school facilities, sanitary conditions and facilities at the school or schools involved, health and moral factors at the school or schools, and in the community involved, and all other factors which this School Board may consider pertinent, relevant or material in their effect on the welfare and best interest of this school district and the particular school or schools involved. All such assignments shall be on an individual basis as to the particular child involved and, in making such assignment, this School Board shall not be limited or circumscribed by the boundaries of any attendance areas which may have been established by this board. §37-15-15 (1987)

PARENTAL REQUEST FOR REVIEW

If the parent, guardian or other person having custody of any child shall feel aggrieved by the assignment of such child to a school or attendance center by this School Board, then such parent, guardian or other person may, at any time within thirty (30) days after such assignment, make application in writing to this School Board for a review or reconsideration of such assignment. Upon receiving any such application, this School Board shall set a time and place for the hearing thereof which time shall be not more than fifteen (15) days after the regular meeting of said board next succeeding the date of the filing of said application. At the time and place so fixed, the person filing such application shall have the right to appear and present evidence in support of said application. After hearing said evidence, this School Board shall determine whether said application is well taken and supported by the evidence and shall enter an order either affirming its previous action or modifying or changing same as this School Board shall find proper. §37-15-17 (1987)

If any parent, guardian or other person having custody of any child affected by the assignment of such child to a school or attendance center by this School Board shall feel aggrieved at the order of this School Board provided for in Section 37-15-17, such person may, at any time within thirty (30) days from the date of such order, appeal therefrom by filing a petition for appeal in the circuit court of the county in which this school district is located. Upon the filing of such petition for an appeal, process shall be issued for and served upon the president of this School Board. Upon being served with process, it shall be the duty of this School Board to transmit promptly to the court a certified copy of the entire record of the proceedings as shown by the file of this School Board. From the judgment of the circuit court, an appeal may be taken to the Supreme Court in the same manner as other appeals are taken from other judgments of such court. §37-15-21 (1987)

EXCEPTIONS

- (1) Except as provided in subsections (2), (3) and (4) of this section, no minor child may enroll in or attend any school except in the school district of his residence, unless such child be lawfully transferred from the school district of his residence to a school in another school district in accord with the statutes of this state now in effect or which may be hereafter enacted.
- (2) Those children whose parent(s) or legal guardian(s) are instructional personnel or certificated employees of a school district may at such employee's discretion enroll and attend the school or schools of their parent's or legal guardian's employment regardless of the residence of the child.

- (3) No child shall be required to be transported in excess of thirty (30) miles on a school bus from his or her home to school, or in excess of thirty (30) miles from school to his or her home, if there is another school in an adjacent school district located on a shorter school bus transportation route by the nearest traveled road. Those children residing in such geographical situations may, at the discretion of their parent(s) or legal guardian(s), enroll and attend the nearer school, regardless of the residence of the child. In the event the parent or legal guardian of such child and the School Board are unable to agree on the school bus mileage required to transport the child from his or her home to school, an appeal shall lie to the State Board of Education, or its designee, whose decision shall be final.
- (4) Those children lawfully transferred from the school district of their residence to a school in this school district prior to July 1, 1992, may, at the discretion of their parent(s) or legal guardian(s), continue to enroll and attend school in this school district. Provided further, that the brother(s) and sister(s) of said children lawfully transferred prior to July 1, 1992, may also, at the discretion of their parent(s) or legal guardian(s), enroll and attend school in this district. §37-15-29 (1992)

NOTICE OF NON-DISCRIMINATION POLICY

It is the policy of the Stone County Board of Education to offer the opportunity to students to participate in appropriate programs, services, and activities without regard to race, color, religion, national origin, sex, or disability. It is also the policy of this board not to discriminate against employees or applicants for employment on the basis of race, color, religion, sex, national origin, marital status, age, or disability in accordance with federal and state laws. This policy shall apply to recruitment, employment, transfers, compensation and other terms and conditions of employment.

It is the intent of the Stone County Board of Education that all employees, students, and their parents or guardians are given fair and equal treatment and consideration as required by the Constitution, the laws of the United States, and the laws of the State of Mississippi. All policies, procedures, statements of qualifications, rules, regulations and processes shall be free of discriminatory words and phrases in intent and in application.

Due process policies shall be made available to all certified employees, students, and their parents or guardians. Any student or certified employee who may be subjected to disciplinary action shall be given the right of due process.

ASBESTOS HAZARD EMERGENCY RESPONSE ACT

Stone County Schools have met the Environmental Protection Agency's requirement that all public and private non-profit schools conduct an inspection and management plan for asbestos containing material. Inspection reports and management plans are on file in the offices of the school's administration and the Superintendent of Education for review. According to the inspection reports and management plans, there are no asbestos hazards in the Stone County School District. Periodic surveillance two times each year/AHERA re-inspection every three years are required by the EPA

EMERGENCY PROCEDURES

EXTREME WEATHER

In the event of a severe weather alert, such as a tornado warning issued by the U.S. Weather Bureau and local Civil Defense officials, students will be detained under standard emergency procedures until it is safe to dismiss. Students will not be allowed to use the telephone during severe weather alerts, except in case of emergency. Parents and child should have prior agreements with regard to transportation during extreme weather conditions.

Official notice of emergency school cancellations will be aired over local news stations. These announcements will be released as soon as decisions can be made. If no announcement is broadcast, it may be assumed that school is open.

FIRST AID AND MEDICATION

The only medication that will be administered by the school is medicine that must be taken every day for the entire year. Arrangements must be made with the principal and school nurse for the administering of medication. All medication must be in the appropriate prescription bottle with the correct dosage. Parents must personally check medication in with the school nurse. Tylenol is not kept by the school and will not be administered. Students ARE NOT ALLOWED to personally carry ANY medication. If your child requires short-term medication, such as antibiotics, cough medicine, etc., it will be the responsibility of the parent to come to the office to administer dosage.

An injured student should report or be reported to the office. Parents will be contacted if the injury appears to be serious. School personnel may not exceed the practice of first aid in dealing with student injury or sickness. A school nurse is employed and will handle all reported incidents. If an accident occurs requiring immediate hospitalization, hospital authorities shall be informed that the school assumes no responsibility and the parents of the patient must be contacted.

The Board of Education recognizes that some children require treatment for chronic disabilities or illnesses. When a student's physician requires the student to take prescription or nonprescription medication during school hours, all medicine must be turned in to the office.

STONE COUNTY SCHOOL DISTRICT ACCEPTABLE USE POLICY (Student \ Guardian Section)

This document outlines Acceptable Use Policies for all District computer and network resources, school email, inter-office messaging, and Internet access. These policies apply to all users of technology within SCS District.

Note: Please read the following carefully before signing this document. You will be expected to abide by the policies described herein. This is a legal and binding document.

Application, Terms and Conditions for use of the following District services;

1.) District Internet and Intranet Service

Our goal in providing Internet access is to promote educational excellence in the Stone County School District by facilitating resource sharing, innovation, and communication. The smooth operation of the District's network relies on the proper conduct of the end users, each of which MUST adhere to strict guidelines. These guidelines are provided so that all users are aware of the responsibilities they are acquiring. This requires efficient, ethical and legal utilization of the school system's network resources. If an SCS user violates any of these provisions, his or her privileges may be terminated and future access may be denied. The signature(s) at the end of this document, or clicking OK on the AUP splash page when logging into a district computer or other device, indicates the party (parties) involved has read the terms and conditions carefully and understands their significance.

IMPORTANT:

The Stone County School District will comply with all federal guidelines including CIPA / COPPA as well as the Mississippi State Department of Education. In addition, as student records and other information are accessible by electronic means via the District's computer network, Stone County Schools will make every effort to abide by all **FERPA** (Family Educational Rights and Privacy Act) regulations.

Before being allowed access to Stone County School District's Internet service;

- * All students must have a signed acceptable use policy agreement on file in the main office at the campus they are or will be attending.

Beginning school year 2012-13, the District will provide for the education of students concerning appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms. Students will also be educated on the topic of cyberbullying awareness and response.

- 1) Acceptable Use** - The purpose of the SCS network infrastructure is to support research and education in and among academic institutions by providing clean and reliable access to unique resources. The use of this system must be in support of education and research and shall be consistent with the educational objectives of the Stone County School District. Transmission of any material in violation of any US or state regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret. Use for support of a commercial activity is generally not acceptable. Use for product advertisement or political lobbying is also prohibited.
 - 2) Privileges** - The use of any district technology resource including the Internet is a privilege, not a right, and inappropriate use may result in the cancellation of that privilege. The Principal or Technology Director (or their designated representatives) will deem what is inappropriate use and their decision is final. The administration, faculty, and staff of SCS may request that the Technology Director deny, revoke, or suspend a specific users account.
 - 3) Limitations of Liability** - The organizations involved in the establishment of Internet access for SCS have taken precautions to restrict access to controversial materials. However, on a global network it is impossible to control access to all materials while providing sufficient access for employees and students to complete their required objectives. An industrious user may discover controversial information. Parents should educate their children if there is additional material they think might be inappropriate for their child to access. This District fully expects that students will follow their parents' instructions in this matter. The District makes no warranties of any kind, expressed or implied, for the service it is providing. The district will not be responsible for any damages you might suffer including loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by its own negligence or end-user errors or omissions. Use of any information obtained via this service is at your own risk.
- A. **Security** - Security on any and all computer systems is of utmost importance, especially when the system accommodates many users. If you feel you can or have identified an Internet related security threat, you must notify a school or systems administrator as soon as possible.
- a) Do not demonstrate the problem to other users.
 - b) Do not use another individual's account. Attempts to access District resources, including the Internet, as anyone other than himself/herself, may result in cancellation of that user's privileges. Any user identified as being a security risk or having a history of problems involving District computer systems may be denied access to the SCS network and Internet services.
 - c) NO user is authorized to participate in the use of or bring to school content downloaded from a peer-to-peer (P2P) service provider. These services and / or protocols include but are not limited to Napster, LimeWire, Bearshare, Bit Torrent.
- A. DO NOT bring unauthorized electronic media (thumb drives, pre-recorded CD's and DVD's etc...) onto any SCS campus without prior approval from Technology Services.

- B. No one is authorized to bring personally owned wireless devices (eg... cell phones, eReaders, iPads or similar devices) onto school property without approval of District level administration and the Technology Director.
 - f) Do not attempt to load software purchased outside the District without first contacting Technology Services. You will be asked to produce a valid PO or license agreement before software can be installed.
 - g) All student passwords must be reported to an appropriate staff member or computer accounts may be disabled. Passwords may have to be renewed on a regular basis.
- B. **Student Responsibilities** – Students should immediately report any inappropriate material they access, either intentionally or inadvertently, to a teacher or other SCS staff member. Students ARE NOT to share inappropriate materials or their sources with other students. Your actions (while on or offline) are being recorded when using SCS equipment and other network resources. Students WILL be reported if caught using an Internet capable resource or device (Personal or district owned) to access inappropriate content (on or offline) while on school property. Students will also be reported if found to be using a District owned network device in any inappropriate manner, including accessing inappropriate material, while not on school property. Discipline in these situations will be handled in accordance with District policy and will be the responsibility of the campus administrative staff
- 6) **Vandalism** - Vandalism WILL result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy District computer or network resources, data collected by the SCS district, data of another SCS user, or any agencies or other networks directly or indirectly connected to the SCS Internet backbone. This includes, but is not limited to, the uploading or creation of computer viruses and related activities.

The following uses of the SCS Network are unacceptable and may result in suspension or cancellation of network privileges.

1. Sharing of confidential student or employee information. Students will not post personal contact information about themselves or other individuals including SCS employees.

Personal contact information includes your last name, SSN, address, telephone number(s), school address, work address, etc. Likewise, employees will not post any of the above information about students.
2. Sending or displaying offensive messages or pictures.
3. Assisting a campaign for election of any person to any office or for the promotion of or opposition to any political decisions.
4. The use of profanity, obscenity, or other language that may be offensive to another user. Use of the network to access obscene or pornographic material is strictly prohibited.
5. Harassing, insulting or degrading attacks on others (cyberbullying). Hate mail, discriminatory remarks and other similar behaviors are also strictly prohibited.
6. Violating copyright laws. The illegal installation of copyrighted software for use on computers is prohibited as is the use of text or images that you do not own the copyright to.
7. Using another user's passwords. Trespassing in others' folders, documents, or files.
8. Use of the network in a manner which disrupts the use of the network by others. Destruction, modification or abuse of District hardware or software. Malicious use of the network to develop or deploy programs to harass other users or infiltrate a computer or other networked device is prohibited.
9. Use of the network for financial gain, commercial activity, private business, or illegal activity.
10. Extensive use of the network for personal use is prohibited. District staff may request an audit be conducted on computers where excessive personal or inappropriate use is suspected.

At random intervals, the Stone County School District will make determinations on whether specific uses of the network are consistent with acceptable use practice. SCS reserves the right to log local machine and / or Internet use and to monitor usage and file server space utilization by its users.

The District reserves the right to remove or disable a user's account if necessary to prevent further unauthorized activity. Interpretation, application, and modification of the Acceptable Use Policy shall be within the discretion of the Administration of the SCS District. Questions or issues arising from this policy should be directed to the Technology Director.

2.) District Email Services

Email System for Students\Guests

Student email accounts are not automatically configured. Instructors may request a student email account be created; however, these requests will be evaluated by the Technology Director on a case by case basis.

User Responsibilities:

- (3) Request for student email address must be submitted to the Technology Director. (By requesting instructor)
 - (4) Student must have signed Acceptable Use Policy on file.
 - (5) Users must check email regularly and remain within their authorized disk quota if one is set. Email use must be school related. Account is not for personal use and may be accessed by SCS Administration if necessary during the process of an investigation.
 - (6) Electronic mail, cell phones and other similar telecommunications devices are not to be utilized by students to share personal or confidential information about SCS employees or other students. This also includes ANY school related work or activity unless previously authorized by the student's teacher or other authorized staff member.
 - (7) Delete unwanted messages immediately as they deplete valuable disk space and have a direct affect on available quota.
 - (8) All email users must abide by Acceptable Use Policy guidelines.
- Never assume that your Email can be read by no one except yourself; others may be able to read or access your mail.

3.) SCS Network Access

Network administrators may review files and communications to maintain system integrity and to ensure that individuals are using the system responsibly. Users should not expect files stored on District computers or servers to be private. The Technology Dept. will report inappropriate behavior to the student's teacher for appropriate action. Violations may result in a loss of access and/or disciplinary action. When applicable, law enforcement agencies may be notified.

