

MINUTES
THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY
REGULAR SCHOOL BOARD MEETING, PUBLIC HEARING AND EXECUTIVE SESSION
TUESDAY, July 28, 2015

2 – Opening Meeting Items

2.01 – Roll Call

The Regular Meeting began at 6:00 p.m.

All School Board Members were present with the exception of Kenneth Dennis. Darrell Whiddon was called in. Superintendent Dyal and Attorney Ball were also present.

2.02 – Prayer and Pledge

The Pledge of Allegiance was recited with a prayer given by Danny Lundy.

2.03 – Adoption of the Agenda

Prior to adopting the agenda, Superintendent Dyal added an Executive Session.

After changes, upon motion by Danny Glover, seconded by Danny Lundy, the board adopted the agenda.

Upon adoption of the agenda all consent agenda items were approved. Consent Agenda Items included: #4.01, #7.02, #8.01 and #9.03.

2.06 – Presentations/Reports

- 1.) Paul Hawkes, a lobbyist, with experience in securing funding for schools in Special Facilities that had not been funded after being approved. Hawkes was invited to speak to the Board in order to decide if we would like to have his help as we go through the approval process for our special facility again this year. He gave a brief background of his experience and passed out a flyer with details. The flyer can be found in the supplemental minutes file for this meeting. Hawkes made mention that when trying to obtain special funds it is important for our district to be heard and to stand out more than anyone else. He also made mention that both of the counties that did successfully receive funding this year, did so with the help of a lobbyist.

Mr. Dyal made mention that our biggest concern, is that we received a letter stating that we would have to go through the whole process again. This is a problem because of timing and the biggest issue where we would need help.

The Board thanked him for his presentation and will discuss at a later date if they choose to use a lobbyist to help with this process.

3 – Items of Interest by the Public

3.01- Items of Concern Presented by the Public

Discussion of Taylor County School District personnel and/or students is not allowed in the open forum of the School Board meeting.

Charlotte Ellison, President of the Non-Instructional Union, addressed the board on behalf of the union, in reference to the problems our district has had trying to attract bus drivers.

4 – Routine Financial Items

4.01 Purchase Orders

Approved Consent Agenda Items

- 1.) Copy Fax annual contract for 3 copy machines at Perry Primary School, \$ 9,469.80, Pam Padgett.
- 2.) Copy Fax annual contract for 1 copy machine at Perry Primary School, \$ 2,427.96, Pam Padgett.

7 – Program/Plans

7.02 – Approval of Plans

Approved Consent Agenda Item

- 1.) The PAEC Master In-service Plan, 2015 revision. The plan includes revisions to the English/Language Arts, Technology in the Classroom and the School Principal components to meet the guidelines of the Department.

8 – Agreements/Contracts

8.01 – Approval of Agreements/Contracts

Consent Agenda Item

- 1.) Agreement with PAEC and Taylor County School District. The 4 participating districts who are non-members of the Risk Management Consortium (Gadsden, Nassau, Suwannee, and Taylor) will be billed a total of \$9,493 by PAEC (\$8,900 for GRS Services plus \$593 for consortium services as outlined in the GRS Engagement letter) in two installments as follows: \$4,746.50 once all engagement letters are fully executed and \$4,746.50 upon transmittal of each participating districts for final report.
- 2.) Agreement between Taylor Technical Institute and Jackson Hospital which allows TTI to utilize the clinical facility of Jackson Hospital for fundamentals, Obstetrics/Gyn and other areas of allied health careers.

9 – Requests

9.03 – Student Transfer Requests

Approved Consent Agenda Items

- 1.) Student Transfer Request from Taylor County to Dixie County for the 2015-2016 school year, Baxton Wicker.
- 2.) Student Transfer Request from Lafayette County to Taylor County for the 2015-2016 school year, Kale Schroeder.
- 3.) Student Transfer Request from Dixie County to Taylor County for the 2015-2016 school year, Lester Hines.

12 – Personnel

12.01 – Personnel Recommendations

Approved Action Item

- 1.) Upon motion by Danny Lundy, seconded by Danny Glover, the personnel recommendations were approved as follows:

RESIGNATIONS AND RETIREMENTS:

Resignation: Sandy Beach, Clinic Aide, Position # 902461100, 7H/9M, CDC Pre-K is resigning effective July 20, 2015.

