

**MINUTES OF THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY**  
**Tuesday, September 17, 2013**  
**5:30 & 6:00 p.m**  
**Legal Meeting/Regular Meeting**

The District School Board of Taylor County met on 9/17/2013, for a Legal Meeting/Regular Meeting. The meeting was held at the Administrative Complex, School Board Meeting Room, 318 North Clark Street at 5:30 & 6:00 p.m. The following School Board Members were in attendance : Brenda H. Carlton, Danny Lundy, Kenneth R. Dennis, Danny Glover Jr. and Darrell Whiddon. Superintendent of Schools, Paul E.Dyal, and Board Attorney, Angela M. Ball were also in attendance.

0 LEGAL MEETING / SPECIAL MEETING -- 0

**0 Meeting Time**

The Legal Meeting began at 5:30 p.m. The Legal Meeting was closed to the public.

**0.01 Legal Meeting Roll Call**

All School Board Members, Superintendent Dyal and Attorney Ball were in attendance.

The Court Reporter was Ashley Brimer.

**0.04 Legal Meeting Adjournment**

The Legal Meeting adjourned at 5:40 p.m.

2 OPENING MEETING ITEMS --

**2.01 Roll Call**

The Regular School Board Meeting began at 6:00 p.m. The Regular Meeting was open to the public.

**2.02 Prayer and Pledge**

Darrell Whiddon

**2.03 Adoption of Agenda**

Prior to adopting the agenda, Agenda Item # 12.01 - Routine Personnel Listing, Page 2, extra hours for Donna Faircloth were PULLED and DELETED, prior to adopting the agenda.

After the amendment, upon motion by Danny Lundy, seconded by Darrell Whiddon, the Board adopted the agenda.

Upon the adoption of the agenda, all consent agenda items were approved. The consent agenda items included: # 4.01, # 6.02, # 9.02, # 9.03, and # 12.02.

All action items were voted upon individually. Action items included: # 12.01, # 12.05, #12.13, and # 16.04.

Discussion of Items - # 19.01

All items were the recommendations of Superintendent Dyal.

3 ITEMS OF CONCERN BY PUBLIC --

**3.01 Items of Concern Presented by Public**

There were no items of concern by the public.

4 ROUTINE FINANCIAL ITEMS --

**4.01 Purchase Orders**

Approved Consent Agenda Item(s) - Purchase Orders:

- 1.) Copyfax, \$1,593.90, ESE / R. Patrick
- 2.) Advanced Business Systems, \$1,425.00 ESE / R. Patrick
- 3.) Donna Szyrka, \$15,000.00, D.O.I. / S. Hathcock

The purchase orders can be located at the Finance Office, see Mrs. Virginia Cruce, Purchasing Technician.

A copy of the purchase orders can also be located in the supplementary minutes file for record.

6 GRANTS --

**6.02 Approval of Grant Amendments**

Acknowledged Consent Agenda Item

- 1.) Adult Education & Family Literacy, Adult General Education, Amendment # 1 - Budget Changes, T.P.A. - \$69,883.00 / J. Murphy / T.T.I.

9 REQUESTS --

**9.02 Request to Use Buildings/Facilities**

Approved Consent Agenda Item - Facilities Request

- 1.) NFWDB requests to use TTI Commons on Friday, September 27, 2013, for a staff training and development day.

A copy of the request can be located at the Finance Office, see T.K. Glass.

A copy can also be located in the supplementary minutes file for record.

**9.03 Students Transfer Request**

Approved Consent Agenda Item - Student Transfer Request

- 1.) Student Transfer Request from Taylor County to Suwannee County for the 2013-2014 School Year - Jonathan Barbusci - Grade 4.

An approved copy will be sent to the parent, a copy to Suwannee County School District, and a copy can be located in the supplementary minutes file for record.

12 PERSONNEL --

**12.01 Routine Personnel Listing**

Upon motion by Darrell Whiddon, seconded by Danny Glover, the Board approved the: 1.) Routine Personnel Listing, as follows:

RETIREMENT:

Retirement: Sandra MacDonald, Supervisor, Position # 902451100, 8H/12M, CDC Pre-K, is terminating her DROP Participation and retiring effective October 31, 2013.

