

**Sunflower County Consolidated School District**  
Mrs. Miskia Davis, Superintendent



## **Quick Guide**

*The information below provides you with a quick guide of who you can contact for **support** in each of the areas listed. You can reach each individual by email, and should expect a call or response back within the same day.*

- **21<sup>st</sup> Century** – Lithesia Kent
- **Activity Fund** – Vilinda Farrow
- **Alternative School** – William Murphy
- **Applications** – Shequite Johnson
- **Assessments** – Dylan Jones
- **Athletics** – Earl Liddell
- **Board Requests** – Josephine Dunigan
- **Bullying** – William Murphy
- **Bus Permits** – Narleski Young/Tiffany Griffin
- **Bus Routes** – Narleski Young/Tiffany Griffin
- **Cell Phones** – Sylvester Washington
- **Check Stubs** – Calandra Murry, Dionne Dixon, LaQuitta Jones
- **Child Nutrition** – Delois Coleman
- **Counselors** – LiThesia Kent
- **Instructional Programs (iReady, Degrees of Reading, SchoolStatus etc.)** – Shamethria Beaman, Dylan Jones
- **Community Relations** – William Murphy
- **Contracts** – Lillie Robey
- **Crime** – Chief Hibbler
- **Crisis/Safety Plans** – Chief Hibbler
- **Direct Deposit** – Dionne Dixon, LaQuitta Jones, Calandra Murry
- **Dyslexia** – Leigh Ann Reynolds
- **District Vehicle Request** – Tiffany Griffin
- **Dropout Prevention** – LiThesia Kent
- **Drug Tests** – Shequite Johnson
- **Dual Enrollment** – Shamethria Beaman/Dylan Jones
- **Email Concerns** – Sylvester Washington
- **Employee Leave** – LaQuitta Jones, Dionne Dixon, Calandra Murry
- **Employment Verification** – Shequite Jones, Calandra Murry
- **Exceptional Education** – Rosie Gatlin
- **Extended School** – Lithesia Kent
- **External Providers** – Shamethria Beaman/Dylan Jones
- **Facility Rental** – Tiffany Griffin
- **Federal Programs** – Randy Ball
- **FeedBack** – Dylan Jones

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- **Field Trip Requests (in state and out of state)** – Tiffany Griffin (In-State) Josephine Dunigan (Out of State)
- **Fingerprinting** – Shequite Johnson
- **Fixed Assets** – Sheley Wilson
- **FMLA** – LaQuitta Jones
- **Foster Care** – Randy Ball
- **Fundraising Requests** – Lillie Robey, Calandra Murry
- **Gifted Programs** – Dylan Jones
- **Grievances** – William Murphy
- **Health Services** – Nurse Hibbler
- **Hotel Checks** – Dorothy Hughes
- **Homeless Liaison** – Randy Ball
- **Insurance** – Dionne Dixon, LaQuitta Jones
- **Insurance (Life/Health/Blue Cross/Blue day Shield)** – Calandra Murry
- **Integrity/School Connect** – Vilinda Farrow
- **Library Issues** – Dr. Valerie Simpson
- **Licensure** – William Murphy
- **Mail** – Callie Weeks
- **Maintenance Requests** – Marvin Hawkins
- **Media Releases** – William Murphy
- **MAGS** – Miskia Davis
- **MSIS** – Velma Hall
- **MS SOARS** – Randy Ball
- **MCAPS** – Randy Ball
- **MTGS** – Dylan Jones
- **MTSS** – Dylan Jones/William Murphy
- **Pacing Guides** – Shamethria Beaman
- **Parent Grievances** – William Murphy
- **Parental Involvement** – Dr. Valerie Simpson
- **Paychecks** – Dionne Dixon, LaQuitta Jones, Calandra Murry
- **Payroll Changes** – Dionne Dixon, LaQuitta Jones, Calandra Murry
- **Personnel** – William Murphy
- **Policies** – Dr. Valerie Simpson
- **Pre-K** – Leigh Ann Reynolds
- **Process Standards** – Dr. Valerie Simpson
- **Professional Development Requests** – Shamethria Beaman/Vilinda Mitchell
- **Purchase Orders** – Vilinda Farrow
- **Referees** – Earl Liddell
- **Requisitions** – Vilinda Farrow
- **Residency Requirements** – Velma Hall

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- **Resolutions (in case of death)** – Josephine Dunigan
- **Retirement** – Calandra Murry
- **SAM7** – Velma Hall
- **Security** – Chief Hibbler
- **SchoolDude** – Sylvester Washington
- **Schools At-Risk** – Randy Ball
- **SIG** – Randy Ball
- **Sixteenth Section** – Tiffany Griffin/Narleski Young
- **Student Registration** – Velma Hall
- **Student Teachers** – William Murphy
- **Substitute Information** – William Murphy
- **Summer Leagues** – Earl Liddell
- **Tax Forms** – Dionne Dixon, LaQuitta Jones, Calandra Murry
- **Technology Concerns (iPads, Laptops, phones, SmartBoards, etc.)** – Sylvester Washington
- **Text Books** – Dr. Valerie Simpson
- **Time Clock** – Sylvester Washington
- **Time Sheets (Sunflower, Ruleville, Drew, Carver, Maintenance)** – Dionne Dixon
- **Time Sheets (Moorhead, Inverness, Indianola, Central Office, Admin., Transportation)** – LaQuitta Jones
- **Time Sheets (Child Nutrition)** – Calandra Murry
- **Transcripts** – Individual Schools
- **Travel Reimbursement** – Dorothy Hughes
- **Truancy** – Dr. Valerie Simpson
- **Vendors** – Vilinda Farrow
- **Volunteers** – William Murphy
- **W-2 Forms** – Dionne Dixon, Laquitta Jones
- **W-9 Forms** – Vilinda Farrow
- **Website Updates** – Josephine Dunigan
- **Workman's Compensation** – Dionne Dixon
- **Youth Court/Detention Center** – Dr. Valerie Simpson/Rosie Gatlin/Velma Hall

## **Mission:**

**Empowering Staff, Engaging Communities and Educating Students**