



Conservation Guidelines

Adopted by the Board of Education
May 6th, 2009

Energy Conservation and Building Management Guidelines

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Tahoe Truckee Unified School District Board Policy on Conservation (BP 3511.2)

The Board of Education is committed to reducing the District's usage of electricity, natural gas, and water to conserve natural resources and to save money to support other identified priorities. In this regard, the Superintendent or designee shall establish and maintain an energy conservation program which shall include strategies designed to provide for the more efficient use of electrical, gas, and water resources.

Additionally, the Superintendent or designee shall:

- A. Encourage all management, certificated, classified staff, volunteers, and students to recycle and conserve energy at all District facilities. All staff and students will be expected to assist the District in conserving energy, water, and natural resources.
- B. Analyze specific site usage patterns and work cooperatively with site administration and staff to identify and implement specific conservation measures.
- C. Establish and maintain working Energy Conservation Guidelines that specify District standards regarding energy use and conservation techniques based on industry standards.
- D. Inspect District facilities and operations and make recommendations for maintenance and capital expenditures which may help the District achieve the more efficient use of energy, water, and natural resources.
- E. Identify funding opportunities and incentive programs to assist the District in achieving its conservation goals.
- F. Analyze the effect of utility rate increases on the District budget and develop and implement necessary contingency plans.
- G. Consider alternative energy sources and conservation measures as appropriate.

The Superintendent or designee designates the following positions to coordinate the District's energy tracking, reporting, and conservation efforts: Chief Business and Financial Officer; Director of Facilities and Maintenance, Administrators, Business Services; and Energy Conservation Manager.

Legal Reference:

EDUCATION CODE

17650 et seq. Energy Efficiency

51770 et seq. Energy Education

GOVERNMENT CODE

15814.30 et seq. Energy Efficiency in Public Buildings

PUBLIC RESOURCES CODE

25410-25421 Energy Conservation Assistance

CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT ADVISORIES

0118.01 California's Energy Challenge

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT ADVISORIES

0118.01 California's Energy Challenge

0706.90 Water Conservation Advisory, 90-09

Board Policy Tahoe Truckee Unified School District

Adopted: May 6th, 2009, Truckee, California

Tahoe Truckee Unified School District Board Policy on Conservation (AR 3511.2)

District and school-site measures to conserve resources shall address energy and water use, including plans for:

- A. Reducing energy use by implementing efficiency practices and/or equipment.
- B. Replacing all light fixtures and/or lamps that have a lower energy use alternative.
- C. Reducing lighting levels in all spaces to the Illuminating Engineering Society (IES) recommended levels.
- D. Reducing lighting, heating, and equipment operation when facilities are not in use. Honeywell controls will be evaluated and adjusted to minimize operations.
- E. Implementing shut down procedures on equipment for overnight, weekends, holidays, and summers.
- F. Reducing building envelop leaks with caulking, insulation & weather stripping on all openings.
- G. Replacing single pane windows with dual pane as appropriate or as funding allows.
- H. Retroactive commissioning of HVAC and lighting systems as funding allows.
- I. Continuing to evaluate new energy conservation technology and opportunities and implementing where appropriate.

The following operations shall also be reviewed to further the District's energy and water conservation goals:

- A. Educational programs
- B. Classroom and building management and maintenance
- C. Food services and equipment maintenance and operations
- D. Landscaping selection and irrigation
- E. Transportation services and maintenance

- F. New construction
- G. Administrative operations
- H. Use of facilities by outside groups

To provide information and tools to achieve the District's energy conservation goals, the Energy Conservation Manager will present the Energy Conservation Guidelines attached to this Administrative Regulation to each facility. This will include:

- A. Projections and goals of the District's energy conservation efforts.
- B. Education on the lighting, heating & cooling systems of that site and the modifications made for energy conservation.
- C. Opportunities for behavior changes that can save energy and further the District's conservation efforts.
- D. Solicit input from staff for furthering the District's conservation efforts.

To enlist District-wide support, which is essential to achieve the District's energy and water conservation goals, the administrator or director at each site shall:

- A. Solicit input from staff, students, and parents/guardians related to District energy and water use.
- B. Develop strategies designed to ensure cooperation from students and staff in all conservation efforts.
- C. Recognize those who reduce energy and water use.

