

Sunflower County Consolidated School District

Mrs. Miskia Davis, Superintendent

"United For Excellence"



Quick Guide 2018

*The information below provides you with a quick guide of who you can contact for **support** in each of the areas listed. You can reach each individual by email, and should expect a call or response back within the same day.*

- **Activity Fund Reports** – Calandra Murry
- **Alternative School** – William Murphy
- **Assessments** – Dylan Jones
- **Athletics** – Earl Liddell
- **Board Requests** – Josephine Dunigan
- **Bullying** – William Murphy
- **Bus Permits** – Narleski Young
- **Bus Routes** – Narleski Young
- **Cell Phones** – Sylvester Washington
- **Check Stubs** – Calandra Murry
- **Child Nutrition** – Shequite Johnson
- **Counselors** – LiThesia Kent
- **Instructional Programs (iReady, Classworks, etc.)** – Shamethria Beaman and Dylan Jones
- **Community Relations** – William Murphy
- **Contracts** – Ahmad Nelson
- **Crime** – Chief Hibbler
- **Crisis/Safety Plans** – Chief Hibbler
- **Direct Deposit** – Dionne Dixon and LaQuitta Jones
- **District Vehicle Request** – Tiffany Griffin
- **Drop Out Prevention** – LiThesia Kent
- **Drug Tests** – Ahmad Nelson
- **Dual Enrollment** – LiThesia Kent
- **Early Childhood Education**- Leigh Ann Reynolds
- **Email** – Sylvester Washington
- **Employee Identification**- Ahmad Nelson
- **Employee Leave** – Dionne Dixon and LaQuitta Jones
- **Employment Applications** – Ahmad Nelson
- **Employment Verification** – Ahmad Nelson
- **Extended School** – Lithesia Kent
- **Facility Rental** – Josephine Dunigan
- **Federal Programs** – Randy Ball
- **Field Trip Requests** – Josephine Dunigan

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- **Fingerprinting** – Ahmad Nelson
- **Fixed Assets** – Sheley Wilson
- **FMLA** – Ahmad Nelson
- **Foster Students** – Randy Ball
- **Fundraising Requests** – Calandra Murry
- **Gifted** – Dylan Jones
- **Grievances** – William Murphy
- **Health and Wellness**- Nurse Tawanda Wilson and Nurse Kakawonda Hibbler
- **Hotel Checks** – Dorothy Hughes
- **Homeless Liaison** – Randy Ball
- **Insurance (Voluntary Deduction)** – Dionne Dixon and LaQuitta Jones
- **Insurance (Life/Health/Blue Cross/Blue Shield)** – Calandra Murry
- **Integrity/School Connect** – Lillie Robey
- **Library** – Dr. Valerie Simpson
- **Licensure** – William Murphy
- **Mail** – Callie Weeks
- **Maintenance Requests** – Tiffany Griffin
- **Media Releases** – William Murphy
- **MAGS** – Miskia Davis
- **MSIS** – Velma Hall
- **MS SOARS** – Randy Ball
- **MCAPS** – Randy Ball
- **MTGR** – Shamethria Beaman
- **MTSS** – Dylan Jones/William Murphy
- **Pacing Guides** – Shamethria Beaman and Dylan Jones
- **Parent Grievances** – William Murphy
- **Parental Involvement** – Dr. Valerie Simpson
- **Pay Checks** – Dionne Dixon and LaQuitta Jones
- **Payroll Changes** – Dionne Dixon and LaQuitta Jones
- **Personnel** – William Murphy
- **Policies** – Dr. Valerie Simpson
- **Priority Schools** – Randy Ball
- **Process Standards** – Dr. Valerie Simpson
- **Professional Development Requests** – Vilinda Mitchell
- **Purchase Orders** – Vilinda Mitchell
- **Referees** – Earl Liddell
- **Requisitions** – Vilinda Mitchell
- **Resolutions (in case of death)** – Josephine Dunigan
- **Retirement** – Calandra Murry
- **Safety** – Markricus Hibbler

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- **SAM7** – Velma Hall
- **Sixteenth Section** – Tiffany Griffin
- **SPED** – Andrea Parker
- **Student Registration** – Velma Hall
- **Student Teachers** – William Murphy
- **Substitute Information** – William Murphy
- **Summer Leagues** - Earl Liddell
- **Tax Forms** – Dionne Dixon and LaQuitta Jones
- **Technology** – Sylvester Washington
- **Text Books** – Dr. Valerie Simpson
- **Time Clock** – Sylvester Washington
- **Time Sheets (Moorhead/Ruleville/Drew/Food Services)** – Dionne Dixon
- **Time Sheets (Sunflower, Inverness, Indianola)** – Laquita Jones
- **Time Sheets (Central Offices, Maintenance, Transportation)** – Laquita Jones
- **Transcripts** – Individual Schools
- **Travel Reimbursement** – Dorothy Hughes
- **Truancy** – Dr. Valerie Simpson
- **Vendors** – Vilinda Mitchell
- **Volunteers** – William Murphy
- **W-2 Forms** – Dionne Dixon and LaQuitta Jones
- **Website Updates** – Josephine Dunigan
- **Workman’s Compensation** – Ahmad Nelson
- **Youth Court/Detention Center** – Dr. Valerie Simpson/Andrea Parker

Mission:

Empowering Staff, Engaging Communities and Educating Students