

MINUTES OF THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY

Tuesday, August 20, 2013

6:00 p.m

Regular School Board Meeting

The District School Board of Taylor County met on 8/20/2013, for a Regular School Board Meeting. The meeting was held at the Administrative Complex, School Board Meeting Room, 318 North Clark Street at 6:00 p.m. The following School Board Members were in attendance : Brenda H. Carlton, Danny Lundy, Kenneth R. Dennis, Danny Glover Jr., and Darrell Whiddon. Superintendent of Schools, Paul E.Dyal, and Board Attorney, Angela M. Ball, were also in attendance.

2 OPENING MEETING ITEMS --

2.01 Roll Call

See above, all School Board Members were in attendance.

Superintendent Dyal and Attorney Ball were also in attendance.

2.02 Prayer and Pledge

Danny Lundy

2.03 Adoption of Agenda

Prior to adopting the agenda, the following amendments were noted:

1.) Agenda Item # 8.01 (#1.) - Agreement with Weber & Associates & T.T.I. was ADDED to the agenda.

2.) Agenda Item # 12.01 (#1.) - Routine Personnel Listing was REVISED - Revision # 1.

3.) Agenda Item # 12.02 (#1.) - Substitute Listing # 2 was DELETED from the agenda. - This item was not available by the Personnel Office.

After amendments, upon motion by Darrell Whiddon, seconded by Danny Glover, the agenda was adopted by the Board.

All consent agenda items were approved upon the adoption of the agenda. Consent agenda items included: # 4.01, # 8.02, # 9.03, and # 25.01.

Action items were voted upon individually. Action items included: # 12.01, # 12.13, # 12.14, # 12.19, and # 18.01.

All items were the recommendations of Superintendent Dyal.

3 ITEMS OF CONCERN BY PUBLIC --

3.01 Items of Concern Presented by Public

There were no items of concern presented by the public.

4 ROUTINE FINANCIAL ITEMS --

4.01 Purchase Orders

Approved Consent Agenda Item

1.) Brooks Air Systems, \$ 28,813.00, District Maintenance & Facilities, D. Anderson for T.C.E.S. / Chiller.

A copy of the purchase order can be located in the Finance Office, see Ms. Virginia Cruce, Purchasing Technician.

A copy can also be located in the supplementary minutes file.

8 AGREEMENTS / CONTRACTS --

8.01 Approval of Agreements/Contracts

This item was ADDED to the agenda, as a consent agenda item, prior to adopting the agenda.

1.) Agreement with Weber & Associates, Inc. & T.T.I. - providing Title IV student financial assistance for the 2013-2014 School Year

Per Ms. Johnson, T.T.I. Director, the agreement with Weber & Associates is being put in place to assist the T.T.I. in properly completing applications for all Title IV student financial

8.02 Approval of Amended Agreement/Contract

Approved Consent Agenda Item

1.) Exhibit A-1 - Fee Schedule for Behavior Management Consultants, Inc. (BMC) - which is in addition to the Contractual Agreement between BMC and Taylor County School Board. The BMC contract was approved on 7/30/13.

Contact: Ramona Patrick, Supervisor of ESE

9 REQUESTS --

9.03 Students Transfer Request

Approved Consent Agenda Item:

1.) Student Transfer Request from Dixie County to Taylor County for the 2013-2014 School Year - Chase Haydu - 8th grade and Sadie Mack - 6th grade

An approval letter will be mailed to the parent, a copy mailed to Dixie District Schools, and a copy can be located in the supplementary minutes file.

12 PERSONNEL --

12.01 Routine Personnel Listing

1.) Routine Personnel Listing - This item was Revised - Revision #1, prior to adopting the agenda.

Upon motion by Danny Lundy, seconded by Darrell Whiddon, the Board approved the 1.) Routine Personnel Listing, Revision # 1, as follows:

RESIGNATION:

Resignation: Stewart Schlazer, Band/Music Teacher, Position #016151130, 7.5H/10M, effective August 12, 2013.

Resignation: Licia Durham, Head Start Teacher, Position # 900851206, 7.5H/10M, effective August 3, 2013.

Retirement: Lana Norberg, Paraprofessional, Position # 900255402, 7.5H/10M, CDC Pre-K, effective August 19, 2013.

LEAVES:

Terminal Leave Pay: Sarah E. Huss, PE Teacher, Position # 012151116, 7.5H/10M, Perry Primary School is requesting payment for 15.65 days Terminal Leave @ 40%.