Administrative Regulation Tahoe Truckee Unified School District

Adopted: May 6th, 2009, Truckee, California

Energy Conservation and Building Management Guidelines

Energy Guidelines

The energy guidelines outlined in this document are a standard. This document is not intended to be “all inclusive” for every situation but is designed to set a standard for most situations

Building Benchmarks

A. Hours of operation

1. All Schools

- 1.1. Building temperatures in classroom areas will be maintained until one half hour after students are dismissed and will be brought to the comfort zone temperature one half hour before students arrive.
- 1.2. Lighting and heating/cooling in other building spaces will be controlled to match the usage of the space.
- 1.3. Heating and cooling will occur during unoccupied times only to maintain minimum temperatures (above 50 and below 90) and not for individual occupancy.
- 1.4. All TTUSD-sanctioned programs will be provided with “occupied” climate conditions, provided zone control is available in the space the group will be using.
- 1.5. Refrigerated vending machines will be turned off when not intended to be used for a period of 16 hours or more. Display case/front lighting on all vending machines will be disconnected by the vendor.
- 1.6. Domestic hot water will be provided only in kitchens, bathrooms, nurse’s rooms (if currently available). All domestic hot water systems are set no higher than 120 degrees Fahrenheit or 140 degrees Fahrenheit for cafeteria service (with dishwasher booster).
- 1.7. All domestic hot water re-circulating pumps are switched off during unoccupied times.
- 1.8. Buildings will achieve full interior lighting conditions 30 minutes prior to the scheduled start time and shut down 30 minutes after students are dismissed.
- 1.9. For after school, summer and/or night programs consolidate classroom usage to a central area or building that is individually cooled / heated (gyms) or in a core area of the school.
- 1.10. Gyms will remain in the occupied mode during regular school hours. Scheduled events will be programmed to extend the occupied mode only as needed.

2. Grade level specific

- 2.1. Exterior building lighting and parking lot lights will be activated by a day light sensor and turned off at 10:00 pm for High Schools, 8:00 pm for Middle Schools and 6:00 pm for Elementary Schools, Monday – Friday. The lights can be extended by activating an override button when needed.

B. Gas & Electric Usage

1. Lighting

- 1.1. All unnecessary lighting in unoccupied areas will be turned off.
- 1.2. During occupied times, all lighting levels will be maintained at the Illuminating Engineering Society (IES) recommendations, i.e. 35 foot candles for reading.
- 1.3. Utilize natural lighting when available and where appropriate.
- 1.4. All outside lighting will be off during daylight hours (see A 1.2, 1.8 & 2.1 above).
- 1.5. All lights will be turned off when the building closes for the evening.
- 1.6. Staff will turn on lights only in the areas in which they are working.
- 1.7. Custodians should try to work in groups, minimizing energy use throughout their shift whenever possible.
- 1.8. Staff will refrain from turning lights on unless definitely needed. Wherever multiple switching is available, lighting should be kept at the lowest level absolutely needed.
- 1.9. Both interior and exterior lights will be turned off each day after the buildings are locked for the night, with the possible exception of spaces scheduled for events and necessary interior and exterior security lighting. Times will be adjusted for seasonal change.
- 1.10. The amount of lighting used for athletic events should be appropriate for the activity and used only when necessary.
- 1.11. Use appropriate partial lighting for after-hours activities (i.e. partial banks of lights for practice or group meeting).
- 1.12. Exterior lights will remain on for all TTUSD-sanctioned events taking place within the building.
- 1.13. Exterior lights will be turned on and off where appropriate to accommodate staff entering and leaving the building at unusual hours.
- 1.14. Security lighting should be used appropriately and adjusted dependent on campus layout.
- 1.15. Modular classrooms with porch lights will have timers installed so staff can exit the building without leaving the light on all night.

2. Heating Season

- 2.1. Heating season occupied set point for classrooms is 68 degrees Fahrenheit.
- 2.2. The unoccupied set point is 50 Fahrenheit.
- 2.3. While attempting to maintain a consistent temperature, normal fluctuations may occur due to cycling mechanical equipment, direct

sunlight, changes in occupancy, etc. Normal fluctuations should be within +/- 3 degrees of stated set point.

- 2.4. Forced air heating systems will be switched off at the end of heating season each year. All other heating systems should be switched off using the appropriate loop pumps. They are returned to operation the following fall.
- 2.5. The Energy Manager will monitor and adjust set points for individual cases as needed.
- 2.6. Snow-melt and heat trace systems are to be turned off from May 1st through October 1st annually.

