

MINUTES OF THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY

Tuesday, February 04, 2014

6:00 p.m

Regular Board Meeting and Closed Hearing

The District School Board of Taylor County met on 2/4/2014, for a Regular Board Meeting and Closed Hearing. The meeting was held at the Administrative Complex, School Board Meeting Room, 318 North Clark Street at 6:00 p.m. The following School Board Members were in attendance : Brenda H. Carlton, Danny Lundy, Danny Glover Jr. and Darrell Whiddon. Mr. Kenneth Dennis joined the meeting via telephone.. Superintendent of Schools, Paul E.Dyal, and Board Attorney, Angela M. Ball were also in attendance.

2 OPENING MEETING ITEMS --

2.01 Roll Call

See above, all School Board Members were in attendance. Mr. Dennis joined the meeting via telephone.

Superintendent Dyal and Attorney Ball were also in attendance.

2.02 Prayer and Pledge

Danny Lundy

2.03 Adoption of Agenda

Upon motion by Darrell Whiddon, seconded by Danny Glover, the Board adopted the agenda as published after noting that there would not be an Executive Session held.

Upon the adoption of the agenda, all consent agenda items were approved.

Consent Agenda Items included: # 4.01, # 4.05, # 4.06, # 4.07, # 4.08, # 6.02, # 6.03, # 8.01, # 9.02, and # 12.02.

All action items were voted upon individually.

Action items included: # 12.01, # 12.18, # 13.01, # 13.07, and # 15.01

All items were the recommendations of Superintendent Dyal.

3 ITEMS OF CONCERN BY PUBLIC --

3.01 Items of Concern Presented by Public

There were no items of concern presented by the public.

4 ROUTINE FINANCIAL ITEMS --

4.01 Purchase Orders

Approved consent agenda item - purchase orders:

1.) Ring Power, \$21,807.50, Transportation / K. Johnson

The purchase order can be located at the Finance Office, see Ms. Virginia Cruce, Purchasing Technician.

A copy of the purchase order can also be located in the supplementary minutes file for record.

4.05 Check Listings

Approved / Acknowledged Consent Agenda Items:

1.) Check listings for the month of November 2013 - This item was included with the November Financial Report - agenda item # 4.06 (#1.).

2.) Check Listings for the month of December 2013 - This item was included with the December Financial Report - agenda item # 4.06 (#2.)

The information contact is Ms. Ashley Valentine, Director of Finance.

4.06 Financial Report

Approved / Acknowledged consent agenda items:

1.) The Financial Report for the month of November 2013 - The report includes agenda item # 4.05, # 4.06, # 4.07 and # 4.08.

2.) The Financial Report for the month of December 2013 - This item includes agenda item # 4.05, # 4.06, # 4.07, and # 4.08.

The information contact is Mrs. Ashley Valentine, Director of Finance.

A copy of the financial reports can also be located in the supplementary minutes file for record. See Sharlyne Beach, Administrative Assistant to the Superintendent regarding supplementary minutes.

4.07 Budget Transfers

Approved / Acknowledged consent agenda items:

1.) Budget Transfers for the month of November 2013 - The Budget Transfers were included with the November Financial Report - agenda item # 4.06 (#1.)

2.) Budget Transfers for the month of December 2013 - The Budget Transfers were included with the December Financial Report - agenda item # 4.06 (#2.)

The information contact is Mrs. Ashley Valentine, Director of Finance.

A copy of can also be located in the supplementary minutes file for record, see Sharlyne Beach, Administrative Assistant to the Superintendent.

4.08 Acknowledge Over-time Report

Approved / Acknowledged consent agenda items:
Consent Agenda Items

1.) The Over-time Report for the month of November 2013 - The Over-time Report was included with the November Financial Report - agenda item #4.06 (# 1.)

The over-time for the month of November was \$4,216.00. The Y-T-D total was \$26,686.00. Of the Y-T-D total, \$14,208.00 is not reimbursable. Of the Y-T-D total \$12,478.00 is reimbursable funding.

2.) The Over-time Report for the month of December 2013 - The Over-time Report was included with the December Financial Report - agenda item # 4.06 (#2.)

The over-time for the month of December was \$2,982.00. The Y-T-D total was \$29,668.00. Of the Y-T-D total, \$14,923.00 is not reimbursable. Of the Y-T-D total, \$14,745.00 is reimbursable funding.

