

**MINUTES**  
**THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY**  
**WORKSHOP, REGULAR SCHOOL BOARD MEETING AND EXECUTIVE SESSION**  
**TUESDAY, June 16, 2015**

**2.01 – Roll Call**

The Regular Meeting began at 6:00 p.m.

All School Board Members were present with the exception of Darrell Whiddon.

Superintendent Dyal and Attorney Ball were also present.

**2.02 – Prayer and Pledge**

The Pledge of Allegiance was recited with a prayer given by Kenneth Dennis.

**2.03 – Adoption of the Agenda**

Prior to adopting the agenda, Chairman Carlton added the following action items to the agenda:

- 1.) 4.01 (18) Purchase Order to Kellar Mechanical for bid award for HVAC work at Taylor County Child Development Center and Taylor County Middle School.
- 2.) 12.01 (2) Personnel Appointment of Michael Tolar as math teacher for summer school at Taylor County High School.
- 3.) 12.01 (3) Personnel Appointment of Doug Cain as reading teacher for summer school at Taylor County High School. This appointment is due to more students attending.
- 4.) 8.01 (3) this item was already on the agenda, back up from NFCC that we received on Monday, 6-15-15. An Agreement with NFCC and Taylor Technical Institute to create a consortium to be able to receive the Perkins grant due to the funding dropping below \$50,000.

Superintendent Dyal requested that the Miscellaneous Items, Travel Allowance for MIS employees in located in 12.01 (1) Personnel Recommendations be pulled from the agenda.

After changes, upon motion by Danny Lundy, seconded by Danny Glover, the board adopted the agenda.

Upon adoption of the agenda all consent agenda items were approved. Consent Agenda Items included: #2.07, #4.01, #4.06, #8.01, #9.01, #9.02 and #18.01.

## **2.04 – Approval of Minutes**

Approved Action Item

- 1.) Tuesday, June 2, 2015, Regular School Board Meeting and Executive Session Minutes.  
Upon motion by Danny Glover, seconded by Kenneth Dennis, the Board approved the minutes.

## **2.07 – Acknowledgment of Donations**

Approved Consent Agenda Items

- 1.) Donation of Equipment from Georgia Pacific worth \$8,750.00 to our Welding and Millwright programs at Taylor Technical Institute.

## **2.08 Workshop**

Workshop Topic: Discipline Matrix

The Board addressed the issue of discipline in the schools and their concern to help with the issue. The school principals were present and some testimonies based on their experience with discipline in the last few years. They also let them know how they track referrals and how they can sometimes see an issue before it becomes a problem, that way they can try to stop it before it results in discipline.

If the schools have students who continue to get into trouble, and the discipline matrix is not affective, the Board mentioned to feel free to bring the students to them to make a decision. They let the principals know that they want to be helpful if possible.

## **3.01- Items of Concern Presented by the public**

*Discussion of Taylor County School District personnel and/or students is not allowed in the open forum of the School Board meeting.*

