



Sumter County Board of Education

Success Is The Only Option

Anthony L. Gardner, Ed.D., Superintendent

Vision Statement:

“Educating and engaging students by challenging them to reach their maximum potential.”

R O A D M A P T O S A F E I N - P E R S O N L E A R N I N G

2 0 2 1 - 2 0 2 2

716 Country Club Road, P. O. Box 10, Livingston, AL 35470



Sumter County Schools Roadmap to Safely Reopening

Sumter County Board of Education

Success Is The Only Option

Anthony L. Gardner, Ed.D., Superintendent

Board Members

- Jeanette Brassfield Payne, President
- Darla Spencer, Vice President
- Tommie Campbell, Member
- Daisy Belle Thomas-Quinney, Member
- Sharon Nelson, Member
- Beretha Washington, Member

Safely Reopening for In-Person Learning 2021-2022 *Draft Plan*

Local Education Agency Information	
LEA Name:	Sumter County Board of Education
State:	Alabama
Primary Plan Contact's Name:	Anthony L. Gardner Ed.D.
Primary Plan Contact's E-mail	agardner@sumter.k12.al.us
SCBOE Director of Nursing	Carolyn Mitchell-Gosa, RN, MSN
SCBOE Director of Nursing E-mail	cagosa@sumter.k12.al.us
Liaison to Local Health Dept. – Name	Stacey Adams, Administrator
Liaison to Local Health Dept. E-mail	stacey.adams@adph.state.al.us
Liaison to Hill Hospital – Name	Loretta Wilson, Hospital Administrator
Liaison to Hill Hospital – E-mail	lwilson@hillhospital.org
Liaison to West Alabama Mental Health Name	Patricia Moore, Executive Director
Liaison to West Alabama Mental Health Email	pmoore@wamhc.org
LEA Web Site address	http://www.sumter.k12.al.us/
District Federal Programs Status	District wide Title I
Number of Schools	K-8 (3) High (1) Career Tech Center (1)
ADM	1,138
Number of Certified Teaching Staff	66

District Mission Statement:

The Sumter County Public School System is committed to providing the best educational resources that will enable students to become productive citizens in our society.

Sumter County Schools Roadmap to Safely Reopening
Acknowledgements

A special thanks to the Sumter County Board of Education Members for their continued support of this administration during these unprecedented times;

Together Everyone Achieves More

Also, a very special thank you to the community and civic leaders of Sumter County, Alabama. Throughout these times you have demonstrated the very meaning of community. The Superintendent and Board would like to especially thank the following community leaders for their input during the reopening planning process. Those participants are listed as follows:

Brian S. Harris, Sheriff	Marcus Campbell, Family Involvement Cord.
Della Whitfield, DHR	Loretta W. Wilson, Hill Hosp. Administrator
Darla Spencer, SCBOE Member	Jackie Reid, WAMHC, Clinical Director Carolyn
Mitchell-Gosa, RN SCBOE	Tommie Armstead, County Commissioner
Stacey Adams, Administrator SCDPH	Patricia Moore, Exe. Director West AL. M.H.

Additionally, a Very Special THANK YOU, to the Sumter County Board of Education Leadership Team. This plan would not have come to fruition without your hard work and dedication. Those team members are listed as follows:

Bruno A. Simmons, Principal SCHS	Devin Embry Mitchell, Principal LJHS
Angela Nicholson, Teacher KBJHS	Carolyn Mitchell-Gosa RN, Dir. Health Services
Mary B. Whitehead, IDEA Director	Keith Benn, Transportation Director
Lucettea Pritchett, CTE Director	Lawanda Thomas, Media Specialists LJHS
Tonya Hutchins, Teacher KBJHS	Lawanda Bell-McVay, Counselor, SCHS

Introduction

The topic of health and personal safety has and will continue to dominate public discourse and concern as we continue to navigate the landscape of COVID-19. Therefore, this plan, which is fluid in nature, is being developed to simply provide the Sumter County Board of Education, district leadership, parents, students, all stakeholders and the public at large as to the intentions of the Superintendent and district leadership regarding safely reopening schools for the 2021-2022 school year. The purpose of this plan is to attempt to appropriately prepare and respond to our current COVID-19 conditions or to a future pandemic outbreak.

