

# Sunflower County Consolidated School District

Mrs. Miskia Davis, Superintendent

*"United For Excellence"*



## JOB DESCRIPTION

**TITLE:** ISS / ISD Teacher

**QUALIFICATIONS:**

- 2 year degree from an accredited university
- Able to communicate effectively with parents and students
- Good physical condition with the ability to lift 10 pounds

**REPORT TO:** Principal

**SUPERVISES:** N/A

**JOB GOAL:** Provide students with the support necessary to function in daily living for achieving success.

**PERFORMANCE RESPONSIBILITIES:**

- Plan instruction according to the district instructional management plan
- Meet and instruct assigned classes in the locations and times designed
- Develop and maintain a classroom environment conducive to effective learning by organizing time, space, materials, and equipment for instructions
- Prepare for student and classes assigned, incorporating the instructional management program and show written evidence of preparation upon request of immediate supervisor
- Maintain accurate and complete records as required by law, district policy, and administrative regulations
- Attend and participate in faculty meetings, PTA meetings, in-service and/or professional development when scheduled by principal or departments within the central office
- Establish and maintain cooperative relations with fellow co-workers, and administrators
- Provide for his or her own professional growth through participation in workshops, seminars, conferences, and advanced course work at institutions of higher learning
- Display pride and loyalty to self, school and district
- Perform such other tasks and assumes such other responsibilities as requested by his/her supervisor(s)

**TERMS OF EMPLOYMENT:** Salary and work year established by SCCSD School Board.

**EVALUATION:** Performance of this job will be evaluated bi-annually by the Superintendent.

**Approved by:** SCCSD School Board Date: \_\_\_\_\_

**Reviewed and agreed to by:** \_\_\_\_\_ Date: \_\_\_\_\_  
(Employee)

\_\_\_\_\_ Date: \_\_\_\_\_  
(Supervisor)