

**MINUTES**  
**THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY**  
**REGULAR SCHOOL BOARD MEETING / CLOSED HEARING**  
**TUESDAY, MAY 06, 2014**

**2.01 Roll Call**

The Regular Meeting began at 6:00 p.m.

All School Board Members were present, with the exception of Darrell Whiddon and Kenneth Dennis. Superintendent Dyal was also present, Attorney Ball was absent.

**2.02 Prayer and Pledge**

The Pledge of Allegiance was recited with a prayer given by Mr. Lundy.

**2.03 Adoption of the Agenda**

Upon motion by Danny Lundy, seconded by Danny Glover, the Board adopted the agenda.

Upon adoption of the agenda all consent agenda items were approved. Consent Agenda Items included: #4.01, #4.06, #6.02, #7.01, #7.02, #8.01, #9.01, #9.02, #9.03, #12.02, #18.01.

**2.04 Approval of Minutes**

- 1.) Thursday, April 3, 2014 Special School Board Meeting Minutes. Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved the minutes.
- 2.) Tuesday, April 15, 2014 Regular School Board Meeting Minutes. Upon motion by Danny Lundy, seconded by Danny Glover, the Board approved the minutes.

**4.01 Purchase Orders**

Approved Consent Agenda Items

- 1.) Dell Marketing, \$10,926.15, MIS, U. Brown
- 2.) Computech Intl. (CTI), \$11,385, District, D. Anderson
- 3.) Dell Marketing, \$70,320, TCHS, U. Brown
- 4.) Dell Marketing, \$164,080, TCMS, U. Brown
- 5.) Howard Technology Solutions, \$93,792.50, District, U. Brown

**4.06 Financial Report**

Approved Consent Agenda Items

- 1.) Financial Report for the month of March 2014 – Includes 4.04 Budget Amendments, 4.05 Check Listing, 4.06 Financial Report, 4.07 Budget Transfers and Overtime report.

#### **4.10 Miscellaneous Financial Items**

- 1.) Restored Sequestration Funds / COLA – Proposal for additional award funding. Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved this item.

#### **6.02 Approval of Grant Amendments**

Approved Consent Agenda Items

- 1.) Acknowledge the Adult and Family Literacy General Education Grant Amendment, Amendment #3- Budget Changes, \$71,664

#### **7.01 Approval of Programs**

- 1.) Approval of Establishing a Community Education Class, Drafting Introduction to AutoCad for Summer Class at TTI, cross reference agenda item #12.13(1). Upon motion by Danny Lundy, seconded by Danny Glover, the Board approved this item.

#### **7.02 Approval of Plans**

- 1.) Approval of Taylor County Head Start On-site Monitoring Review 11/3/13 – 11/7/13 Program Improvement Plan. Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved this item.
- 2.) Approval of Taylor County Head Start Self-Assessment Program Improvement Plan 2014. Upon motion by Danny Lundy, seconded by Danny Glover, the Board approved this item.
- 3.) Approval of Head Start Community Assessment 2014. Upon motion by Danny Lundy, seconded by Danny Glover, the Board approved this item.

#### **8.01 Approval and Agreements and Contracts**

Approved Consent Agenda Items

- 1.) Approval of Agreement with Career Source North Florida for Summer Youth Employment Program at TTI.

#### **9.01 Request to Use School Bus**

Approved Consent Agenda Items

- 1.) William Shipley, Band Teacher, TCHS requests use of 1 bus on May 10, 2014, for a field trip to Wild Adventures, Valdosta, GA.

#### **9.02 Request to Use Buildings/Facilities**

Approved Consent Agenda Items

- 1.) Elizabeth Denmark, on behalf of Cornerstone Fellowship Church, requests use of TCMS Auditorium on Sunday, April 13, 2014, for a Funeral Service for Jim Wallace.
- 2.) John T. Robertson, on behalf of Yates Construction, request use of "C" Building, Welding Shop on various dates as needed to test welders for employment.