Furthermore, this plan was a collaborative effort considering the views and recommendations of the Sumter County Board of Education members, local school administration and leadership teams, Sumter County Health Care officials and leadership of the various municipalities located in Sumter County, Alabama. Additionally, this plan was informed by data gleaned from surveys gauging the perceptions of employees, and parents as to their concerns around safety, preferred methods of instruction and technology needs.

Moreover, this plan was developed using the Center for Disease Control (CDC), Alabama Department of Health and Alabama State Department of Education guidelines for reopening schools. We are keenly aware that these guidelines are simply recommendations for the Local Education Agencies to consider. Therefore, this plan was developed with the unique needs and concerns of the Sumter County Community in mind. Finally, please keep in mind that the conditions that we are currently operating under did not come with an instruction manual. Therefore, all parts of this plan are subject to change based on changing circumstances.

Disclaimer

The information provided in this document does not, and is not intended to, constitute legal advice. Instead, all information, content and materials available in this document are for general information purposes only. Information in this document may not constitute the most current legal regulations. This document contains links to other third-party websites. Such links are only for the convenience of the user. Sumter County Board of Education does not recommend or endorse the contents of the third-party sites. All liability with respect to action taken or not taken based on the contents of this document are hereby expressly disclaimed. The content in this document is provided "as is." No representations are made that the content is error-free. The document is not an exhaustive list of every action that the Sumter County Board of Education will need to return to school or remain at school. Guidance by the Alabama State Department of Education is not mandated. Sumter County Board of Education has the authority and flexibility to meet their individual needs and be responsive to the community.

Sumter County Schools Roadmap to Safely Reopening
Sumter County BOE School Calendar

2021-2022 School Calendar
Sumter County School District

716 Country Club Road | P.O. Box 10
 Livingston, Alabama 35470
 205.652.9605 (Fax) 205.652.9641

July 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Aug 3	New Teacher Orientation
Aug 4	In-Service/Institute
Aug 5 - 6	Professional Development Day
Aug 9	First Day of School for Students
Sept 3	Professional Development Day
Sept 6	Labor Day Holiday
Sept 10	Quarter 1 Progress Reports Issued
Oct 8	Fall Break
Oct 11	Columbus Day/Weather Make-up
Oct 14	1st Quarter Report Cards Issued
Nov 11	Veteran's Day
Nov 17	Quarter 2 Progress Report Issued
Nov 22 - 26	Thanksgiving Holiday
Dec 17	First Semester Ends (Early Dismissal)
Dec 20 - 31	Christmas/Winter Holidays
Jan 3 - 4	Professional Development / Work Day
Jan 5	School Re-opens/Students Return
Jan 10	2nd Quarter Report Card Issued
Jan 17	Dr. Martin Luther King Jr. Holiday
Feb 11	Quarter 3 Progress Report Issued
Feb 21	President's Day/Weather Day
Mar 16	3rd Quarter Report Cards Issued
Mar 21 - 25	Spring Break
Apr 15	Good Friday
Apr 22	Quarter 4 Progress Reports Issued
May 26	Second Semester Ends
May 26	Last Day for Students
May 27	4th Quarter Report Cards Mailed
May 30	Memorial Day
May 31	Last Day For Teachers

Key	
	School Closed
	Early Release
	No School for Students
	Report Cards
	Parent Teacher Conferences
	First & Last Day of School

January 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Parent and Staff Survey Data

The Sumter County Board of Education's Superintendent and leadership team developed and administered two brief surveys. These instruments were intended to examine the perceptions and identify the concerns of parents and district employees regarding district and school operations for the 2020-2021 school year. Furthermore, the parent survey instrument attempted to determine to what extent and level of concern parents had regarding sending their students back to school.

The parent survey had a total of 292 respondents.