Terminal Leave Pay: Lana Norberg, Paraprofessional, Position # 900255492m 7.5H/10M, CDC Pre-K, is requesting payment for 92.90 days @100%.

Terminal Leave Pay: Fronda Sharp, Office Manager, Position # 004173303, 8H/12 M, Taylor County Elementary School, is requesting payment for 1.22 days @ 100%.

Leave: Charlene Stephens, Accounts/Payroll Clerk, Position # 900375503, 8H/10M, Finance Office, is requesting 110 hours Personal(without pay) Leave (FMLA), from July 16, 2013 thru August 2, 2013, due to surgery.

Leave: Shannon Mathis, Secretary, Position # 012173303, 8H/11M, Taylor County Middle School, is requesting 24 hours, Bereavement Leave from July 31 thru August 1,2013, due to passing away of her brother.

Leave: Joey Bowden, Secretary, Position # 012161101, 8H/10M, Taylor County Middle School, is requesting 16 hours, Illness –in-line-of-duty, on July 13, 2013 and July 20, 2013 due to injury to neck on June 10, 1999 and reinjured on January 11, 2012.

APPOINTMENTS:

Instructional Appointment: Erin Kendall Whaley, Band/Chorus Instructor, Position # 012151146, 7.5H/10M, Taylor County Middle School, effective August 12, 2013 thru June 6, 2014

Instructional Appointment: Jordan Williams Crowley, Math Teacher, 7.5H/10M, Taylor County High School, effective August 12, 2013 thru June 6, 2014.

Instructional Appointment: James Tim Brown, Part-Time – Night-Time Welding Instructor, Taylor Technical Institute, effective August 12, 2013 thru June 6, 2014. *Contingent upon adequate enrollment or other approved funding source.

Instructional Appointment: Michael A. Yeomans, PE Teacher, Position # 016151149, 7.5H/10M, Taylor County High School, effective August 12, 2013 thru June 6, 2014

Instructional Appointment: David Woods, Science Teacher, Position # 016115146,
7.5H/10M, Taylor County High School, effective August 12, 2013 thru June 6, 2014.

Meeting Date: 8/20/2013

Instructional Appointment: Michelle Strickland, Intergrated Teacher, Position # 013152205, 75H/10M, Taylor County Middle School, effective August 12, 2013 thru June 6, 2014.

Instructional Appointment: Guy Gibson, Part-Time – Night –Time Welding Instructor, Taylor Technical Institute, effective August 12, 2013 thru June 6, 2014.

*Contingent upon adequate enrollment or other approved funding source.

Non-Instructional Appointment: Lois Marie Kulp, ESE Teacher Aide, Position # 014152101, 7H/9M, Perry Primary School, effective August 15, 2013 thru June 5, 2014.

Non-Instructional Appointment: Kristina N. Brown, Clinic Aide, Position # 014161102, 7.5H/10M, Perry Primary School, effective August 12, 2013 thru June 6, 2014.

Non-Instructional Appointment: Megan Carmichael, CD Para-Professional , Position # 902455102, 7.5H/10M, Taylor County Pre-K (Steinhatchee School), effective August 12, 2013 thru June 6, 2014.

*Contingent upon adequate enrollment & attendance

Non-Instructional: Antwaun D. Moore, Para-Professional, Position # 016151171, 7H/9M, Taylor County High School, effective August 15, 2013 thru June 5, 2014.

TRANSFERS:

Transfer: Eunice Coulette, Custodian, Position # 004179903, 8H/11M, Taylor County Elementary School, is requesting to transfer to CD ParaProfessional , Position # 900255402, 7.5H/9M, Pre-K, Effective August 12, 2013 thru June 6, 2013.

EXTRA HOURS:

Extra Hours: Judy Johnson, Director, Taylor Technical Institute, is requesting up to 33 extra hours each, at regular rate of pay for Angela Wilson, Janice Murphy and Leeann Tomlinson, who will be working on PELL issues and requirements between August 8, 2013 and August 22, 2013. Funding: 100-6100-160-0131-9999.

Extra Hours: Judy Johnson, Director Taylor Technical Institute, is requesting up to 16 extra hours, at regular rate of pay for Edward Harvey, who will be assisting Christy Moody with CTE and ACE student scheduling from August 6, 2013 thru August 9, 2013. Funding: 100-6300-130-0131-9201.

