

MINUTES
THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY
LEGAL MEETING / REGULAR SCHOOL BOARD MEETING & CLOSED HEARING
TUESDAY, FEBRUARY 17, 2015

0.00 Legal Meeting

The Board held a legal meeting at 5:30 pm. The meeting was closed to the public.

2.01 Roll Call

The Regular Meeting began at 6:00 p.m.

All School Board Members were present.

Superintendent Dyal and Attorney Ball were also present.

2.02 Prayer and Pledge

The Pledge of Allegiance was recited with a prayer given by Mr. Whiddon.

2.03 Adoption of the Agenda

Prior to adopting the agenda, Chairman Carlton added the following items to the agenda:

- 1.) 12.01(1) Routine Personnel, approval for the TCHS baseball coach to travel out of state for high school baseball games.

After additions, upon motion by Danny Lundy, seconded by Danny Glover, the Board adopted the agenda.

Upon adoption of the agenda all consent agenda items were approved. Consent Agenda Items included: #4.01, #6.02, #6.03, #7.02, #8.01, #9.02, #9.03, #12.02, #18.01.

2.04 – Approval of Minutes

- 1.) Tuesday, February 18, 2014, Workshop, Regular and Closed Hearing Minutes. Upon motion by Danny Lundy, seconded by Darrell Whiddon, the Board approved this item.
- 2.) Tuesday, May 06, 2014, Regular School Board Meeting and Closed Hearing Minutes. Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved this item. Kenneth Dennis and Darrell Whiddon, abstained.
- 3.) Tuesday, June 24, 2014, Workshop, Legal & Regular School Board Meeting Minutes. Upon motion by Darrell Whiddon, seconded by Kenneth Dennis, the Board approved this item.
- 4.) Tuesday, January 06, 2015, Closed Hearing Meeting Minutes. Upon motion by Danny Lundy, seconded by Kenneth Dennis, the Board approved this item.
- 5.) Tuesday, February 03, 2015, Regular School Board Meeting Minutes. Upon motion by Darrell Whiddon, seconded by Danny Lundy, the Board approved this item.

2.06 – Recognition

Ms. Linda Nesbitt, a teacher aide at PPS for 29 years was selected as the 2015 Taylor County School Related Employee of the Year. Ms. PJ Piland, a teacher at TCHS for 3 years was selected as the 2015 Taylor County Teacher of the Year.

4.01 Purchase Orders

Approved Consent Agenda Items

- 1.) Matthews Buses, Inc., \$430,656, D. Anderson (This PO is to replace the PO that was board approved on 12/16/14)

6.02 – Approval of Grant Amendments

Approved Consent Agenda Items

- 1.) Title I, Part A, Roll Forward Decrease, TPA \$946,233.64

6.03 Acknowledgement of Grant Funds Received

Approved Consent Agenda Items

- 1.) Head Start, Project Award Notification 2015-2016, TPA \$599,796
- 2.) Performance Adjustment to School Districts, Project Award Notification, TPA \$53,110
- 3.) Carl D. Perkins, Award Notification to Suwannee County School Board, Fiscal Agent 2014-2015 school year.

7.02 Approval of Plans

Approved Consent Agenda Items

- 1.) Approval of Head Start T/TA Plan 02/01/15-01/31/16.
- 2.) Approval of Head Start Program Improvement Plan 2014

8.01 Approval and Agreements and Contracts

Approved Consent Agenda Items

- 1.) Agreement between TCSB and Florida Blue for administrative fees during the term of agreement from 09/24/14-09/30/18.
- 2.) Business agreement between TCSB and Gallagher regarding HIPAA and PHI.
- 3.) Agreement between TCSB (TTI) and Assessment Technologies Institute for testing of nursing students.
- 4.) Career Pathways agreement between TCSB and Tallahassee Community College.

9.02 – Request to Use Buildings/Facilities

Approved Consent Agenda Items

- 1.) Taylor County Emergency Management request use of the TTI Student Commons on April 2, 2015 for a tabletop training exercise

9.03 – Student Transfer Request

Approved Consent Agenda Items

- 1.) Student Transfer Request from Taylor County to Dixie County for the 2014-2015 school year, Brianna Stevens.

12.01 Routine Personnel Listing

Upon motion by Darrell Whiddon, seconded by Danny Lundy, the Board approved the routine personnel listing as follows:

RESIGNATIONS & RETIREMENTS:

Retirement: Sandra Clayton, Data Entry Operator, Position # 013177701, 8H/12M, Taylor Technical Institute, effective January 30, 2015.