#### **4.01 – Purchase Orders**

##### Approved Consent Agenda Items

- 1.) Konica Minolta Business Solutions, Year 2 of 36 month lease for Bizhub copier, \$1,131.48, J. Drawdy.
- 2.) Performance Matters annual renewal, \$20,150.00, U. Brown.
- 3.) Software House International for Microsoft Office 365 Annual FL State Contract, \$38,593.50, U. Brown.
- 4.) Follett Annual Contract for library software, \$10,388.10, U. Brown.
- 5.) Howard Computers for Aerohive Wireless equipment, \$29,885.00, U. Brown.
- 6.) Hayes E-Government Resources for networking equipment, \$35,340.80, U. Brown.
- 7.) Source Technologies for FormsPartner Maintenance, \$1,637.00, L. Moneyhan.
- 8.) Konica Minolta, Printer/Copier/Scanner annual contract, \$1,565.88, Lacey Moneyhan.
- 9.) Pitney Bowes Global, year lease on postage machine, \$2,556.00, Lacey Moneyhan.
- 10.) Konica Minolta, Bizhub copier annual lease, \$1,573.00, Charlene Stephens.
- 11.) Nature Coast Electric, labor for construction on Hood system for the Welding program and Taylor Technical Institute, \$10,200.00, D. Anderson.
- 12.) Jay Swindle, construction of walls and windows in the administrative section at Taylor County Middle School, \$26,000.00, D. Anderson.
- 13.) James Moore & Co., engagement letter for internal accounts audit for 14-15 school year, \$8,600.00, A. Valentine.
- 14.) Florida Transportation Systems, Inc., purchase of 4 school buses, \$ 445,248.00, D. Anderson.
- 15.) Garrison Design & Construction, replacement of gutters and down spouts at the Taylor County High School, \$ 18,941.00, D. Anderson.
- 16.) Professional Pest Management, treatment for sedge control, broadleaf, grassy weeds, insecticide for mole, cricket and fire ants, and growth regulator for Dorsett Stadium, \$8,319.00, D. Anderson.
- 17.) Messick Pest Control, services for 2015-2016, \$ 8,988.00, D. Anderson.
- 18.) Kellar Mechanical bid award for HVAC work at Taylor Child Development Center and Taylor County Middle School, \$48,750.00, D. Anderson.

#### **4.06 – Financial Report**

##### Approved Consent Agenda Item

- 1.) Financial Report for April 2015, includes budget amendments, warrant register and overtime report.
- 2.) Financial Report for May 2015, includes budget amendments, warrant register and overtime report.

#### **4.10 – Misc. Financial Items**

##### Approved Action Item

- 1.) The District's self-insurance fund is projected to have a possible negative fund balance at June 30, 2015. By law the Board is required to carry a fund balance that is enough to cover run out claims. Ashley Valentine is requesting that the Board grant permission to increase its contribution one time to meet this requirement.

#### **8.01 – Approval of Agreements/Contracts**

##### Approved Consent Agenda Items

- 1.) Tentative Agreement with Taylor Education Association, regarding hold harmless agreement for portion of teacher evaluation for 2014-2015 school year.
- 2.) Clinical Agreement with Madison County Memorial Hospital and Taylor Technical Institute, for Practical Nurse Education, Patient Care Technician and Certified Nurse Assistant students to acquire clinical experience.
- 3.) Consortium Agreement with North Florida Community College, Taylor County School District and Suwannee County School District for the 2015-2016 School Year. This agreement is required by the Florida Department of Education due to Taylor County School District falling below the awarded amount of \$50,000 with the Carl D. Perkins Postsecondary grant.
- 4.) District Participation in the Panhandle Area Educational Consortium, \$8,502.42.
- 5.) PAEC Professional Development Center (PDR) Resolution and Contract for District Participation, \$9,266.11.
- 6.) PAEC Student Data Services Resolution and Contract for District Participation, \$14,484.24.

#### **9.01 – Request to Use School Bus**

##### Approved Consent Agenda Items

- 1.) NFCC Health Scholars Camp local facility tour, leaving from TTI and touring DMH, Marshall's, Dr. Fuller's office, Fire Department and lunch, on July 7, 2015.

#### **9.02 – Request to Use Buildings and Facilities**

##### Approved Consent Agenda Items

- 1.) Career Source North Florida requests to use TTI for Job Fairs, Training Events, Workshops and Assessments for the 2015-2016 School Year. Dates to be determined, will coordinate with Judy Johnson, Director of TTI.

### **9.03 – Student Transfer Request**

#### Approved Action Items

- 1.) Student Transfer Request from Taylor County to Dixie County for the 2015-2016 school year, Kenneth David Clothier. Upon motion by Danny Lundy, seconded by Danny Glover, the Board approved this item.
- 2.) Student Transfer Request from Taylor County to Lafayette County for the 2015-2016 school year, Avery and Eli Morgan. Upon motion by Danny Lundy, seconded by Kenneth Dennis, the Board approved this item.