Extra Hours: Benny Blue, Food Service Coordinator, is requesting up to 4 extra hours per week, at regular rate of pay for Stacie Coxwell to make local deliveries, 4 extra hours a month for deliveries to Steinhatchee School, and up to 3 hours per month to clean, do inventory and receive delivery of commodities to the warehouse during the 2013-2014 school year. Funding: 410-7600-160-9052-9997.

Extra Hours: Sharon Hathcock, Director of Instruction, is requesting that each teacher listed below be paid at their regular rate of pay for listed hours when SpringBoard curriculum mapping is completed.

JULY 29, 2013 - 5 hours - Taylor County Middle School

Funding: 50%=420-120-0031-2102-14 and 50%=100-6400-120-0031-7941

Heather Speas, Alfreda Demps and Mary Ludlam

AUGUST 1, 2013 and AUGUST 2, 2013 – 10 hours - Taylor County High School

Meeting Date: 8/20/2013

Funding: 50%=420-6300-120-0161-2102-14 and 50%=100-6400-120-0031-7941

Leslie Cook, Mitzi McBride, Kaitlyn Ortega, and Lilly Brooks

Extra Hours: Sharon Hathcock, Director of Instruction, is requesting up to 54.5 hours, at regular rate of pay for Jack Palaio for completing the 2013-2014 software set-up for digital curriculum and progress monitoring programs. Funding: 420-6300-120-9026-2125-14

LEAD TEACHERS:

Lead Teachers: Pam Padgett, Principal, Perry Primary School, is requesting approval for the following LEAD Teachers for the 2013-2014 School Year:

Patsy Slaughter	-	Math (K)	2 days
Thais Woods	-	Math (1st)	2 days
Laura Gray	-	Math (2nd)	2 days
Jennifer Amman	-	Science (K)	2 days
Barbara Bratcher	-	Science (1st)	2 days
Tina Marshall	-	Science (2nd)	2 days
Jack Palaio	-	Tech/ePDC	8 days

Lead Teachers: Judy Johnson, Director, Taylor Technical Institute, is requesting approval for the following LEAD Teachers for the 2013-2014 School Year:

David Dunkle/CTE	2.5 days
Edward Harvey/ACE	2.5 days

LEAD TEACHERS: Audie Ash, Principal, Taylor County High School, is requesting approval for the following LEAD Teachers for the 2013-2014 School Year:

Leslie Cook	-	English	2.5 days
Dara Nix	-	Math	2.5 days
Patricia Piland	-	Science	2.5 days
Pam Yates	-	Social Studies	2.5 days
Kathleen Courtney	-	Early Warning System	2.5 days
Carol Wentworth	-	Electives	2.5 days
Nick Ward	-	Technology	2.5 days
Michael Yeomans	-	Attendance	2.5 days

Lead Teachers: Kiki Puhl, Principal, Taylor County Middle School, is requesting approval for the following LEAD Teachers for the 2013-2014 School Year:

Dianna Speas

2.5 days

Meeting Date: 8/20/2013

Yvonne Heartsfield	2.5 days
Michelle Whiddon	2.5 days
Kasey Roberts	2.5 days
Natalie Fuller	2.5 days
Niki Fuller	2.5 days
William Tripp	2.5 days
Ann Joiner	2.5 days

Lead Teachers: Charles Finley, Principal, Taylor County Elementary School, is requesting approval for the following LEAD Teachers for the 2013-2014 School Year:

Cherie LaValle – 3rd grade	2.5 days
Lauren Busack – 4th grade	2.5 days
Sherisa Lunsford – 5th grade	2.5 days
Katie King – Wheel	2.5 days

STIPENDS:

Stipend: Sharon Hathcock Director of Instruction, is requesting a \$15.00 per hour stipend, up 6 hours, for listed staff who will be completing the Academic Parent Teacher Terms (APTT) in-service on August 9, 2013

PERRY PRIMARY SCHOOL: Funding: 420-6400-120-0141-2125-14

Gretchen Smart-Hall, Laura Gray, Thais Woods, Melanie Morgan

PERRY PRIMARY SCHOOL: Funding: 420-6400-150-0141-2125-14

Shanna Lago

TAYLOR COUNTY ELEMENTARY SCHOOL:
Funding: 420-6400-120-0041-2125-14

Kelli Beach, Cherie LaValle, Debbie Powers, Cathy
Wiggins, Terri Simmons

TAYLOR COUNTY ELEMENTARY SCHOOL:

Funding: 420-6400-150-0041-2125-14

Sandra Murphy

STEINHATCHEE SCHOOL: Funding: 420-6400-120-0041-2125-14

Carlena Hires, Leslie Meade

STEINHATCHEE SCHOOL: Funding: 420-6400-150-0041-2125-14

Linda Fix

Meeting Date: 8/20/2013

Stipend: Sharon Hathcock, Director of Instruction, is requesting a \$15.00 per hour stipend, up to 6 hours, for listed staff who will be completing the Performance Matters Champions in-service on August 6, 2013.