- The parent survey first identified the school that their child attended; 11% attended Kinterbish Junior High, 35.3% attended Livingston Junior High, 26.4% attended York West End Junior High and 33.9% attended Sumter Central High.
- Also, the survey asked parents to indicate the level of importance around the following constructs; 1. Safety from COVID-19; 2. Receiving instruction at school; 3. Receiving instruction online; 4. Access to the school lunch program; and 5. Child attending school so parents can return to work. Approximately 286 respondents indicated that safety from COVID-19 was very important. Approximately 166 respondents indicated that receiving instruction at school was very important. Approximately 192 respondents indicated that receiving instruction online was very important. Approximately 138 respondents indicated that access to school lunch was very important. Approximately 77 respondents indicated that child attends school so parents can return to work was important.
- Also, parents responded to the following question: If you had the option of traditional school or virtual learning, which would you choose for your children under the current COVID-19 conditions? Approximately 143 respondents selected the virtual school option. Approximately 95 respondents selected the blended learning option. Approximately 10 respondents selected the option of other. Approximately 44 respondents selected the traditional school option.
- Parents also responded to the question; If conditions concerning COVID-19 are the same in August as they are today, how likely are you to allow your child(ren) to attend traditional school? Approximately 19 respondents chose the very likely option. Approximately 132 respondents chose the will not option. Approximately 42 respondents chose the likely option. Approximately 93 respondents chose the not likely option. Approximately 6 chose the option of other.
- Finally, parents identified their top concerns in rank order as follows: 1. Schools Sanitation and student safety. 2. Access to appropriate devices (computers, iPad, etc.). 3. Internet access. 4. Direct and/or Hands-on instruction. 5. Dedicated teacher assistance with assignments. 6. Communication between home and school. 7. Necessary resources for students to be successful (detailed instructions, books, materials). 8. Appropriate schedule of due dates. 9. Access to tutoring and/or additional assistance for students who need it. 10. Personal connection with teachers.

The Sumter County Board of Education staff survey had 92 respondents.

- The staff survey first identified the various work sites of participating staff members. The central office represented 16.3% of survey respondents; The staff at Kinterbish Jr. High represented 13% of survey respondents; Livingston Jr. High staff represented 23.9% of survey respondents; The staff at York West End represented 32.6% of survey respondents; and Sumter Central High staff represented 26.1% of survey respondents.
- The staff survey first attempted to gauge staff perceptions by asking, what are your preferences for students returning to school this fall? Approximately 51 respondents selected the option of Blended Learning: Students attend scheduled days during the week and remain at home and receive online instruction scheduled days during the week. Approximately 4 staff survey respondents selected the option labeled other. Approximately 32 staff survey respondents selected the option labeled Virtual School: 100% online instruction. Approximately 5 staff survey respondents selected the option labeled, Traditional School: 100% face to face.
- The staff survey asked participants to respond to the following: Are you willing to participate in summer professional development sessions to prepare for virtual and/or blended instruction? Approximately 69 respondents chose the option labeled Yes. Approximately 20 respondents chose the option labeled Maybe. Approximately 3 respondents chose the option labeled No.
- The district's staff was asked to identify their Top Concerns About Returning to School. The concerns identified are listed in rank order as follows: 1. Cleanliness of the school, buses, and all areas in which students and staff will have contact. 2. Essential supplies (hand sanitizer, Clorox/Lysol wipes, etc. 3. Proper PPE. 4. Adhering to CDC safety guidelines. 5. Class sizes. 6 Schedules. 7. Keeping my family and the families in our community safe.
- The district's staff was asked to identify their Top Concerns About delivering Instruction. The concerns identified are listed in rank order as follows: 1. Proper internet access. 2. Parents and students being held accountable for participation. 3. Staff and students having proper equipment. 4. Providing adequate instruction for students to grasp the concepts they are expected to learn. 5. Providing adequate learning opportunities for students with exceptionalities. 6. Learning platforms for providing instruction.

In order to review a pictorial representation of the survey results, please visit <http://www.sumter.k12.al.us/> and click on the survey results link.