### **9.03 Student Transfer Request**

Approved Consent Agenda Items

- 1.) Student Transfer Request from Dixie County to Taylor County, Brent Holifield and Bridget Holifield.

### **12.01 Routine Personnel Listing**

Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved the routine personnel listing as follows:

#### **RESIGNATIONS & RETIREMENTS:**

**Resignation: Sandra Hale**, Bus Driver, Position # 900478821, 4H/9M, Transportation Department, effective April 8, 2014.

**Resignation: Nicholas Ward**, Science Teacher, Position #016151107, 7.5H/10M, Taylor County High School, effective May 2, 2014.

**Resignation: Emily Rhodes**, Bus Aide, Position # 900452205, 4H/9M, Transportation Department, effective April 21, 2014.

**Retirement: Margie Sheffield**, Bus Driver, Position # 900478858, 7.5H/9M, Transportation Department, effective June 30, 2014.

#### **LEAVES:**

**Leave: Edward L. Harvey**, Resource Teacher, Position # 016173304, 8H/10M, Taylor Technical Institute, is requesting **16 hours of leave for Jury Duty** on April 4, and April 10, 2014, at the Leon County Courthouse, Tallahassee, Florida.

**Leave: Mary Asher**, Guidance Secretary, Position # 013161101, 8H/11M, Taylor Technical Institute, is requesting **8.0 hours of Witness Leave** on April 8, 2014; called as witness in Federal Court Case, at the US District Courthouse, Tallahassee, Florida.

**Leave: Deborah Little**, Vocational Teacher, Position # 013153332, 7.5H/10M, Taylor Technical Institute, is requesting **7.5 hours of Witness Leave** on April 8, 2014; called as witness in Federal Court Case, at the US District Courthouse, Tallahassee, Florida.

**Leave: Ruben H. Lewis**, IMTS Teacher, Position # 013153335, 8H/10M, Taylor Technical Institute, is requesting **8.0 hours of Witness Leave** on April 8, 2014; called as witness in Federal Court Case, at the US District Courthouse, Tallahassee, Florida.

**Leave: Melesa Curry**, Secretary III, Position # 013173302, 8H/12M, Taylor Technical Institute, is requesting **16 hours of leave for Jury Duty** on March 24 and March 28, 2014, at the Taylor County Courthouse, Perry, Florida.

**Leave: Joey Bowden**, Guidance Secretary, Position # 012161101, 8H/10M, Taylor County Middle School, is requesting **4.0 hours Illness-in-the-line-of duty Leave**, on April 10, 2014 due to neck injury on June 10, 1999 and reinjured on January 11, 2012.

**Leave: Teresa Sadler**, Food Service Worker, Position # 012176604, 6.5H/9M, Food Service Department, is requesting **91 hours Personal (without pay) Leave**, from April 14, 2014 thru May 5, 2014, due to broken foot.

**Leave: Jodi Tillman**, Assistant Director, Position # 013173304, 8H/11M, Taylor Technical Institute, is requesting **8.0 hours Temporary Duty Elsewhere**, on May 8, 2014, to attend IPEDS Key Holder Training , in Atlanta, Georgia.

**Leave: Amy Bowden**, CD Paraprofessional, 7.5H/10M, CDC Pre-K, is requesting **42.0 hours Illness-in-the-line-of-duty**, from April 10, 2014 thru April 18, 2014 due to injury to back, right foot and ankle when she fell on April 8, 2014 on her way back from Perry Primary School.

**Leave: Annie Woodfaulk**, Food Service Worker, Position # 016276603, 7.5H/9M, Food Service Department, is requesting **32.50 hours, Personal (without pay) Leave** from April 28, 2014 thru May 2, 2014 due to eye surgery.

**Leave: Bettie Thomas**, Custodian, Position # 004179902, 4H/11M, Taylor County Elementary School, is requesting **220 hours Personal (without pay) Leave** from April 14, 2014 thru June 30, 2014, due to medical care.