The information contact is Mrs. Ashley Valentine, Director of Finance.

A copy of the over-time report can also be located in the supplementary minutes file for

6 GRANTS --

6.02 Approval of Grant Amendments

Acknowledged consent agenda item:

1.) The Title I, Part A, Basic, 2013 Roll Forward Funds, 2012 Roll Forward funds of \$124,080.83, Approved Accumulated 2013 Roll Forward Funds of \$195,528.52, Total Fiscal Year 2014 Funds Available of \$987,026.52.

The information contact is Sharon Hathcock, Director of Instruction.

6.03 Acknowledgment of Grant Funds Received

Acknowledged consent agenda item:

1.) Notice of Award from the Regional Office of Head Start, descretionary grant, non - competing continuation, Total Approved Budget of \$561,497.00, for project period 2/1/14 through 1/31/15. (* The notice of award is 50% of the \$1,122,994.00 allocation for the Federal Fiscal Year) ,

8 AGREEMENTS / CONTRACTS --

8.01 Approval of Agreements/Contracts

Approved consent agenda items:

1.) Experience Works Agency Agreement with T. T. I.

Per memorandum # 14-035 from Mrs. Johnson, the agreement with Experience Works Agency, will allow our school to help this national, charitable, community-based non-profit organization to help senior adults get training, support services, and job development assistance they need to find good jobs in their local communities.

The information contact is Mrs. Judy Johnson, Director of T.T.I.

2.) Kagan Coaching Agreement

The dates of Kagan Coaching have been scheduled for March 10-14, 2014, for 5 days.

The information contact is Sharon Hathcock, Director of Instruction.

A copy of the agreements can be located in the supplementary minutes file for record. See Sharlyne Beach regarding the supplementary minutes.

9 REQUESTS --

9.02 Request to Use Buildings/Facilities

Approved consent agenda items - Requests:

1.) Dionn White, AAU Basketball, requests use of T.C.M.S. Gym on January 16, 17, 18, 23, 24, 25, 2014 (After-the-fact-request)

2.) Sherry Jones & Wade Goodman, First Baptist Church, requests use of T.C.M.S. Gym, June 23 to June 27, 2014, for a Mega Sports Camp.

A copy of the requests can be located at the Finance Office, see T.K. Glass, and a copy can be located in the supplementary minutes file for record. See Sharlyne Beach regarding supplementary minutes file.

12 PERSONNEL --

12.01 Routine Personnel Listing

Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved the: 1.)
Routine Personnel Listing - Personnel Recommendations, as follows:

RESIGNATIONS:

Resignation: Dara Wallace, Food Service Assistant Worker II, Position # 016176606, 3H/9M,
Food Service Department (TCHS), is resigning effective January 22, 2014.

Resignation: Jessie McKinney, Bus Aide, Position # 902352100, 4H/9M, Transportation
Department, is resigning effective January 21, 2014.

LEAVES:

Leave: Emily Rhodes, Bus Aide, Position # 900452205, 4H/9M, Transportation Department,
is requesting 466 hours Personal (without pay) Leave, from November 20, 2013 thru June 4,
2014, due to Parental Leave.

Leave: Susan Bodiford, Bus Driver, Position # 901378802, 4H/9M, Transportation
Department, is requesting 64 hours Personal (without pay) Leave, from December 17, 2013
thru January 24, 2014, due to surgery.

Leave: Marsha Taylor, Elementary Teacher, Position # 900151309, 7.5H/10M, Taylor
County Elementary School, is requesting 5.5 hours Bereavement Leave on January 10, 2014
due to passing away of her step-father.

Leave: Pamela Keller, Elementary Teacher, Position # 011151105, 7.5H/10M, Steinhatchee
School, is requesting 7.5 hours Jury Duty Leave on January 27, 2014.

Leave: Robin Collins, Teen Parent Educator, Position # 902451144, 7.5H/10M, Taylor
County High School, is requesting 22.5 hours Bereavement Leave from January 13, 2014 thru
January 15, 2014 due to passing away of her mother.

APPOINTMENTS:

Instructional Appointment: Jamie Garrett, VE Teacher, Position # 011152201, 7.5H/10M,
Steinhatchee School, effective January 14, 2014 thru June 6, 2014.

