

MINUTES
THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY
REGULAR SCHOOL BOARD MEETING
TUESDAY, FEBRUARY 3, 2015

2.01 Roll Call

The Regular Meeting began at 6:00 p.m.
All School Board Members were present.
Superintendent Dyal and Attorney Ball were also present.

2.02 Prayer and Pledge

The Pledge of Allegiance was recited with a prayer given by Mr. Whiddon.

2.03 Adoption of the Agenda

Prior to adopting the agenda, Chairman Carlton added the following items to the agenda:

- 1.) 12.16(1) Job Description Revision, Administrative Assistant to the Superintendent.

After additions, upon motion by Danny Lundy, seconded by Darrell Whiddon, the Board adopted the agenda.

Upon adoption of the agenda all consent agenda items were approved. Consent Agenda Items included: #4.01, #4.02, #4.06, #6.01, #6.02, #6.03, #8.01, #8.02, #9.02, #9.03, #12.02, #14.02, #18.01.

2.04 – Approval of Minutes

- 1.) Tuesday, July 22, 2014, Special School Board Meeting Minutes (Revised). Upon motion by Danny Lundy, seconded by Danny Glover, the Board approved this item. Darrell Whiddon and Kenneth Dennis, abstained.
- 2.) Tuesday, July 29, 2014, Regular School Board Meeting Minutes. Upon motion by Darrell Whiddon, seconded by Danny Glover, the Board approved this item.
- 3.) Tuesday, August 05, 2014, Legal Meeting & Regular School Board Meeting Minutes. Upon motion by Danny Lundy, seconded by Darrell Whiddon, the Board approved this item.
- 4.) Tuesday, August 19, 2014, Regular School Board Meeting Minutes. Upon motion by Darrell Whiddon, seconded by Danny Lundy, the Board approved this item.
- 5.) Tuesday, September 02, 2014, Regular School Board Meeting Minutes. Upon motion by Danny Lundy, seconded by Darrell Whiddon, the Board approved this item.
- 6.) Tuesday, September 16, 2014, Legal Meeting & Regular School Board Meeting Minutes. Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved this item. Darrell Whiddon abstained.
- 7.) Tuesday, October 07, 2014, Regular School Board Meeting Minutes. Upon motion by Darrell Whiddon, seconded by Kenneth Dennis, the Board approved this item.

- 8.) Tuesday, October 21, 2014, Legal Meeting & Regular School Board Meeting Minutes. Upon motion by Danny Glover, seconded by Darrell Whiddon, the Board approved this item. Danny Lundy abstained.
- 9.) Tuesday, November 4, 2014, Legal Meeting & Regular School Board Meeting Minutes. Upon motion by Danny Lundy, seconded by Kenneth Dennis, the Board approved this item. Danny Glover abstained.
- 10.) Tuesday, December 16, 2014, Regular School Board Meeting & Closed Hearing Minutes. Upon motion by Darrell Whiddon, seconded by Danny Glover, the Board approved this item.
- 11.) Tuesday, January 13, 2015, Regular School Board Meeting Minutes. Upon motion by Danny Lundy, seconded by Kenneth Dennis, the Board approved this item.

4.01 Purchase Orders

Approved Consent Agenda Items

- 1.) Dell Marketing, \$16,003.20, U. Brown
- 2.) Phyllis Yates, \$1,440.00, S. Hathcock

4.02 – Award of Bids

Approved Consent Agenda Items

- 1.) Award of Bid to Garrison Design and Construction for administration warehouse roof retrofit. Bid amount is \$161,687.

4.06 Financial Report

Approved Consent Agenda Items

- 1.) Financial Report for the month of December 2014 – Includes 4.04 Budget Amendments, 4.05 Check Listing, 4.06 Financial Report, 4.07 Budget Transfers and Overtime report.

6.01 – Approval of Grant Applications

Approved Consent Agenda Items

- 1.) Performance Adjustments to School Districts, \$53,110. Funds provided to school districts that provided teacher salary increases based on performance.

6.02 – Approval of Grant Amendments

Approved Consent Agenda Items

- 1.) Title VI, Part B, Budget Increase, \$15,203, TPA \$ 54,721
- 2.) Carl Perkins, CTE Postsecondary, Budget Increase, \$1,997, TPA \$ 35,180

6.03 Acknowledgement of Grant Funds Received

Approved Consent Agenda Items

- 1.) Title I, Part A, 2014 Roll Forward Notification, \$ 103,352.64, TPA \$946,233.64

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8.01 Approval and Agreements and Contracts

Approved Consent Agenda Items

- 1.) Agreement with FOCUS School Software, Inc. and Taylor County School District (TTI), to facilitate MIS system to be used by districts to transmit WDIS information to the state for reporting.
- 2.) Contracted Services Agreement with Phyllis Yates to provide Title VI tutoring services to TCMS students. Title VI funding.