Retirement: Sharlyne Beach, Administrative Assistant, Position # 900172203, 8H/12M, Superintendent Office, effective February 1, 2015.

LEAVES:

Leave: Judy Neal, Teacher, Position # 003251150, 7.5H/10M, Taylor County Middle School, is requesting **7.5 hours** for Jury Duty on February 3, 2015, at the Taylor County Court House.

Leave: Ashley Valentine, Finance Director, Position # 900375501, 8H/12M, District School Board Office, is requesting **8.0 hours** for Jury Duty on January 26, 2015, at the Taylor County Court House.

Leave: Teresa Sumrall, Food Service Worker, Position # 014176603, 6.5H/9M, Food Service Department, is requesting **611 hours** Personal (without pay) Leave, from January 14, 2015 thru June 4, 2015 due to illness.

Leave: Janet Johstono, Fiscal Manager, Position # 016173310, 8H/11M, Taylor County High School, is requesting **40 hours** for Jury Duty on March 2, 9, 16, 23, and 30, 2015, at District Court House, Tallahassee, Florida.

Leave: Jacquelyn Beasley, Teacher Aide, Position # 900855222, 7.5H/10M, Head Start, is requesting **2.50 hours** for Jury Duty on February 3, 2015, at the Taylor County Court House.

Leave: Kathleen Courtney, Teacher, Position # 016151154, 7.5H/10M, Taylor County High School, is requesting **7.5 hours** for Jury Duty on January 26, 2015, at the Taylor County Court House.

Leave: Joey Bowden, Secretary, Position # 012161101, 8H/10M, Taylor County Middle School, is requesting **8 hours** Illness-in-the-line-of-duty for follow-up appointment on January 30, 2015, due to neck injury on Jun 10, 1999 and reinjured on January 11, 2012.

Leave: Deidre Drawdy, CD Paraprofessional, Position # 902455102, 7.5H/10M, CDC Pre-K, is requesting **255 hours** Personal (without pay) Leave, from October 28, 2014 thru January 2, 2015, due to vehicle accident.

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Leave: Princess Williams, Teacher Aide, Position # 016151171, 7H/9M, Taylor County High School, is requesting **7 hours** for Jury Duty, on February 11, 2015, at the Madison County Court House.

Leave: Joel Douglas Cain, PE Teacher, Position # 016151149, 7.5H/10M, Taylor County High School, is requesting **22.50 hours** Bereavement Leave, from February 4, 2015 thru February 6, 2015, due to passing away of grandfather.

Lump Sum Annual Leave: Sandra Clayton, Data Entry Operator, Position # 0131777011, 8H/12M, is requesting payment of **40.50 hours** Annual Leave at **100%**.

Lump Sum Sick Leave: Debra Sherrod, Elementary Teacher, Position # 014151147, 7.5H/10M, is requesting **100%** of the value of her accumulated **89.37** sick leave days be sent to **BENCOR**.

Lump Sum Sick Leave: Sharlyne Beach, Administrative Assistant, Position # 900172203, 8H/12M, Superintendent's Office, is requesting Terminal Sick Leave Pay for **37.105 days @ 100%** for working from September 6, 1989 thru January 30, 2015.

APPOINTMENTS:

Non-Instructional Appointment: Megan M. Carmichael, Head Start Teacher (Aide), Position # 900851206, 7.5H/10M, Head Start Steinhatchee School, effective February 4, 2015 thru June 5, 2015.

Non-Instructional Appointment: Catherine Carter, Data Entry Operator, Position # 902447701, 4H/9M, CDC Pre-K, effective February 5, 2015 thru June 3, 2015.

Non-Instructional Appointment: Nelda Bell, School Bus Aide, Position # 902452000, 4H/9M, Transportation Office, effective February 3, 2015 thru June 3, 2015.

Instructional: Szilvia Varga "On Call Substitute Teacher" for Heather Carson, Position # 014151138, 7.5H/10M, Perry Primary School, effective February 3, 2015 thru June 4, 2015.

TRANSFERS:

Transfer: Donna Kinsey, Secretary III, Position # 016161103, 8H/11M, Taylor County High School, is requesting to transfer to Data Entry Operator, Position # 016173309, 8H/12M, Taylor County High School, effective February 2, 2015 thru June 30, 2015.