4.) SCS Interoffice Messaging Service

The District's messaging service is provided as a resource for employees to conduct immediate communications between campus classrooms, school offices and / or the Superintendent's Office.

- A. Neither students nor guests are authorized to use this service.

Web Publishing Policies

The following rules apply;

- As mentioned above, personal information about students will not be posted by anyone without proper and prior approval. (When authorized to post, only use of the first name of the student is permitted.)
- Pictures or work of students without a signed Guardians Agreement are not allowed.
- Name identifying a student's picture. (Pictures may be posted, but not names with the pictures.) Permission of legal guardian and a signed Acceptable Use Policy are required.
- Students may not post pictures of, or other content concerning, a District employee without that employee's written permission.
- Must be free of copyright and/or trademark restrictions.

Note: Direct questions concerning what is or is not safe to post online to administration and or the Technology Director for guidance prior to posting.

PARENT RIGHTS & RESPONSIBILITY

Any parent, guardian, or custodian of a compulsory school age child subject to the provisions of this policy who refuses or willfully fails to perform any of the duties imposed upon him or her under the provisions of this policy or who intentionally falsifies any information required to be contained in a certificate of enrollment, shall be guilty of contributing to the neglect of a child and, upon conviction, shall be punished in accordance with provisions of Section 97-4-39, Mississippi Code of 1972.

If a compulsory school age child has not been enrolled in a school within fifteen days after the first day of the year of the school which such child is eligible to attend or such child has accumulated five unlawful absences during the school year, the principal or school superintendent shall report such absences to the school attendance officer of the youth court or family court. When the eleventh unlawful absence has been accumulated, a second report will be sent to the attendance officer and formal charges will be filed with the youth court.

SCHOOL SEARCHES

General searches and inspections shall be carried out in the Stone County School System to directly address security and discipline problems and to discourage students from bringing or keeping dangerous weapons, drugs, alcohol and other prohibited items on school grounds.

If a school official has "reasonable grounds" to believe a law or school rule has been or is being broken then the school officials may initiate an individual search.

A written plan for locker inspection, vehicle inspection, scent detection canine program and random drug testing is outlined in the district's School Safety Plan.

SECTION II—ATTENDANCE/ADMISSIONS



2015-2016 Bell Schedule

Regular Bell Schedule

PERIOD	TIME	MINUTES
First Bell	7:45 – 7:50	5
1 ST	7:50-9:24	94
Class Change	9:24-9:29	5
2 nd	9:29-11:03	94
Class Change	11:03-11:08	5
3 rd	11:08-1:08	94 Instruction 26 Lunch
Class Change	1:08-1:13	5
4 th	1:13-2:50	97

ATTENDANCE:

Regular attendance and promptness to class are necessary to assure the continuity of the educational program. Time lost from class is irreversible and absences tend to disrupt the continuity of the instructional program. Time on task is essential if students are to succeed in their educational efforts. Most teaching is done in an orderly sequence of building concepts and practices based on classroom activities and previous learning. If this pattern is broken by poor attendance, neither the student nor the school can expect satisfactory progress. Absences from school result in loss of time on task, and each student's absence lowers average daily attendance resulting in a loss in state funding. The right to attend the public schools places accompanying responsibility upon students and their parents to strive for perfect attendance.

In the case of a high school student, he/she **will fail to receive credit** if he/she misses more than:

- Three (3) unexcused absences per period per forty-five (45) day term (Nine Weeks Class), and no more than 6 total absences for the class period.
- Six (6) unexcused days per period per ninety (90) day term (Block class), and no more than 9 total absences for the class period.
- Twelve(12) unexcused days per period for a full year course, and no more than 15 total absences for the class period

A student must be present 80% of a class period in order to be counted present.

Loss of credit due to attendance is per class period.

- A. Tardies will be counted when the tardy bell rings. The teachers will close the doors and students are expected to be in assigned areas. Those students not in the classroom will be considered tardy.
- B. For those students eligible to ride a bus, "car trouble" is not an excused tardy. Oversleeping, clock failure, missed rides, etc. will not be approved excuses for tardiness.

Senior students may miss up to two (2) days during the school year to interview for scholarships and take placement or entrance exams if documentation is provided **in advance** of the absence. These absences will not count against the number of days allowed to miss under the attendance policy.

Excused absences are considered as follows:

1. Medical/Dental appointment with proof. We request that regular visits to the doctor or dentist be scheduled after school.
2. Death or serious illness of immediate family as defined in compulsory school law.
MS Compulsory School Attendance Law 37-13-91 Excused Absence: immediate family member shall include children, spouse, grandparents, parents, brothers and sisters, including stepbrothers and stepsisters.
3. Religious observance with prior approval by school official
4. School-related field trip or educational activities approved by the district and/or building administrator
5. Special circumstances, such as court summons, family emergencies, weather extremes, etc., which require immediate action and that the school principal deems necessary.
6. Principal excused absence for students participating in official organized events sponsored by the 4-H or Future Farmers of America (FFA).
7. Student who has a visible illness and sent home by school.
8. Other approval by a school official.

In order for any absence listed (except #4 above) to be excused, the parent/guardian/student must submit written documentation to the attendance clerk within five (5) days of the student's return to school.

A note from a parent to excuse an absence (one day) will be accepted up to a **limit of two (2) parent notes per semester.**

If no excuse is presented, the absence(s) shall be considered unexcused.

No school-sponsored activity can be participated in unless the student is present for at least 2/3 of the day, unless medical documentation is provided.

In the case of a weekend and/or holiday activity, the student must be in school 2/3 of the preceding Friday and/or last school day prior to the activity. Students who are absent due to a scheduled, approved school-related function will not have that absence counted toward the total allowed in any course. For field trips or club related activities the student must have NO class average lower than 70, absences within the limit for a class as defined above, and no more than 12 demerits.

Additionally, in any instance where a compulsory-school-age child, as defined by law, accumulates twelve unexcused absences during the school year, the superintendent or his/her designee shall notify the respective parent, parent's designee, guardian or guardian's designee in writing regarding the same together with an indication that an additional unexcused absence of such student may be considered prima facie evidence as a violation of Section 37-13-91, Mississippi Code of 1972 amended.

House Bill 1530 requires students to be present 63% of the school day to be considered present.

Loss of Credit

Once a student has exceeded the number of allowable absences for a class, the course grade for the term goes to 60/F or actual grade, whichever is lower.

Students who have exceeded the number of allowed absences and have lost credit are expected to continue going to the class and doing all work for that class pending a review by the attendance committee. Teachers will continue to record grades and attendance in these classes. Attendance and academic work after the loss of credit will be a factor considered by the attendance committee in making their decision if credit can be reinstated.

Appeal Procedure

An appeal may be made for students who have missed more than the allotted number of total days/periods. The following steps must be followed:

A. Within five (5) school days after receiving notification that the student has exceeded the allotted number of absences, a letter requesting a policy waiver must be submitted by the parent or guardian to the principal. Attached to this letter should be copies of documentation verifying the reason(s) for the absences.

B. The principal will decide to approve or disapprove the request and notify the parent/guardian in writing of the decision within five (5) school days of the request.

C. Requests not approved by the principal may be appealed by the parent/guardian to the Attendance Review Committee by submitting a letter within two (2) school days of receiving notification that the request was denied. The committee will be comprised of a school-level administrator and four faculty/staff members. The Attendance Review Committee will decide to approve or disapprove the request and notify the parent/guardian in writing of the decision within five (5) school days of the request.

D. Requests not approved by the Attendance Review Committee may be appealed to the superintendent by submitting a letter within (2) school days of receiving notification that the request was denied to the office of the superintendent. The superintendent will decide to approve or disapprove the request and notify the parent/guardian in writing of the decision within five (5) school days of the request.

E. Decisions made by the superintendent, may be appealed to the Board of Education through the superintendent's office by submitting a letter within two (2) school days of receiving notification that the request was denied. The superintendent's office will schedule a hearing before the Board of Education.

Make-up Work

The student will be allowed to make up work missed following an absence by contacting the teacher(s). The makeup work may be done for absences/dismissals under the following conditions:

- A. The initiative must be taken by the student to consult the teacher(s) as to work missed upon the day he/she returns after an absence.
- B. Pre-announced tests and/or assignments missed due to absences are required to be completed upon day of return.
- C. The teacher(s) will determine when and how work shall be made up.
- D. Time permitted for work to be made up shall be in direct proportion to days missed. (Ex. 1 day missed, 1 day to make up work; 2 days missed, 2 days to make up work; etc.)
- E. A student who fails to appear for an appointment for makeup work without being excused by the teacher forfeits the right to make up work.
- F. A grade of zero (0) will be recorded for any work that is not made up.

All make-up work for each term must be completed by the final exam for that term.

Homework assignments may be requested under the following provisions:

A. If a student is to be absent two (2) or more consecutive days, parents or guardians may request homework assignments by calling the school and/or the professional school counselor's office before 9:00 AM. Assignments may be picked up at the school office by 3:30 PM that day.

B. If the student is too ill to complete the assignments at home, arrangements can be made to make up work upon return to school. Making the arrangements will be the student's responsibility.

Truancy: Students are considered truant when absent from school or class without knowledge or consent of parents and school officials. A student guilty of truancy will be reported to the truancy officer.

Exceptions: Documentation of chronic illness must be on file at the beginning of school. Homebound policy will be used in these documented cases with the permission of the principal. All absences will be inclusive of illnesses.

Extenuating circumstances will be dealt with on an individual basis.

A. Enrollment in Homebound Program due to illness/disability: Absences due to illness or disability are not chargeable provided the student is enrolled in the homebound program. A student must meet the following criteria: (1) have an extended illness requiring more than five days absence from school; (2) be under the doctor's care with a letter from a doctor for verification; (3) notify the principal within the first five days; (4) have enrollment in the Homebound program approved by the principal; (5) parents will be responsible for all make-up work arrangements approved in advance by the principal.

B. When a student is absent from school to represent the school on official business, e.g., sports, band, field trip, choral activities, etc., the office will notify teachers. However, the student has the responsibility to notify the teacher in advance of the absence, and all work missed must be made up within the time as set forth in Part B under Make-up Work-Homework.

DISMISSALS/CHECKOUTS:

Once a student arrives at school, the student, regardless of age, should remain the entire day. Early dismissals and checkouts could possibly affect grades. Students must follow the checkout procedure as outlined below with no exception:

- A. For a checkout, a student's parent/guardian, or designee on the Student Information Form, must present a picture I.D. and personally sign the student out in the attendance office. **Parent notes will not be accepted for checkout purposes. Students cannot be checked out over the telephone.**
- B. For a pre-arranged checkout, the parent or designee may come by the attendance office up to a week in advance to sign the student out.

- C. In order to maintain an environment conducive to testing, all students must remain in the classroom for the entire exam period.

CHECK-INS:

Students who sign-in after 8:05 AM must have a parent/guardian sign the student in through the attendance office or call the attendance office prior to the student's arrival. During examination days, students may not check in during an examination. Once an examination has begun, no student will be admitted.

Any student who fails to follow check-out/check-in procedures will be subject to disciplinary action.

ADMISSION/WITHDRAWAL:

Tuition shall be required of all nonresident students admitted by the superintendent. A non-resident applicant is defined as an applicant who is not in the legal custody of a legal resident of the district or whose parents are not legal residents of the district.

RESIDENCY:

Definition of residence for school attendance purposes:

The student physically resides full time, weekdays/nights and weekends, at a place of abode located within the limits of the school district.

1. Effective for the 1990-91 school year, all school districts will require students who are seeking to enroll or continue to enroll in a school district to register at the school they are assigned to attend. The school district shall verify the residence of each student.
2. In succeeding years any new student enrolling or entering a school district or any continuing students whose residence has changed will be required to verify his or her residence address as herein provided as a part of the registration process.

II. PROCEDURE

1. Each student identified in paragraphs 1 and 2 above must establish his or her residency in the following manner:

a. STUDENTS LIVING WITH PARENTS OR GUARDIAN

The parent or legal guardian of a student seeking to enroll must provide the school district with at least two of the items numbered (1) through (9) below as verification of their address, except that any document with a post office box as an address will not be accepted. (1) Filed Homestead Exemption Application form;

1. Mortgage Documents or property deed;
2. Apartment or home lease;
3. Utility bills;
4. Driver's license
5. Voter precinct identification;
6. Automobile registration;
7. Affidavit and/or personal visit by a designated school district official;
8. Any other documentation that will objectively and unequivocally establish that the parent or guardian resides within the school district; and, in the case of a student living with a legal guardian who is a bona fide resident of the school district;
9. Certified copy of filed petition for guardianship if pending and final decree when granted.

b. HOMELESS CHILDREN

When a child is determined to be homeless as defined by the Stewart B. McKinney Act 42 USC Section 11431(1), 11432 (e)(4) and 11302(a), the school district shall consider and take enrollment action that is in the best interest of the child pursuant to 40 USC 11432(e)(3).

c. STUDENTS LIVING WITH ADULTS OTHER THAN PARENTS OR LEGAL GUARDIANS:

(1) The non-parent claiming district residency must meet the criteria of subparagraph (a)(1) through (9) above, required of a parent or legal guardian.

(2) The district resident must provide the school with an affidavit stating his or her relationship to the student, and that the student will be living at his/her abode full time, and provide documentation fully explaining the reason(s) (other than school attendance zone or district preference) for this arrangement. The local school board or its designee will make the necessary factual determinations under subsection II.1(c)(2). Examples of situations where "in loco parentis" authority of an adult should be recognized to establish residency of the minor include but are not limited to the following:

- (a) Death or serious illness of the child's parent(s) or guardian(s);
- (b) Abandonment of the child;
- (c) Child abuse or neglect;
- (d) Unstable family relationships or undesirable conditions in the home of the child's parents or guardians having a detrimental effect on the child;
- (e) Students enrolled in recognized exchange programs residing with host families. (3) Whenever appropriate the person who has assumed responsibility for the care and custody of the child shall be encouraged to obtain legal guardianship of the child.
- (d) The requirements of Section II.1(a) and (c) above are minimum requirements and the school district may require additional documentation and verification at any time.
- (e) At a minimum, the district shall maintain in a file a written instrument identifying the types of documents used to verify each student's residency and copies of any relevant guardianship petition or decree.
- (f) The provisions of this policy do not apply to students who reside outside the school district, but who have legally transferred into the school district.2. In the event that a local school district has a similar procedure which requires documentation of residence and is approved by the State Board of Education, such procedure may be substituted for the procedure outlined in Section II.