8.02 – Approval of Amended Agreement/Contract

Approved Consent Agenda Items

- 1.) Amendment to the term of the SPDG project. Agreement between Florida Gulf Coast University and Taylor County School District.

9.02 – Request to Use Buildings/Facilities

Approved Consent Agenda Items

- 1.) Buckeye Credit Union request use of the TCMS auditorium, March 3, 2015.
- 2.) Workforce Development request use of the TTI Student Commons, February 27, 2015, recommended at no fee, business partner with TTI.

9.03 – Student Transfer Request

Approved Consent Agenda Items

- 1.) Student Transfer Request from Taylor County to Dixie County for the 2014-2015 school year, Dylan Webb.
- 2.) Student Transfer Request from Taylor County to Dixie County for the 2014-2015 school year, Gage James and Eli James.
- 3.) Student Transfer Request from Dixie County to Taylor County for the 2014-2015 school year, Barry Corbin.
- 4.) Student Transfer Request from Dixie County to Taylor County for the 2014-2015 school year, Braxton Knight.

12.01 Routine Personnel Listing

Upon motion by Darrell Whiddon, seconded by Danny Glover, the Board approved the routine personnel listing as follows:

RESIGNATIONS & RETIREMENTS:

Resignation: Heather Wright, Teacher Aide, Position # 900855221, 7.5H/10M, HEAD START, effective January 9, 2015.

Resignation: Jodi Shipman, Head Start Teacher, Position # 900851206, 7.5H/10M, Steinhatchee School, effective December 19, 2014.

Resignation: Mary Hontz, Data Entry Operator, Position # 902477001, 4H/9M, CDC Pre-K, effective December 19, 2014.

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Resignation: Cheryl Croft, Bus Aide, Position # 902452000, 4H/9M, Transportation Department, effective January 16, 2015.

Retirement: Pamela Woods, Data Entry Operator, Position # 016173309, 8H/12M, Taylor County High School, effective January 1, 2015.

Retirement: Gwendolyn J. Hall, Assistant Food Service Manager, Position # 003176609, Food Service Department, is terminating her **DROP** on December 2, 2014 to begin retirement.

LEAVES:

Leave: Sharon Ortega, Teacher, Position # 016151113, 7.5H/10M, Taylor County High School, is requesting **22.50 hours** Bereavement Leave, from December 15, 2014 thru December 17, 2014, due to passing away of her father-in-law.

Leave: Eunice Coulliette, CD Paraprofessional, Position # 900851103, 7.5H/10M, CDC Pre-K, is requesting **30.00 hours** for Jury Duty on February 2, 9, 17 and February 23, 2015 at the US District Court, Tallahassee, Florida.

Leave: Annette Grantham, Bus Driver, Position # 900478850, 4H/9M, Transportation Department, is requesting **182 hours** Personal (without pay) Leave, from November 4, 2014 thru January 30, 2015 due to sickness.

Leave: Linda "Gay" Kallschmidt, Teacher, Position # 016151160, 7.5H/10M, Taylor County High School, is requesting **7.5 hours** for Jury Duty on January 26, 2015 at the Taylor County Courthouse.

Leave: Michelle Strickland, Teacher, Position # 012153149, 7.5H/10M, Taylor County Middle School, is requesting **2.75 hours** Illness-in-the-line-of-duty, on January 15, 2015. She stumbled on sidewalk and fell. Hurt right wrist.

Leave: Herbert Clayton, Custodian, Position # 004179901, 8H/12M, Taylor County Elementary School, is requesting **24 hours** Bereavement Leave from January 22, 2015 thru January 26, 2015 due to passing away of his mother.

Leave: Melvelyn Putnal, Teacher, Position # 900151301, 7.5H/10M, Taylor County Elementary School, is requesting **22.50 hours** Bereavement Leave from January 14, 2015 thru January 15, 2015 due to passing away of her brother.

Leave: Shelia Lynn, ESE Paraprofessional, Position # 900863101, 8H/11M, HEAD START, is requesting **5.0 hours** illness-in-the-line-of-duty, on January 12, 2015 due scrapes, bruising, bleeding & swelling to hands, knees, right elbow, chest and stomach. She was chasing a child escaping through the inner perimeter and fell on the asphalt.