LEAVES:

Leave: Linda Dean, Teacher Aide, Position # 016152211, 7H/9M, Taylor High School, is requesting 21 hours Bereavement Leave, from August 22 thru August 26, 2013 due to passing away of her mother.

Leave: Donna Faircloth, Teacher Aide Position # 004151131, 7H/9M, Taylor County Elementary School, is requesting 21 hours Bereavement Leave, from August 21 thru August 23, 2013 due to passing away of her mother-in-law.

Leave: Bonnie Suezette Stephens, Teacher Aide, Position # 011151118, 7.5H/9M, Steinhatchee School, is requesting Personal (without pay) Leave from August 23, 2013 thru December 20, 2013 due to illness.

Leave: Joey Bowden, Secretary, Position # 012161101, 8H/11M, Taylor County Middle School, is requesting 10.5 hours illness-in-line-of-duty, on October 16, 2013 (2.5h) and October 22, 2013 (8h), due to neck injury on June 10, 1999 and reinjured on January 11, 2012.

Leave: Patricia Piland, Science Teacher, Position # 016151148, 7.5H/10M, Taylor County High School, is requesting 22.5 hours Temporary Duty Elsewhere, from November 20, 2013 thru November 23, 2013, to attend Biology Teacher's Conference in Atlanta, Georgia.

Leave: Emily Rhodes, Bus Aide, Position # 900452205, 4H/9M, Transportation Department, is requesting 332 hours Parental-Personal (without pay) Leave, from August 19, 2013 thru January 7, 2014.

Leave: Ramona Patrick, Supervisor, ESE and Student Services, Position #900863304, 8H/12M, ESE Office, is requesting 24 hours Temporary Duty Elsewhere, from October 9, 2013 thru October 11, 2013, to attend National PBIS Leadership Forum being held in Chicago, Illinois. No cost to the District.

Lump Sum Sick Leave: Charlotte Walker, Secretary, Position # 012161102, 8H/11M, Taylor County Middle School, is requesting Terminal Sick Leave Pay for 4.72 hours @ 100% of its value for employment from May 17, 1978 thru June 28, 2013.

TRANSFERS:

Transfer: Stephanie Brock, Elementary Teacher, Position # 004151121, 7.5H/10M, Taylor County Elementary School, is requesting to transfer to VE Teacher, Position # 004152213, 7.5H/10M, Taylor County Elementary School, effective August 19, 2013 thru June 6, 2014.

Transfer: Debra Irvin, Custodian, Position Numbers # 014179909(PPS) 4H/11M and #003279901(TCES), 4H/11M, is requesting to transfer to Custodian, Position # 004151113, 8H/11M, Taylor County Elementary School, effective August 21, 2013 thru June 30, 2014.

EXTRA HOURS:

Extra Hours: Pam Padgett, Principal, Perry Primary School is requesting \$15.00 per hour up to 6 hours, for Carrieann Smith and Rhonda Cruce-Dowdy, who attended the CCSS, Go Math

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and make and take workshop on August 5, 2013. Funding: 420-5100-120-0141-2125-14

Extra Hours: Jan Walker, Director of Personnel, is requesting up to 5 extra hours per week, at regular rate of pay for Donna Faircloth, who will drive the Boys and Girls Club bus in the afternoon only.

Funding: 100-7800-160-9013-9999

**STIPEND:**

Stipend: Sharon Hathcock, Director of Instructions, is requesting a \$100.00 per day stipend, for the 4 days Thais Woods, Perry Primary School, attended the Jefferson County DA Summer Academy #2, from July 8 thru July 11, 2013. Funding: Will be reimbursed by PAEC, and will be paid out of General Fund

Stipend: Pam Padgett, Principal, Perry Primary School, is requesting up to \$500.00 stipend, (\$250.00 each semester) for the listed teacher who will be mentors for the 2013-2014 school year