**Leave: Tonya Murphy**, Teacher Aide, Position #013154413, 7H/9M, Taylor Technical Institute, is requesting **21 hours Bereavement Leave** from April 17, 2014 thru April 22, 2014 due to passing away of her mother-in-law.

**Lump Sum Sick Leave: Joseph L. Cruce**, Mechanic, Position # 900478804, 8H/12M, Transportation Department, is requesting Terminal Sick Leave Pay for **18.06 days @ 40%** for working from May 11, 2009 thru March 24, 2014.

**Sell Unused Sick Leave: Gina Jarvis**, Lab Assistant, Position # 016151167, 8H/10M, Taylor County High School, is requesting to sell back **40.0 hours** unused sick leave at **80%** of its value.

**Sell Unused Sick Leave: Robyn B. Ely**, Secretary, Position # 016273307, 8H/10M, Taylor County High School, is requesting to sell back **56.0 hours** unused sick leave at **80%** of its value.

**Leave: Brandi Satterwhite**, Teacher, Position #900151310, 7.5H/10M, Taylor County Elementary School, is requesting **7.5 hours Temporary Duty Elsewhere** on June 3, 2014, to chaperone field trip to Wild Adventures, located in Valdosta Georgia.

**Leave: Sherisa Lunsford**, Teacher, Position #003251103, 7.5H/10M, Taylor County Elementary School, is requesting **7.5 hours Temporary Duty Elsewhere** on June 3, 2014, to chaperone field trip to Wild Adventures, located in Valdosta, Georgia.

**Leave: Cathy Wiggins**, Teacher, Position # 900151304, 7.5H/10M, Taylor County Elementary School, is requesting **7.5 hours** Temporary Duty Elsewhere on June 3, 2014, to chaperone field trip to Wild Adventures, located in Valdosta, Georgia.

**Leave: Marsha Taylor**, Teacher, Position # 900151309, 7.5H/10M, Taylor County Elementary School, is requesting **7.5 hours** Temporary Duty Elsewhere on June 3, 2014, to chaperone field trip to Wild Adventures, located in Valdosta, Georgia.

**Leave: Teresa Jackson**, Teacher, Position # 003251109, 7.5H/10M, Taylor County Elementary School, is requesting **7.5 hours** Temporary Duty Elsewhere on June 3, 2014, to chaperone field trip to Wild Adventures, located in Valdosta, Georgia.

**Leave: Eric Smith**, Teacher, Position # 900151302, 7.5H/10M, Taylor County Elementary School, is requesting **7.5 hours** Temporary Duty Elsewhere on June 3, 2014, to chaperone field trip to Wild Adventures, located in Valdosta, Georgia.

**Leave: Sherry Dugan**, Teacher, Position # 003251101, 7.5H/10M, Taylor County Elementary School, is requesting **7.5 hours** Temporary Duty Elsewhere on June 3, 2014, to chaperone field trip to Wild Adventures, located in Valdosta, Georgia.

**Leave: William Shipley**, Music Teacher, Position # 016151130, 7.5H/10M, Taylor County High School, is requesting Temporary Duty Elsewhere on Saturday, May 10, 2014, to chaperone field trip to Wild Adventures, Valdosta, Georgia.

**Leave: Laurie Wynn**, Library/Medial Specialist, Position #016162201, 7.5H/10M, Taylor County High School, is requesting Temporary Duty Elsewhere on Saturday, May 10, 2014, to chaperone field trip to Wild Adventures, Valdosta, Georgia.

**Leave: Carol Wentworth**, DCT Teacher, Position # 016153303, 7.5H/10M, Taylor County High School, is requesting Temporary Duty Elsewhere, from May 15, 2014 thru May 19, 2014, to chaperone Senior Trip to New York City.

**Leave: Donna Tuttle**, Math Teacher, Position # 016151119, 7.5H/10M, Taylor County High School, is requesting **7.5 hours** Jury Duty Leave, on May 5, 2014 located at Taylor County Courthouse, Perry, Florida.