## 11.00 – Approval of School Calendars

### Approved Consent and Action Items

- 1.) Key TRIM Dates for 2015-2016 Budget. A copy of this calendar can be located in the supplemental minutes file. Upon motion by Danny Lundy, seconded by Kenneth Dennis, the Board approved this item.
- 2.) The School Board Meeting Calendar for the 2015-2016 school year, upon motion by Danny Glover, seconded by Kenneth Dennis the Board approved this item. The calendar is listed below:

### **2015-2016**

#### Tentative Schedule of School Board Meeting Dates, Agenda Deadline Dates and Personnel Items Deadline Dates

<u>Date of Board Meeting</u>	<u>Deadline to Submit items for the agenda by 12:00 Noon</u>	<u>Deadline to Submit Items for the Personnel Listing by 12:00 Noon</u>
<b>2015</b>		
July 21st	July 10th	July 9th
July 28th (TRIM)	July 17th	July 16th
August 4th	July 24th	July 23rd
August 18th	August 7th	August 6th
September 1st	August 21st	August 22nd
September 15th	September 4th	September 3rd
October 6th	September 25th	September 24th
October 20th	October 9th	October 8th
November 3rd	October 23rd	October 22nd
November 17th	November 6th	November 5th
December 1st	November 20th	November 19th
December 15th	December 4th	December 3rd
<b>2016</b>		
January 19th	January 8th	January 7th
February 2nd	January 22nd	January 21st
February 16th	February 5th	February 4th
March 8th	February 26th	February 25th
April 5th	March 25th	March 24th
April 19th	April 8th	April 7th
May 3rd	April 22nd	April 21st
May 17th	May 6th	May 5th
June 7th	May 27th	May 26 <sup>th</sup>
June 21st	June 10th	June 9th

## **12.01 – Routine Personnel Recommendation**

Approved Action Item

- 1.) Superintendent Dyal pulled the Miscellaneous Items-Travel Allowance for the MIS employees from the routine personnel recommendations, after changes, upon motion by Danny Lundy, seconded by Kenneth Dennis, the Board approved the routine personnel listing as follows:

### **RETIREMENTS AND RESIGNATIONS:**

**Resignation: Willa Dean Patterson**, Bus Driver, Position # 901378682, 4H/9M, Transportation Department, effective June 4, 2015.

**Resignation: Mary Emory**, Bus Driver, Position # 901378801, 4H/9M, Transportation Department, effective June 4, 2015

**Resignation: Eleanor Stephen**, Bus Aide, Position # 902352001, 4H/9M, Head Start, effective June 3, 2015.

### **LEAVES:**

**Leave: Tammy Porter**, Bus Aide, Position # 901352205, 4H/9M, is requesting **44.0 hours** Personal (without pay) Leave, from May 18, 2015 thru June 3, 2015, due to medical reasons (accident on a 4 wheeler).

**Leave: Debra Denmark**, Teacher, Position # 004151113, 7.5H/10M, Taylor County Elementary School, is requesting **15.0 hours** Bereavement Leave, from May 26, 2015 (7.5h) thru May 28, 2015(7.5h), due to the death of her mother-in-law.

**Leave: Lindsey Aman**, CDA, Position # 902455127, 7.5H/10M, Pre-K, is requesting **7.50 hours** Bereavement Leave, for May 26, 2015, due to the death of Father-in-law.

**Leave: Tina Powell**, Bus Driver, Position # 900478838, 4H/9M, Transportation Department, is requesting **12 hours** Personal Bereavement Leave, from May 19, 2015 thru May 21, 2015, due to death of grandmother.

**Leave: Hilda M. Pitts**, Bus Driver, Position # 900478837, 4H/9M, Transportation Department, is requesting **252 hours** Personal (without pay) Leave, from March 26, 2015 thru June 3, 2015, due to cardiac illness.

**Leave: Betty Franklin**, Bus Driver, Position # 900478840, 4H/9M, Transportation Department, is requesting **528 hours** Personal (without pay) Leave, on October 27, 2014 thru June 3, 2015, due to back surgery.

**Leave: Traci Rowell**, Administrative Assistant, Position # 013175152, 8H/12M, Taylor Technical Institute, is requesting **37.0 hours** Temporary Duty Elsewhere on August 30, 2015 thru September 4, 2015, to attend Financial Aid Fundamentals in Atlanta, Georgia.