STIPENDS:

Stipend: Pam Padgett, Principal, Perry Primary School, is requesting a **\$250.00 stipend** for **Monica McDonald** who will be the Title I Mentor for Tiffany Morrow during the second semester of 2014-2015 school year. **Funding: 420-6300-120-0141-2125-15**

Stipend: Pam Padgett, Principal, Perry Primary School, is requesting a **\$250.00 stipend** for **Gretchen Smart-Hall** who will be the Title I Mentor for Heidi Scuglia, during the second semester of 2014-2015 school year. **Funding: 420-6300-120-0141-2125-15**

Stipend: Pam Padgett, Principal, Perry Primary School, is requesting a **\$250.00 stipend** for **Bryttany Clark**, who will serve on the Technology Team for the second semester of 2014-2015 school. She will be replacing Tina Marshall who was approved September 2014. **Funding: 420-6300-120-0141-2130-15**

EXTRA HOURS:

Extra Hours: Ramona Patrick, Supervisor, ESE and Student Services is requesting up to **1.5 hours per week** at regular rate of pay, for **Lisa Robinson**, who will provide home bound instruction to medically complex student from February 2, 2015 thru June 3, 2015, **plus mileage. Funding: 100-5200-120-9033-9999-290**

Extra Hours: Ramona Patrick, Supervisor, ESE and Student Services is requesting up to **5.0 hours per week** at regular rate of pay, for **Traci Money**, who will provide Occupational Therapy and functional skills instruction to a medically challenged student from January 5, 2015 thru June 3, 2015, **plus mileage. Funding: 100-5200-120-9033-9999-290**

Extra Hours: Benny Blue, Food Service Coordinator, is requesting the listed employees be paid for in-service training at their regular rate of pay on January 6, 2015.

<u>NAME:</u>	<u># OF HOURS:</u>	<u>FUNDING:</u>
Janie Chambers	2 hours	410-7600-160-9052-9997
Gail Walker	2 hours	410-7600-160-9052-9997
Geri Foster	2 hours	410-7600-160-9052-9997
Vivian Maynard	5 hours	410-7600-750-9052-9999
Laura Hilson	5 hours	410-7600-750-9052-9999
Summer Pridgeon	5 hours	410-7600-750-9052-9999
Monica Wright	5 hours	410-7600-750-9052-9999
S.J. Patel	5 hours	410-7600-750-9052-9999
Joan Hall	5 hours	410-7600-750-9052-9999
Suzy Bass	5 hours	410-7600-750-9052-9999

12.02 Substitute Listing

Approved Consent Agenda Item

- 1.) Substitute Listing #11

A copy of the substitute listing can be located in the supplementary minutes file for record.

12.10 – Position Upgrade Request

- 1.) Eric Scott, Head Start Director, request an increase in base salary of \$2500 effective February 1, 2015 for the following positions:
#900861100, #900831120, #900861121, #902363100, #902363000, #900873100. Upon motion by Darrell Whiddon, seconded by Kenneth Dennis, the Board approved this item.

12.19 – Change in Hours/Days for Position

- 1.) Eric Scott, Head Start Director, request a change in contract effective February 1, 2015 for the following positions:
 - #900861100 from 7.5H/12M to 8H/12M
 - #900831120 from 8H/11M to 8H/12M
 - #900831121 from 8H/11M to 8H/12M
 - #902363100 from 8H/11M to 8H/12M
 - #902363000 from 7.5H/12M to 8H/12M.Upon motion by Danny Lundy, seconded by Danny Glover, the Board approved this item.

18.01 – Acknowledgement of Items

Approved Consent Agenda Items

- 1.) Acknowledgement of receipt of the FLDOE review of articulation agreement with NFCC.
- 2.) Acknowledgment of Head Start Policy Council Meeting packet for January 30, 2015.
- 3.) Acknowledgment of Internal Accounts Audit Report from James Moore and Company, 2013-2014 school year.

40.01 Adjournment from Regular Meeting

Upon motion by Darrell Whiddon, seconded by Danny Glover the Board adjourned at 6:24 p.m.

41.01 Closed Hearing

- 1.) SEC# 15-11 Student was expelled.

41.02 Adjournment from Closed Hearing

Upon motion by Darrell Whiddon, seconded by Danny Lundy the Board adjourned at 7:00 pm.

Superintendent of Schools Date

School Board Chair Date