#### **APPOINTMENTS:**

**Instructional Appointment: Theresa Crawford, "On Call Substitute" Teacher** for Yvonne Heartsfield, Position # 012151129, 7.5H/10M, Taylor County Middle School, effective April 8, 2014 thru June 6, 2014.

**Instructional Appointment: Barbara Dulbs, "On Call Substitute" Teacher** for Renee Ratliff, Position # 016151151, 7.5H/10M, Taylor County High School, effective April 9, 2014 thru June 6, 2014.

**Instructional Appointment: Dennis McLean "On Call Substitute" Teacher** for Position # 016151153, 7.5H/10M, Taylor County High School, effective March 31, 2014 thru June 6, 2014.

**Instructional Appointment: Tim Brown, Welding Instructor (Daytime), Summer School , Taylor Technical Institute, from June 9, 2014 thru June 26, 2014. Contingent upon adequate enrollment or approved funding**

**Instructional Appointment: Tim Brown, Welding Instructor (Night-Time), Summer School, Taylor Technical Institute, from June 9, 2014 thru June 26, 2014. Contingent upon adequate enrollment or approved funding**

**Instructional Appointment: Tim Brown, Welding Instructor (Daytime), Summer School, Taylor Technical Institute, from July 7, 2014 thru July 24, 2014. Contingent upon adequate enrollment or approved funding**

**Instructional Appointment: Tim Brown, Welding Instructor (Night-Time), Summer School, Taylor Technical Institute, from July 7, 2014 thru July 24, 2014. Contingent upon adequate enrollment or approved funding**

**Instructional Appointment: Scot Vaughn, E & I Instructor (Daytime), Summer School, Taylor Technical Institute, from June 9, 2014 thru June 26, 2014. Contingent upon adequate enrollment or approved funding**

**Instructional Appointment: Scot Vaughn, E & I Instructor (Daytime), Summer School, Taylor Technical Institute, from July 7, 2014 thru July 24, 2014. Contingent upon adequate enrollment or approved funding**

**Non-Instructional Appointment: Don K. Padgett, Custodian, Position # 003279901, 4H/11M, Taylor County Elementary School, effective April 16, 2014 thru June 30, 2014.**

**Non-Instructional Appointment: Don K. Padgett, Custodian, Position # 014179904, 4H/11M, Perry Primary School, effective April 16, 2014 thru June 30, 2014.**

**Non-Instructional: Regina Luellen, Teacher Aide, Position # 016151171, 7H/9M, Taylor County High School, effective April 28, 2014 thru June 5, 2014.**

**TRANSFERS:**

**Transfer: Holly Ward, Bus Driver, Position # 900478831, 4H/9M, Transportation Department, is requesting to transfer to Bus Driver, Position #900478821, 4H/9M, Transportation Department, effective April 23, 2014 thru June 4, 2014.**

**Transfer: William G. Wright, Mechanic, Position # 901378800, 8H/12M, Transportation Department, is requesting to transfer to Maintenance Journeyman, Position # 900581107, 8H/12M, Maintenance / Facilities, effective May 1, 2014.**

**Transfer: Shawn K. Russell, Food Service Manager II, Position # 016176601, 8H/10M, Food Service Department (TCES), is requesting to transfer to Food Service Manager I, Position # 014176601, 7.5H/10M, Food Service Department (PPS), effective April 28, 2014.**

## **SUPPLEMENTAL APPOINTMENTS:**

**Appointment:** **Sylvester Bellamy** , Prom Assistant , Taylor County High School, effective 2013-2014 school year.

**Appointment:** **Dara Nix**, JV Cheerleader Sponsor, Taylor County High School, effective 2013-2014 school year.

## **EXTRA HOURS:**

**Extra Hours:** Charles Finley, Principal, Taylor County Elementary School, is requesting **up to 160 hours** @ regular rate of pay for **Sabrina Lytle**, from July 1, 2014 thru July 31, 2014 to prepare schedules, facilities, RTI plans for students, class list, curriculum, data analysis and set up class rooms for technology programs. **Funding: 100-7300-110-0041-9999**