3. Cooling Season

- 3.1. Cooling will not be installed in facilities that do not already have it. Where cooling systems exist, the following will apply:
- 3.2. The cooling season occupied set point is 74 degrees Fahrenheit
- 3.3. Unoccupied set point: 90 degrees Fahrenheit except for rooms containing network equipment.
- 3.4. While attempting to maintain a consistent temperature, normal fluctuations may occur due to cycling mechanical equipment, direct sunlight, changes in occupancy, etc. Normal fluctuations should be within +/- 4 degrees of stated set point.
- 3.5. Ensure outside air dampers are closed during unoccupied times.
- 3.6. Air conditioning (where available) should be utilized in occupied office spaces only during the summer months unless the classrooms are being used for summer school or year-round school.
- 3.7. Where cross-ventilation is available during periods of mild weather, air conditioning equipment should be shut down and the temperature adjusted with windows and doors. Cross-ventilation is defined as having windows and/or doors to the outside on each side of a room.
- 3.8. The Energy Manager will monitor and adjust set points for individual cases as needed.

4. Small Appliances

- 4.1. Refrigerators and coffee pots should be in convenient central locations that are accessible to employees in locations identified by the site administration or energy committee and not in classrooms and/or offices except in cases of curricular needs (e.g. Science), individual medical needs, or, if approved by the Energy Manager in consultation with the site principal, for extenuating circumstances. Staff that that is allowed to keep an appliance in their room (not designated a common area) will be required to pay for the estimated energy cost to run that appliance.
- 4.2. Microwaves will be allowed in the classrooms as long as they are Energy Star rated.
- 4.3. If no common areas are physically available, a classroom may be designated as a "common area" for a group of classrooms or offices if mutually agreed upon by site personnel. Each school site should have no more than 3 depending upon its physical size.

- 4.4. The process of identifying common areas and removing small appliances from office spaces and classrooms will occur at each site by May 8th, 2009 and be reviewed annually. Any unauthorized appliances left in classrooms after that date, including personal cooling, food storage, and heating appliances, will be removed and disposed of.
- 4.5. The Energy Manager will support the process of identifying common areas by providing diagrams of the school facilities and presenting options to site administration and staff. Site administration and staff will determine the final location of the common areas at their sites.
- 4.6. Where a site does not have efficient Energy Star compliant appliances for group use, they will be provided by the District and the old appliances removed.
- 4.7. All appliances will be emptied and unplugged over extended vacation periods (winter break, ski-skate week, spring break, and summer vacation) per the shut down procedures.

5. Little things that make a big difference

- 5.1. Set up your work station so all your electrical equipment is plugged into a power strip and turn it off each night. Cell phone chargers, computers and other equipment continue to use energy even when not in use. Power strips will be provided if needed.
- 5.2. Dress appropriately for the weather and the condition of your interior space.
- 5.3. Make coffee at home and pour the coffee into a thermos or carafe.
- 5.4. If making coffee at TTUSD facility, turn coffee maker off after brewing and use a thermos or carafe. A carafe will be provided to each site that needs one.
- 5.5. Bring your lunch in a cooler.
- 5.6. Report unnecessary lights staying on during day light hours.
- 5.7. Close the blinds in each room every night. This will retain heat in the winter and minimize heat gain during the summer. Blinds will be provided where needed.

C. Water Usage

1. Irrigation

1. All landscape watering will be done between 5-10 a.m. Fields will be watered within these time frames when possible.
2. When spray irrigating, the water will not hit the building or pavement.
3. Drip irrigation should be used where ever possible.
4. The areas directly in front of each facility will be irrigated if appropriate.
5. Some areas may experience limited irrigation during the summer months.
6. Athletic fields will be irrigated for Fall use.
7. Turn off irrigation system during rain. Coordinate with TDPUD for installation of Smart Water Controllers that do this automatically.

2. Building

1. Report any leaking plumbing fixtures.

2. Report any sink or toilet sensors that do not work.
3. Report if water in bathrooms is not warm, or too hot.
4. Water will not be provided in standard classrooms unless it is already installed.
5. Install low flow devices where possible.
6. Make sure all fixtures are set to use the lowest flow rate possible.
7. Make sure all sinks have flow restrictors and aerators installed.