**Leave: Judy Johnson**, Director, Position # 013173301, 8H/12M, Taylor Technical Institute, is requesting **37.0 hours** Temporary Duty Elsewhere on August 30, 2015 thru September 4, 2015, to attend Financial Aid Fundamentals in Atlanta, Georgia.

**Leave: Judy Krejcar**, Custodian, Position # 012179903, 4H/11M, Taylor County Middle School, is requesting **12 hours** Bereavement Leave on May 11, 2015 thru May 13, 2015, due to the death of her granddaughter.

**Leave: William Shipley**, Band/Music Teacher, Position # 016151130, 7.5H/10M, Taylor County High School, is requesting **7.5 hours** Temporary Duty Elsewhere on May 15, 2015, to attend National Guard Drill, located on USS Alabama Battleship located in Mobile, Alabama.

**Sell Unused Sick Leave: Melinda Lundy**, Custodian, Position # 013179901, 8H/12M, Taylor Technical Institute, is requesting to sell back **48 hours** unused sick leave at **80%** of its value.

#### **INSTRUCTIONAL & NON-INSTRUCTIONAL APPOINTMENTS:**

**Summer School Instructional Appointment: Lilly Brooks**, Summer Program Reading Teacher, 70 hours, Taylor County High School, from June 8, 2015 thru July 16, 2015.

**Summer School Instructional Appointment: Jesika Curry**, Summer Program Math Teacher, 70 hours, Taylor County High School, from June 8, 2015 thru July 16, 2015.

**Summer School Instructional Appointment: Sarah Chapman**, Summer Program English Teacher, 70 hours, Taylor County High School, from June 8, 2015 thru July 16, 2015.

**Summer School Instructional Appointment: Leslie Maiullo**, Summer Program Math Teacher, 70 hours, Taylor County High School, from June 8, 2015 thru July 16, 2015.

**Summer School Instructional Appointment: Jeff Johnson**, Summer Reading Camp Teacher, 24 days/7.0H, Steinhatchee School, June 8, 2015 thru July 17, 2015.

**Summer School Non-Instructional Appointment: Joan Griffin**, Summer Reading Camp Teacher Aide, 24 days/6.5H, Steinhatchee School, June 8, 2015 thru July 17, 2015.

**Summer School Non-Instructional Appointment: Linda Faircloth**, Summer School Bus Driver, 4H per day, from June 8, 2015 thru July 16, 2015.

**Summer School Non-Instructional Appointment: Sammy Hugger**, Summer School Bus Driver, 4H per day, from June 8, 2015 thru July 16, 2015.



**Summer School Non-Instructional Appointment: Shelia Sadler, Summer School Bus Driver, 4H per day, from June 8, 2015 thru July 16, 2015.**

**Non-Instructional Appointment: Deidra Wright, Summer School Readiness Teacher Aide, 8H/ June 8- July 17, 2015, Pre-K, effective June 8, 2015 thru July 17, 2015.**

**Instructional Appointment: Tomiki Angela Walker, Elementary Education Teacher, Position # 014151140, 7.5H/10M, Perry Primary School, effective August 3, 2015 thru May 26, 2016.**

**Instructional Appointment: Megan Frugoli, Science Teacher, Position # 016151107, 7.5H/10M, Taylor County High School, effective August 3, 2015 thru May 26, 2016.**

**Instructional Appointment: Bobby Eason, Social Studies Teacher, Position # 016151126, 7.5H/10M, Taylor County High School, effective August 3, 2015 thru May 26, 2016.**

**Instructional Appointment: Toney Powell, 7<sup>th</sup> Grade Math Teacher, Position # 012151114 7.5H/10M, Taylor County Middle School, effective August 3, 2015 thru May 26, 2016.**

**Instructional Appointment: Calyn Jacobs, Science Teacher, Position # 016151151, 7.5H/10M, Taylor County High School, effective August 3, 2015 thru May 26, 2016.**

**Instructional Appointment: Katherine R. Morgan, VE Teacher, Position # 014152216, 7.5H/10M, Perry Primary School, effective August 3, 2015 thru May 26, 2016.**