Instructional Appointment: Kim Pegg, Library/Media Specialist, Position # 014162101,
7.5H/10M, effective January 21, 2014 thru June 6, 2014.

Non-Instructional Appointment: Joey Sessions, Bus Driver, Position # 900478813, 4H/9M,
Transportation Department, effective February 5, 2014 thru June 4, 2014.

Non-Instructional Appointment: Skylar Schmidt, Personal Assistant, ESE, Position #
003152101, 7H/9M, Taylor County Middle School, effective January 17, 2014 thru June 4,
2014.

TRANSFERS:

Transfer: Mary Parker, School Bus Driver, Position # 900478813, 4H/9M, Transportation
Department, is requesting to transfer to School Bus Driver, Position # 901378810, 4H/9M,
Transportation Department, effective December 4, 2014.

Transfer: Tami Weaver, ESE Teacher Aide, Position # 011152207, 7H/9M, Steinhatchee
School, is requesting to transfer to Teacher Aide, Position # 011151118, 7.5H/9M,
Steinhatchee School, effective January 14, 2014 thru June 5, 2014.

EXTRA HOURS:

Meeting Date: 2/4/2014

Extra Hours, Cheryl Brantley, Pre-K Coordinator is requesting up to 2.5 extra hours per week, at regular rate of pay for Angelee Fall, to assist with the After School Program until permanent staff is hired. Funding: 100-5500-150-9024-9172

MISCELLEANOUS ITEMS:

Baseball Ticket Seller: Kiki Puhl, Principal, Taylor County Middle School, is requesting approval for Judy Krejcar, to sell baseball tickets for the 2013-2014 Season. Funding: 100-5100-160-0031-7950
for 10 home games @ \$20.00 per game
Substitute ticket seller will be Sue Ann Eakins.

The information contact is Jan Walker, Director of Personnel and Special Programs.

The Personnel Listing will be distributed by Sharon Sessions, Personnel Specialist.

A copy of the Routine Personnel Listing can be located in the supplementary minutes file for record. See Sharlyne Beach regarding the supplementary minutes file.

12.02 Substitute Listing

The Board approved the following consent agenda item:

1.) Substitute Listing - # 10

The information contact is Jan Walker, Director of Personnel and Special Programs.

The substitute listing will be distributed by Sharon Sessions, Personnel Specialist.

A copy of the substitute listing can be located in the supplementary minutes file for record. See Sharlyne Beach regarding the supplementary minutes file.

12.18 Establishing Salary for Position

Upon motion by Danny Lundy, seconded by Darrell Whiddon, the Board approved the: 1.) Adjustment to the Salary for Position # 900855223 - due to increase in minimum wage effective January 1, 2014.

13 FACILITIES --

13.01 Approval of Renovations/Site Work/New Construction Projects

Upon motion by Danny Glover, seconded by Darrell Whiddon, the Board approved the:1.) Project to Expand CTE Welding at T.T.I. - Clemons, Rutherford & Associates, Inc. as Architects / Engineers.

Superintendent provided an informational memorandum which included the following information:

Total Project Amount: \$382,910

\$240,000 for construction of the project

\$42,910 for CRA's basic services

\$100,000 for equipment and supplies

Funding:

CODS Funds: \$110,000

Classroom First Funds: \$70,000

1.5 Mill Capital Outlay Funds: \$92,557

CTE Expansion Funds: \$110,353

Superintendent Dyal explained with D.O.E.'s CTE funding this would be a great opportunity to expand the welding program at T.T.I.

Mrs. Johnson, Director of T.T.I, noted that there is a waiting list of 18 who would like to take the welding class. Mrs. Johnson stated the demand for welders is growing continually. She noted that by expanding, we will have 20 extra work stations.

Mrs. Johnson provided a handout during the meeting to inform the Board how the welding program is going based on informaton from the annual COE report.

Superintendent Dyal stated with adding to our program, we will need to add another instructor in the future.

The information contacts are Paul Dyal, Superintendent of Schools and / or Dan Anderson, Coordinator of Facilities and Maintenance.

13.07 Approval of Five-Year Plan

Upon motion by Darrell Whiddon, seconded by Danny Lundy, the Board acknowledged the: 1.) Acknowledge the Five Year Survey Report for T.T.I.

