



THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY

318 North Clark Street
Perry, Florida 32347
(850) 838-2500 – Telephone
(850) 838-2501 – Fax
Taylor.k12.fl.us

Danny Glover Jr., Superintendent

NOTICE: PUBLIC VACANCY ANNOUNCEMENT
ANNOUNCEMENT # 2019-081

POSTING DATE:

Monday, February 4, 2018

DEADLINE FOR APPLYING:

Monday, February 11, 2018
“AT 12:00 NOON”

The following position is being advertised as a vacancy for the **2018 - 2019 School Year**. This position is open to school board employees **and the general public**.

Interested applicants please contact **The Taylor County School Board at (850) 838-2500 or Career Source NORTH FLORIDA at (850) 973-9675 for application.**

“REQUEST TO TRANSFER” forms may be picked up at the Taylor County School Board Office. **Applications** for Instructional and Non-Instructional positions are located at www.taylor.k12.fl.us. **INFORMATION FOR APPLICANTS:** Scroll down to FORMS, then scroll down to Instructional or Non-Instructional Employment Application Form.

ALL Applications will be turned in at the Taylor County School Board Office at **318 North Clark Street, Perry, Florida or e-mail to Shanna.dodimead@taylor.k12.fl.us.**

Taylor County School Board adheres to a drug free workplace policy. **Drug testing with a negative result is required. A “background check”** is also required for any position within the Taylor County School District.

If reasonable ADA accommodations are needed for the application process, please notify our Personnel Director during the application period at (850) 838-2500.

NON-INSTRUCTIONAL:

Taylor County Elementary School

Sabrina Lytle @ 850-838-2530

ESE Teacher Aide
7H/9M

Position # 004152216

DANNY GLOVER JR.
Superintendent of Schools

School Board Members

Bonnie Sue Agner
Residence Area One

Brenda H. Carlton
Residence Area Two

Jeannie Mathis
Residence Area Three

Danny Lundy
Residence Area Four

Deidra Dunnell
Residence Area Five

EXCEPTIONAL STUDENT EDUCATION TEACHER AIDE

QUALIFICATIONS:

- High School Diploma and AS/AA degree or Para Pro or meet HQ status (60 college credit semester hours) CDA required for Pre-K
- Interpersonal skills
- Patience and a special desire to work with physically, mentally and emotionally handicapped students
- Must be in excellent physical condition and able to do heavy lifting
- Active First Aid and CPR Certification or be willing to obtain certification
- Must be willing to learn and demonstrate basic computer skills
- Ability to follow instructions and communicate effectively and courteously
- Be willing to learn and display behavior management techniques
- Good attendance history in previous position

REPORTS TO:

- Site Administrator

RESPONSIBILITIES:

- Supervise children in assigned areas, monitor and give tests
- Take care of physical needs of students (spoon feed, diaper, move or lift and load on school bus)
- Ride school bus occasionally
- Maintain a high degree of confidentiality
- Other duties as assigned by site administrator

TERMS OF EMPLOYMENT:

- Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of work year and hours of employment shall be those established by the District.

EVALUATION:

- Performance to be evaluated annually by the site administrator in accordance with Board Policy for evaluation of non-instructional personnel

Date Last Approved: 1-13-2011