Funding: 420-6300-120-0141-2125-14

Mentor - Angela Turner	for	Haley Herring
Mentor - Mindy Parker	for	Jessica Vann
Mentor - Kay Cantrell	for	Brenda Raulerson
Mentor - Patsy Slaughter	for	Carrieann Smith
Mentor - Jennifer Amman	for	Rhonda Cruce-Dowdy

**TICKET SELLERS FOR TCMS GAMES:**

Kiki Puhl, Principal, Taylor County Middle School is requesting Judy Krejcar, and Joey Bowden be appointed as ticket sellers for the 2013-2014 Football Season. They will be compensated \$39.00 per game and Judy Krejcar will be the ticket taker for the 2013-2014 Volleyball Season. She will be compensated \$26.00 per game. Funding: 100-5100-160-0031-7950

\*Sue Ann Eakins will substitute when needed

**SUPPLEMENTAL POSITION - AFTER SCHOOL/SAFE SCHOOL - Taylor County Middle School**

William Tripp	Student Council Assistant	\$700.00
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**SUPPLEMENTAL POSITION - Taylor county Middle School**

Appointment: Jan Anderson, Academic Team Sponsor, effective 2013 - 2014 school year

Information Contact: Jan Walker, Director of Personnel and Special Programs

Copies will be distributed by Sharon Sessions, Personnel Specialist.

A copy can also be located in the supplementary minutes file.

**12.02 Substitute Listing**

Approved Consent Agenda Item

1.) Substitute Listing - # 3

Copies can be located in the Personnel Office, see Jan Walker or Sharon Sessions.

Copies will be distributed by Sharon Sessions, Personnel Specialist.

A copy can also be located in the supplementary minutes file for record.



**12.05 Reappointment of Administrative Personnel**

Upon motion by Darrell Whiddon, seconded by Kenneth Dennis, the Board approved the: 1.) Appointment of Administrative Personnel - Transportation Coordinator Keith Johnson.

Mr. Johnson was in attendance and Superintendent Dyal introduced him to the Board Members.

Mr. Johnson's effective date of employment per contract will be October 1, 2013 and ending June 30, 2014. This position is a 12 month position. This position is a Non-Instructional Administrative Position.

Superintendent Dyal advised the Board that he will contract with Mr. Johnson beginning September 16, 2013 through September 30, 2013, for 11 days, prior to his effective date of

**12.13 Establishment of Position**

Upon motion by Darrell Whiddon, seconded by Danny Lundy, the Board approved to: 1.) Establish a School Bus Driver Position and Establish an additional bus route for 2013-2014 School Year.

Theresa Woods, Office Manager, Transportation Department, requested the additional driver

16 BUDGET --

**16.04 Final Budget Hearing**

1.) Final Public Hearing on the Millage Rates and Budget for the 2013-2014 School Year

Based upon recommendations by Superintendent Dyal, the Board adhered to the agenda requirements as follows:

Upon motion by Darrell Whiddon, seconded by Danny Lundy, the Board adopted the "Resolution Determining Revenues and the millages Levied" (ESE Form 524).

Upon motion by Danny Glover, seconded by Kenneth Dennis, the Board adopted the "Categorical Flexible Spending Resolution".

Upon motion by Danny Lundy, seconded by Kenneth Dennis, the Board adopted the Final Millage rates for the fiscal year July 1, 2013 to June 30, 2014.

Upon motion by Darrell Whiddon, seconded by Danny Glover, the Board adopted the "Final Operating Budget for the fiscal year July 1, 2013 to June 30, 2014 as presented by Superintendent Dyal. (DOE Form ESE 139).

A copy of the aforementioned can be located in the Finance Office, see Ashley Valentine, Director of Finance.

A copy can also be located in the supplementary minutes file for record.

19 DISCUSSION OF ITEM (S) --

**19.01 Discussion of Item (s)**



1.) Continued Discussion on the Tobacco Policy

Superintendent Dyal continued discussion on how the district could implement the last two components of the Tobacco Free Florida Schools Grant Policy /SWAT team policy request.

On the Discipline Matrix Policy (Student Policy) he noted that the cessation course for students will be a two hour educational course and it will be taught after school or on Saturday's by the SWAT ladies.