INFORMATION REQUIRED FOR ADMISSION/REGISTRATION:

To be admitted or re-admitted, students must provide the school the following information:

- A. Immunization records-MS Certificate of Compliance
- B. Birth Certificate
- C. Social Security Number
- D. Withdrawal form from previous school
- E. Name and address of former school (must be accredited)
- F. Legal home address of parent or guardian and verification of address

LATE ENTRANCE:

A student residing in the Stone County School District at the beginning of the school year who is not attending another school and enrolls after the first day of the school year in the Stone County Schools must make up all work missed because of late enrollment. Failure to make up worked missed will cause for withholding credit for the work during that term. All make-up work due to the late enrollment must be completed by the end of the current term.

TEMPORARY ADMISSION:

If the child is a party to an expulsion proceeding, the child may be admitted pending final disposition of that proceeding. If it results in expulsion, the school may revoke admission.

EXPULSION:

A child or parent must indicate on the registration form if the child has been expelled from any public or private school or is currently a party to an expulsion proceeding.

DENIAL OF ADMISSION:

If the cumulative record or application shows that the child has been expelled, the district may deny admission until the superintendent or his designee has reviewed the record and determined that the child has participated in successful rehabilitative efforts including progress in an alternate or similar program.

DENIAL OF ADMISSION FOR VIOLENT/OTHER ACTS:

If the child was expelled or is a party to an expulsion proceeding for an act involving violence, weapons, alcohol, illegal drugs or other activity that may result in expulsion, the district is not required to grant admission or enrollment before one (1) year after the expulsion. A parent/guardian may be guilty of a misdemeanor and fined up to One Thousand Dollars (\$1,000.00) and/or up to six (6) months in county jail for knowingly allowing a child (under 18) to have, own or carry a concealed weapon.

WITHDRAWAL PROCESS:

A student who wishes to withdraw from school for any reason is to follow the procedure as noted below:

- A. Notify professional school counselor’s office of the need to withdraw from school and secure appropriate form.
- B. Secure parental approval. Parent must come to the office to sign withdrawal form.
- C. Complete withdrawal form with clearances from classes, library, textbooks, cafeteria, and professional school counselor’s office.
- D. Submit completed form to professional school counselor for final clearance. In order to be “clear”, a student must have turned in all books issued or pay for them at time of withdrawal. All items must be cleared with all teachers as well as with the librarian and cafeteria.

Parents who withdraw a student under the age of 17 must register with the attendance officer if the student will be in a home study program or in a private school. The compulsory school attendance law requires that students under the age of 17 be enrolled and attending school. Those not attending will be reported to the attendance officer and processed through the District Attorney’s office.

When a student transfers from this school system to another, the student’s records will be forwarded upon request of the receiving school. The district will use objective and reliable methods to verify student addresses for all transfers during the registration and at random times throughout the year.

ENROLLMENT FROM A NON-ACCREDITED PROGRAM:

Any transfer student from a school program (correspondence, tutorial, or home study) not accredited by a regional or state agency is given either standardized achievement test(s) or teacher-made special subject test(s) to determine the appropriate classification of the student.

SECTION III – SCHOOL SERVICES

GUIDANCE/COUNSELING SERVICES:

It is the aim of Stone County School District to help each pupil profit as much as possible from his/her school program experiences and to assist in plans for employment or further educational study after completing this school program. The principals, teachers, and professional school counselors are available to discuss with students and/or their parents any problems or questions relative to the students’ educational programs. Teachers are available after school most days for conference with students or parents.

The school invites each parent to contact the teachers or professional school counselors when school problems arise and help may be desired. The teachers can be reached by contacting the principal’s office. Professional school counselors are available to give assistance to students and their parents in planning a program of study and adjusting to various phases of school activities.

Professional school counselors may help students in the following ways:

- 1. Select a program of study
- 2. Participate fully in the school program
- 3. Identify abilities, interests, and special aptitudes by the use of standardized tests and other information
- 4. Improve social and academic adjustments

5. Maintain good attendance at school
6. Obtain information on college entrance requirements, available scholarships, and other financial aids
7. Obtain information on vocational and technical schools

The services of an academic and vocational professional school counselor are available. Professional school counselors should be contacted at the school and arrangements made for a conference whenever desired or necessary. The counseling office is open before and after school Monday through Friday.

Rule of Service: See the professional school counselor/administrator BEFORE trouble starts.

TEACHER CONFERENCES:

At times, during the school year, for various reasons, teachers and parents need to conference concerning students. Request for a conference by a parent or teacher may be made, and parents are encouraged to communicate with the school any time during the year. Conferences are scheduled during the teachers' planning time or after school. Conferences are not held during instructional time. Parents are required to report to the office upon arrival for a conference. Please schedule all appointments by calling the school secretary. Students may participate in these conferences, if necessary.

VOCATIONAL PROGRAMS:

Stone High School has an extensive vocational program in which students are encouraged to participate. These courses combine academic instruction with hands-on skills training to prepare students for the world of work. Skills courses are two-year programs. Students are expected to complete two years of the vocational program they choose. Students cannot change from one vocational track to another. Also, students can enroll in only one skills level program at a time, unless there is demonstrated occupational relationship between the two different programs in which they are interested. Students will be screened for these programs through an application process and chosen carefully. Vocational programs include the use of dangerous equipment, and safety procedures will not be compromised. Students who engage in horseplay or classroom disruptions will be dealt with severely.

LIBRARY/MEDIA/CAREER CENTER:

Use of the school resource centers is important for students to form valuable habits in reading for pleasure and utilizing computers for academic research. The resource centers are open during regular school hours. All books taken from the library must be checked out at the circulation desk. Reference books/videos may not be taken from the library. Students will not receive report cards unless cleared. If a library book is lost or damaged, the student is responsible for paying for it.

Use of computers and other electronic communication devices/resources should be used properly keeping in mind the cost and fragility of the equipment. Violation of school district policies related to the access/ handling/destruction/vandalism of these resources will result in disciplinary measures in accordance with the discipline and demerit system.

FOOD SERVICES:

Cafeteria:

Meal Applications

In order for a student to receive free or reduced meals, a new application must be completed each school year. Only **one** application should be completed per household with all members listed on the same application. Applications are available at each school office and the office of Superintendent of Education.

Meal Payments

Payments for cafeteria meals can be paid daily, weekly, or in advance by the month with cash or check. Make checks payable to Stone County Schools Child Nutrition for the amount of meals only. One check cannot pay for accounts at more than one school. Send one check per school. The cafeteria is not allowed to cash checks in accordance with the State Department of Audit. Please include child's name on the check.

Parents now have the opportunity to make meal payments online through My Payments Plus. Log on to www.MyPaymentsPlus.com to set up your student account, make payments and check balances 24/7. Telephone support is available to set up your account by calling 877-237-0946. You may also call 1-877-426-7243 to make phone payments with Student ID required.

If the bank returns a check for any reason, it will be re-deposited one time. After the second attempt to collect on a bad check, an additional \$15 will be charged to the person writing the check. This could forfeit the privilege to write a check to the school.

Extra Food Sales

Students may purchase extra items from the lunch menu each day if they have money on their account or have cash to pay. Charging of extra food is prohibited. Students who bring lunch from home may purchase ice cream, milk, or water only. This is in compliance with the State of Mississippi Competitive Foods Rule.

Special Dietary Needs

Students who have medical conditions that require special diet modifications must provide signed statement from the physician stating what the diet modifications should be. Diet modifications will be made at no additional charge to the student. A form to be completed by the physician can be received from the School Nurse or the Child Nutrition Office. If additional assistance is needed with the special diet, contact the Child Nutrition Office at 601-928-7247.

USDA has issued new school menu patterns to encourage students to make healthy choices and maintain a healthy weight. The updated school lunch menu will offer more variety in fruits and vegetables and whole grain products. The updated nutrition standards are part of the 2010 Healthy, Hunger-Free Kids Act. School menus are posted on the District website and published in the newspaper.

Meal Prices 2015-16

Breakfast	Full Price	\$1.00
	Reduced	\$.30
	Adult	\$2.00
Lunch	Full Price	\$2.60
	Reduced	\$.40
	Adult	\$3.25

1. Students pay for meals in the cafeteria.
2. **Charging is not allowed.**
3. Students are not allowed to bring glass containers into the cafeteria.
4. All students must either pick up a tray in the lunchroom or bring a lunch from home.
5. Meals can be paid daily or in advance by the week or month.
6. Students shall pick up food and paper from tables and floor after eating.
7. All students shall enter and leave cafeteria with the teacher. No food is to be taken out of the cafeteria.
8. Students are expected to use proper manners.
9. Any student requiring a special diet must provide verification from a medical doctor. Arrangements for special meals or meal substitutes are to be made through the cafeteria or the Supervisor of Food Services.
10. All food is to be consumed in the cafeteria whether served there or brought from home.
11. Breakfast is offered to everyone between the hours of 7:30 AM and 7:45 AM. Students will be required to exit the cafeteria at 7:45 AM. No food is to be taken out of the cafeteria.
12. Only employees associated with service, delivery, or other persons essential to the operation of the cafeteria shall be admitted to the kitchen during preparation and serving hours.
13. Food from neighboring restaurants will not be allowed in the cafeteria.

STUDENT ACCIDENT INSURANCE/SCHOOL LIABILITY:

The school provides each student and teacher an opportunity to buy either a school day or 24-hour insurance coverage. The homeroom teacher will give insurance forms to students. The premium varies each year. The school does not collect a percentage from the policies. Athletic insurance is a separate policy.

SCHOOL TRANSPORTATION:

School transportation is available to students who live more than a mile from their school. Participating students will be given school bus rules and regulations at the beginning of the school year. Student cooperation is imperative. Students who do

not conduct themselves properly as set forth in the rules and regulations may not be allowed to ride the bus, and the parents of the students involved become responsible for seeing that the students get to and from school safely. Severe misbehavior can also result in suspension or other disciplinary action.

The school bus drivers are responsible to the school district to maintain student order and ensure maximum safety at all times. Therefore, they are authorized to instruct and control students as to proper conduct and safety while they are on the bus. The school principal will be responsible for disciplinary action regarding students reported by the driver. Questions and inquiries regarding discipline should be directed to the school principal.

SCHOOL NURSE:

The only medication that will be administered by the school is medicine that must be taken every day for the entire year. Arrangements must be made with the principal and school nurse for the administering of medication. All medication must be in the appropriate prescription bottle with the correct dosage. Parents must personally check medication in with the school nurse. Tylenol is not kept by the school and will not be administered. Students ARE NOT ALLOWED to personally carry ANY medication. If your child requires short-term medication, such as antibiotics, cough medicine, etc., it will be the responsibility of the parent to come to the office to administer dosage.

First Aid Policy: An injured student should report or be reported to the office. All athletic accidents should be reported to the coach or sponsor at the time of the accident. School personnel may not exceed the practice of first aid in dealing with student injury or illness. A school nurse is employed and will handle all reported incidents. Parents will be contacted concerning any accidents that occur at school. Accidents may occur, requiring immediate hospitalization or other physician attention. When the patient enters such facility, hospital/clinic authorities are informed that the school assumes no responsibility and the parents of the patient must be contacted.

In the event a student gets sick or is involved in an accident on a school-sponsored trip, the student will be cared for at the discretion of the school personnel in charge. School staff members faced with an emergency affecting the health and welfare of a student will exercise their best judgment as to procedures for handling the emergency, following established policy and procedural guidelines in every case as possible. In the event that the parent or guardian cannot be reached, the school officials will act to safeguard the student in every reasonable way.

An accident report should be filed in the principal's office regarding any accident that involves students, faculty, or staff.

Medication: The board of education recognizes that some students require treatment for chronic conditions such as asthma, diabetes, violent allergic reactions and hyperactivity. When a student's physician requires the student to take prescription or non-prescription medication during school hours, all medicine must be submitted to the nurse's office by a parent/guardian with completion of appropriate release forms.

It is the position of the Stone County School District that all other medication to be administered by the school is prescription medication. The following policies and procedures must be followed:

1. The parent, with specific instructions, must submit a written request form obtained from the principal's office. Written instructions from the prescribing physician must be received and filed by the office personnel.
2. All medicines shall be delivered to the school nurse by the parent. Such medicines shall be in the original prescription container in which the medicine was sold. Medicine will not be transported between home and school on a daily or weekly basis. Students are not allowed to personally carry any medication, except when following state law and the carrying of asthma inhalers.
3. All medication must be kept under lock and key.
4. A method of record shall be kept with all medications showing the date and time medication is given to the student, the amount of medication given to student, and the person's initials dispensing the medication.
5. When medication is discontinued or at the end of the school year, parents are responsible for picking up the remaining medication. School personnel will dispose of any medication not taken home by the parent.
6. The school will not administer narcotics.

SECTION IV – INSTRUCTIONAL PROGRAM

STONE HIGH GRADUATION REQUIREMENTS

Seniors Graduating 2012 and following (Entering 9th graders in 2008-09)

CURRICULUM AREA	UNITS	REQUIRED SUBJECTS
English	4	English I - IV
Mathematics	4	Algebra I, Geometry, (2 maths higher than Algebra I)
Science	4	Biology I, 1 Physical Science or 1 Chemistry
Social Studies	4	½ MS Studies / ½ World Geography 1 World History 1 U.S. History ½ U.S. Government / ½ Economics
Health	½	
Physical Education	½	
Business & Technology	1	
The Arts Electives	1	
Electives	10	
Total Units Required	29	

STATE INSTITUTIONS OF HIGHER LEARNING (IHL) REQUIREMENTS (Standard 32):

College entrance requirements set by the Board of Trustees of State Institutions of Higher Learning for Mississippi are as follows:

SUBJECT	UNITS	REQUIRED SUBJECTS
English	4	
Math	3	Algebra I, Geometry, Algebra II
Science	3	Choose From Biology, Biology II, Chemistry, Chemistry II, Physics, Physics II, Physical Science. Two must be Lab based.
Social Science	3	Must include U.S. History, World History U.S. Government, Economics or World Geography
Advanced Electives	2	Two units of Foreign Language (I&II), World Geography, 4th year lab-based Science or 4th year Mathematics.
Computer Applications	½	

Career Pathways Option

Students in a career path program shall complete an academic core of courses and a career and technical sequence of courses. The twenty-one (21) course unit requirement for the career path shall consist of the following:

Curriculum Area	Carnegie Units	Required Subjects
ENGLISH	4	English I English II
MATHEMATICS	3	Algebra I
SCIENCE	3	Biology I
SOCIAL STUDIES	3	1 U.S. History ½ U.S. Government ½ Mississippi Studies
HEALTH and PHYSICAL EDUCATION	½	1/2 Contemporary Health or ½ Physical Education
CAREER and TECHNICAL	4	Selected from student's program of study
INTEGRATED TECHNOLOGY	1	Technology Foundations, Information and Communication Technology (ICT) II, Science, Technology, Engineering, and Mathematics (STEM), or Computer Applications and Keyboarding
ADDITIONAL ELECTIVES	2 ½	Courses selected from the student's program of study
TOTAL UNITS REQUIRED	21	

GRADE CLASSIFICATION (Graduating Classes 2009 and following):

Ninth Grade	0-6 ½ Units
Tenth Grade	7-13 ½ Units - Pass English I and 1 Math
Eleventh Grade	14-20 ½ Units Pass English II and 2 Maths
Twelfth Grade	21 + Units Pass English III and 3 Maths

PROMOTION/RETENTION POLICY:

Carnegie units of credit, in grades 9-12 only, will be awarded when students master the required work at or above the 65% level and meet the minimum standards set forth by the Commission on School Accreditation. Carnegie units will be awarded in accordance with state requirements. Those requirements state that a Carnegie Unit is defined as 140 hours of instruction per course.