PERRY PRIMARY SCHOOL: Funding: 420-6400-120-0141-2125-14
Gretchen Smart-Hall, Alise Thompson, Jack Palaio

TAYLOR COUNTY ELEMENTARY SCHOOL:

Funding: 420-6400-120-0041-2125-14

Beech

Deana White, Meridith Upshaw, Cathy Wiggins, Leigh Ann Lundy, Kelli

STEINHATCHEE SCHOOL: Funding: 420-600-120-0111-2125-14

Carlena Hires, Leslie Meade

TAYLOR COUNTY MIDDLE SCHOOL: Funding: 100-6400-120-0031-9998

William Tripp

TAYLOR COUNTY HIGH SCHOOL: Funding: 420-6400-120-0161-7941

Lilly Brooks

TAYLOR TECHNICAL INSTITUTE: Funding: 100-6400-120-0131-9998

Edward Harvey

Stipend: Sharon Hathcock, Director of Instructions is requesting a \$15.00 per hour stipend, up to 6 hours, for the following teacher to participate in professional development on math CCSS. Go Math, Cpalms and a math make and take workshop for 2013-2014 school year.

PERRY PRIMARY SCHOOL - AUGUST 5, 2013 –

Funding: 420-5100-120-0141-2125-14

Jessica Mathis,

Patsy Slaughter, Jennifer Amman, Melanie Morgan, Teresa Jackson,

Monica McDonald, Linda Kallschmidt, Barbara Jackson, Melissa Everett,
Laurie

Lilliott, Marti Hudson, Amanda Heller,

Debi Sherrod, Laura Gray, Brandi Webb, Becky Hornsby, Tina

Marshall,

Penny

Jadwin, Jack Palaio, Susan Dall

TAYLOR COUNTY ELEMENTARY SCHOOL –
AUGUST 5, 2013

Funding: 420-5100-120-0041-2125-14

Stephanie Brock,

Leigh Anne Lundy, Kim Anderson, Teresa Jackson, Kelli Beech,

Kim Simmons, Vicky Murphy, Kathy Kreidler, Sheri Dubose,
Meridith Upshaw,

Cherie LaValle,

Kelli Johnson, Melvlyn Putnal

, Katie Fletcher

STEINHATCHEE SCHOOL: -AUGUST 5, 2013 –
Funding: 420-5100-120-0111-2125-14

Danielle Schroeder,

Pam Keller,

Melissa Harden,

Vanessa Ricketson,

Lacey Corbin,

Lynne Reynolds

, Carlena Hires

Meeting Date: 8/20/2013

Stipend: Sharon Hathcock, Director of Instruction, is requesting a \$100.00 per day stipend, up to 4 days each, for the listed teachers who attended the DA Summer Academy, from July 8, 2013 thru July 11, 2013. Will be reimbursed from PAEC, and will be paid out of the General Fund.

Steinhatchee School: Carlena Hires and Leslie Meade

Taylor County Elementary School: Kelli Beech and Cathy Wiggins

Perry Primary School: Gretchen Smart-Hall, Barbara Bratcher, Tina Marshall, and Kay Cantrell.

12.02 Substitute Listing

This item was DELETED prior to adopting the agenda.1.) Substitute listing # 2.

This item was not available by the Personnel Office

12.13 Establishment of Position

Upon motion by Darrell Whiddon, seconded by Danny Glover, the Board approved to: 1.) Establish a Financial Aide Administrative Assistant Position at T.T.I.

12.14 Deletion of Position

Upon motion by Danny Lundy, seconded by Kenneth Denis, the Board approved to: 1.) Delete the Financial Aide Position at T.T.I.

12.19 Change in Hours, Days, Position Name, Position Number, Etc.

Upon motion by Darrell Whiddon, seconded by Danny Glover, the Board approved to: 1.) Change a Position's Name from Behavior Assistant to Personal Assistant for Mentally & Emotionally Handicapped - Position # 014152032, at T.C.E.S.