On School Board Policy, Use of Tobacco In District Facilities - Employee Policy, there is already a discipline plan in the contracts and we can go through those steps with employees, and we will not have to negotiate any terms with the Unions.

He stated he would be bringing the Tobacco Discipline Matrix for students and the Use of Tobacco in District Facilities Policy back to the Board for their approval, proper advertising, for a Public Hearing date to be set.

30 ITEMS OF INTEREST/REQUEST BY BOARD AND SUPERINTENDENT --

**30.01 Items of Interest/Request by Board and Superintendent**

Superintendent Dyal: 1.) informed everyone that our next meeting would be held on Tuesday, October 1, 2013, at 6:00 p.m. 2.) informed everyone that the meeting on Tuesday, October 15th, will be here in Perry instead of Shady Grove as originally scheduled. He informed them that he invited Senator Montford to address us on Legislative issues. 3.) stated he had asked Chris Olson to invite Richard Schell to make a presentation to the Board on the challenges and changes the Affordable Health Care Act will have on the District's insurance program. 4.) provided the board with a handout on APTT (Academic Parent Teacher Teams - Empowering Families.) 5.) informed the Board that he would be at a PAEC meeting in Tallahassee on Wednesday. 6.) stated he has a conference call with the Early Learning Coalition on Thursday from 11:30-1:00, reminding everyone that they are the funding agency for our Pre-K Program. 7.) stated he would be in Gainesville next Monday, September 30th, at a FHSAA Board of Director's meeting 8.) stated in looking at class-size, all grades are good with the exception of our 8th grade at TCMS. He noted two associate teachers will be required. He stated that he has asked that they be advertised now, to meet the October deadline.

Danny Glover: 1.) stated he is glad that the Budget has been finalized. 2.) noted that with FTE count coming up soon, we can use every penny we can get. 3.) welcomed Keith Johnson, Transportation Coordinator, and wished him the best. 4.) stated there are a lot of questions concerning testing and common core.

Darrell Whiddon: 1.) concurred with Mr. Glover on a lot of questions are out there concerning common core. 2.) welcomed Mr. Johnson to the District, and commented that he will do a good job with the bus program, noting that our buses need to be in good running condition. He asked Mr. Johnson to save the district some money in transportation costs. 3.) stated he hopes that the Bulldogs get rolling, because they have great potential.

Kenneth Dennis: 1.) he too, welcomed Mr. Johnson. He asked if it would be possible for Mr. Larry Hendry to assist Mr. Johnson in his new job, since Mr. Walker's health will not allow him to do so. He stated that maybe Mr. Johnson can come up with a solution to transportation issues. 2.) thanked Superintendent Dyal for being consistent with the tobacco free policies.

Danny Lundy: 1.) congratulated and welcomed Mr. Johnson to the District. 2.) stated he hopes it will be a win-win situation on the policies when they are implemented. 3.) stated we all need to be prepared for common core, speaking on how many mandates are given, asking how much more can we and our kids take. 4.) stated he is glad that we are off to a good start this year, noting his thankfulness.

Brenda Carlton: 1.) she too, welcomed Mr. Johnson, stated we are glad to have Mr. Johnson on board. 2.) she too, expressed her hopes that the tobacco policies are a win-win situation for everyone. 3.) noted there were a lot of parents at the open houses, at TCHS and TCMS last week. She expressed her happiness on parents being involved. 4.) noted she would be out-of-town next week at the FSBA Retreat. 5.) thanked Ashley Valentine for helping put the budget to bed for another year.

40 ADJOURNMENT --

**40.01 Adjournment Time**

Upon motion by Danny Lundy, seconded by Darrell Whiddon, the Board adjourned at 6:45

42 EXECUTIVE SESSION --

**42.01 Executive Session**



The Board did not hold an Executive Session.

50 Signatures --

**50.01**

A TRUE COPY:

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Brenda H. Carlton  
Chairperson / Chairman of the Board

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Paul E. Dyal  
Secretary to the Board / Superintendent of Schools

PED/sbbeach