D. Recycling for solid waste reduction

1. Solid waste removal is a constant expense to each site and the District. This expense could be greatly reduced by minimizing the waste stream that the District pays to remove.
2. The following items will be recycled at all sites as appropriate and possible:
 1. Paper
 2. Plastics #1-7
 3. Aluminum cans, foil and containers
 4. Paperboard & cardboard
 5. Glass
 6. Batteries
 7. Printer cartridges
 8. Metals
 9. Engine fluids
3. Where possible, set up one drawer in each copier or printer to hold once-used paper that can be used when a new piece of paper is not needed.
4. Monitor the number of copies made by staff or department to see if there are opportunities to reduce paper.
5. Provide staff with training & updates on how to use copiers to reduce paper waste with mistakes.
6. Staff is working on evaluating services in the different areas and will implement containers for sorting items as the process is determined.
7. Staff will evaluate the pros and cons of replacing paper towels in restrooms with hand dryers.

E. Green Procurement and Sustainable Practices

1. Staff will investigate green procurement and sustainable practices to implement in the next Energy Conservation Guideline update. These items would be along the lines of: green cleaning products, buying higher recycled content products, double sided printing, eliminating disposable containers, etc.

Expectations of TTUSD Staff

A. Responsibilities of All TTUSD Staff

1. Employees will ensure doors and windows between conditioned spaces and non-conditioned spaces remain closed at all times, i.e. classroom doors & windows will remain closed when HVAC is operating.
2. Close doors between any two spaces that are conditioned separately, i.e. between a classroom and the corridor.
3. Close blinds and drapes on windows that receive direct sunlight when air conditioning systems are on, and at night during the winter months.
4. Close doors and windows when heating or cooling systems are in use.
5. Thermostats should be set within the energy management program guidelines and not adjusted.
6. Thermostats should be accessible, and should not have a heat source nearby such as a computer monitors, copiers, lamps, etc.
7. Lights should be turned off when leaving the room, even in rooms with occupancy sensors.
8. All exhaust fans should be off at the end of every day and during unoccupied hours (with the exception of chemical storage areas).
9. All ceiling fans should be turned off at the end of each day.
10. All office machines (copy machines, laminating equipment, etc.) will be switched off each night and during occupied times when not in use.
11. Fax machines should remain ON.
12. All computers should be turned off each night --- this includes the monitor, local printer, and speakers. All of these items and any chargers should be put on a power strip and shut down each night. Network equipment is excluded.
13. If doors are propped open for recess or temporary access, close them as soon as you can.

B. Board of Education Members Responsibilities

1. Support and endorse the energy program.
2. Encourage district employees to comply with the energy guidelines.
3. Communicate concerns about conservation programs to the Superintendent.

C. Superintendent Responsibilities

1. Implement items A 1 through A 13 above.
2. Meets with staff or the energy manager to monitor program as needed.
3. Maintains District awareness of the energy program.

D. Business Administration Responsibilities

1. Implement items A 1 through A 13 above.
2. Maintains accurate records of energy consumption and energy costs.
3. Provides an annual report outlining progress of the energy conservation program to the Board of Education.
4. In cooperation with the energy manager, makes any determination necessary to conserve energy while maintaining an appropriate educational environment.
5. Possibly finds ways to provide incentives to school sites for conserving resources.

E. Energy Manager Responsibilities

1. Implement items A 1 through A 13 listed above.
2. Facilitates the TTUSD Energy Conservation Committee. Provides research & documentation to the committee for review and implementation.
3. Updates guidelines annually and obtains board approval.
4. Performs routine audits of all facilities and communicates the audit results to the appropriate personnel.
5. Provides regular reports to principals, administrators, and community indicating performance with regard to energy savings.
6. Assures that proper and thorough utilization of data loggers will be initiated and maintained to monitor relative humidity, temperature, and light levels throughout the District's buildings to ensure compliance with District guidelines.
7. Conducts an energy-training program for site staff, maintenance, and custodial staff that provides specific steps, tailored to each school and group on how to reduce energy waste annually.
8. Develops organized shutdown procedures to turn off additional equipment during daily or extended unoccupied times.
9. Monitor and analyzes utility bills.
10. Sets annual benchmarks and goals.
11. Develops set points during heating and cooling seasons based on industry standards.
12. Determines air conditioning seasonal start up and daily starts to ensure classroom comfort for instructional program.
13. Determines acceptable light levels and lighting utilization in occupied and unoccupied areas.
14. Encourages behavior promoting energy conservation and best practices.
15. Maintains a high level of awareness on energy efficiency opportunities.
16. Utilizes checklists to communicate appropriate behaviors.
17. Identifies and resolves issues related to the energy management program.
18. Educates TTUSD staff about energy consumption and savings.
19. Improves building mechanical and lighting control to maximize energy savings.
20. Sends reminders to shut off and unplug equipment during extended break periods.