**Instructional Appointment: Brittony Towles-Stanley, Elementary Education Teacher, Position # 014151115, 7.5H/10M, Perry, Primary School**

#### **TRANSFERS:**

**Request to Transfer: Geri Foster, Food Service Assistant II, Position # 016176606, 3H/9M, Taylor County High School, is requesting to transfer to Food Service Assistant II, Position # 003176615, 6H/9M, Taylor County High School effective August 7, 2015 thru May 25, 2016**

**Request to Transfer: Lilly Brooks, TSA/Reading Coach, Position # 016151000, 7.5H/10M, Taylor County High School, is requesting to transfer to Gifted Teacher, Position # 012152206, 7.5H/10M, Taylor County Elementary School, effective August 3, 2015 thru May 26, 2016.**

**Request to Transfer: Sandra Hendry, Guidance Counselor, Position # 016161101, 7.5H/12M, Taylor County High School, is requesting to transfer to Guidance Counselor, Position # 013161103, 7.5H/12M, Taylor Technical Institute, effective July 1, 2015 thru June 30, 2016.**

#### **EXTRA HOURS:**

**Extra Hours: Eric Scott, Head Start Director, is requesting **2 extra hours**, at regular rate of pay for **George Demps**, who helped with the setup and cleanup for Head Start's Awards Night at the Taylor County Middle School Auditorium, on May 21, 2015. **Funding: 420-7900-750-9023-2170-15****

**Extra Hours:** Judy Johnson, Director of Taylor Technical Institute, is requesting **up to 15 extra hours**, at a their regular rate of pay, for listed teachers to allow for TCCA staff members during the month of June, to complete curriculum mapping for Edmentum coursework for TCCA students.

**Funding: 420-6300-120-0131-2102-15**

**Ed Harvey, Leslie Maiullo, Michael Tolar and Sarah Chapman**

**Extra Hours:** Sharon Hathcock, Director of Instruction, is requesting **up to 80 extra hours**, during the month of June, at regular rate of pay for the following instructional coaches, **Gretchen Smart-Hall, Melanie Morgan, Sabrina Guenther, Pam Keller, Ann Joiner, Jesika Curry, Lilly Brooks and Debbie Powers**. Extra hours will be used to complete the following tasks: 1) EOY data for Failure Fee, Early Literacy, and After School Tutoring Programs 2) Curriculum Mapping Facilitation 3) Florida Standards Pacing Revisions 4) Data Review and Analysis 5) Planning for 2015-16

**Funding codes: 50%- 100-6300-130-9026-7941 and 50%- 420-6300-130-9026-2102-15**

**Extra Hours:** Kiki Puhl, Principal, Taylor County Middle School, is requesting **12 extra hours**, at regular rate of pay for the following ELA teachers **Leslie High, Tracie Singletary, Jessica Mathis, Jazzmin Austin, Yvonne Heartsfield, Lori Mixon and Mary Ludlam**, who will be doing ELA curriculum mapping from June 15, 2015 thru June 16, 2015. **Funding: 100-6300-120-0031-7941**

**Extra Hours:** Ramona Patrick, Coordinator of ESE and Student Services, is requesting **up to 2.0 hours per week (90 minutes direct instruction and 30 minutes planning for a total of 120 minutes each week)** at her regular rate of pay, for **Cassidy Pridgeon**. She will be providing instruction to a medically fragile student to continue progress toward graduation goals starting June 8, 2015 thru July 31, 2015.

**Funding: 100-5200-130-9033-9999-103**

**Extra Hours:** Ramona Patrick, Coordinator, ESE and Student Services, is requesting **up to 32 hours per week**, at his regular rate of pay, for **Marcus Dowdell**, to provide safety and behavior support during transport to Gretchen Everhart School in Tallahassee, FL for ESE students receiving ESY instruction.