Leave: Shelia Lynn, ESE Paraprofessional, Position # 900863101, 8H/11M, HEAD START, is requesting **.50 hours** illness-in-the-line-of-duty, on January 16, 2015, for follow-up to injury on January 12, 2015.

Leave: Kathleen Courtney, Social Studies Teacher, Position # 016151154, 7.5H/10M, Taylor County High School, is requesting **7.5 Hours for Jury Duty**, on January 26, 2014 at the Taylor County Court House.

Lump Sum Sick Leave: Debra C. Sherrod, Elementary Teacher, Position # 014151147, 7.5H/10M, Perry Primary School, is requesting **100%** of the value of her accumulated **89.37** sick leave days be sent to **BENCOR**.

APPOINTMENTS:

Instructional Appointment: Barbara Dulbs, Elementary Education Teacher, Position # 014151147, 7.5H/10M, Perry Primary School, effective January 13, 2015 thru June 5,2015.

Non-Instructional Appointment: Princess Williams, Teacher Aide, Position # 016151171, 7H/9M, Taylor County High School, effective January 26, 2015 thru June 3, 2015.

EXTRA HOURS:

Extra Hours: Cheryl Brantley, Pre-K Coordinator, is requesting up to **2.0 extra hours at regular rate of pay**, for the listed Pre-K staff and faculty to work on the February 10, 2015, for APTT.

<u>NAME:</u>	<u>POSITION:</u>	<u>FUNDING CODE:</u>
Lindsey Aman	CD Paraprofessional	100-5500-150-9024-9999
Amy Bowden	CD Paraprofessional/RTI	100-5500-150-9024-9172
Cheryl Brantley	Pre-K Coordinator	100-6300-130-9024-9172
Eunice Coulliette	CD Paraprofessional	100-5100-150-9024-9999
Herman Demps	Custodian/Maint	100-8100-160-9024-9172
Angelee Fall	ESE Teacher	100-5200-120-9024-9999
Salena Fedor	Secretary I	100-6300-160-9024-9172
Elizabeth Flowers	CDA Aide	100-5500-150-9024-9172 & 9174
Marcy Freeman	CDA Aide	100-5500-150-9024-9172
Damion Hamilton	After-School Child Care	100-5500-150-9024-9172
Velma Island	CD Paraprofessional	100-5500-150-9024-9172
Marie Kulp	Teacher Aide	100-5500-150-9024-9172
Marlow Lauterbach	ESE Paraprofessional	100-5200-150-9024-9999
Debra McEwien	Teacher Aide	100-5500-150-9024-9172
Kayla Naes	Teacher Aide	100-5500-150-9024-9174
Joey Sessions	Teacher Aide	100-5500-150-9024-9172
Christy Wallat	CD Paraprofessional	420-5200-150-9024-9999
Rebecca Wambolt	Speech/Language	420-5200-120-9024-9999
Melanie Williams	ESE Teacher	420-5200-120-9024-9999
Belinda Wright	ESE Aide	420-5200-150-9024-2141-15
Deidra Wright	Teacher Aide	100-5500-150-9024-9172

Extra Hours: Pam Padgett, Principal, Perry Primary School, is requesting **2.0 extra hours at regular rate of pay each night**, for listed staff and faculty to work on January 29, 2015 and March 17, 2015 for APTT Nights.

Stacey Byrd	Kindergarten	420-5100-120-0141-2125-15
Tiffany Morrow	1 st grade	420-5100-120-0141-2125-15

Heidi Scuglia	1 st grade	420-5100-120-0141-2125-15
Carrieann Smith	1 st grade	420-5100-120-0141-2125-15
Atesa Lundy	1 st grade	420-5100-120-0141-2125-15
Barbara Dulbs	2 nd grade	420-5100-120-0141-2125-15
Brittony Stanley-Towles	Kindergarten	420-5100-120-0141-2125-15
Darla Pitts	Non-Instructional Support	420-5100-150-0141-2125-15
Dorie Foshee	1 st grade	100-5100-140-0041-9999

Extra Hours: Kiki Puhl, Principal, Taylor County Middle School, is requesting up to **3 hours per week at regular rate of pay**, for **Phyllis Yates, Rachel Poppell, Meridith Upshaw and Diana Speas** who will be doing the After School Tutoring Program from January 13, 2015 thru April 2, 2015.

