

MINUTES OF THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY

Tuesday, October 01, 2013

6:00 p.m

Regular School Board Meeting

The District School Board of Taylor County met on 10/1/2013, for a Regular School Board Meeting. The meeting was held at the Administrative Complex, School Board Meeting Room, 318 North Clark Street at 6:00 p.m. The following School Board Members were in attendance : Brenda H. Carlton, Danny Lundy, Kenneth R. Dennis, and Darrell Whiddon. Danny Glover Jr. was absent. Superintendent of Schools, Paul E.Dyal, and Board Attorney, Angela M. Ball, were also in attendance.

2 OPENING MEETING ITEMS --

2.01 Roll Call

All School Board Members, with the exception of Danny Glover, were in attendance.

Superintendent Dyal and Attorney Ball were also in attendance.

2.02 Prayer and Pledge

Danny Lundy

2.03 Adoption of Agenda

Prior to adopting the agenda, the following amendments were made:

1.) Agenda Item # 8.01 (#5.) was ADDED to the agenda - A Memorandum of Understanding Agreement with P.A.E. C. regarding the R.T.T.T. Grant. It was added as a consent agenda item.

2.) Agenda Item # 12.01 (#1.) Routine Personnel Listing was PULLED to be corrected by Chairman Carlton. The word "non-instructional" was deleted from the appointment of Angela Wilson, Page 2, first item.

#3.) Agenda Item # 8.01 (#1.) - Agreement with the City of Perry was PULLED from the Consent agenda by Superintendent Dyal for DISCUSSION / ACTION. See item # 8.01 (#1.) for minutes of the discussion / action.

After the noted amendments, upon motion by Danny Lundy, seconded by Kenneth Dennis, the Board adopted the agenda.

All consent agenda items were approved upon the adoption of the agenda.

Consent agenda items included: # 4.01, # 4.05, # 4.06, # 4.08, # 6.03, # 7.01, # 7.02, # 8.01, # 9.01, # 9.02, # 9.03, # 10.01, # 12.02, and # 18.01.

Action items were voted on individually. Action items included: # 2.04 # 12.01, and # 12.26.

Other items - Agenda Item # 41.01 - Closed Hearings

2.04 Approval of Minutes

Upon motion by Danny Lundy, seconded by Kenneth Dennis, with Darrell Whiddon abstaining, the Board approved the: 1.) Tuesday, July 23, 2013 - Regular School Board Meeting Minutes without any corrections or any changes.

Upon motion by Danny Lundy, seconded by Kenneth Dennis, with Darrell Whiddon abstaining, the Board approved the: 2.) Tuesday, July 30, 2013 - Regular School Board Meeting Minutes, without any corrections or any changes.

The minutes will be posted in the official minutes book, posted on the district web site, and a paper copy can be located in the supplementary minutes file for record.

3 ITEMS OF CONCERN BY PUBLIC --

3.01 Items of Concern Presented by Public

There were no items of concern presented by the public.

Mr. Dennis questioned if we are in compliance with the new law regarding "speaking in public".

Superintendent Dyal stated that we are in compliance.

4 ROUTINE FINANCIAL ITEMS --

4.01 Purchase Orders

Approved Consent Agenda Item

1.) Behavior Management Consultants (BMC), Inc. \$5,000 / E.S.E. / R. Patrick

2.) Edmentum, \$15,400 / D.O.I. / S. Hathcock

4.05 Check Listings

Acknowledged Consent Agenda Item

1.) Check Listings for the month of July 2013

The check listing total for the month of July was \$1,598,717.71.

2.) Check Listings for the month of August 2013

The check listing total for the month of August was \$1,245,110.73.

The Board acknowledged the check listings for July and August, which were included with the Financial Report, agenda item # 4.06.

Copies of the check listings can be located at the Finance Office, see Ashley Valentine, Director of Finance.

A copy can also be located in the supplementary minutes file for record.

4.06 Financial Report

Acknowledged Consent Agenda Items:

- 1.) Financial Report for the month of July 2013
- 2.) Financial Report for the month of August 2013

For a copy of the Financial Reports contact Ashley Valentine, Director of Finance.

A copy can be located in the supplementary minutes file for record.

4.08 Acknowledge Over-time Report

Acknowledged Consent Agenda Item

- 1.) Over-time Report for the month of July 2013

The total over-time for the month of July was \$4,505.00.