Resignation: Elizabeth Flowers, CDC Pre-K Aide, Position # 900255405, 7H/9M, CDC Pre-K, is resigning effective August 6, 2015.

Retirement: Annette Grantham, Bus Driver, Position # 900478850, 4H/9M, Transportation Department, is retiring effective July 15, 2015.

LEAVES:

Lump Sum Sick Leave: Suzanne Bassett, Teacher on Special Assignment, Position # 012173302, 8H/12M, Taylor County Middle School, is requesting **50%** of the value of her accumulated **5.18** sick leave days be sent to **BENCOR**.

Lump Sum Sick Leave: Jurleen Clayton, Custodian, Position # 900979100, 8H/12M, Administrative Complex, is requesting **33.3%** of the value of her accumulated **27.29** sick leave days be sent to **BENCOR**.

Lump Sum Sick Leave: Janice Walker, Director of Personnel, Position # 904177100, 8H/12M, Administrative Complex, is requesting **25%** of the value of her accumulated **96.48** sick leave days be sent to **BENCOR**.

Lump Sum Sick Leave: Sylvester Bellamy, Head Custodian, Position #016179901, 7H/12M, Taylor County High School, is requesting **25%** of the value of his accumulated **30.55** sick leave days be sent to **BENCOR**.

Lump Sum Sick Leave: Deborah Powers, Resource Teacher, Position # 004173304, 8H/10M, Taylor County Elementary School, is requesting **50%** of the value of her accumulated **98.52** sick leave days be sent to **BENCOR**.

Lump Sum Sick Leave: Melvelyn Putnal, Elementary Education Teacher, Position # 900151301, 7.5H/10M, Taylor County Elementary School, is requesting Terminal Sick Leave Pay for **121.33 days @ 100%** for working from March 7, 1988 thru June 6, 2015.

Lump Sum Sick Leave: Dierdre Crowell, Teacher Aide, Position # 900851209, 7.5H/9M, CDC Pre-K, is requesting Terminal Sick Leave Pay for **1.03 days @ 50%**, for working from August 1, 2005 thru May 21, 2015.

Lump Sum Sick Leave: Request Terminal Sick Leave Pay for **95.63 days @ 100%** be paid to **Michelle Strickland** (deceased) estate for working from February 3, 1986 June 5, 2015.

Lump Sum Annual Leave: Request Annual Leave Pay for **205 hours @ 100%** be paid to **Michelle Strickland** (deceased) estate.

Lump Sum Annual Leave: Susan Dall, (retired)VE Teacher, Position # 014152216, 7.5H/10M, Perry Primary School, is requesting payment of **32.50 hours Annual Leave @ 100%**.

Lump Sum Annual Leave: Geneva Reiser, Executive Secretary, Position # 900873301, 7.5H/10M, Head Start, is requesting payment of **15 hours Annual Leave @100%**.

INSTRUCTIONAL AND NON-INSTRUCTIONAL APPOINTMENTS:

Instructional Appointment: Elizabeth V. Gentry, Band/Music Instructor, Position # 012151146, 7.5H/10M, Taylor County Middle School, effective August 3, 2015 thru May 26, 2016.

Instructional Appointment: Chandra Bowden, Science Teacher, Position # 012151120, 7.5H/10M, Taylor County Middle School, effective August 3, 2015 thru May 26, 2016.

Instructional Appointment: Dennis McLean, “On Call Substitute Teacher” English Teacher, Position # 016151113, 7.5H/10M, effective August 17, 2015 thru May 26, 2016.

Instructional Appointment: Gavin Royal, Social Studies Teacher, Position # 016151118, 7.5H/10M, effective August 3, 2015 thru May 26, 2016.

Non-Instructional Appointment: Kelly Russell, Bus Driver, Position # 901378686, 4H/9M, Transportation Department, effective August 10, 2015 thru May 24, 2016.