**Extra Hours:** Judy Johnson, Director, Taylor Technical Institute, is requesting **up to 40 extra hours @** regular rate of pay for **Sandra O'Quinn** during June and July 2014, to prepare payroll reports. **Funding: 100-5300-150-0131-9999**

**Extra Hours:** Judy Johnson, Director, Taylor Technical Institute, is requesting **up to 80 extra hours @** regular rate of pay for **Jodi Tillman** between July 1, 2014 thru July 31, 2014, to assist with revising school handbooks, prepare Professional Development Activities, student orientations, student intake and registration and participate in Professional Development Activities to include FACTE, COE, FAVES, and ACE. **Funding: 100-7300-110-0131-9999**

**Extra Hours:** Judy Johnson, Director Taylor Technical Institute, is requesting **up to 160 extra hours @** regular rate of pay for **Christy Moody**, between June 19, 2014 thru July 31, 2014, to assist in preparation for 2014-2015 school year to include conducting student intake and registration for Adult Education and CTE programs, prepare student orientations, assist with revision of policies and procedures for enrollment, proctoring GED exams, and scheduling of Adult Education, CTE and ACE students.

**Extra Hours:** Sabrina Lytle, Assistant Principal, Taylor County Elementary School, is requesting **up to 240 hours @** regular rate of pay for **Maxine Hill**, for the months of April, May, and June, 2014. She will be the substitute Custodian for Bettie Thomas who is out due to surgery.

**Extra Hours:** Judy Johnson, Director, Taylor Technical Institute, is requesting approval for extra hours for **Anthony Philmon**, to provide specialized training to Georgia-Pacific employees in M1 and M2 maintenance training. Training will be during June and July, 2014. Hours will be determined by instructor and Georgia-Pacific as needed. **All cost associated with this training will be paid by Georgia-Pacific**

## **12.02 Substitute Listing**

Approved Consent Agenda Item

### 1.) Substitute Listing #15

A copy of the substitute listing can be located in the supplementary minutes file for record.

#### **12.04 Miscellaneous Personnel Items**

- 1.) Approval of funding request from TTI for Janice Murphy, Vocational Transition Specialist, Grant Facilitator for 2014-2015. Upon motion by Danny Lundy, seconded by Danny Glover, the Board approved this request.

#### **12.13 Establishment of Position**

- 1.) Establish a Community Education Instructor Position, Drafting Summer position, TTI, cross reference agenda item #7.01(1). Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved this item.
- 2.) Establish a Welding Instructor position, TTI. Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved this item.

#### **13.08 Miscellaneous Facility Items**

- 1.) CRA Project# 14007, Welding Shop Addition, Bid Awarded to Garrison Design. Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved this item.

#### **17.03 Ratification of TCNIU Contract**

- 1.) Approval of Non-Instructional Salary Schedule for 2013-2014, (union ratification, 177 to accept, 5 to reject). Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved this item.

#### **18.01 Acknowledgement of Items**

Approved Consent Agenda Item

- 1.) Acknowledge the Head Start Policy Council Meeting Packet of April 14, 2014.
- 2.) Acknowledge the letter from Brenda Crouch, PAEC, Florida Learns STEM Scholars, Curriculum Workgroup Meeting Data.
- 3.) Acknowledge the letter dated April 4, 2014 from Pam Stewart, FLDOE, regarding approval of the order of priority for expenditure of State Capital Outlay Funds, pursuant to Section 2.1, State Requirements for Educational Facilities TTI.

#### **35.00 Adjournment from Regular Meeting**

Upon motion by Danny Lundy, seconded by Danny Glover the Board adjourned at 6:25 p.m.



**41.01 Closed Hearing Session**

- 1.) SEC# 14-17 Student was not expelled.
- 2.) SEC# 14-18 Student was not expelled.

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Superintendent of Schools                      Date

\_\_\_\_\_  
School Board Chair    Date