Of the \$4,505.00, \$610.00 is not reimbursed.

Of the \$4,505.00, \$3,895.00 is reimbursable funding.

- 2.) Over-time Report for the month of August 2013

The total over-time for the month of August was \$3,266.00.

The Y-T-D total was \$7,771.00.

Of the Y-T-D total \$1,388.00 is not reimbursable.

Of the Y-T-D total \$6,383.00 is reimbursable funding.

The over-time reports were included with the Financial Reports, agenda item # 4.06.

For a copy of the over-time reports contact Ashley Valentine, Director of Finance.

A copy can be located in the supplementary minutes file for record.

6 GRANTS --

6.03 Acknowledgment of Grant Funds Received

Acknowledged Consent Agenda Items:

1.) The Notice of Award from the Department of Health & Human Services, Administration for Children & Families - Office of Head Start - Amendment # 3, Funding from 2/1/13 to 1/31/14, \$1,122,993.00,

Grant Contact: Eric Scott, Director of Head Start

2.) The Project Award Notification from DOE, RTTT - District Evaluations Systems Monitoring, \$30,000.00

Grant Contact: Jan Walker, Director of Personnel and Special Programs

3.) The Project Award Notification from DOE, Title VI Part B, Subpart 2, Rural and Low-Income Schools Program (REAP), \$49,957.00

Grant Contact: Sharon Hathcock, Director of Instruction

7 PROGRAMS/PLANS --

7.01 Approval of Program (s)

Acknowledged / Approved Consent Agenda Items:

1.) Acknowledge / Approve the Craft Committees at T.T.I. for the 2013-2014 School Year

Contact: Judy Johnson, Director of T.T.I.

2.) Acknowledge / Approve the School Advisory Council Memberships for the 2013-2014 School Year - CDC / PPS / TCES / TCMS / TCHS / TTI

Contact: Sharon Hathcock, D.O.I.

Copies of the aforementioned items can be located in the supplementary minutes file for record.

7.02 Approval of Plan (s)

Approved Consent Agenda Item:

1.) The Taylor County School District Section 125 Flexible Benefit Plan Adoption Agreement for the 2013-2014 Plan Year

Information Contact: Chris Olson, Coordinator of Employee Services

A copy may be obtained by contacting Chris Olson, Coordinator of Employee Services.

A copy can also be found in the supplementary minutes file for record.

A copy can be located in the supplementary minutes file for record.

8 AGREEMENTS / CONTRACTS --

8.01 Approval of Agreements/Contracts

1.) Agreement with the City of Perry, regarding the SRO Program for the 2013-2014 School Year

This item 8.01 (#1.) was PULLED for DISCUSSION and ACTION by Superintendent Dyal, prior to the adoption of the agenda.

Superintendent Dyal informed the Board that the agreement with the City of Perry is for the SRO at T.C.H.S. He noted the salary for the SRO's position is \$71,000.00, which is a \$240.00 per month increase over last year. He reminded the Board that SRO's work only 10 months a year for us.

Superintendent Dyal noted he had spoken with the City Manager, Mr. Brown asking for a breakdown of the salary and benefits, but he has not heard back from Mr. Brown.

Superintendent Dyal informed the Board that City requires the School District to totally reimburse them for the SRO's salary. The salary is not split 50% - 50%.

Superintendent Dyal further explained that our SRO agreement with the Sheriff's Department is different, with the Sheriff's Department paying half of the officers salary and the school district pays half of the salary.

Superintendent Dyal asked the Board's opinion as to delaying the agreement /contract.

Superintendent Dyal asked if he should ask for another SRO who isn't as experienced, with less salary; or ask the Sheriff's Department for another SRO.

Mr. Dennis stated that the cheapest way is not always the best way to go. The quality of work we receive should be considered and remember that you are messing with someones job. Mr. Dennis asked that Superintendent Dyal and the other Board Members not to act in haste.

Chairman Carlton stated she would be glad to approach the City Council on the salary issue to try to work things out.

Mr. Whiddon recommended that Superintendent Dyal ask the Sheriff's Department for another Sheriff's Department Deputy to fill the SRO position, if we could not negotiate with the City.

Upon motion by Darrell Whiddon, based on his recommendation, seconded by Kenneth Dennis, the Board postponed approving the SRO Agreement with the City, until negotiations with the City / Mr. Brown are completed.