Non-Instructional Appointment: Sandra Hale, Bus Driver, Position # 901378684, 4H/9M, Transportation Department, effective August 10, 2015 thru May 24, 2016.

Non-Instructional Appointment: Susan Neel, Bus Driver, Position # 901378685, 4H/9M, Transportation Department, effective August 10, 2015 thru May 24, 2016.

Non-Instructional Appointment: Francis Shelia Sadler, Position # 900478802, 4H/9M, Transportation Department, School Bus Seat Upholsterer/12 months- not to exceed 720 hour, effective July 1, 2015 thru June 30, 2016.

REQUEST TO TRANSFER:

Request to Transfer: Patricia Harris, Head Start Teacher Aide, Position # 900851210, 7.5H/10M, Head Start, is requesting to transfer to Bus Aide, Position # 902352001, 4H/9M, Head Start, effective August 10, 2015 thru May 24, 2016.

Request to Transfer: Sammy Hugger, Bus Driver, Position # 900478849, 4H/9M, Transportation Department, is requesting to transfer to Bus Driver, Position # 901378810, 4H/9M, Transportation Department effective August 10, 2015 thru May 24, 2016.

Request to Transfer: Amy Miller, Family Service Advocate, Position # 900863102, 8H/11M, Head Start, is requesting to transfer to Executive Secretary, Position # 900873301, 7.5H/12M, Head Start, effective August 3, 2015 thru June 30, 2016.

Request to Transfer: Savannah Jackson, Teacher Aide, Position # 900855223, 7.5H/10M, Head Start, is requesting to transfer to Head Start Teacher (Aide), Position # 900851210, 7.5H/10M, effective August 3, 2015 thru May 26, 2016.

Request to Transfer: C’Mone Crowell, Teacher Aide, Position # 900855227, 7.5H/10M, Head Start, is requesting to transfer to Head Start Teacher (Aide), Position # 900851209, 7.5H/10M, Head Start, effective August 3, 2015 thru May 26, 2016.

EXTRA HOURS:

Extra Hours: Julie Hurst, Principal, Steinhatchee School, is requesting **up to 40 extra hours**, at regular rate of pay for **Linda Fix**, during July and 1st week of August, to prepare for the early return of student and teacher for the 2015-2016 school year. **Funding: 100-5100-160-0111-9999-190**

Extra Hours: Judy Johnson, Principal, Taylor Technical Institute, is requesting **up to 80 extra hours**, at regular rate of pay for **Liddie Davis** during the month of July. She is performing duties for Secretary who is on leave. **Funding: 100-5300-160-0131-9999-390**

Extra Hours: Ashley Valentine, Director of Finance, is requesting **up to 4 extra hours per week**, at regular rate of pay, for **Stacie Coxwell**, who will be tagging new district property and performing inventories throughout the district, from July 1, 2015 thru June 30, 2016.
Funding: 100-7500-160-9051-9999

Extra Hours: Cheryl Brantley, Supervisor, CDC Pre-K, is requesting **up to 2.0 extra hours**, at regular rate of pay for listed employees for final APTT on May 5, 2015.

Rebecca Wambolt	Funding: 100-5100-120-9024-9998
Angelee Fall	Funding: 100-5200-120-9024-9999
Melanie Williams	Funding: 100-5200-120-9024-9999
Christi Wallat	Funding: 100-5500-150-9024-9172
Velma Island	Funding: 100-5500-150-9024-9172
Amy Bowden	Funding: 100-5500-150-9024-9172
Julie Hernandez	Funding: 100-5500-150-9024-9172
Marcy Freeman	Funding: 100-5500-150-9024-9172
Marlow Lauterbach	Funding: 100-5200-150-9024-9999
Eunice Coulliette	Funding: 100-5100-150-9024-9999
Deidra Wright	Funding: 100-5100-150-9024-9172

Extra Hours: Audie Ash, Principal, Taylor County High School, is requesting **up to 32 extra hours each**, at regular rate of pay for **Gloria Harris and Clara Staten**, who will be working in July to get the school ready for 2015-2016 school. They were approved for 32 extra hours earlier. This is an additional 32 hours each for a total of 64 hours each.

They are replacing John Blanton and Miriam Smith. Request the 32 hours each they were approved for earlier be recinded.