21. Works with Honeywell system to adjust schedules, run trends and monitor energy use.
22. Solicits suggestions from staff for better building efficiency.

F. Site Administrator Responsibilities

1. Implement items A 1 through A 13 listed above.
2. Maintains responsibility for the total energy usage of his/her building.
3. Schedules the use of classrooms and other spaces wisely and with the coordination of the energy manager to reduce energy consumption.
4. Keeps a focus of energy management among staff throughout the year and utilizes data to evaluate progress.
5. Maintains ongoing communication with the energy manager to ensure optimum learning conditions.
6. Solicits suggestions from staff for better building efficiency.
7. Looks for and implements opportunities to incorporate energy conservation into the curriculum.
8. Schedules custodial staff during summer vacations and extended breaks to a day shift to maximize conservation savings.
9. Works with the energy manager and site employees to create a plan for common areas that provide employees with access to refrigerators and microwaves for personal use.
10. Assign teachers to appropriate spaces based on the teacher's use of projection systems to maximize day lighting.
11. Solicits suggestions from staff for better building efficiency.

G. Supervisor/Director Responsibilities

1. Implement items A 1 through A 13 listed above.
2. Responsible for the total energy usage of his/her department or facility.
3. Schedules the use of rooms and other spaces wisely and with the coordination of the energy manager to reduce energy consumption.
4. Ensures department thermostat settings remain within the guidelines of the energy management program.
5. Keeps a focus of energy management among staff throughout the year and utilizes data to evaluate progress.
6. Establishes ongoing communication with the energy manager to ensure optimum working conditions.
7. Solicits suggestions from staff for better building efficiency.

H. Teacher Responsibilities

1. Implement items A 1 through A 13 listed above.
2. Understand how classroom heating/cooling systems work and how they are controlled.
3. Keeps classroom area air supply and return grills for heating/cooling equipment clear of obstructions.

4. Reports faulty thermostats and other equipment that may be malfunctioning.
5. Makes certain that lights are turned off when leaving any space.
6. Encourages students to dress appropriately for the weather.
7. Additional teaching equipment requiring ongoing electricity such as aquariums should be avoided or limited to the minimum needed for instruction.
8. Reports if the sensor is not working (if their room has daylight harvesting).

I. Clerical Responsibilities

1. Implement items A 1 through A 13 listed above.
2. Keeps office area air supply and return grills for heating/cooling equipment clear of obstructions.
3. Reports faulty thermostats and other equipment that may be malfunctioning.
4. Makes certain that lights are turned off when leaving any space.

J. Custodial Staff Responsibilities

1. Implement items A 1 through A 13 listed above.
2. Controls temperature of common areas, i.e. halls, cafeteria, etc.
3. Verifies the nighttime shutdown.
4. Checks for proper thermostat settings and functions. Checks for overheated and overcooled areas and communicates this information to the Maintenance department via a work order submittal.
5. Turns off lights in unused spaces.
6. Turns off all exhaust fans every night or during unoccupied hours unless necessary for indoor air quality or in a chemical storage area.
7. Follows procedures for setbacks/shutdowns during weekends and holidays. Utilizes shutdown lists.
8. Adjust custodial start time to earlier during breaks and summers.
9. Annually cleans all lamps, diffusers and fixtures to maintain lighting levels.
10. Responds to building requests for climate control only when rooms/spaces are outside Energy Management Guidelines.
11. Communicates to the energy manager the spaces in District buildings that fall outside the guidelines.
12. Maintains set points for heating and cooling unless authorized by appropriate personnel.
13. Requests changes to building run times to coincide with the seasons of the year and changes in daylight savings time.
14. Requests changes to schedules during breaks and summers to daytime schedules. Uses the team cleaning concept.
15. Reports when lighting controls are not shutting down lights at night or if schedules are off.
16. Replaces dislodged, broken, or missing ceiling tiles.
17. Watches for and reports routine operations that may waste resources and need correction.