The district offers a comprehensive program that meets state requirements and college preparatory requirements. In order for the district to meet the accreditation guidelines established by the state and meet district requirements for graduation, the previous schedule of units required for graduation from Stone High School will be followed.

Students not graduating with their class will be required to meet all of the requirements of their new graduating class. **All graduates are required to meet the requirements of the state-mandated assessments. Students who do not meet these requirements cannot be awarded a high school diploma regardless of the number of units earned.**

Only graduating seniors will receive their diplomas during the graduation exercises. Unsigned diplomas are not issued. A senior who does not graduate in May due to failure to complete all graduation requirements must complete such requirements, through methods agreed upon with the school administration (summer school, correspondence, etc.) by the end of the calendar year in order to receive his/her high school diploma. Students who do not fulfill these requirements by the end of the calendar year may not receive a diploma with their original class. Students may exercise the option of returning to school as a full-time student in order to complete graduation requirements and graduate with a later class.

To graduate at Stone High School, a student must have attended Stone High School the major part of his/her senior year and must have obtained three full units of the six units of credit awarded in the spring semester at Stone High School.

The professional school counselor is always available for consultation and guidance, but the final responsibility for meeting graduation requirements rests with the student and parents.

TRANSFER STUDENT GRADING:

Transfer students whose grades are posted, as alphabetical grades will have an opportunity to obtain numerical grades from their former school. If their former school will not post numerical averages, alpha grades will be converted using the following scale:

A+ =100	B+ =92	C+ =81	D+ =69	
A = 97	B =87	C =77	D =67	F = 64
A- = 93	B- =82	C- =70	D- =65	

GRADES:

Interim reports will be sent to parents during the fifth week of each nine-week term. Parents are urged to follow up by contacting the student's professional school counselor and/or teacher. Teachers may make reports at times other than the regular intervals by telephone, through the mail, or in conference. Each student will receive a report card on the first Thursday following the end of each term of nine weeks. Below is an explanation of grades:

A=93-100	C=70-81	F=Below 65
B=82-92	D=65-69	

Credit calculations for all courses will be determined as follows: ¾ daily work and ¼ term exam.

ADVANCED PLACEMENT:

The Advanced Placement program provides college-level instruction for the purposes of earning college credit for selected courses while in high school. An Advanced Placement exam is given in the spring and college credit may be awarded for the course if the student makes a qualifying score on the exam. The core subject areas are English, history, mathematics, and science. While some advanced placement courses are offered on the campus, others may be taken through the Mississippi Virtual Public School.

DUAL ENROLLMENT/DUAL CREDIT:

With the principal and a professional school counselor's approval, a full-time senior who meets the eligibility criteria may elect to participate in dual enrollment/dual credit courses.

ACADEMIC CALCULATIONS:

(GRADUATING CLASSES 2010 AND FOLLOWING)

A student's over-all, weighted numerical average will be utilized to compute and determine the rank-in-class of graduating seniors for the classes of 2010 and following. Rank-in-class is defined as the comparison of a student's academic performance with those of the members of his/her graduating class.

In an effort to challenge students to enroll in advanced placement and advanced classes, the following percentage will be added to the student's final average in such classes:

Advanced Placement	Final Average + 10%	ex.	88 x 1.1 = 96.8
Accelerated	Final Average + 5%	ex.	88 x 1.05 = 92.4

Every course taken for Carnegie credit is included in the overall, weighted numerical average. Students may not repeat courses in an effort to raise their numerical average. Each student's overall, weighted numerical average will be converted to an equivalent grade point average on a 4.0 scale for college and scholastic purposes only. The end-of-the year rank, weighted numerical average, and equivalent 4.0 grade point average will be posted on all school records.

HONOR GRADUATE POLICY:

Honors will be bestowed on students who graduate with a certain high average. Class rankings and scholastic averages will be computed based on grades when credit is awarded as determined by final yearly averages for one (1), two (2), and two and one-half (2 ½) unit courses and final semester averages for one-half (½) unit courses.

All determinations for honor graduates will be made at the end of the final semester of a student's senior year. A listing will be made at the end of the third nine weeks grading period of the senior year, but official rankings for such honors will be made at the end of the second semester of the senior year.

For scholarship or college applications, students who request scholastic averages at any time prior to computation of official rankings and scholastic averages at the end of the senior year may be given a "scholastic average in progress." Such scholastic averages will be subject to change when credit is awarded and official rankings and scholastic averages are completed. Honor graduates are those students who have earned the following: (These averages will **not** be rounded.)

Graduating Classes 2013 and following:

Highest Honors:	100 or higher	(Weighted Numerical Average)
High Honors:	93 – 99	
Honors:	90 – 92	

VALEDICTORIAN/SALUTATORIAN:

A valedictorian and a salutatorian will be named for each graduating class. The valedictorian and salutatorian will be determined as follows:

Graduating Classes 2010 and following:

- **Valedictorian – Student with the highest over-all numerical average.**
- **Salutatorian – Student with the second highest over-all numerical average.**

In the event of a tie, the overall, weighted numerical average (respective to graduating classes) will be carried out to four decimal places to determine which students are eligible for Valedictorian and Salutatorian. If there is still a tie, there will be Co-Valedictorians; then the next person in class rank will be named Salutatorian. In case of a tie for Salutatorian, the same rule will apply.

Calculations will be made at the end of the third nine-weeks grading period for Valedictorian and Salutatorian. Courses in which these students are enrolled at the end of the third nine-week period will be calculated in full. **All other rankings will be determined at the end of the fourth nine weeks grading period.**

SCHOOL CEREMONIES AND OBSERVANCES:

The Stone County School District limits the honor of graduation to those students who have successfully completed the prescribed high school graduation requirements as set forth by the State Department of Education and the Stone County Board of Education, as required by the Commission on School Accreditation.

Rehearsal for graduation exercises will be held the morning of graduation. **All graduating seniors are required to attend rehearsal.**

FINAL AND MID-TERM EXAM SCHEDULE:

For each nine-weeks of testing, including the final and the mid-term exams for each course, the testing schedule will be as follows:

DAY 1 OF TESTING	First, Third, and Fifth Period Exams
DAY 2 OF TESTING	Second, Fourth, and Sixth Period Exams

Parents are asked to refrain from checking their students out of a class on exam days. Classes that are not being tested are reviewing for upcoming tests and this preparation is critical to a student's success on these important exams.

EXAM EXEMPTIONS:

All students may be exempt from the final exams based on the following criteria:

1. Any student in grades 9-12 who has an "A" or "B" final cumulative average must have no more than 3 unexcused absences in a course taken all year or 2 unexcused absences in a block period or semester course **and** total absences that fall within the limits of the absentee policy as defined for the course.
2. Any student who has perfect attendance for the entire school year may be exempt from final exams, provided student meets other exemption criteria as noted in #3 and 4.
3. A student cannot be exempt from an exam in a class in which a fine or due is owed. Students who have overdue library books cannot be exempt.
4. No exemptions will be permitted for any student who has been assigned to In-School suspension or Out-of-School suspension during the course of the school year.

*****A final exam is defined as the last exam of the course.*****

HONOR ROLL:

An honor roll will be published each term. There will be two types of honor rolls. The "Banner Roll" will consist of students making 93 or above in all subjects (including band, PE, etc.). The "Honor Roll" will consist of those students who make no less than 82 on all subjects.

COURSE LOAD:

All high school students are considered full time students and therefore required to take eight credits during the school year.

DROPPING SUBJECTS:

A student may not drop a subject under any circumstances during the year other than with a medical doctor's written statement to the effect that the particular subject is detrimental to the student's health or with the principal's permission. Failure in a course is not justification for dropping the course.

EARLY RELEASE/LATE ENTRANCE FOR SENIORS:

Seniors who complete all graduation requirements **and have passed all four subject area assessments** without needing to be a full time student may apply for early release or late entry. Late entry or early release will be granted to senior students with prior parental and administrative approval. Students in vocational programs must complete the vocational program to be eligible for early release. Students approved for early release must have transportation off the campus at time of release.

EARLY COMPLETERS:

Seniors will have the option to complete high school course work at the end of the first semester of their senior year. To be eligible, students must be able to complete all graduation requirements by the end of the first semester (**including having passed all four subject area assessments**). Although course work will be completed at the end of the first semester, students will not participate in a graduation ceremony until the end of the full academic school year. Students must adhere to all the requirements for graduation such as Award's Day practice, Award's Day Ceremony, and Graduation practice.

SUMMER SCHOOL:

A student will be allowed to enroll in only one (1) course offered for a Carnegie Unit of credit in summer school. To be eligible to receive a Carnegie Unit, a student enrolled in summer school shall be provided a minimum of 140 hours of instruction per course. Not more than four units of summer school may count towards graduation. All students must have written permission from the Principal of Stone High School to attend summer school.

CREDIT RECOVERY/ATTAINMENT:

Credit recovery is defined as a way to "recover" credit for a course that a student was previously unsuccessful in earning academic credit towards graduation.

Credit attainment is defined as a way for students who have fallen behind a grade level to receive credit for completed courses through the OdysseyWare online curriculum.

Guidelines for Credit Recovery:

1. Student must fill out an application to enroll in a credit recovery course. This application will require parental consent and a counseling session with the parent and student before beginning the course.
2. No student may enroll in a credit recovery course if he/she received a grade below 50 in that particular course.
3. The program is offered only for courses required for graduation.
4. Students are allowed six months to complete a course with 70% mastery.
5. Students may enroll in only one credit recovery course at a time.
6. If a student has failed a course and the subsequent state assessment, the student cannot take that course by credit recovery.
7. The online program will allow for completion of lessons at home, but all tests/quizzes must be taken at the school site.

Guidelines for Credit Attainment:

1. Student must fill out an application to enroll in a credit recovery course. This application will require parental consent and a counseling session with the parent and student before beginning the course.
2. The program is offered only for courses required for graduation.
3. Students are allowed six months to complete a course with 70% mastery.
4. Students may receive a maximum of four (4) credits for the period of secondary enrollment.
5. The online program will allow for completion of lessons at home, but all tests/quizzes must be taken at the school site.

TEXTBOOKS:

To meet standard requirements as set forth by the Mississippi Department of Education, for student textbooks, the SCSD may use publisher printed text, consumable/work text/electronic products, and/or research-based instructional resources to meet the academic needs of students.

SECTION V – DISCIPLINE

DISCIPLINE POLICIES:

These policies are adopted for the purpose of setting disciplinary guidelines for conduct of students of the Stone High School and administrative punishment for the violation of the conduct requirement. Stone County Schools will use discipline action in any event which would be punishable by law.

For learning to take place, conditions must be conducive to learning. This implies a school environment that is orderly. Respect for authority is a virtue that should come as a result of student development and not as a forced tribute.

The objectives of discipline within our school are as follows:

1. To establish and maintain favorable study conditions free from distractions and misbehavior.
2. To establish and maintain respect for authority within the school.
3. To develop the students' ideals, interests, habits and skills that lead to self-government and good citizenship.

The board recognizes that discipline is necessary to the orderly operation of the education process. Actions which are disruptive or which interfere with the educational process must be dealt with in a fair and positive manner.

All students are the responsibility of all faculty members at any time when they are engaged in activities authorized by the Board of Education.

Student suspension, expulsion, and corporal punishment (grades K-8) shall be used as disciplinary measures only after all other methods have been tried. In all cases, the right of the students shall be protected in accordance with due process.

GROUNDS FOR DISCIPLINARY ACTION:

The following infractions apply to all students in grades K-I 2. These infractions are specific grounds for disciplinary action; however, this list does not cover all infractions that may require disciplinary action. All other acts of misconduct not listed will be subject to the discretionary authority of the principal and/or designee.

- Stealing
- Possession and/or use of tobacco, alcoholic beverages, unlawful drugs, energy pills and energy drinks
- Profanity or obscenity
- Defacing school or private property (vandalism)
- Disrespecting/Disobeying school staff
- Gambling
- Tardiness, skipping school, and truancy
- Forgery
- Lunchroom behavior

- Misconduct on school bus
- Threaten/assault against another student or staff member
- Any sexual violations
- General disruption of the normal operation of the school day
- Possession of a weapon
- Internet infractions
- Gang-related infractions
- Bullying
- Sexual Harassment

PROCEDURES TO BE FOLLOWED IN DISCIPLINARY ACTION:

In the disciplinary process, it is important to note that students have the right to

1. Know what the charges are against them
2. Give an explanation in their defense
3. Be told what kind of discipline they can expect to be administered

Before formal disciplinary action is implemented, teachers and administrators will, when appropriate, use a variety of informal disciplinary procedures. These procedures may include conferences with parent and student, denial of privileges, time out, counseling, or referral to an outside agency for assistance. These are only some of the strategies that can be used and it must be understood that the type of disciplinary action depends greatly upon the offense committed. Also, steps may be skipped if the severity of the offense dictates.

PROCESS OF FORMAL DISCIPLINARY ACTION:

Each process will be implemented in a sequence appropriate to the grade level of the student as outlined in the student handbook section. Parents/guardians will be notified on each process by one or more of the listed means: a disciplinary form given to the student; a telephone contact; or contact through the mail.