STIPENDS:

Stipend: Pam Padgett, Principal, Perry Primary School, is requesting a **\$15.00 per hour stipend, up to 28 hours** for **Brandi Webb and Kim Pegg**, who attended the Project Optimize summer training from June 8 thru June 11, 2015. **Funding: 434-6400-120-0141-2208-15**

Stipend: Keith Johnson, Supervisor, Transportation Department, is requesting **\$8.05 per hour stipend, up to 8 hours**, for listed transportation employee to attend In-Service Training for the 2015-2016 school year, on July 31, 2015. **Funding: 100-7800-150-9013-9999**

Carrie Akins

Angel Aldous

Joy Bailey

Willie Barnes

Nelda Bell	Shirley Blair	Susie Bodiford	Leslie Brady
Darlene Britt	Latronza Britt	Bertha Bryant	Karen Carlton
LaSandra Collines	Glenda Curran	Davis, April	Carol Davis
Tina Davis	Marcus Dowdell	Donna Faircloth	Linda Faircloth
Genelle Fletcher	Betty Franklin	Tabitha Gibson	Thomas Gibson
Amanda Glover	Sandra Hale	Joan Hall	Sammy Hugger
Rosa Johnson	Erma Lewis	Connie May	Donna McDuffie
Tammy McMullin	Lisa Meacham	Cheryl Moore	Amber Morgan
Doris Neel	Susan Neel	Mary Parker	Stephanie Phillips
Hilda Pitts	Tammy Porter	Tina Powell	Kimberly Price
Pamela Revels	Coretha Russell	Kelly Russell	Shelia Sadler
Heidi Schmidt	Wendy Slaughter	Shannon Starling	Laura Valentine
Billy Walker	Gail Walker	Holly Ward	Danielle Worsham
Audrey Williams	Catherine Wood	Ouida Wright	

12.16 – Job Description Revision Approval

Approved Action Items

- 1.) Child Development Paraprofessional. This description was revised to include the requirement of 40 hours of DCF Child Care Workers coursework. This is a DCF requirement for licensing. Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved this item.
- 2.) Child Development Aide. This description was revised to include the requirement of 40 hours of DCF Child Care Workers coursework. This is a DCF requirement for licensing. Upon motion by Danny Lundy, seconded by Danny Glover, the Board approved this item.

12.19 – Change in Hours/Days for Position

Approved Action Item

- 1.) Judy Johnson, Director of TTI, is requesting to change position# 013153335 (Ruben Lewis's current position) from an 8 hours a day position to a 7.5 hours a day position for 10 months. Upon motion by Danny Lundy, seconded by Danny Glover, the Board approved this item. Superintendent Dyal mentioned that this change is to have all staff with the same hours. Ruben is currently a 10 month employee so the change is only in the hours.

14 – Property

14.01 – Authorization to Purchase Property

Approved Action Item

- 1.) Superintendent Dyal is recommending the purchase of land we have under contract for the site of the new Perry Primary School. Upon motion by Danny Lundy, seconded by Darrell Whiddon, the Board approved this item.

16 – Budget

16.02 – Public Hearing – Adoption of Millage

Approved Action Items

- 1.) Public Hearing on the Adoption of the Millage. Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved this item. This tentative budget information can be found on our district website and in the supplemental minutes file.

16.03 – Public Hearing – Adoption of Tentative Budget

Action Item

- 1.) Public Hearing on the Tentative Budget for 2015-2016. Upon motion by Danny Lundy, seconded by Danny Glover, the Board approved this item. This tentative budget information can be found on our district website and in the supplemental minutes file.

40 – Adjournment

40.01 - Adjournment Time

Upon motion by Danny Lundy, seconded by Danny Glover the Board adjourned at 6:30 p.m.

42 – Executive Session

42.01 Executive Session

The Board held a brief Executive Session after the Regular Meeting that began at 6:35 p.m.

44 – Adjournment after Executive Session

44.01 Adjournment Time

Executive session adjourned at 6:45 p.m.

50.01 - Signatures

Superintendent of Schools _____ Date

School Board Chair _____ Date