K. Student Responsibilities

1. Turn off lights when leaving a room.
2. Look for opportunities to reduce, reuse, recycle and conserve energy.
3. Be a good steward of the earth and encourage friends to do the same.

L. Food Service Staff Responsibilities

4. Implement items A 1 through A 13 listed above.
5. Efficiently utilizes kitchen equipment during periods of food preparation.
6. Appropriately monitors kitchen equipment, turning it on for usage time only. Pre-heat should follow posted equipment guidelines.
7. Assists coordination efforts during extended break periods, taking appropriate measures to turn off unnecessary equipment.
8. Works with custodial staff to coordinate shutdown activities and maintenance.
9. Reports any equipment malfunctions to maintenance.
10. Close coolers and warmers whenever possible.

M. Technology Staff Responsibilities

1. Implement items A 1 through A 13 listed above.
2. Programs a limited number of computers to come on during occupied times and all computers to turn off at a designated time (15 minutes or sooner after the scheduled end-of-school day).
3. Programs all capable PC's for the "energy saver" mode using the power management feature. If network constraints are restrictive, ensure the monitor "sleeps" after 10 minutes of inactivity.

N. Maintenance Staff Responsibilities

1. Implement items A 1 through A 13 listed above.
2. Verifies HVAC equipment is running properly and achieving night setback temperatures.
3. Identifies equipment unresponsive to TTUSD controls and shares information with the energy manager.
4. Consistently sets equipment to district guidelines unless authorized by appropriate personnel.
5. Checks and repairs as necessary, all building insulation, caulking and weather-stripping.
6. Inspects heating and air conditioning equipment according to schedule.
7. Replaces worn seals, fittings, traps, etc. and checks ducts for leakage.
8. Keeps refrigerator compressors and condensers clean.
9. Inspects drinking fountains for proper operation and leaks.
10. Checks all plumbing for leaks.
11. Secures all attic and roof hatches.
12. Keeps doors in good working condition.
13. Repairs damaged windows and doors as soon as possible.

14. Ensures all plumbing and/or intrusion (i.e. roof) leaks are reported and repaired immediately.
15. Develops and implements a preventative maintenance and monitoring plan for its facilities and systems including heating and cooling.
16. Installs timers on equipment where feasible to conserve energy.
17. Keeps HVAC Equipment (filters & coils) clean and lubricated.
18. Maintains consistent settings with the EMS system unless authorized by appropriate personnel.
19. Watches for and reports routine operations that may waste resources and need correction.
20. Maintain the building envelope to minimize air leakage.

O. Contractor Responsibilities

1. Adhere to the TTUSD energy conservation and building management guidelines.
2. Turn off all work equipment at the end of the work day.
3. Keep doors and windows closed unless moving equipment/materials in and out of the buildings.
4. Leave HVAC systems off unless authorized by the energy manager or district authority.
5. Program/set the HVAC systems to the TTUSD standards.
6. Takes appropriate measures to keep dust from entering HVAC equipment during installation.

P. Facilities Department / Architect / Consultants Responsibilities

1. When planning and carrying out new construction, modernization or deferred maintenance, the District Facilities staff, will make every effort to exceed the energy efficiency standards outlined in Title 24 of the California Building Codes by at least 20%.
2. To reduce initial cost, the District shall seek out and apply for all appropriate grants, rebates, or discounts from utility providers, state, or any other source from which said grants, rebates, or discounts are available.
3. Do commissioning on all HVAC or lighting projects.
4. Design all systems with energy conservation as a priority.

Q. Temporary Facility Users Responsibilities

1. Receives and implements energy guideline requirements from the Business Office.
2. Follows all applicable energy conservation measures.
3. Follows all shut down procedures.

Conservation Guidelines Committee Members

<u>Name</u>	<u>Representing</u>
John Britto	Facilities and Maintenance Departments
Jim Driscoll	Truckee High School
Lindee Eckert	North Tahoe Middle School
Rebekka Fine	Tahoe Lake Elementary School
Ricci Fisher	Maintenance Department
Tizoc Garcia	Truckee Elementary School
Dan Gill	North Tahoe High School
Dave Green	Truckee High School
Don Harder	Transportation Department
Richard Hunderford	Glenshire Elementary School
Jennifer Kelchner	Truckee High School
Anna Klovstad	Facilities Department
Sue Mock	Alder Creek Middle School
Scott Terrell	Truckee-Donner Public Utility District
Nauman Zaidi	Alder Creek Middle School