- Parent/Guardian notification
- Student warned
- Parent-Teacher
- Before School Detention/After School Detention
- ISD (In-School Detention)
- OSS (Out-of-School Suspension, K-12)
- Alternative School
- Expulsion

Before/After School Detention (BSD/ASD): A student may be required to be present from 7:00 a.m. to 7:40 a.m. for BSD and 2:55 p.m. to 3:35 p.m. for ASD as a means of disciplinary action provided the parent of the student has been notified of the detention and arrangements have been made for the student's transportation. If the parent cannot or will not provide transportation, an alternate disciplinary procedure will be substituted. Students who are detained will be supervised during said detention. Supervision will be provided by, or arranged for, by the principal.

In-School Detention (ISD): The student will be excluded from an individual class or all classes for a period of time. During this time, the student reports to school each day and goes to ISD. He/she will not be counted as absent during the time spent in ISS.

1. A student may be assigned In-School Detention by the Principal or Assistant Principal.
2. A tardy to In-School Detention will be counted as any other tardy.
3. If a student is absent for a day while serving an In-School Detention, the student must make up the absence in the In-School Detention program before returning to the regular school program.
4. A student assigned to In-School Detention will be counted present for the regular class.
5. Each student assigned to In-School Detention must report to the In-School Detention classroom with all textbooks and other materials necessary for the completion of assigned work.
6. Teachers will make class assignments for In-School Detention students and will submit those assignments as designated by the school administration. This work and any other additional makeup work must be completed.
7. Students assigned to In-School Detention will not participate in any regular school activities, including activity periods, and will remain in the In-School Detention room.
8. Students assigned to In-School Detention will eat lunch at a time separate from the rest of the student body under the supervision of a staff member.

9. The In-School Detention instructor will send disruptive or uncooperative students to the office. If a student is sent home, all absences will be counted and the assigned In-School Detention time must be made up before returning to regular classes.
10. Rules governing the In-School Detention program will be posted prominently in the In-School Detention room.

Out-of-School Suspension (OSS): A principal may suspend a pupil for any of the infractions listed if the circumstances warrant suspension; however, this list is not exclusive and, as such, a student committing an act of misconduct not listed will nevertheless be subject to the discretionary authority of the principal and/or designee.

No suspension shall be imposed by the principal for more than ten (10) days for any one offense.

If a student is suspended, the school must notify the parent/guardian or next of kin by phone, stating the reason for suspension, the length of suspension and the date when the student may return to school. The school shall follow-up with written notice of suspension. One copy of the suspension notice is kept in the student's discipline file, one copy goes to the student's parent/guardian, and one copy goes to the administrator. However, such action of the Superintendent or principal shall be subject to review and approval of the school board. If the parent/guardian feels aggrieved by the suspension or dismissal of that child, then such parent/guardian of the child shall have the right to a due process hearing before the school board. The parent/guardian of the child shall be advised of this right to a hearing by the Superintendent or principal and informed that they have 24 hours to request such a hearing in writing. If a student is suspended for a third time for the same type of offense, he/she is subject to expulsion or placement in Alternative School.

Any student who is under suspension or expulsion from the Stone County School system SHALL NOT be allowed on school property during the suspension or expulsion. Also, the student SHALL NOT attend or participate in any school sponsored activity or event during the suspension or expulsion.

A student who is on suspension may not participate in any school activities, beginning with day one of suspension until the day the student is allowed to return to school. This includes all extracurricular events such as, but not limited to, band, choir, athletics, fine arts, and any club activities or travel.

Alternative School: *When a student is recommended to the alternative school, the parent has two options:*

- (1) *Accepts recommendation of principal by signing a waiver allowing the student to report directly to the alternative school without a disciplinary review hearing.*
- (2) *Requests a hearing before a disciplinary review hearing.*

Any student who refuses to obey the rules of the alternative school will be subject to expulsion. Mississippi Code states that any school-age child in the alternative program who becomes involved in any criminal or violent behavior shall be removed from the alternative school program and referred to the Youth Court. See Alternative School Handbook for specific rules and regulations of the alternative school program.

Students will be sent to Stone Education Center for sixty (60) days. Students who have completed their required number of days in alternative school will serve fifteen (15) days of probation upon returning to Stone High School. Any infraction during this probation will result in an additional ten (10) days of alternative school.

Expulsion: Expulsion is the removal of the right to attend school. With the exception of possession of a weapon or drugs, threat to a student or teachers, or other behavior that warrants exclusion of a student; expulsion of a student shall be recommended after all other corrective measures have failed. Expulsion may be appealed to the Stone County School Board. Any principal who believes that the expulsion of a pupil is required shall recommend expulsion to the Superintendent in writing, stating the charges against the student in detail.

Upon receipt of such recommendation the Superintendent shall:

Appoint an ad hoc discipline committee to sit as a board to hear and review all charges against the student and to give the student an opportunity to refute these charges. This committee shall make a recommendation to the superintendent after such hearing.

Notify the parent/guardian by certified mail, return receipt requested, of the time date, and place such discipline hearing will be held, and the charges, which, if appropriate, could justify expulsion under board policy and that the parent/guardian and student may, if they so choose, be represented by legal counsel at their own expense. Notification will be given at least five (5) days prior to said hearing. Such hearing shall be held within ten (10) days of the notice of expulsion where possible. Said students shall remain on suspension until such hearing is held.

The parent/guardian of that student shall be notified that he/she has the right to appeal to the Stone County Board of Education the decision of the principal, the discipline committee and the superintendent.

AUTOMATIC EXPULSION:

The superintendent or principal has the authority to automatically expel any student who possesses any controlled substance in violation of the Uniform Controlled Substances Law, a knife, handgun, firearm or any other instrument considered to be dangerous and capable of causing bodily harm or who commits a violent act on school property. The expulsion shall take effect immediately subject to constitutional due process rights.

STUDENT CONDUCT CODE:

This order is adopted for the purpose of using disciplinary guidelines for conduct of students of the Stone High School System and administrative punishment for the violation of the conduct requirements stated.

Section 1. **WEAPONS:** No student will enter upon the grounds, into the building, or buses, of the Stone County School District or attend any function sponsored by the said school district who shall have on his or her person or in his or her possession any weapons. The Board does hereby specifically prohibit knives of any kind, guns, rifles and pistols, blackjacks and slapjacks, razors, explosives and explosive devices (including firecrackers), chemicals, or any other item that could be used to inflict harm on another student, and all other items which are not normally used in connection with school work and school activity. This is an expulsion offense and local law officials will be notified.

Prohibition of Weapons on School Property - S97-37-17

- (1) The following definitions apply to this section:
 - (a) "Educational property" shall mean any public or private school building or bus, public or private school campus, grounds, recreational area, athletic field, or other property owned, used or operated by any local school board, school, college or university board of trustees, or directors for the administration of any public or private educational institution or during a school related activity; provided however, that the term "educational property" shall not include any sixteenth section school land or lieu land on which is not located a school building, school campus, recreational area or athletic field.
 - (b) "Student" shall mean a person enrolled in a public or private school, college or university, or a person who has been suspended or expelled within the last five (5) years from a public or private school, college or university, whether the person is an adult or a minor.
 - (c) "Switchblade knife" shall mean a knife containing a blade or blades that open automatically by the release of a spring or a similar contrivance.
 - (d) "Weapon" shall mean any device enumerated in subsection (2) or (4) of this section.
- (2) It shall be a felony for any person to possess or carry, whether openly or concealed, any gun, rifle, pistol or other firearm of any kind, or any dynamite cartridge, bomb, grenade, mine or powerful explosive on educational property. However, this subsection does not apply to a BB gun, air rifle or air pistol. Any person violating this subsection shall be guilty of a felony and, upon conviction thereof, shall be fined not more than Five Thousand Dollars (\$5,000.00), or committed to the custody of the State Department of Corrections for not more than three (3) years, or both.
- (3) It shall be a felony for any person to cause, encourage or aid a minor who is less than eighteen (18) years old to possess or carry, whether openly or concealed, any gun, rifle, pistol, or other firearm of any kind, or any dynamite cartridge, bomb, grenade, mine or powerful explosive on educational property. However, this subsection does not apply to a BB gun, air rifle or air pistol. Any person violating this subsection shall be guilty of a felony and, upon conviction thereof, shall be fined not more than Five Thousand Dollars (\$5,000.00), or committed to the custody of the State Department of Corrections for not more than three (3) years, or both.
- (4) It shall be a misdemeanor for any person to possess or carry, whether openly or concealed, any BB gun, air rifle, air pistol, Bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, blackjack, metallic knuckles, razors and razor blades (except solely for personal shaving), and any sharp-pointed or edged instrument except instructional supplies, unaltered nail files and clips and tools used solely for the preparation of food, instruction and maintenance on educational property. Any person violating this subsection shall be guilty of a misdemeanor and, upon conviction thereof, shall be fined not more than One Thousand Dollars (\$1,000.00), or be imprisoned not exceeding six months, or both.
- (5) It shall be a misdemeanor for any person to cause, encourage or aid a minor who is less than eighteen (18) years old to possess or carry, whether openly or concealed, any BB gun, air rifle, air pistol, Bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, blackjack, metallic knuckles, razors and razor blades (except solely for personal shaving), and any sharp, pointed or edged instrument except instructional supplies, unaltered nail files and clips and tools used solely for the preparation of food, instruction and maintenance on educational property. Any person violating this subsection shall be guilty of a misdemeanor and, upon conviction thereof, shall be fined not more than One Thousand Dollars (\$1,000.00), or be imprisoned not exceeding six months, or both.
- (6) It shall not be a violation of this section for any person to possess or carry, whether openly or concealed any gun, rifle, pistol, or other firearm of any kind on educational property if:
 - (a) The person is not a student attending school on the educational property;
 - (b) The firearm is within a motor vehicle; and
 - (c) The person does not brandish, exhibit or display the firearm in any careless, angry or threatening manner.
- (7) This section shall apply to:
 - (a) A weapon used solely for educational or school-sanctioned ceremonial purposes, or used in a school-approved program conducted under the supervision of an adult whose supervision had been approved by the school authority;
 - (b) Armed forces personnel of the United States, officers and soldiers of the militia and National Guard, law enforcement personnel, any private police employed by an educational institution, State Militia or Emergency Management Corps and any guard or patrolman in a state or municipal institution, when acting in the discharge of their official duties;
 - (c) Home schools as defined in the compulsory school attendance law, Section 37-13-91, Mississippi Code of 1972;
 - (d) Competitors while participating in organized shooting events;
 - (e) Any person as authorized in Section 97-37-7 while in the performance of his official duties;
 - (f) Any mail carrier while in the performance of his official duties; or

(g) Any weapon not prescribed by Section 97-37-7 which is in a motor vehicle under the control of a parent or custodian, as defined in Section 43-21-105, which is used to bring or pick up a student at a school building, school property or school function.

(8) All schools shall post in public view a copy of the provisions of this section.

Stone County School District
Student Complaints of Bullying or Harassing Behavior

Students and employees in the Stone County School District are protected from bullying or harassing behavior by other students or employees. It is the intent of the Board and the administration to maintain an environment free from bullying and harassing behavior. This complaint procedure provides a process for filing, processing and resolving complaints of such conduct. Adherence to these procedures is mandatory. The failure of any person to follow these procedures will constitute a waiver of the right to pursue a complaint at any level, including review by the Board.

I. Definitions

Bullying or harassing behavior is any pattern of gestures or written, electronic or verbal communications, or any physical act or any threatening communication, or any act reasonably perceived as being motivated by any actual or perceived differentiating characteristic that (a) places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property, or (b) creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities or benefits.

A "hostile environment" means that the victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is bullying or harassing behavior.

Bullying or harassing behavior will not be condoned or tolerated when it takes place on school property, at any school-sponsored function, or on a school bus, or when it takes place off school property when such conduct, in the determination of the school superintendent or principal, renders the offending person's presence in the classroom a disruption to the educational environment of the school or a detriment to the best interest and welfare of the pupils and teacher of such class as a whole.

II. Procedures for Processing a Complaint

Any student, school employee or volunteer who feels he/she has been a victim of bullying or harassing behavior, or has witnessed or who has reliable information that a student, school employee or volunteer has been subjected to bullying or harassing behavior shall report such conduct to a teacher, principal, professional school counselor or other school official. The report shall be made promptly after the alleged act or acts occurred. The school official shall complete a "Bullying/Harassing Behavior" complaint form which shall include the name of the reporting person, the specific nature and date of the misconduct, the names of the victim of the misconduct, the names of any witnesses and any other information that would assist in the investigation of the complaint. The report shall be given promptly to the principal or superintendent who shall institute an immediate investigation. Complaints against the principal shall be made to the superintendent and complaints against the superintendent shall be made to the Board chairman.

The complaint shall be investigated promptly. Parents will be notified of the nature of any complaint involving their student. The District official will arrange such meetings as may be necessary with all concerned parties within five (5) school calendar days after initial receipt of the complaint by the District. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint will be reduced to writing. The District official shall provide a written decision to the victim upon completion of the investigation and a decision regarding disciplinary action, as warranted, is determined.

If the victim is not satisfied with the decision of the District official, he/she may submit a written appeal to the superintendent. Such appeal shall be filed within ten (10) school calendar days after receipt of the results of the initial decision. The superintendent will arrange such meetings with the victim and other affected parties as deemed necessary to discuss the appeal. The superintendent shall provide a written decision to the victim's appeal within ten (10) school calendar days.

If the victim is not satisfied with the decision of the superintendent, a written appeal may be filed with the Board. Such appeal shall be filed within ten (10) school calendar days after receipt of the decision of the superintendent. The Board shall, within twenty (20) school calendar days, allow the victim and parents as appropriate to appear before the Board to present reasons for dissatisfaction with the decision of the superintendent. The Board shall provide a written decision within ten (10) school calendar days following the victim's appearance before the Board.

Section 2. **FIGHTING OR PROVOKING A FIGHT:** No student will fight, voluntarily or will provoke a fight. Both parties will be suspended. Casual hitting can be classified as fighting. This infraction will result in out of school suspension, demerits, local law officials notified, and recommendation for alternative school

Section 3. **STEALING:** No student will steal property of another person or public property. All thefts should be immediately reported to the proper officials and a written report filed. Students are asked to leave valuables at home and keep a lock on their lockers. Students guilty of stealing will be suspended and given demerits, and the local law officials will be notified.

Section 4. **CHEATING:** If a student is found to be "cheating" or allowing another student to "cheat" off his/her paper, he/she will receive a "0" on the paper. This infraction will result in parent notification and in-school suspension.