It was noted by Mr. Anderson that the five year survey report had been modified to include the spot survey for T.T.I. Mr. Anderson also noted that with this addition, we can add this project to our project priority list and use the \$110,000.00 of CODS funds.

The information contact is Dan Anderson, Coordinator of Facilities and Maintenance.

A copy of the survey can be located in the supplementary minutes file for record. See Sharlyne Beach regarding the supplementary minutes file.

15 PUBLIC HEARING --

15.01 Approval of Policy and Authorization to Advertise for A Public Hearing

Upon motion by Darrell Whiddon, seconded by Danny Glover, the Board approved the: 1.) Revised Policy # 5.101 regarding Student Bullying and Harassment, and authorized for a public hearing to be held.

Chairman Carlton noted the policy is being revised to meet state guidelines.

A public hearing will be advertised and the revised policy will be brought back to the Board for action.

The public hearing will be scheduled for April 1, 2014, at the Regular School Board Meeting.

The information contact is Jan Walker, Director of Personnel and Special Programs.

A copy of the revised policy can be located in the supplementary minutes file. See Sharlyne Beach regarding the supplementary minutes file.

30 ITEMS OF INTEREST/REQUEST BY BOARD AND SUPERINTENDENT --

30.01 Items of Interest/Request by Board and Superintendent

Superintendent Dyal: 1.) noted tomorrow, February 5th, three of our football players will be signing with college teams. He wished the players the best. 2.) noted the Biomedical students of T.C.H.S. have done well during competition and wished them continued success. 3.) congratulated Megan Giddens for being selected to participate with the All Big Bend Cross Country team. 4.) noted beginning next Monday, we will start back with our D.A. visits. He stated we will be looking at the data closely. 5.) noted that he visited Steinhatchee School last Wednesday to go over the D.A. turn-around plan like he did at T.C.E.S. 6.) asked that a workshop be held prior to the next meeting on February 18th, at 5:30 p.m. He explained he would like to give a presentation to the Board on justification for Special Facility Needs funding for construction of a new PPS. 7.) discussed the items that were brought up during his visit with the Governor. 8.) sent his condolences to the McInnis family for their loss of Jeff.

Danny Glover: 1.) congratulated the football players who will be signing contracts. 2.) congratulated Megan Giddens and her coach, Dan Anderson. 3.) stated our JROTC and Biomedical students continue to excel, which is great. 4.) he also sent condolences to the McInnis family.

Darrell Whiddon: 1.) concurred with Mr. Glover regarding the students. 2.) stated the football banquet was a really good event and he noted that Coach Smith did a great job in making it a lot of fun.

Danny Lundy: 1.) noted there are a lot of good things going on within the school district with a lot of kids excelling. 2.) expressed his pleasure in the fact that the welding class at T.T.I. will be expanding.

Brenda Carlton: 1.) she noted that the Soccer Banquet was also held recently. 2.) congratulated the football players who are signing, Megan Giddens, and the Biomedical students at T.C.H.S. 3.) congratulated Mr. Glover on the new addition to his family, noting he and his wife have another boy. 4.) sent her condolences to the McInnis family. 5.) stated that the meeting with FSBIT last week was very informative. 6.) questioned if the district has received a letter from the Auditor General. She noted it would be good for the Board to acknowledge the findings at the next meeting on February 18th.

Kenneth Dennis: 1.) stated that the JROTC held their Military Ball and he was able to attend it. He stated that the kids did a great job.

35 Adjournment/Recess After Items of Interest --

35 Adjournment/Recess

The Board took a 5 minute recess before beginning the Closed Hearing Session.

41 CLOSED HEARING (S) --

41.01 Closed Hearing

The Closed Hearing Session was closed to the public.

1.) SEC # 14-09 - The student was expelled.

Upon motion by Darrell Whiddon, seconded by Danny Glover, the Board adjourned at 6:44

42 EXECUTIVE SESSION --

42.01 Executive Session

The Board did not hold an Executive Session.

50 Signatures --

50.01

A TRUE COPY:

Brenda H. Carlton
Chairperson / Chairman of the Board

Paul E. Dyal
Secretary to the Board / Superintendent of Schools

PED / sbbeach