Health and Wellness

The Sumter County Board of Education has developed and adopted an emergency preparedness planning document to address how the State of Alabama Department of Education (ALSDE) and The Sumter County Board of Education respond to pandemic influenza through its school system and Individual School Safety Plan. This document will be periodically reviewed and updated by the Sumter County Board of Education Health Services Supervisor as directed by the ALSDE Pandemic Preparedness Executive Planning Committee and the State School Nurse Consultant, to ensure that information contained within the document is consistent with current knowledge and changing infrastructure. The purpose of this Pandemic Preparedness Plan (PPP) is to appropriately prepare and respond to a pandemic outbreak.

Furthermore, as the Sumter County Board of Education attempts to plan for continued and/or future pandemic outbreaks, we will do so based upon a limited number of assumptions. They are but are not limited to the following:

- Susceptibility to the pandemic influenza subtype will be universal.
- The clinical disease attack rate will be 30% in the overall population.
- Illness rates will be highest among school-aged children (about 40%) and decline with age.
- Among working adults, an average of 20% will become ill during a community outbreak.
- Of those who become ill with influenza, 50% will seek outpatient medical care.
- The number of hospitalizations and deaths will depend on the virulence of the pandemic virus.
- Estimates differ about 10-fold between more and less severe scenarios.
- Because the virulence of the influenza virus that causes the next pandemic cannot be predicted.

Therefore, as the Sumter County Board of Education prepares to reopen school for *in-person* learning for the 2021-2022 school year we are committed to protecting the health, safety, and wellness of our students and staff. Consequently, we will attempt to adhere to the following safety and hygiene standards.

- Communicating to the public that the home is the first line of defense in protecting students, community and staff.
- Asking parents to have age appropriate students receive the COVID-19 vaccination
- Adhering to physical distancing guidelines whenever and wherever possible.
- Adhering to recommended sanitization and personal hygiene standards
- Providing the required personal protective equipment (PPE) for students and staff.
- The school is the final point on the screening continuum. School staff should visually check for symptoms, (which may include temperature checks) and/or confirm with families that students are COVID-19 symptom free.
- If conditions dictate, SCBOE at the recommendation of the Superintendent will move to a blended or full virtual instructional delivery option.
- Provide a nurse for each school.
- Provide the necessary sanitizers and cleaners to maintain a clean and sanitized environment for students and staff.

Sumter County Schools Roadmap to Safely Reopening

- Provide the necessary technology for students and staff to facilitate the blended and virtual learning environment.
- Execute quarantine procedures for students who present symptoms similar to COVID-19. Including quarantine instructions, updated emergency contact information for each student and emergency reporting requirements.
- Installing plexiglass barriers in the classrooms and front offices to protect students and staff from exposure.
- All meetings will be held remotely whenever possible. This includes staff meetings, department meetings, IEP meetings, and parent-teacher conferences.
- Protocols outlined in the SCBOE Pandemic Preparedness Plan will guide all district decisions in the event a student or staff members display signs, symptoms, or receives a positive diagnosis for COVID-19.
- SCBOE Student Health Department, in conjunction with school administration and leadership teams will implement procedures to check for signs and symptoms of students and employees daily upon arrival.

School Nurses

Health Services considerations for School Nurses and District Administration will be informed by guidelines set forth by the World Health Organization (WHO), Center for Disease Control (CDC), Alabama Department of Public Health (ADPH) and the ALSDE Roadmap to Reopening Schools.

- https://www.who.int/emergencies/diseases/novel-coronavirus-2019?gclid=CjwKCAjw_D3BRBIEiwAjVMY7IOu_fnCgNgg0T9b6vQwixAr5rXU9-Twt4uf76oilDb61K9gVCKtlBoCwewQAvD_BwE
- <https://www.cdc.gov/>
- <https://www.alabamapublichealth.gov/index.html>
- <https://www.alsde.edu/Documents/Roadmap%20for%20Reopening%20Schools%20June%2026%202020.pdf>

Attendance

The Alabama Department of Education has directed each Local Education Agency to plan for traditional in-person learning for the 2021-2022 school year. However, in the event the Sumter County community experiences a resurgence in COVID-19 cases, we are prepared to use the Blended Instructional method as well as Virtual. The traditional face to face instructional method means that school will open with all students and staff on campus each day. The blended instructional approach will include a mix of face to face and virtual. The completely virtual will be remote learning each day.