Section 5. **ALCOHOLIC BEVERAGES AND UNLAWFUL DRUGS:** No student will possess, consume, or use, any alcoholic beverage or unlawful drug. No student will attend any school function nor enter on school property while under the influence of any alcoholic beverage or unlawful drug. This infraction will result in automatic suspension with recommendation for alternative school and/or expulsion and demerits.

Section 6. **TOBACCO:** No student will use or possess tobacco in any form. This is an out of school suspension offense. Students should not have in their possession lighters, matches, etc., as these items are not allowed on school property.

Section 7. **VULGARITY, PROFANITY, AND OBSCENITY:** No student will speak or write words that are vulgar, profane or obscene; no student will act in a vulgar, profane or obscene way; and no student will use vulgar or obscene signs. Students guilty of these infractions will be dealt with on an individual basis. This is a suspension offense and demerits.

Section 8. **WILLFUL DEFACEING OR DESTRUCTION OF PUBLIC OR PRIVATE PROPERTY:** No student will willfully destroy or deface any property belonging to another person or to the school. The consequences of this behavior will be restitution for damages, suspension, and possible expulsion and demerits.

Section 9. **BREAKING AND ENTERING SCHOOL PROPERTY:** No student will break and enter any school property. This is a suspension or expulsion offense and demerits.

Section 10. **DISRUPTION OF THE NORMAL OPERATION OF THE SCHOOL DAY:** No student will, by his/her conduct, disrupt the normal operation of the school or any activity of the school. No student will incite others to disrupt the normal operation of the school. This is a suspension or expulsion offense and demerits.

Section 11. **DISRESPECT OR SARCASM TO A TEACHER:** No student will speak or act in a disrespectful manner, or speak or act in a sarcastic manner, toward a teacher or an administrator. This is a suspension offense and demerits.

Section 12. **GAMBLING:** No student will conduct or participate in any gambling game or device. This is a suspension offense and demerits.

Section 13. **CLASS ABSENCE WITHOUT PERMISSION:** No student will leave class or school without permission. This infraction will result in in-school suspension/out-of-school suspension and demerits.

Section 14. **STUDENT OPERATED VEHICLES:** No student will operate a motor vehicle of any type on property owned by the Stone County School unless said student is duly licensed to operate said vehicle and meets all the requirements of the laws of the State of Mississippi. All vehicles operated by students or school employees on property owned by Stone County School will be properly and lawfully operated and will be insured as required by Mississippi law. The driver upon arrival at the Stone County High School parking lot will park privately owned vehicles immediately. No student will occupy any privately owned vehicle except for transportation to school and from school. Student cars on school property are subject to search. Violators will be dealt with on an individual basis and demerits.

Section 15. **JURISDICTION:** Students will be subject to the provisions of this code at all times they are on school property or are in any way participating in school-related activities sponsored by the Stone County School District or any public school in the State of Mississippi. This is a suspension offense and demerits.

Section 16. **FORGERY:** Students caught forging passes, absence slips, report cards, or any other school item, or any form that requires parental signature may be subject to suspension/expulsion and demerits.

Section 17. **CAFETERIA BEHAVIOR:** Normal levels of talking will be allowed. Students are to stay in the lunchroom throughout the lunch period. Students must have an excuse from the duty teacher to leave cafeteria. Do not cut in line, leave trays on tables or hassle the cafeteria staff. Do not bring food into the cafeteria from neighboring restaurants. Display courtesy and good table manners. Infractions related to inappropriate cafeteria behavior will result in in-school suspension and demerits.

Section 18. **EXTRACURRICULAR ACTIVITIES:** Any student who violates the code of conduct at any district extracurricular activity will be subject to being banned from any and all district extra-curricular activities for the remainder of the year at the discretion of the administration. Infractions also result in in-school suspension/out-of-school suspension and demerits.

Section 19: **ELECTRONIC EQUIPMENT:** No electronic device will be brought to school without special permission from the principal's office. No electronic device will be allowed on a school bus or any school sponsored outing without advisor's permission. These items will be confiscated and held for the parent to pick up. Upon the third offense the items will be confiscated for the remainder of the school year and the student will receive 8 demerits. Parents may pick up items from the school office on the last day of school.

Section 20: **GANGS:** Gang related activity, dress, graffiti, or depicting of gang signs on students' clothes or personal effects such as notebooks will not be tolerated.

Section 21: **TOBACCO FREE CAMPUS:** Stone High School is expected to be a tobacco free campus. The use or possession of any form of tobacco or paraphernalia by students in grades 9-12 is prohibited.

Section 22: **FIREWORKS:** No fireworks, knives or guns are allowed on campus or at school-related activities. Anyone violating this policy will be arrested and the student will be referred for a disciplinary hearing for expulsion.

Section 23: **Hands Off Policy:** It is recognized that courtship is normal and natural for secondary students. Therefore, we do not discourage this relationship. However, to ensure an acceptable code of conduct, there is one policy to regulate this. This policy is simply "HANDS OFF". Students who violate this policy will be subject to disciplinary action and demerits.

Section 24: PERSONAL GROOMING/DRESS: **This dress code outlines the acceptable attire for Stone County Students.**

The following applies to both girls and boys:

- Clothing must be appropriate in length and size
- No under garment may be visible
- Undershirts must be plain and of a uniform color
- Shirts must be tucked and buttoned in grades 3-12. Only top button may be left unbuttoned
- No vests will be worn.
- Any visible designer emblem, trademark, logo etc. must be smaller than a fifty -cent piece
- School logo can be any size.
- Belts must be worn if belt loops exist on unaltered garment
- All shirts must be long enough to be tucked in and stay tucked in.
- Clothing must be worn the way they were designed to be worn and at the appropriate size.

The principal shall have the final decision about appropriateness in length and size.

Button-up Shirts:

- Solid color: white, navy, royal blue
- Any brand: Any visible designer emblem, trademark, logo, must be smaller than a fifty-cent piece
- Oxford/cotton material with collar
- Long or short sleeve
- With or without pocket
- Tie not mandatory however, if tie is worn, it must be worn properly. Tie must be white, royal blue, or navy.
- No ruffles, pleats, lace, trim etc.
- Turtleneck must be white only and worn under uniform type shirt or sweatshirt

Knit Polo Shirts

- Solid color: white, navy or royal blue
- Any brand: Any visible designer emblem, trademark or logo must be smaller than a fifty-cent piece
- Plain front made of polyester/cotton
- Must have a collar
- Long or short sleeve
- With or without pockets
- No ruffles, pleats, lace, trim etc
- Turtlenecks must be white only and worn under uniform type shirt or sweatshirt
- Shirts must be plain with no embellishments

Pants/ Capri/Walking Shorts

- K-12 solid color of khaki or navy blue
- Any brand
- Cuffed or uncuffed
- Pleated or plain front
- With or without elastic
- Uniform quality, wash-n-wear, or permanent press fabric
- No denim, stretch fabric, bell bottoms, pedal pushers, cargo pants, carpenter pants, hip huggers, low rise or corduroy
- Any visible designer emblem, trademark, logo, must be smaller than a fifty-cent piece.
- No pants below waist line
- Walking shorts to the knee
- No Jeggins or Joggers. No pants with elastic or drawstring legs or hems will be allowed

Belts: Grades 3-12

- Khaki, White, Royal, Navy, Brown or black
- No visible emblem, trademark, or logo, etc
- If wearing a studded belt, studs must be the same color as the belt.
- If belt loops exists, belt is mandatory
- If belt loops are removed, the article of clothing is not permissible.

Skirts/Jumpers/Skortis

- K-12 Solid color, khaki or navy blue
- Length to the knee or below
- No slit above knee
- Construction must be of uniform quality, permanent press, or wash-n-wear fabric
- No corduroy, denim, stretch fabric, cargo or carpenter style
- Any visible designer emblem, trademark, logo etc must be smaller than a fifty-cent piece
- Uniform color and quality shirt must be worn with jumper

Sweatshirt

- K-12 plain solid color of white, navy, royal blue
- Plain with no embellishments
- SHS logo any size or designer logo smaller than a fifty-cent piece
- With or without hood
- No waffle weave fabric

Socks

- If socks are worn, they must be a solid color of khaki, navy, white, black or royal blue
- Girls' tights must be solid color in navy or white

Shoes

- Shoes must be closed toed in all grades.
- If boots are worn, pants **CANNOT** be tucked in.

NOTICE: ALL SHIRTS MUST BE LONG ENOUGH TO BE TUCKED IN AND STAY TUCKED IN.

Other Dress Code Requirements

- No short sleeve sweaters or jackets will be permitted.
- No crop sweaters or jackets will be permitted.
- No wallets with chains will be permitted.
- The administration retains the right to deny any garments that could harbor weapons or hide contraband (i.e. dusters, overcoats, overalls, Trench coats).
- Clothing, jewelry, patches, or designs on clothing with profane or abusive language or pictures or clothing or items that advertise alcoholic beverages, tobacco, drugs, or casinos will not be worn.
- **Hats, caps, and sunglasses will not be allowed on campus at any time.**
- Handkerchiefs, bandannas, head wraps, and wigs will not be allowed on campus without permission from the administration.

- No student will be allowed to wear any item that is not part of his/her normal everyday dress. Items such as sweats, gloves, towels, or any item that is inappropriate will not be allowed. Students may not use any type of rubber band or the like to hold up pant legs.
- Girls may wear earrings in ears only. Boys are not allowed to wear earrings, makeup, or fingernail polish. No facial piercings are allowed, including tongue rings.
- Unnatural color (i.e. green, purple, orange, pink, etc.) hair will not be permitted. Hairstyles (cut and color) that adversely affect the educational atmosphere of the school will not be permitted.
- Any accessories (including belt buckles), insignias (including military) or symbols (including gang affiliation) that are considered disruptive or objectionable will not be acceptable.
- Tattoos must be covered.
- Any noise-making articles that are distracting must not be worn.
- **Torn pants or pants with holes will not be allowed.**

Students will be encouraged to be well groomed at all times. Students whose dress or appearance, (or lack of dress), that could be deemed disruptive will not be permitted to remain in school until the matter has been corrected in the judgment of the(principal and/or assistant principal. **Dress code violations will result in disciplinary action. If a parent is unable to be reached, the student will remain in ISS for the remainder of the school day.**

The principal shall have the final decision regarding any dress code issue.

CONSEQUENCES FOR VIOLATION OF DRESS CODE:

- 1ST Offense: 1 day before school detention
- 2nd Offense: 2 days before school detention
- 3rd Offense: 1 day ISD, 2 demerits
- 4th Offense: 2 days ISD, 4 demerits
- 5th Offense: 3 days ISD, 6 demerits for disobedience and parent contact
- Any subsequent offense—6 demerits and parent contact

DEMERIT SYSTEM:

All persons concerned are hereby placed on notice that the disciplinary actions and procedures herein established and authorized are to be conducted in accordance with applicable status and in accordance with memoranda, bulletins or notices published and distributed by the Superintendent and are subject, in particular, to the following controlling principles:

DEMERIT/CONSEQUENCE FOR ELECTRONIC DEVICES

The use or possession of electronic devices not needed for classwork is prohibited during the school day. This includes cellular phones, IPODs, MP3 players, cameras, electronic readers, Gameboys, etc. These devices will be confiscated and only parents may retrieve them from a school administrator. **Any student who refuses to give up an electronic device will receive 15 demerits.**

1st offense – The parent/guardian may pick up the device from a school administrator after 30 days or prior to 30 days by paying a fee of \$20.

2nd offense – The parent/guardian may pick up the device from a school administrator after 60 days or prior to 60 days by paying a fee of \$40.

3rd offense – The parent/guardian may pick up the device from a school administrator at the **end of the school year.**

Any student caught using or in possession of an electronic device (i.e. cell phone) during State Testing will have their test invalidated.

DEMERIT/CONSEQUENCE ASSIGNMENT:

OFFENSE	DEMERITS/ CONSEQUENCES
1. BEHAVIOR UNBECOMING OF A STUDENT <ul style="list-style-type: none"> • Gambling • Misconduct/Disrupting • Misconduct/Disruption or horseplay in CTE classes related to safety issues • Public Display of Affection • Violation of "Hands-Off" Policy • Vulgar and inappropriate activity, gestures, behavior, and/or indecent exposure • Possession and/or distribution of inappropriate material. • Refusal to give up an electronic device 	6-12 6-10 10-30 4 4-30 10-30 10-30 15
2. DISOBEDIENCE TO TEACHER OR STAFF MEMBER	6-10
3. DISRESPECT TO OTHER STUDENTS	4-8
4. DISRESPECT TO TEACHER OR STAFF MEMBER	8-30
5. FIGHTING ** Physical injury will result in arrest by SRO.	30 3 Days OSS Recommend Alternative School
6. FIGHTING ON SCHOOL BUS	10-30 3 Days Off Bus
7. VERBAL/PUSH-SHOVE CONFRONTATION	10-30
8. ILLEGAL CHECK-OUT/CHECK-IN	4-10
9. ILLEGAL DRUGS, ALCOHOL, and PRESCRIPTION MEDICATION (Possession, selling, distributing, buying, under the influence and use, drug paraphernalia and residue)	30 Recommend Alternative School
10. ILLEGAL USE OF LUNCH ID NUMBER	8 Cost of Meal
11. INTIMIDATION/ THREATS (PHYSICAL OR VERBAL) BULLYING, HARASSING	6-30
12. INAPPROPRIATE USE OF INTERNET <ul style="list-style-type: none"> • Offensive Use <ol style="list-style-type: none"> 1. First Offense 2. Second Offense 3. Third Offense • Non-Offensive Use <ol style="list-style-type: none"> 1. First Offense 2. Second Offense 3. Third Offense 	3 days ISD for that period—6 demerits 5 days ISD for that period—12 demerits 3 rd offense: Suspension of privileges ISS for remainder of period and 1-4 demerits 2 days ISD for that period and 6 demerits 3 days ISD for that period
13. LEAVING CAMPUS WITHOUT PERMISSION	12
14. MISCONDUCT ON SCHOOL BUS	See bus conduct
15. OFF LIMIT ZONES	4
16. POSSESSION OF A WEAPON	30
17. POSSESSION OF UNAUTHORIZED CHEMICALS AND/OR PARAPHENALIA (EXCLUDING DRUGS)	6-24
18. POSSESSION, MANUFACTURING, HANDLING, DISTRIBUTING, USING THREATS IN ANY FORM, CHEMICAL(S) OR EXPLOSIVE SUBSTANCES	30
19. PROFANITY	