Approved Consent Agenda Items:

2.) Agreement with Next Generation Enrollment (NGE), Inc. regarding the management of Open Enrollment for Insurance Benefits for the 2013-2014 School Year.

Contact: Chris Olson, Coordinator of Employee Services

3.) Head Start Agreements:

a.) Memorandum of Agreement between Premier Pediatrics and the District School Board of Taylor County Head Start Program

Meeting Date: 10/1/2013

b.) Memorandum of Agreement between Ruth Cuzzort, R.D. and the Taylor County Head Start Program

c.) Memorandum of Agreement between Dr. Eric Loch / Otolaryngology and the District School Board of Taylor County

d.) Memorandum of Agreement between Millhopper Pediatric Dentistry and the District School Board of Taylor County Head Start Program

e.) Head Start Eye Care Agreement 2013-2014 with Accent Eye Center, Michael A. Walby, O.D.

f.) Agreement between The Taylor County Head Start Program and The Florida State University Multidisciplinary Center

g.) Memorandum of Agreement between The Florida Department of Health and The Head Start Program of The District School Board of Taylor County (Steinhatchee Health Service Support)

h.) Memorandum of Agreement between The Florida Department of Health and the Head Start Program of The District School Board of Taylor County (Examinations)

i.) Memorandum of Agreement between The Florida Department of Health and The Head Start Program of The District School Board of Taylor County (Dental Program)

Information Contact: Eric Scott, Director of Head Start

4.) Revised Business Associate Agreement with Next Generation

Information Contact: Chris Olson, Coordinator of Employee Services

Added to the Agenda.....

5.) Memorandum of Understanding Agreement with P.A.E.C. regarding the R.T.T.T. Grant

9 REQUESTS --

9.01 Request to Use School Bus

Approved Consent Agenda Item

1.) Lisa Shaw, Florida Forest Festival, requests use of 2 buses on October 26, 2013 for bus shuttling during the FFF.

A copy of the request can be located at the Finance Office, see T.K. Glass.

A copy can also be located in the supplementary minutes file for record.

9.02 Request to Use Buildings/Facilities

Approved Consent Agenda Item

1.) Rick Patrick, First Baptist Church, Fellowship of Christian Athletes, requests use of Dorsett Stadium on October 8 and October 9, 2013 for Fields of Faith Program.

A copy of the request can be located in the Finance Office, see T.K. Glass.

A copy can also be located in the supplementary minutes file for record.

9.03 Students Transfer Request

Approved Consent Agenda Item

1.) Student Transfer Request from Dixie County to Taylor County for the 2013-2014 School Year - Braxton Knight - 3rd Grade

A copy of the approved request will be sent to the parent or guardian, a copy to the sent to Dixie School District, and a copy can be located in the supplementary minutes file for record.

10 FORMS --

10.01 Approval of TCSB Form (s)

Approved Consent Agenda Item

1.) Form # 1314-01 - Approval of Agreement to Earn for Out-of-Field Certification - Form requested by Jan Walker.

Contact: Jan Walker, D.O.P.

A copy of the form can be located in the MIS forms log book, and a copy can be located in the supplementary minutes file for record.

12 PERSONNEL --

12.01 Routine Personnel Listing

Upon motion by Darrell Whiddon, seconded by Danny Lundy, the Board approved the: 1.)
Routine Personnel Listing, as follows:

RETIREMENTS AND RESIGNATIONS:

Retirement: William Colson, Bus Driver, Position # 90047885, 4H/9M, Transportation
Department, is retiring effective September 11, 2013.

Retirement: Carson Walker, Supervisor, Position # 900478801, 8H/12M, Transportation
Coordinator, is retiring effective September 30, 2013.

Resignation: Victoria Heydenreich, Position #, 014151190, 7.5H/10M, Perry Primary School,
is resigning effective September 17, 2013.

Resignation: Amy Rowell Miller, TAPP CDC Paraprofessional, 7.5H/10M, CDC Pre-K, is
resigning effective October 3, 2013 and the 30 minutes per day/2.5 hours per week.

LEAVES:

Leave: Gary Faircloth, Chief Mechanic, Position # 900478802, 8H/12M, Transportation
Department, is requesting 19 hours Bereavement Leave, from August 20, 2013 thru August
23, 2013, due to passing away of his mother.