Please be advised that we must be prepared to move to the blended or virtual option if required by ALSDE, ADHP or conditions within Sumter County.

Traditional Instructional Model

The traditional instructional model will be based on normal school operations. Students attend classes in a traditional, on-campus setting to receive face-to-face instruction.

Full Virtual/Remote Instructional Model

Virtual education refers to instruction in a learning environment where teacher and student are separated by time or space, or both, and the teacher provides course content through course management applications, learning management system, multimedia resources, the Internet, or videoconferencing. Students attend classes using a variety of virtual and paper resources. Teachers have regular check-in times and can provide virtual instruction. Please review the SCBOE Virtual School Policy and Addendums at <http://www.sumter.k12.al.us/>

Blended Instructional Model

Students will transition between traditional and remote and back again based on need and preference. Grouping Students is based on community location. Groups A & D Monday and Tuesday face to face instruction. Wednesday will be virtual for everyone. Groups B & C, Thursday and Friday will be face to face instruction. When students are not receiving face to face instruction, they will be attending classes virtually.

Who Comes to School and When?

NOTE: Grouping of students are based on daily bus routes. Student groups will be adjusted based on students whose parents provide transportation to and from school.

Groups A & B		LJHS & SCHS		
Group	Student Count	Bus # & Driver	Community	School
A *	32	06-3 Collins	Prospect, Bluff Port 21, East Epes, Hwy11 Blue Apartments	LJHS & SCHS
*	30	18-3 C. Williams	North Panola	LJHS & SCHS
*	29	18-2 Foy	Gainesville Area	LJHS & SCHS
*	30	16-4	South Panola, Princess Village, Hwy 35, CR 85, Windy Hills Gainesville	LJHS & SCHS
*	38	14-13 Ormand	Sumterville Road, Old side Rd 74, North Heights, Willow Apts.	LJHS & SCHS
*	33	14-10 R. Williams	Gainesville Windy Hills Subdivision, Turner Rd, Epes, Old Projects	LJHS & SCHS
*	21	14-1 Ramsey	W. Green Rd, Hwy 17 Emelle, Dan Michael Rd, Geiger	LJHS & SCHS
*	20	18-4 Bankhead	County Rd 24, Gainesville, Griggs Rd. Hwy 17 N	LJHS & SCHS
*	30	16-1 Moore	Epes, Highland Drive, Lake forest, Lakeridge, Alex Place	LJHS & SCHS

Sumter County Schools Roadmap to Safely Reopening

*	68	14-7 Maxwell	Happy Hollow, McVay Trailers, Willows Apartments	LJHS & SCHS
* A	7	08-7 G. Moore	CR 76, Morning Star 27, Bronson Rd, Sheffield Rd, Hatten Rd, Carolina Ave	LJHS
B *	58	14-11 Harris	Livingston, Timberland Trailer Park, Hwy 11 North, Greenfield, Meadows, Strafford Manner, Magnolia St	LJHS & SCHS
* B	6	08-6 B. Bell	Timberland Park, McVay Park, North Heights	LJHS & SCHS
*	14	08-3 Jackson	West Bellamy, Pinegrove	LJHS & SCHS
*	14	14-2 Turner	Boyd, County Rd 12, Hwy 11 So, Boyd Circle	LJHS & SCHS
*	12	08-4 Brown	West Cotopa, Doug Hill	LJHS & SCHS (12)
*	23	08-8 Jones	Pine Grove/Klondike Rd, Johnson St Livingston	LJHS & SCHS
*	32	16-3 Clark	Yellow Creek Rd, Green valley, Pine Grove	LJHS & SCHS
*	22	14-12 D. Williams	Cotopa, Mary Chapel Rd, Zion Hill, Moore Place Rd, Cash Saver Livingston	LJHS & SCHS (22)
*	34	14-9 Green	East Bellamy	LJHS & SCHS

