



## Taylor County School Board

318 N. Clark St. • Perry, Florida 32347  
Phone 850-838-2500 • Fax 850-838-2501

# Application for Instructional Position

Name \_\_\_\_\_ Date \_\_\_\_\_  
LAST FIRST MIDDLE

Present Address \_\_\_\_\_ Phone \_\_\_\_\_  
NO. AND STREET CITY STATE ZIP CODE

Permanent Address \_\_\_\_\_ Phone \_\_\_\_\_  
NO. AND STREET CITY STATE ZIP CODE

Email Address \_\_\_\_\_

XXX-XX-\_\_\_\_\_

Social Security Number

(Please provide the last four digits  
of your Social Security number.)

Sex: ☐ Male ☐ Female      Racial Ethnic: ☐ White Non-Hispanic ☐ Black African American  
☐ Hispanic ☐ Asian  
Date of Birth \_\_\_\_\_ ☐ American Indian/Alaskan Native  
MONTH-DAY-YEAR ☐ Native Hawaiian or other Pacific Islander

(This is voluntary and collected for record-keeping only. This information will not be used in employment decisions.)

Present Position? \_\_\_\_\_ Salary? \_\_\_\_\_

Are you a citizen of the U.S.? \_\_\_\_\_ Length of residence in Taylor County? \_\_\_\_\_ in Florida? \_\_\_\_\_

Are you multilingual? Yes \_\_\_\_\_ No \_\_\_\_\_ What language(s) do you speak? \_\_\_\_\_

Have you ever been bonded? \_\_\_\_\_ By what company? \_\_\_\_\_ Has bond ever been refused you? \_\_\_\_\_

In case of accident, notify \_\_\_\_\_  
NAME RELATIONSHIP PHONE NUMBER

Address of person to notify \_\_\_\_\_  
NO. AND STREET CITY STATE ZIP

What subjects or grades are you certified to teach in Florida? \_\_\_\_\_

Core Content Subject \_\_\_\_\_ HQ Status Yes \_\_\_\_\_ No \_\_\_\_\_

Designate subject or grade for which you are applying by choice. (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

When can you start to work? \_\_\_\_\_

Have you ever been removed or dismissed from any position? \_\_\_\_\_ If yes, explain \_\_\_\_\_

### Florida Teacher's Certificate

Professional \_\_\_\_\_ Temporary \_\_\_\_\_

Certificate Status: Current \_\_\_\_\_ Expired \_\_\_\_\_

Number \_\_\_\_\_

Date Issued \_\_\_\_\_

Expiration Date \_\_\_\_\_

Subject and grades covered \_\_\_\_\_

Do you have a prior criminal conviction record? \_\_\_\_\_

If so, when \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Your application will not be processed until  
fingerprint clearance has been received from FDLE/FBI pursuant  
to Florida Statute 231.02(c)**

# Military Service Record

Branch of Service	Inclusive Dates From To	Beginning Rank	Rank at Discharge	Type of Discharge

(Indicate whether on active duty or reserve status. If active duty, a copy of discharge papers must be filed for possible salary credit.)

Are you a veteran as defined by s. 295.07, Florida Statutes? Yes \_\_\_\_ No \_\_\_\_

Are you claiming Veterans' Preference? Yes \_\_\_\_ No \_\_\_\_

*If you are claiming Veterans' Preference, please indicate the provision under which you qualify. State Law currently defines "war" to include the following conflicts: Korean Conflict, Vietnam Era, Persian Gulf War, Operation Enduring Freedom and Operation Iraqi Freedom. (SB 156-1.01(14) Florida Statutes).*

If you state that you were "A veteran of any war...", please indicate the war here: \_\_\_\_\_

**Note:** In order to receive Veterans' Preference, it is required that proof such as DD-214 (Military Discharge Papers) or its equivalent from the VA showing military status, dates of service and discharge type or other type of proof from the DD or VA MUST BE SUBMITTED WITH THIS APPLICATION. Spouses, widows, or widowers qualifying for Veterans' Employment Preference MUST SUBMIT with this application, the required documents in order to receive such Veterans' Employment Preference.

## References

List at least three references, including superintendents and principals under whom you have taught, who have first-hand knowledge of your character, personality, scholarship, and teaching ability.

Name	Address	Official Position
1.		
2.		
3.		