Funding: 420-5100-120-0031-2106-15

Extra Hours: Sharon Hathcock, Director of Instruction, is requesting up to **80 hours at regular rate of pay** for **Gretchen Smart-Hall** during the 2014-2015 school year, for completing Title I required training, project management, documentation, and enrollment for the Perry Primary School Title I Tutoring Programs. **Funding: 420-6300-130-9026-2130-15**

MISCELLAENOUS ITEMS:

BONUS PAY: Audie Ash, Principal, Taylor County High School, is requesting the following teacher be paid for Advanced Placement Bonus for the 2013-2014 school year:

Leslie Fletcher,	10 AP criteria met	@ \$50.00 each	\$500.00 total bonus
Kathleen Courtney	3 AP criteria met	@ \$50.00 each	\$150.00 total bonus
Pamela Yates	7 AP criteria met	@ \$50.00 each	\$350.00 total bonus

BONUS PAY: Ashley Valentine, Director of Finance, is requesting a bonus of **\$650.00** be paid to **James “Tim” Brown**. This bonus is based on 13 NCCER Certified User Welding Certifications @ **\$50.00 each** earned by 13 of his welding students during the 2013 – 2014 school year.

BONUS PAY: Ashley Valentine, Director of Finance, is requesting the listed teacher be paid for Industry Certification for courses taught:

FUNDING: 100-5100-120-0161-9112 (Lauri Ketring & Carol Wentworth)

FUNDING: 100-5100-120-0031-9112 (Amber Jones)

Lauri Ketring –	71 ADESK002 Certifications earned @ \$50.00 each	\$2,000.00 total bonus
Carol Wentworth-	16 MICRO069 Certifications earned @ \$50.00 each	\$ 800.00 total bonus
Amber Jones-	11 MICRO069 Certifications earned @ \$50.00 each	\$ 550.00 total bonus

TICKET SELLERS: Kiki Puhl, Principal, Taylor County Middle School, is requesting **Judy Krejcar**, be appointed as ticket seller for the 2014-2015 Baseball Season and be paid **\$20.00 per game**. Substitute if needed will be **Sue Ann Eakins**. **FUNDING: 100-5100-120-0031-7950**

12.02 Substitute Listing

Approved Consent Agenda Item

1.) Substitute Listing #10

A copy of the substitute listing can be located in the supplementary minutes file for record.

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12.05 – Appointment of Administrative Personnel

- 1.) Appointment of Traci Rowell to Administrative Assistant of Financial Aide at TTI, position # 013175152.

12.16 – Approval of Job Description Revision

- 1.) Job Description Revision, Administrative Assistant to the Superintendent. Upon motion by Darrell Whiddon, seconded by Kenneth Dennis. Voting for approval Danny Lundy, Danny Glover, Darrell Whiddon, Brenda Carlton, the revision was approved. Kenneth Dennis was opposed.

12.26 Approval of Salary Schedule

- 1.) Approval of wage increase for instructional substitute positions with AA degree or higher due to minimum wage increase. Upon motion by Darrell Whiddon, seconded by Danny Glover, the Board approved this item.

14.02 – Disposition of Surplus Property

Approved Consent Agenda Items

- 1.) Dispose of unserviceable or surplus property from various cost centers throughout the District.

14.03 – Public Auction Approval for Property

- 1.) Request for public auction of surplus equipment and furniture to be held on March 07, 2015 at the District Administrative Complex. Upon motion by Darrell Whiddon, seconded by Danny Lundy, the Board approved this item.

18.01 – Acknowledgement of Items

Approved Consent Agenda Items

- 1.) Acknowledgement of memorandum regarding Florida's Employment First Initiative.
- 2.) Acknowledgment of donation from Georgia Pacific of 30 laptops.
- 3.) Acknowledgment of notification from Governor Rick Scott of Career and Technical Month in February 2015, Student Services Week February 2-6, 2015.

19.01 - Discussion of Items

Dan Anderson to discuss loss of TCCI labor crew that performed yard maintenance throughout the district. Mr. Anderson reported to the Board, that the TCCI labor crew, due to understaffing at the TCCI compound had not been able to perform grounds care for the district for about two months. He hoped to hear something from them in about two weeks as to whether or not they would be able to staff another crew for the TCSB or not. In the interim he discussed the districts options. One option being hiring a contractor to perform the grounds maintenance. Another option would be for the district to hire two employees to perform the duties, the duties include, all mowing, weeding, weed eating, trimming, trash cleanup after games and ball field maintenance. The Board expressed concern this might be too much work for a two person crew. Another option mentioned was to purchase a crew from TCCI which would be guaranteed to us. The Board thanked him for the report and looks forward to hearing from him with an update at the next meeting.

40.01 Adjournment from Regular Meeting

Upon motion by Danny Lundy, seconded by Danny Glover the Board adjourned at 6:53 p.m.

Superintendent of Schools Date

School Board Chair Date