<ul style="list-style-type: none"> • Profanity directed to a student. • Profanity Directed to a Teacher or Staff Member • Profanity Indirectly to a Teacher or Staff Member • Use of Profanity 	<p>4-8 15-30 8-12 4-8</p>
20. SEXUAL HARASSMENT	6-30
21. SKIPPING CLASS	8
22. SKIPPING SCHOOL	12
23. SMOKING, USE OR POSSESSION OF TOBACCO PRODUCTS OR ELECTRONIC CIGARETTE DEVICES AND/OR VAPORS. (Products which are found will be disposed)	8 demerits/ 2 days ISD 8 demerits/ 1 day OSS 8 demerits/ 2 days OSS
<ul style="list-style-type: none"> • First Offense • Second Offense • Third Offense 	
24. STRIKING TEACHER OR STAFF MEMBER	30/ Expulsion
<ul style="list-style-type: none"> • Intentional • Unintentional 	8-16
25. STRIKING ANOTHER STUDENT	15-30
26. THEFT	
<ul style="list-style-type: none"> • Breaking and Entering • Major (\$15 or more) • Possession of Stolen Property 	6-30 15-30 6-30
27. USE OF A WEAPON	30/ Expulsion
28. VANDALISM	(Parent Conference) 15-30/ Restitution 6-14/ Restitution
<ul style="list-style-type: none"> • Major (\$15 or more) • Minor (Less than \$15) 	
29. GANG RELATED ACTIVITIES	10-30
30. STUDENTS DEMONSTRATING UNCONTROLLABLE BEHAVIOR	30
31. IMPROPER DRIVING OR PARKING ON OR SURROUNDING THE CAMPUS	
<ul style="list-style-type: none"> • Illegal parking, no sticker, Loud Music 	1 st Offense – 4 demerits 2 nd Offense – 8 demerits 3 rd Offense – Loss of Privilege for Year
<ul style="list-style-type: none"> • Speeding, Reckless Driving 	1 st Offense – 8 demerits 5 days Loss of Privilege 2 nd Offense – 16 demerits 10 days Loss of Privilege 3 rd Offense – 24 demerits Loss of Privilege for Year
1. TARDY POLICY (Per Semester, Per Teacher)	
<ul style="list-style-type: none"> Third Offense Fourth Offense Fifth Offense Sixth Offense Seventh Offense 	1 day before or after school detention 1 day before or after school detention 2 days before or after school detention 2 days before or after school detention 3 days before or after school detention, conference with parent, 2 demerits.
	Each subsequent offense will result in 3 days before or after school detention, and 2 demerits for each infraction.

Demerit Accumulation	Consequence
8	<ul style="list-style-type: none"> The principal or assistant principal will contact a parent by letter, phone call, or personal conference. The student will be assigned to 1 DAY IN-SCHOOL-DETENTION.
16	<ul style="list-style-type: none"> The principal or assistant principal will contact a parent by letter, phone call, or personal conference. The student will be assigned to 2 DAYS IN-SCHOOL-DETENTION.
24	<ul style="list-style-type: none"> The principal or assistant principal will contact a parent by letter, phone call, or personal conference. The student will be assigned to 2 DAYS OUT OF SCHOOL DETENTION.
30	<ul style="list-style-type: none"> The principal or assistant principal will contact a parent by letter, phone call, or personal conference. The student will be RECOMMENDED FOR ALTERNATIVE SCHOOL. The student may be placed in ISS or OSS until a hearing or placement occurs.

- The principal or assistant principal at his/her discretion use In-School-Detention or suspend a student for just cause without an accumulation of demerits.

ANY STUDENT WHO GOES 30 SCHOOL DAYS WITHOUT RECEIVING ANY DISCIPLINE REFERRALS WILL HAVE 8 DEMERITS REMOVED FROM HIS/HER ACCUMULATION RECORD.

BUS CONDUCT:

For rule violations on the bus, the pupil will enter the discipline ladder at the appropriate step. School rules and regulations as listed in the school disciplinary ladder will apply.

SCHOOL BUS DISCIPLINE LADDER:

STEP	CONSEQUENCE
Step 1	Bus driver warns the student and contacts his/her parent/guardian and turns in a discipline report to the principal. FIRST WARNING
Step 2	Bus driver turns in a discipline form to the principal and the principal contacts the parent/guardian. SECOND WARNING
Step 3	Corporal punishment will be administered three (3) times (Grades K-8), or the student will be SUSPENDED ONE (1) DAY FROM THE BUS .
Step 4	ONE (1) to FIVE (5) DAYS SUSPENSION FROM THE BUS.
Step 5	SIX (6) to NINE (9) DAYS SUSPENSION FROM THE BUS.
Step 6	PERMANENT DENIAL OF TRANSPORTATION SERVICES.

BUS REGULATIONS

- Be on time to your designated bus stop.
- Stay off roadway at all times while waiting for the bus, and wait until the bus stops before attempting to enter.
- Follow driver's instructions promptly.
- Refrain from loud talking and laughter that may divert the driver's attention.
- Keep head and hands inside the bus at all times.
- Do not throw anything out of the windows of the bus. Littering carries a \$180.00 fine under city/county law.
- Do not leave your seat while the bus is moving.
- Tobacco products are not allowed and will require discipline action.
- Ride your assigned bus unless other arrangements have been properly made through the principal's office.
- Do not leave supplies, lunches, or other articles on the bus.
- You will be held responsible for any damage that you may cause to any part of the bus.
- Do not eat, drink, or bring any food products onto the bus other than lunch for school.
- Always cross IN FRONT OF THE BUS and cross highways/roads only after you have determined that the highway/road is clear.

14. Profane or indecent language or gestures will not be allowed. This requires disciplinary action.
15. Never get off or on the bus while it is in motion.
16. Do not run alongside of the bus while it is in motion.
17. Fighting will not be tolerated and will require discipline action.

Consequences for Student Behaviors Referred to Principal's Office

1. Not following directions (defiance/disruptions)
2. Not staying in seat while bus is in motion
3. Not keeping all parts of body or personal objects to self and in the bus
4. Littering inside or outside the bus
5. Vulgar/unacceptable language or behavior
6. Selling unauthorized items

ALL SUSPENSIONS FOR THESE INFRACTIONS WILL BE FROM THE BUS

Behaviors That Can Bypass Warning and Go Directly to Principal:

These behaviors are subject to demerits and/or school suspension:

1. Intimidation/Threats/Fighting- three (3) days suspension from the bus and from school
2. Defacing/Destroying school property -three (3) days suspension from bus and make restitution for damages
3. Possession, use, or transfer of a weapon or any item considered to be a weapon, setting fireworks, possession, use, or transfer in any way of drugs or alcohol.
4. Referral for disciplinary hearing and permanent expulsion from bus and possibly school.
5. Use of any tobacco product.
6. Vulgar/unacceptable language or behavior directed at authority figure
7. Students displaying uncontrollable behavior will be removed from the bus for the remainder of the school year.
8. Indecent exposure will result in three (3) days of suspension and demerits.

SPECIAL EDUCATION DISCIPLINE MANAGEMENT

Each handicapped student's individual plan (IEP) shall address the student's specialized needs on discipline, including which of the discipline techniques can appropriately be used with the student.

SECTION VI - STUDENT ACTIVITIES

EXTRACURRICULAR ACTIVITIES:

Any student participating in extra- and co-curricular activities must have on file at the school written parental consent and liability waiver forms. In order for a student to participate in any extra- or co-curricular activity, the student must attend school as stated in the attendance section of this handbook. **In order to miss school to attend extra- and co-curricular events, the student must be in good standing in all classes. This includes grades, attendance, and conduct.**

In determining eligibility for tryouts and participation in student activities requiring at least minimum grade averages for semester and terms, grades will be weighted in accordance with the section of this handbook titled *Academic Calculations*.

No student in the Stone County School District shall be retained at any grade level for the purpose of extending eligibility for participating in athletics or any other school activity.

Any student attending Stone High School who shall be required to wear, or who shall choose to wear, a uniform or other type of dress because of his/her participation in a school activity, which dress is clearly and readily identifiable with the Stone County School district, whether the uniform or other type dress is provided to the student by the school system or whether the student provides the uniform, shall be expected to conduct himself/herself while in such uniform, at all times, in a manner acceptable to the school system. This behavior is required whether or not the student is under the direct supervision of the school and/or its personnel and whether or not the student is on school premises or at an official school function.

It is the intent of the administration to inform such student that his/her participation in activities may be denied, terminated, or restricted as a result of behavior determined to be unbecoming or unacceptable to the school administration and/or Board of Education while the student is wearing a uniform identifiable with the Stone County School District.

Uniforms provided for school activities shall be maintained in good condition and will remain the property of the school district. Such uniforms that are damaged shall be paid for in full by the student's parent/guardian.

Students who are in the alternative school cannot attend any extracurricular activities sponsored by the school. This includes the junior/senior class prom.

ATHLETIC DRUG SCREENING PROGRAM:

Student athletes will be required to participate in a drug screening program beginning the 2004-05 school year. A complete copy of the Stone High School Athletic Handbook is available by contacting Stone High School.

CLUBS:

Club membership offers the student the opportunity to pursue his/her own interests and talents, to develop good character traits and personality, and to stimulate the growth of the individual in his/her association with the group. Students may select from a roster of clubs approved. For a club to be recognized, it must have a constitution and bylaws, which are approved by the administration. All clubs must have an approved sponsor. All sponsors of clubs and classes are appointed by the administration. Classes for which credit is given are not classified as clubs.

Many clubs make out-of-town trips during the school year. Usually the club is charged a transportation fee for each student making the trip. Students are not required to make these trips. Students who do participate with such activities need to plan for meal expenses and other spending money. The school does not collect a percentage from any club or club trip. Disciplinary action will be taken against students who display misconduct while on school-sponsored trips. In such cases, the student will receive demerits and/or consequences in accordance with this code of conduct. The principal and club sponsor may deny the student the right to participate in future off-campus activities.

Initiations of any type in which hazing may be involved are not in the best interest of our students. Any person involved in such actions will receive severe disciplinary action.

CLUB OFFICERS AND OTHER ELECTED ACTIVITIES:

A student may hold only one major office. Major offices include president of all classes and clubs. All other offices are considered minor. During school hours and during all school functions, each officer is expected to maintain a citizenship record that meets the approval of the administration. Failure to do so will be a forfeiture of the office.

All students elected to any school office, club, activity or honors must meet the following requirements:

1. Must have passed all course work the previous semester, and must be passing all course work at the time of election.
2. Must have attended SHS/SMS the semester prior to election or selection.
3. Must not have accumulated more than eight (8) demerits at any time during the current school year, and must not accumulate more than eight (8) demerits if they are elected as an officer.

STUDENT COUNCIL:

The Student Council serves as a link between the administration and the student body and seeks to promote the general welfare of the school. Student Council members are obligated to maintain and meet all regulation requirements. Any student may be considered a candidate for Student Council membership provided that he or she:

1. Attended Stone High School/or Stone Middle School (Freshman) for the semester prior to election.
2. Obtained a grade of 80 or better on all academic work done during the entire year. Grades will be checked for each nine weeks average and semester averages. (*All subjects, including electives)
3. Must not have accumulated more than eight (8) demerits at any time during the current school year, and must not accumulate more than eight (8) demerits if elected.
4. Active members will not have to submit nomination paperwork each year, but must be placed on ballot to be elected each year.

There shall be six members from the Senior Class and six members from the Junior Class. There shall be five members from the Sophomore Class and five members from the Freshman Class. Student Council members must attend all meetings (monthly or bi-monthly) with no more than two absences arranged prior to the meeting. Excessive absences from meetings without prior contact will be handled according to bylaws and may result in possible removal from student council. Each Student Council representative is expected to maintain a citizenship record according to bylaws. Failure to do so will be handled according to bylaws and may result in removal of Council. Elected Class Officers for each grade shall serve as members of Student Council automatically. Any appointed positions for Student Council will go through an application, interview, and selection process conducted by Student Council.

CLASS OFFICERS:

Class officers are class leaders that know and exemplify integrity, ethics, and fairness among fellow students and teachers. A student may hold only one major office. During school hours and all school functions, each officer is expected to maintain a citizenship record that meets the approval of the administration. Failure to do so will be a forfeiture of the office. All students elected to any school office must meet the following requirements:

1. Must have passed all course work the previous semester, and must be passing all course work at the time of election.
2. Must have attended SHS/SMS the semester prior to election or selection.
3. Must not have accumulated more than eight (8) demerits at any time during the current school year, and must not accumulate more than eight (8) demerits if they are elected as an officer.

BETA CLUB:

The qualifications for membership shall be worthy character, good mentality, creditable achievement and commendable attitude. The academic requirement for membership is no grade below a "B" during the past term/semester. Membership is also conditional upon conduct, character and attitude.

CHEERLEADERS:

Policies and Guidelines for Cheerleaders are found in the *Stone High School Cheerleader Handbook* as adopted by the Stone County School Board.

ATHLETICS:

All athletes at Stone High and Stone Middle School will function under the rules and regulations set forth in the official handbook of the Mississippi High School Activities Association and the Mississippi State Board of Education as well as the Stone High Athletic Handbook.

BAND:

The band functions under the rules and regulations of the Mississippi High School Activities Association. Participation is encouraged. Membership in the SHS Band program is based upon successful completion of middle school band classes and playing auditions. Band is a yearlong course that functions as many different ensembles throughout the year. Rehearsals and performance attendance are required. Detailed information about the operation and procedures of the SHS Band Program is available in the band syllabus/handbook.

WHO'S WHO REGULATIONS:

Any student may be considered a candidate for Who's Who provided that he/she:

1. Attended Stone High School for the semester prior to the elections.
2. Obtained a grade of 80 or better on all academic work done during the current school year. Grades will be checked for each nine weeks average and semester averages.
3. Must not have accumulated more than eight (8) demerits at any time during the current school year.
4. No student may hold more than two (2) Who's Who positions.

SCHOOL DAY PICTURES:

The school contracts with a private photographer to make school day pictures for the students. This activity is optional. The price paid will depend on the picture package purchased. The school does receive a small percentage on the school day pictures that is placed in the school Activity Fund. No outside photos of individual students may be submitted for use in the annual for students.

SENIOR PORTRAITS:

The school also contracts with a private photographer to make senior portraits. This activity is optional with each senior and the price of the pictures will depend on the picture package each senior purchases. The school does not collect a percentage from these pictures. These pictures will be placed in the yearbook and also will be placed in a composite to hang in the hall of the school at the end of the senior year. If a student does not have his/her senior portrait made at school, it will not be on the composite.