## Education and Professional Training

Name of School or Institution	Address	Course	Degree or Diploma Received	Date	Time Spent	Reg. Ses. Sum. Ses.	Number of Credits
High School							Spec. Sem. Hrs. or Qrt. Hrs.
College							
University							
Graduate Work							
Special							
Special							

## Credentials Are On File At:

Name of Institution	Street Address	City and State

Are any members of your family employed by the School Board of Taylor County? \_\_\_\_\_

\_\_\_\_\_

Experience

If service is less than one year, give the number of days taught if possible.

Name of School or Institution	Address of School	Public School	Non-Public School	Grade or Subject Taught	County System	City System	Dates Taught From To	Number of Months	Salary	Your Name Under Which Employed

The address listed above must be an address of the school board in the district in which you worked.  
(Experience must be verified in order to allow credit on the salary schedule. To receive credit for experience, verification must be received within 30 calendar days of employment.)  
(If you have not served as a regular teacher, enter your student teaching as your experience and indicate as student teaching)

## Other Activities

List hobbies, professional recognitions, committee work, articles for publications, community and church activities, etc.:

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List any training programs where you have been trained as the trainer: \_\_\_\_\_

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Underscore any of the following services in which you have had experience or training: Counseling, Guidance, Testing and Assessment, School Finance, School Paper, School Yearbook, Elementary School Library, Audio-Visual Aids, Debate, School Plays, Clubs, Football, Basketball, Baseball, Softball, Volleyball, Soccer, Cheerleading, Track, Tennis, Swimming, Calisthenics, Playground Activities.

Technology Literacy: Please list the technology areas in which you are proficient (word processing, spreadsheets, interactive white boards, document cameras, etc.). \_\_\_\_\_

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### Loyalty Oath

I declare that I am a citizen of the United States of America, and if employed by the Board of Public Instruction of Taylor County, Florida, and a recipient of public funds as such employee, do hereby solemnly swear to affirm that I will support the Constitution of the United States and the State of Florida; that I am not a member of the Communist Party; that I do not believe in the overthrow of the government of the United States or the State of Florida by force or violence; that I am not a member of any organization or party which believes in or teaches, directly or indirectly, the overthrow of the government of the United States or the State of Florida by force or violence.

Date \_\_\_\_\_ Signature \_\_\_\_\_

The above are true and accurate statements to the best of my knowledge and belief. I am not aware of any purposeful omissions or false statements. I also understand that unless this application is completed in detail it will not be considered.

If employed, I agree to abide by applicable rules and regulation of said system. My answers to the foregoing questions are given to induce the Taylor County School Board to employ me and false statements will be considered sufficient cause for my dismissal in the event this application results in my employment. I understand the answers given by me are subject to verification and are true to the best of my knowledge and belief.

## Information for Applicants

We operate on a referral system. Your application will be filed in our central office. Administrators in need of teachers will consult the application file and consider applications from this file.

For additional information, please use a separate sheet. A description of any original work, either in education or related fields to your work applied for will be helpful.

An interview is always desirable, and in fact, is frequently required. However, candidates are advised to communicate with this office before going to any considerable expenditure of time or money in seeking an interview. The request to come for an interview in no way implies that the applicant will be employed.

The sending of an application blank does not imply that the candidate is under consideration for immediate appointment. Applicants should expect to receive information concerning their application only in case they are being seriously considered for an appointment. Applications are kept on file two years after date of receipt by this office.

## Board Policy on Employment and Assignment

We do not believe we can teach democracy in our schools without demonstrating our belief in democracy in the way the schools are operated.

If employed, you will be expected to teach or work cooperatively with other employees, to teach pupils, and to supervise or be supervised in your work by other employees without regard for the race, color, sex, age, religion, disability, creed, marital status, or national origin of any individual. This is an equal opportunity school system and should be understood as such by all persons connected with it.

It is the policy of this Board that all positions are open to applicants regardless of race, color, sex, age, religion, disability, creed, marital status, or national origin, and every effort will be made to secure the best qualified person for each vacancy.

I will read and adhere to the Board Policies if I am accepted for employment.

I further agree that any omissions or false statements in this application will constitute reason for dismissal. I also understand that unless this application is completed in detail it will not be considered.

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

**Mail/fax application to Taylor County School Board • 318 N. Clark St. • Perry, Florida 32347 • Fax 850-838-2501**

*An Equal Opportunity / Equal Access / Veterans' Preference Employer.*