**Funding: 420-5200-150-9033-2140-15**

**Extra Hours:** Dan Anderson, Facilities Coordinator, is requesting **up to 100 hours each**, at regular rate of pay for **Guy Gibson and James "Tim" Brown**, between June 16, 2014 and July 31, 2015, to construct a hood system for the TTI welding shop. **Funding: 420-7400-680-0131-3711**

**Extra Hours:** Dan Anderson, Facilities Coordinator, is requesting **up to 100 hours**, at regular rate of pay for **James "Tim" Brown**, June 8, 2015 and July 31, 2015, to pressure wash, painting the walls in the TTI welding original building. **Funding: 420-8100-350-9031-3711**

#### **STIPENDS:**

**Stipend:** Judy Johnson, Director, Taylor Technical Institute, is requesting a **14 extra hours at \$15.00 per hour, a \$210 stipend**, for **Ed Harvey**, in order to attend Check & Connect Trainings to be held in Jacksonville, Florida, on June 12 &13, 2015. **Funding: 420-6400-120-9033-9160**

**Stipend:** Audie Ash, Principal, Taylor County High School, is requesting **20 extra hours at \$15.00 per hour, a \$300 stipend**, for **Carol Wentworth**, to be re-certified because they are changing to MS Office 2013. **Funding: 100-5100-120-0161-9999**

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**Stipend:** Kiki Puhl, Principal, Taylor County Middle School, is requesting **20 extra hours at \$15.00 per hour, a \$300 stipend, for Amber Jones**, to be re-certified due to changing to MS Office 2013.

**Funding:** 100-5100-120-0031-9999

**Supplemental Pay:** Audie Ash, Principal, Taylor County High School, is requesting extra supplemental pay for **Reggie Wentworth** for one extra baseball game. The varsity baseball team played in the Regionals on April 29, 2015 in Pensacola, FL.

#### **SUPPLEMENTAL POSITIONS:**

**Supplemental Position:** Julie Hurst, Principal, Steinhatchee School, is requesting **Jamie Garrett** for the position of Peer Teacher for William Malloy for the 2014-2015 school year.

- 2.) Personnel Appointment of Michael Tolar as math teacher for summer school at Taylor County High School. Upon motion by Danny Glover, seconded by Kenneth Dennis, the Board approved this item.
- 3.) Personnel Appointment of Doug Cain as reading teacher for summer school at Taylor County High School, this appointment is due to more students attending. Upon motion by Danny Lundy, seconded by Danny Glover, the Board approved this item.

#### **12.05 – Reappointment of Administrative Personnel**

Approved Action Item

- 1.) Reappointments for the 2015-2016 school year for administrators, upon motion by Danny Glover, seconded by Kenneth Dennis, the Board approved this item. The list of administrators is as follows:

#### **Instructional Administrators – (Teaching Certification is required):**

##### **Supervisors:**

Ramona Patrick, Supervisor of ESE and Student Services, 12 Mos.

##### **Directors:**

Jan Walker, Director of Personnel and Special Programs, 12 Mos.

Sharon Hathcock, Director of Instruction, 12 mos.

Michael Thompson, Director of Support Services, 12 Mos.

#### **Non-Instructional Administrators – (Teachers Certification is Not required):**

##### **Non-Instructional Supervisors:**

Benjamin “Benny” Blue, Supervisor of Food Services, 12 Mos.

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**Non-Instructional Directors:**

Ashley Valentine, Director of Finance, 12 Mos.

**Non-Instructional Coordinators:**

Dan Anderson, Coordinator of Facilities and Maintenance, 12 Mos.

Chris Olson, Coordinator of Employee Services, 12 Mos.

Ursula Brown, Coordinator of MIS, 12 Mos.

Keith Johnson, Coordinator of Transportation, 12 Mos.

**Non-Instructional Administrative Assistants:**

Lacey Moneyhan, Administrative Assistant to the Finance Director, 12 Mos.

Shanna Dodimead, Administrative Assistant to the Superintendent, 12 Mos.

Tim Murphy, Administrative Assistant to the MIS Coordinator, 12 Mos.

Nicole Latham, Administrative Assistant TTI Finance, 12 Mos.

**Principals and School Site Personnel:**

Eric Scott, Director of Head Start, 12 Mos.

Pam Padgett, Principal of Perry Primary School, 12 Mos.

Angie Roberts, Assistant Principal of Perry Primary School, 12 Mos.