Group C YWE & SCHS

Group	Student Count	Bus # & Driver	Community	Schools
C *	YWE 39 SCHS 20	08-9	York, Green Acers, Altman St	YWE, SCHS
*	37	06-5	Monroe St. Hayes Rd. Millville, Elderly Apartments, Country Club Rd.	YWE, SCHS
*	42	18-1	York, Grant City, AGS Quarters, Happy Acers	YWE, SCHS
*	31	14-4 Anthony	York, Sumter Academy, Weatherly Circle, Yorktown Village, HWY 11	YWE, SCHS
*	YWE 40 SCHS 13	14-3 Ward	Morning Star, County Rd 2	YWE, SCHS
		Walkers	Nixon Circle Housing Community	YWE, SCHS
*	30 YWE SCHS 30	08-2 Brooke	McDonald Ct, J Cochran, Hosp. Area, Long Show Dr, Carolina St, Hwy 17 No.	YWE, SCHS
*	YWE 28 SCHS 15	08-1 Gibbs	County Rd 27, Morning Star	YWE, SCHS

Group D		KJHS & SCHS		
Group	Students Count	Bus # & Driver	Community	Schools
D	20	08-5	Whitfield, HWY 17 So, Ward	KJHS, SCHS
	42	14-5 Vann	Ward Townson Loop, Bronson 5, Cuba YRoad	KJHS, SCHS
*	40	06-1 Crowell	Bronson 5 Route, Kinterbish Loop	KJHS, SCHS
* D	KJHS 33 SCHS 26	14-6 Lewis	West Cuba, Around Kinterbish	KJHS, SCHS
*	19	16-2 Burton	Whitfield, Hwy 17 So, Ward Townsend Loop	SCHS

High School Considerations

- Keep the number of course offerings to 4 a day with a straight block scheduling configuration.
- Organize students into two groups to reduce daily attendance numbers.
- Develop individualized school plans to manage student movement within the building.
- Implement daily blended learning plan with modifications for select students.

Physical Education and Fine Arts

- Communicate to teachers and parents the comprehensive plans and guidelines for face to face, blended and remote instructions.
- Teachers will be provided professional development, by grade spans, for implementation of technology for remote learning and assessment.
- Teachers will be given directives with expectations for accountability to follow the set guidelines for face to face or remote learning.
- Students, parents and teachers will be provided a detailed safety plan for face to face classroom instruction and after school activities.

Athletics

Athletics considerations for student athletes, coaches and District Administration will be informed by guidelines set forth by the World Health Organization (WHO), Center for Disease Control (CDC), Alabama Department of Public Health (ADPH), ALSDE Roadmap to Reopening Schools, and the Alabama High School Athletic Association (AHSAA). Please review related links.

- https://www.who.int/emergencies/diseases/novel-coronavirus-2019?gclid=CjwKCAjw_D3BRBIEiwAjVMY7IOu_fnCgNgg0T9b6vQwixAr5rXU9-

[Twt4uf76oilDb61K9gVCKtlBoCwewQAvD_BwE](https://www.cdc.gov/)

- <https://www.cdc.gov/>
- <https://www.alabamapublichealth.gov/index.html>
- <https://www.alsde.edu/Documents/Roadmap%20for%20Reopening%20Schools%20June%2026%202020.pdf>
- <https://www.ahsaa.com/>

Sumter County BOE Child Nutrition Program (CNP)

The SCBOE and ALSDE has made the USDA Southeast Regional Office (SERO) aware of our many concerns including finances, OVS, meal pattern for NSLP, and distance learning issues. All USDA guidance will be provided to the Local Education Agencies as soon as they are released.

However, as the Sumter County Board of Education continues to move forward in applying the most appropriate instructional delivery model, our CNP Department will be guided by the following considerations:

- Plan the menu to reflect the type of meal service that will be used.
- Determine if the type of meal service planned will require different packaging than past meal service.
- Discuss whether a la carte sales will take place.
- Discuss food safety guidelines as prescribed by the CDC and ADPH.
- Would having a two-week cycle menu help with grocery, supply ordering, and storage?
- Decide on the packaging supplies needed for the meal service planned. For example, Grab and Go meals could require different containers from the usual meal service.
- Determine if additional equipment is needed for the planned meal service and a la carte items. For example, rolling carts, coolers/bags, etc.
- Use advance payment systems online to reduce handling money.
- If meals are served in the classroom, identify who and how meals will be delivered.
- Identify and train those who will complete meal counting and claiming.
- Plan who will cleanup and how trash will be handled with meals that may be served in the classroom.
- Plan training for everyone involved in new meal service. Include Hazard Analysis and Critical Control Points (HACCP) information for new meal service.
- Update the online agreement Schedule A if applicable changes are made.
- Remember that water is a federal requirement for NSLP. Water bottle fountains accessible to students during meals would meet USDA requirements and minimize water distribution by staff.