CLASS RINGS:

Stone High School allows a company to come into the school and offer for sale a class ring to all sophomores at the end of the school year. The price will depend on the type of ring a student chooses to buy. Purchase of class rings is optional and the school does not collect a percentage from these sales. Students do not have to purchase their rings at school.

SENIOR CAPS AND GOWNS:

A senior class supply company is allowed to rent each graduating senior a cap and gown for graduation. The cost will vary from year to year. The school does not collect a percentage from these rentals.

YEARBOOKS:

The school contracts to print yearbooks. These yearbooks are paid for by ads that the yearbook staff sells and by the sales of the yearbooks to students on an optional basis. The cost of a yearbook will vary each year. The school does not collect a percentage from these sales.

ADVERTISING / SOLICITATION:

Lettering, signs, decals, or other such items when a part of a planned school activity and with prior permission of the school principal must be attached with masking tape and only masking tape. Sponsors of the applicable activity shall ensure the use of masking tape and the timely removal of such fixtures.

FUNDRAISING:

Any school club or organization that wishes to raise funds must have permission from the principal. The School Board must approve all sales projects. Each club, during the school year, is allowed to have a sales project to promote its activities. The product that the club is selling will govern the cost of each item. The school does not collect a percentage from these sales projects. Sales of items on school property are limited to school groups.

PUBLIC SOLICITATION:

Under no condition may public advertisement with profit motives be permitted in school without explicit permission from the principal.

STUDENT DISPLAYS:

Student advertisements, posters, and handouts must be in good taste and cleared through the principal's office before being released, revealed or given to other students.

PROM POLICIES:

All those attending the Stone High prom are required to be in formal attire and dressed according to school dress code (of a length to the knee or longer). There should be no midriffs showing and no plunging necklines for young ladies. No tennis shoes of any kind or flip-flops will be allowed for young men or ladies. Anyone improperly dressed will not be allowed to enter the prom. **OUTSIDE DATES MUST BE INFORMED OF THIS POLICY!!**

You are privileged to be able to invite outside dates. However, remember that this is a school-sponsored activity even though it does not take place at the school. You are personally responsible for your outside date's behavior; don't bring trouble with you.

Student age (including outside dates) is limited to 9th graders through 20 years old. **Outside dates must provide a picture ID with proof of age.**

There will be no refund for prom fees or outside date fees.

Prom Court: Any senior interested in being on the prom court must complete an application. Interested individuals or others may nominate students through the application process. This process will be used to ensure that students interested in being on prom court have met the following guidelines:

1. Attended Stone High School for the semester prior to the elections
2. Obtained a grade of 80 or better on all academic work done during the current school year. Grades will be checked for each nine weeks average and semester averages.
3. Must have not accumulated more than eight (8) demerits at any time during the current school year.

Names of the eligible participants will be placed on a ballot. Students in grades 11-12 may vote for ten (10) young men and ten (10) young ladies from the ballot. The young man and the young lady with the highest votes will be the prom king and the prom queen. The prom court will be announced during the prom.

Do not bring your own refreshments. Anyone caught with alcoholic beverage will be escorted outside and disciplined according to school policy, and parents will be notified immediately.

Girls are asked not to bring large purses unless left at the front desk while entering the prom. They may be picked up when leaving the prom.

Security officers will be on duty inside the ballroom and at the door. Once students enter the prom, they must stay for the evening. No one will be allowed to go out and come back in.

No one will be allowed to take cups in and out of the ballroom. Do not try to go to or come from the restroom with cups.

You must have your invitations and original envelopes to be admitted to the prom.

Everyone is responsible for his/her own transportation to the prom. The school does not furnish transportation for this event.

A professional photographer will be available. The prices of the packages vary according to the number and size of pictures in the packet you choose. There will also be many decorated areas for taking pictures with your own personal cameras if you choose to do so. Group pictures will be taken AFTER all couples have taken their pictures. The school does not receive any proceeds from the sale of these pictures.

The prom begins promptly at 8:00 p.m. Please do not come too early as there will be last minute preparations. However, do not arrive too late if you do not want to miss some of the special activities.

The prom sponsors have a list of all juniors and seniors, their home phone numbers and parents' names. If anyone's behavior is improper, that person will be asked to leave. Parents will be called and informed of the action taken and why. Remember that you are also responsible for the actions of your outside date.

There will be no long speeches, but we ask that you be courteous if anyone is talking to the group.

There will be no use of tobacco on the premises. The prom is a school activity, and everyone must follow school policy.

No one, (junior, senior, or date), will be allowed to attend the prom if he/she is suspended or expelled from Stone High or is enrolled at Stone Education Center at the time of the prom.

The District retains the right to refuse admission to anyone under certain circumstances.

HOMEcomings:

Any girl interested in being on the homecoming court must complete an application. Interested individuals or others may nominate students through the application process. This process will be used to insure that students interested in being on the homecoming court have met the following guidelines:

1. Attended Stone High School/Stone Middle School the term/ semester prior to the elections
2. Obtained a grade of 80 or better on all academic work done during the semester immediately preceding nomination. (*All subjects, including electives) Grades will be checked for each nine weeks average and semester averages.
3. Must have not accumulated more than eight (8) demerits two (2) semesters prior to the election, and have no more than eight (8) demerits at the time of election.

Names of the eligible participants will be placed on a class ballot. Students in grades 9-11 may vote for three (3) girls from their class for maids. Students in 12th grade may vote for five (5) girls from their class for maids. Any class that has more than 20 girls on the initial ballot will have a run-off of the top 12 to determine the maids for each class. From the list of names of senior maids, all students will vote for one (1) Homecoming Queen. The football team will select a Football Sweetheart from the senior nominees.

Election results for class maids will be determined by majority vote. In the event of a tie, a run-off election will be held.

SECTION VII - MISCELLANEOUS POLICIES

FLOWERS, BALLOONS, PERSONAL GIFTS, ETC:

It is required that students not have flowers delivered to the school for any occasion. This is an interruption of class and the normal school day. The office does not have space and will not be responsible for gifts being delivered to the students at school. Deliveries will be turned away. No private collection of funds for flowers, etc., will be permitted.

AWARDS CEREMONY:

Near the end of the school year, students will be honored with an Awards Program. Stone High School will present awards in recognition of outstanding students and their accomplishments. The awards will be presented only when there are students who earn them, and the selection will be by the teachers who taught the courses. All seniors who have met graduation requirements are required to attend the Senior Awards Ceremony. **If a student does not attend the Awards Program, they will not be allowed to participate in the Graduation Ceremony.**

CHANGE OF STUDENT PHONE NUMBER/ADDRESS:

Any change of address or telephone number made during the year affecting the students and the school's access to parents during the school hours should be reported to the office immediately.

HOME STUDY:

Homework and study play a significant role in student achievement. It is suggested that two (2) hours be set aside each day for a student's study time in grades 9 through 12.

WORKBOOKS/SUPPLEMENTARY MATERIAL:

Workbooks and supplementary materials may be required. These are used in addition to the regular textbooks and will help the student better understand the material being covered in each class. The cost will vary from year to year. The school does not collect a percentage from these sales.

LAB FEES:

Some classes charge fees, such as driver's education, science, foreign language, and vocational classes, band and English classes. They are used to help buy supplies and equipment. Most of these fees will be \$10.00 for the year. These monies are submitted and received by teachers of these classes.

TELEPHONE:

The telephone in the main office is for business use only. Students may use the telephone only in cases of emergency. Office personnel will receive and deliver urgent messages from parents to pupils during school hours. Pupils will not be called from classes to answer the telephone. In a case of emergency, the office personnel will contact parents.

BOOK/GYM BAGS:

Book bags will be clear or mesh. Gym bags will be stored in the coaches' offices.

HALL PASSES:

All students must have a hall pass anytime they leave a classroom.

VISITORS:

No one other than regular school employees is allowed on campus without clearance from the principal's office. All visitors must check in and out of the principal's office upon arriving on campus. Visitors must leave a photo ID or Driver's License in the office before receiving a visitor pass. Visitors must receive a visitor's pass/ID from the school office before seeing any student or staff member during the school day, and the pass is not transferrable from one school to another school. The principal shall have the right to deny visitation rights to any individual if in the judgment of the principal the visit might negatively affect the classroom procedures.

LEAVING CAMPUS/OFF CAMPUS ERRANDS:

After arriving on school campus, under no conditions is a student to leave without permission from the principal's office. Students are not allowed to run off-campus errands for anyone. Students may not drive school personnel vehicles.

LOCKERS:

Lockers will be assigned to students the first week of school.

Students are not permitted to use any locker other than the one assigned by the office without special permission from the office. The right of inspection of students' lockers is inherent in the authority granted school boards and administrators. However, the exercise of this authority places unusual demands upon their judgment with respect to:

1. Protecting each child's constitutional rights to personal privacy and protection from coercion.
2. Emphasizing school as an educational institution.

SCHOOL SEARCHES:

General searches and inspections shall be carried out in the Stone County School System to directly address security and discipline problems and to discourage student from bringing or keeping dangerous weapons, drugs, alcohol and other prohibited items on school grounds.

If a school official has "reasonable grounds" to believe a law or school rule has been or is being broken, then the school officials may initiate an individual search.

A written plan for locker inspection, vehicle inspection, scent detection canine program and random drug testing is outlined in the district's School Safety Plan.

ASSEMBLIES:

All students are expected to attend assemblies and sit in their designated areas. If a student's conduct in assemblies does not meet the approval of the administration, disciplinary action will be taken. Assembly programs are an extension of the classroom setting. All rules and regulations that apply to the classroom will be enforced during assembly programs.

ARRIVAL/ DEPARTURE TIME:

Students are not to arrive on the school campus prior to 15 minutes before the beginning of the school day, when teachers report for duty, unless approved by the administration.

The school will not assume responsibility for any students arriving on school grounds prior to stated time unless they are transported by school bus. Students are to leave the school campus at the end of the school day unless they are participating in a supervised school activity and are under the direct supervision of a teacher. The school will not assume responsibility for any student remaining on campus after the end of the school day without approval of administration.

FOREIGN EXCHANGE STUDENT POLICY:

1. Applications for enrollment must be completed and submitted PRIOR TO the beginning of the school year.
2. As a general rule, no more than two exchange students from each exchange program sanctioned by NASSP will be accepted for admission during any school year. Procurement of legal guardianship by the host parents will not be accepted for the purpose of admission to Stone High School. Likewise, no more than two students from any one country should be accepted and a ratio of one exchange student per 250 traditional students should not be exceeded with the maximum being five.
3. Host parents of exchange students must be legal residents of the Stone County School District.
4. Exchange students will be enrolled in courses on a space available basis and shall not jeopardize the enrollment of traditional students.
5. Exchange students will be expected to adhere to all program and local rules, policies, laws, etc. with regard to attendance, decorum, and achievement for the school, the state, and the nation, as well as a resource to the schools and community and to represent their homeland in an admirable fashion. However, the principal may waive certain attendance requirements if the student should be engaged in an educational travel or speaking experience.
6. Exchange students will be placed at the appropriate grade level based on age and level completed at his/her school in his/her home country, not to exceed the 11th grade.
7. It is the philosophy that such students are here, primarily, for the cultural experience with scholastic and athletic competition carrying a lower priority. However, participation in extracurricular activities is encouraged although no elective office can be held and high academic achievement is expected.
8. Exchange students will not graduate from Stone High School. They will receive a certificate at the annual Awards Night

- Ceremony. As stated, they are admitted for the purposes of cultural exchange to be experienced among the foreign students, the traditional students, faculty, and community.
9. Exchange students earning consideration for any academic award will receive a "Certificate of Academic Excellence," but will not compete with traditional students for academic awards.

CODE OF ETHICS FOR ASSIGNMENTS, PROJECTS, AND RESEARCH

ARTICLE I **As a student, I understand that I am not allowed to violate copyright laws by reproducing or photocopying any copyrighted material. This means that I may not copy, print, or include in multimedia works, any material that was created by someone else. Any material that I use as a source of information must be appropriately cited.**

This article includes but is not limited to the following:

- Copying statements from a source and using them without proper use of quotation marks and citations.
- Paraphrasing information from a source without proper citations.
- Copying and pasting from other sources.
- Falsifying citations.

ARTICLE II **As a student, I understand that buying or using any sort of paper or project from another student or service, and turning it in as my own work is considered cheating.**

This article includes but is not limited to the following:

- Using a paper written by another student.
- Buying papers from another student or online.
- Attempting to use research or a project topic previously used by another student.
- Having others complete, in part or in whole, work expected of you, the student.

ARTICLE III **As a student, I understand that copying or borrowing another student's work, with or without permission, is cheating.**

This article includes but is not limited to the following:

- Participating in homework groups, in person, by phone, or with use of electronic equipment, without explicit permission from a teacher.
- Memorizing or copying to electronic equipment questions for an exam or assignment.
- Stealing and distributing an exam.
- Copying answers on an assignment or exam from another student or other source.
- Allowing other students to copy your answers on an exam or assignment.

ARTICLE IV **As a student, I understand that forgery is unethical and may be considered unlawful.**

This article includes, but is not limited to, the forgery involving the following:

- Parents
- Teachers
- Mentors
- Employers
- Administration

ARTICLE V **As a student, I understand that there are consequences when a violation of this code of ethics occurs:**

Per the discretion of a school administrator, consequences in the violation of this code of ethics encompass but are not limited to the following:

- In accordance with the *Stone High School Code of Conduct and Parent-Student Handbook*, a student caught cheating will receive a zero for the assignment, a parent will be notified, and a minimum of one day in school suspension will be served.
- Any project, including *Senior Project*, in which one of the articles of this code of ethics has been violated, will be rejected, and the administration and teacher must approve the terms and conditions for credit and completion of the project. Full credit will not be given.
- In response to forgery, the student's parent will be contacted. The student must contact and submit in writing a formal written apology to the person whose name was forged. The administration, at its discretion, will make a demerit or a consequence assignment from the category of *Behavior Unbecoming of a Student*, in the *Stone High School Code of Conduct and Parent-Student Handbook*.

ARTICLE VI As a student, my signature indicates that I have received a copy of this code of ethics, and I understand my responsibilities as a student, as well as the consequences, should I decide to violate this code.

My parent's signature indicates that I have shared and discussed this code of ethics, and my parents understand my responsibilities in abiding by this code, as well as the consequences I will receive should I violate this code.

Student Signature

Date

Parent Signature

Date