Julie Hurst, Principal of Steinhatchee School, 12 Mos.

Charles "Chuck" Finley, Principal of Taylor County Elementary School, 12 Mos.

Sabrina Lytle, Assistant Principal of Taylor County Elementary School, 12 Mos.

Stefani "Kiki" Puhl, Principal of Taylor County Middle School, 12 Mos.

Audie Ash, Principal of Taylor County High School, 12 Mos.

Alicia Beshears, Assistant Principal of Taylor County High School, 12 Mos.

Judy Johnson, Director of Taylor Technical Institute, 12 Mos.

Jodi Tillman, Assistant Director of Taylor Technical Institute, 12 Mos.

### **12.13 – Establishment of Position**

#### Approved Action Item

- 1.) For the 2015-2016 school year, Keith Johnson requests to establish 3 new bus driver positions. They will be used as either drivers or extra supervision on the buses when not driving and other duties as assigned by the supervisor. Upon motion by Kenneth Dennis, seconded by Danny Glover, the Board approved this item. Superintendent Dyal commented that this will help with our shortage of bus drivers, these sub positions will be full time, not on call, which will provide more stability when we are short drivers.
- 2.) Ursula Brown is requesting to create another Computer Technician position in the place of the Administrative Assistant Instructional Technology position. The work responsibilities will be identical. Ursula gave the explanation for this change, having a difference in salary schedules and in position title it has been a constant issue in the MIS office. This restructure is to have all computer technicians on the same salary schedule. There will still be the same number of technicians in the office. Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved this item.

### **12.14 – Deletion of Position**

#### Approved Action Items

- 1.) Ursula Brown requested to delete position # 013165011 Administrative Assistant Instructional Technology. Ursula let the Board know that this position will be filled by the Computer Technician position previously established, there will be the same number of technicians in the office. Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved this item.

### **12.16 – Job Description Revision Approval**

#### Approved Action Item

- 1.) Bus Driver, revised. This revision reflects the deletion of the requirement for a high school diploma. Upon motion by Danny Lundy, seconded by Kenneth Dennis, the Board approved this item.

### **15.01 – Approval of Policy and Authorization to Advertise for a Public Hearing**

Approved Action Item

- 1.) Request for authorization to advertise for Public Hearing on revised Board Policies. Due to substantial changes in the Uniform Grants Guidance (governs all federal programs and dollars) the District must revise its financial policies and written procedures that accompany each policy. Board policies affected by these changes are: 9.20 Financial Records, 9.31 School Food Service Funds, 9.35 Investment of Funds/Cash Management, 9.52 Travel Expense Reimbursement, 9.60 Audits, 9.70 Purchasing and Bidding, 9.71 Selecting Professional Services, 9.72 Acquisition, Use and Exchange of School Property, 9.74 Lease and lease-Purchase of Real Property, 9.75 Sale, Transfer or Disposal of Property, 9.76 Lost or Stolen Property, 9.77 Inventories and Property Records, 9.90 Education Foundation, and 9.91 General Food Service Requirements. Ashley, mentioned that most of the changes in these policies have to do with the new procurement card process that the Finance Office is implementing, and the policies simply need to be slightly modified to reflect the change in the purchasing process. Upon motion by Danny Glover, seconded by Kenneth Dennis, the Board approved this item.

### **18.01 – Acknowledgement of Items**

Approved Consent Agenda Items

- 1.) Acknowledge the Head Start Policy Council Meeting Packet for May 28, 2015.
- 2.) Taylor County Head Start Community Assessment Update- 2015, Eric Scott.

### **40.01 - Adjournment from Regular Meeting**

Upon motion by Danny Glover, seconded by Kenneth Dennis the Board adjourned at 7:50 p.m.

### **42.01 – Executive Session**

The Board held a brief Executive Session after the Regular Meeting that began at 7:55 p.m.

### **44.01 – Adjournment from Executive Session**

Executive session adjourned at 8:05 p.m.

**50.01 - Signatures**

\_\_\_\_\_  
Superintendent of Schools                      Date

\_\_\_\_\_  
School Board Chair    Date