18 ACKNOWLEDGEMENT OF ITEMS --

18.01 Acknowledgement of Item(s)

Upon motion by Danny Lundy, seconded by Darrell Whiddon, the Board 1.) Acknowledged SB 284 on School Emergencies - (EPI Pens)

Per Superintendent Dyal, SB 284 authorizes school districts to have EPI Pens on campuses to be used in emergency situations. Superintendent Dyal provided a policy and protocol document addressing the need for EPI Pens and the protocols on how to use them. They will be supplied to us through our School Health Partnership with the Florida Department of Health in Taylor County (Health Department).

A copy of the policy for implementation during the 2013-2014 school year was provided to the Board. A copy can be located in the supplementary minutes file.

25 MISCELLANEOUS ITEMS --

25.01 Miscellaneous Items

Approved / Acknowledged Consent Agenda Item

1.) The School Bus Shuttle / Line Up and School Bus Routes for the 2013-2014 School Year were acknowledged.

The routes will be run in the Back -to- School issue of Perry Newspapers, and posted on the district web site.

A copy can be located at the Transportation Department, and a copy can be located in the supplementary minutes file.

Contact: Theresa Woods, Office Manager, Transportation Department

30 ITEMS OF INTEREST/REQUEST BY BOARD AND SUPERINTENDENT --

30.01 Items of Interest/Request by Board and Superintendent

Superintendent Dyal: 1.) confirmed that the Tuesday September 3, 2013 School Board Meeting has been postponed until Thursday, September 5, 2013, beginning at 6:00 p.m. 2.) stated a Legal Meeting needed to be held on Tuesday, September 17, 2013, prior to the Regular School Board Meeting. He noted a need to update the Board on a litigation case. He requested the time of 5:30 p.m., prior to the 6:00 meeting. 3.) noted that TEA ratified their contract by a vote of 174 "yes" votes and 10 "no" votes. He stated he would like to place approval of the contract on the agenda for September 5th. 4.) noted that throughout the district we have been receiving new student enrollment, so we have had a larger number of students than previously projected. He noted it would take a few weeks to get a true count. 5.) noted that the TCHS Bulldog Football Kick-off Classic will be held Friday night, 7:30, at Leon. 6.) stated he would be attending a PAEC Board of Director's Meeting tomorrow, 8/21/13, in Chipley. 7.) stated he has contacted Bill Montford and asked him to give us an update on the upcoming Legislative Session.

Angela Ball: 1.) stated a brief Executive Session is needed tonight.

Danny Glover: 1.) noted how busy everyone has been getting ready for school to begin. 2.) stated that a shooter on campus drill is in place for January, noting our district always needs to be on high alert. 3.) expressed his appreciation for everything that everyone does, stating everyone has been very busy.

Darrell Whiddon: 1.) stated he had heard that we had a smooth start-up of school this year and he appreciates everyone's hard work in making this happen.

Kenneth Dennis: 1.) concurred, stating that he appreciates everything everyone does.

Danny Lundy: 1.) stated there has been a lot of hustle and bustle with everyone being busy, and he was glad to hear we had a smooth start-up. 2.) commented that he is glad that there has been an increase in the projected number of students.

Brenda Carlton: 1.) concurred with Mr. Lundy. 2.) stated that she was informed that all students were delivered home within a few minutes after 5:00 p.m. yesterday, on the first day of school. 3.) she noted that most bus stops were in the newspaper, however, some may need to be tweaked as more students come along. 4.) noted that Chris Doolen, SSDCC, sent out a technical assistance paper from Governor Scott, regarding SB 1076. She stated a lot of parents need to know this information, and we need to know this information. She stated it is good to know what they are working on.

40 ADJOURNMENT --

40.01 Adjourment Time

Upon motion by Danny Lundy, seconded by Darrell Whiddon, the Board adjourned at 6:20 p.m. from the Regular Meeting.

42 EXECUTIVE SESSION --

42.01 Executive Session

The Board held a brief Executive Session to discuss negotiations.

44 Adjourment After Executive Session --

44.01 Adjourment Time

The Board adjourned from Executive Session at 6:35 p.m., motioned by Darrell Whiddon and seconded by Danny Glover.

50 Signatures --

50.01

A TRUE COPY:

Brenda H. Carlton
Chairperson / Chairman of the Board

Paul E. Dyal
Secretary to the Board / Superintendent of Schools

PED/sbbeach