CNP Possibilities When Using Grab and Go Meals

- Consider online ordering.
- Use order forms.
- Offer choices within Grab and Go meals.

CNP continued: Safety

- Review CDC and ADPH guidelines for school and restaurant requirements and/or recommendations.
- Link to CDC - <https://www.cdc.gov/coronavirus/2019ncov/community/organizations/school-nutritionprofessionals.html>
- Link to ADPH - <https://www.alabamapublichealth.gov/covid19/index.html>
- Contact the local health department for local guidance.
- Update HACCP plan to reflect changes or provide training for any HACCP changes.
- Provide updated HACCP plan to all sites For additional information regarding ALSDE CNP guidelines, please see the **Alabama State Department of Education Roadmap to Reopening Schools – 2021-2022**. This document can be found at www.alsde.edu or <http://www.sumter.k12.al.us/>.

Operations-Facilities and Maintenance

According to a wide variety of medical research, people over the age of 65 are extremely vulnerable and disproportionately affected by COVID-19. Therefore, all school personnel will plan for possible staffing implications as well as health and safety precautions. Consequently, the Sumter County Board of Education Operations-Facilities and Maintenance Department will be guided by the following considerations:

- Alert school-based custodial and infection control staff of any changes in recommended cleaning guidelines issued by OSHA and CDC. It is expected that this guidance will be updated in real-time based on the status of community spread in local geographies. Provide school-level guidance for cleaning and disinfecting all core assets including buildings and playgrounds.
- Convene custodial and facilities staff to review and make actionable guidance regarding cleaning and disinfecting
- Maintain facilities for normal school operations.
- Air filters should be changed regularly.
- Custodial services should distribute wastebaskets, tissues, and hand sanitizer to every office and classroom so that these materials can be used upon entry and exit into any discrete location and during transit between sites.
- Signage about frequent handwashing, cough etiquette, and nose blowing should be widely posted, disseminated, and encouraged through various methods of communication.
- Custodial staff should follow guidance from the CDC about the use of facial coverings and special respirators when performing cleaning duties.
- Take steps to ensure all water systems (e.g., drinking fountains) are safe to use.
- Audit necessary materials and supply chains for cleaning and disinfection supplies.
- Establish procedures for car riders and bus riders to enter and exit schools.
- Keep restrooms and handwashing sinks supplied with soap.
- Develop procedures to minimize times and areas where large groups typically congregate or transition during the school day.

Related Links:

- <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-buildingfacility.html>
- <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-buildingfacility.html>
- <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Transportation Department

Transportation is the second point on the screening continuum. The Sumter County Board of Education will use clearly visible signage or other notice to communicate the symptoms students should not have if traveling on a school bus. Hand sanitizer dispensers will be located on all buses for student use upon boarding the bus. Also, bus drivers will **NOT** be required to administer temperature checks on students boarding the bus. SCBOE will attempt to comply with physical distancing guidelines for all bus riders. Also, the transportation department route planning committee along with Director Stanton is developing alternative routes to accommodate the blended learning instructional option.

Teaching and Learning Framework

The Sumter County Board of Education will adhere to the instructional framework set forth by the Alabama State Department of Education ALSDE. A brief overview of the prescribed framework is as follows:

- Instructional Framework ○ Teaching and Learning ○ Assessment Planning ○ In-Person Direct Instruction

In addition to the aforementioned constructs outlined above, the instructional framework also includes the following:

- Critical Standards
- High-Quality Instructional Standards
- Assessments to Inform Learning
- Proficiency Scales
- Family Support & Resources
- Designing the Remote Learning Framework

For a more detailed review of the Instructional framework that will drive instruction for the Sumter County Board of Education, please visit the ALSDE web site at:

<https://www.alsde.edu/Documents/Roadmap%20for%20Reopening%20Schools%20June%202020.pdf>

Special Programs

Students with Disabilities: The potential impact of the loss of instructional time and related services, including mental health services, as well as occupational, physical and speech-language therapy during the period of school closure is significant among students with special needs. Students with disabilities may also have more difficulty with the social and emotional aspects of transitioning out of and back into the school setting. As SCBOE prepares for reopening, school personnel will develop a plan to ensure an IEP team review of each child with an Individual

Sumter County Schools Roadmap to Safely Reopening

Educational Program (IEP) to determine the needs for any additional educational services to adjust for the lost instructional time as well as other related services. Further, SCBOE is current in the evaluation process, therefore, we are planning to prioritize for new referrals, as opposed to reevaluations, this will be an important focus.

Special Medical Needs: Based on current medical knowledge and in collaboration with health care providers, the risks to students with high-risk medical conditions, especially dependent children or children with chronic breathing conditions, the IEP team will determine whether individual students should continue a distance learning program or receive home instruction after school resumes instructional services. SCBOE will consider the recommendations of students' pediatricians, occupational therapists, physical therapists, parents, school nurses, and IEP teams, to develop a specific plan to serve students with high-risk medical conditions to meet the students' individualized needs.

- Develop a daily/weekly schedule that will facilitate social distancing, as much as possible, while continuing to meet the needs of the students as are identified in each IEP, 504, I-ELP, etc.
- Adhere to all general education guidance and protocol

Counseling Department

School counselors are trained to help meet the emotional needs of students. A crisis response team that includes the Superintendent, Director of Teaching and Learning, Director of Special Services, school principals, lead nurse, school nurses, and mental health specialists will focus on student and staff mental health and wellness using trauma informed models.

- Provide resources for staff self-care.
- Provide professional learning for school leaders and teachers to integrate Social Emotional Learning routines and activities into both the traditional and virtual classroom environment. Example: Screeners are provided in the Alabama Assessment Framework.

Library Media Department

School library media specialists are responsible for working collaboratively with school principal and staff to develop a library program that supports the traditional curriculum, blended curriculum, and virtual curriculum.

- Encourage a wide range of reading both traditional books and e-books
- Aid in the implementation and usage of the Learning Management System (LMS) and virtual learning platform (Schoology, Schools PLP, Google Classroom, etc.)
- Aid in the upkeep of school issued technology devices (laptops, hotspots, etc.) as assigned by school principal

After School Programs

- After school programs will adhere to current safety guidelines.
- After school programs may be provided virtually if deemed necessary due to health and safety concerns.
- Under severe circumstances, after school programming may be cancelled.

Sumter County Schools Roadmap to Safely Reopening

FAQs

Q: How will you ensure the cleanliness of schools and buses?

The appropriate school system staff will clean classrooms, hallways, restrooms, cafeterias, and buses daily. Teachers should support the cleanliness of the school environment for the safety and health of all students and staff. Follow the principal's directions. Cleaning supplies will be provided.

Q: Will we have to adhere to CDC safety guidelines?

We will adhere to a combination of guidelines that are provided by the CDC, the ALSDE, the ALDPH, and local health authorities.

Q: Will there be a decrease in class sizes?

Class sizes will be determined by the type of educational services being provided. The Sumter County Board of Education will be providing the traditional in-person learning model. Class sizes will be contingent upon ADM and the academic need of the students. Every precaution will be taken to adhere to the most current sanitation and physical distancing guidelines.

Q: How will you ensure the safety of the staff and the families in the community?

We will adhere to a combination of guidelines that are provided by the CDC, the ALSDE, the ALDPH, and local health authorities. All staff will be provided with appropriate training and guidance according to the most current health guidelines. Staff members will be responsible for providing students with instruction on health and safety protocols. Additionally, we are asking all faculty, staff, stakeholders and age appropriate students to get the COVID-19 vaccination. Also, we will all work together to ensure the safety of all stakeholders.