Leave: David Dunkle, Program Specialist/Vocational Project Coordinator, Position #
013163101, 8H/11M, Taylor Technical Institute, is requesting 32 hours Temporary Duty
Elsewhere, from November 5, 2013 thru November 8, 2013, to attend COE Annual
Accreditation Conference being held in Dallas, Texas.

Lump Sum Annual Leave: Carson Walker, Transportation Coordinator, Position #
900478801, 8H/12M, Transportation Department is requesting payment for 448 hours Annual
Leave @ 100%.

Lump Sum Sick Leave: Janett Ritch, Data Entry Operator, Position # 913177701, 8H/12M,
Taylor Technical Institute, is requesting 100% of the value of her accumulated 7.39 sick
leave days be sent to BENCOR.

APPOINTMENTS:

Instructional: Jazzmin Austin, "On Call Substitute Teacher" for Position # 003252201,
7.5H/10M, Taylor County Middle School, effective August 26, 2013 thru June 6, 2014.

Instructional: Szilvia Varga, "On Call Substitute Teacher," for Position # 014155100,
7.5H/10M, Perry Primary School, effective August 26, 2013 thru June 6, 2014.

Angela Wilson, Financial Aid Administrative Assistant, Position # 013175152, 8H/12M,
effective September 17, 2013 thru June 30, 2014.

Non-Instructional: Jonathan J. Smith, Custodian, Position # 003279901, 4H/11M, Taylor
County Elementary School, effective September 23, 2013 thru June 30, 2014.

Non-Instructional: Jonathan J. Smith, Custodian, Position # 014179904, 4H/11M, Perry
Primary School, effective September 23, 2013 thru June 30, 2014.

Non-Instructional: Amy Rowell Miller, Head Start Service Advocate, Position # 900863102,
8H/11M, Head Start, effective October 7, 2013 thru June 30, 2014.

Non-Instructional: C'Mone Gillyard, Head Start Teacher Aide, Position # 900855227,
7.5H/10M, Head Start, effective October 2, 2013 thru June 6, 2014.

Meeting Date: 10/1/2013

Non-Instructional: Trudie N. Clark, Head Start Teacher (Steinhatchee), Position # 900851206, 7.5H/10M, Head Start, effective October 2, 2013 thru June 6, 2013.

EXTRA HOURS:

Extra Hours: Audie Ash, Principal, Taylor County High School, is requesting 2 extra hours per week, for Donna Tuttle and Mitzi McBride, at regular rate of pay, for TCHS Learning Center/Parent Connection, which provides tutoring for students, provide access to technology resources and provide parent access to online resources from September 16, 2013 thru June 4, 2014.

Extra Hours: Dan Anderson, Facilities Coordinator, is requesting 12 extra hours, at regular rate of pay for George Demps, who laid tile in clinic and carpet in the library at the Taylor County Middle School, from August 7, 2013 thru August 10, 2013. Funding: 100-8100-160-9031-3711

Extra Hours: Dan Anderson, Facilities Coordinator, is requesting 30 extra hours, at regular rate of pay for Verna Sirmans, for stripping and cleaning cafeteria at Taylor County Elementary School, on August 25 and August 26, 2013. Funding: 100-7900-160-9031-0001

Extra Hours: Dan Anderson, Facilities Coordinator, is requesting 5 extra hours, at regular rate of pay, for Bonnell Manning, for mowing at Steinhatchee and Shady Grove, on August 14, 2013 and August 20, 2013. Funding: 100-7900-160-9031-0001

Extra Hours: Dan Anderson, Facilities Coordinator, is requesting 31 extra hours, at regular rate of pay, for Bonnell Manning, for maintenance and repairs at the different Taylor County Schools, from August 15 thru August 31, 2013. Funding: 100-8100-160-9031-3711

PEER TEACHERS: Kiki Puhl, Principal, Taylor County Middle School, is requesting Peer Teachers listed below for the 2013 – 2014 school year.

Kasey Roberts	for	Toney Powell
Natalie Fuller	for	Christine Fair

PEER TEACHERS: Audie Ash, Principal, Taylor County High School, is requesting Peer Teachers listed below for the 2013 – 2014 school year.

Kathleen Courtney	for	William Goggans
Jesika Curry	for	Jenny Winters
Patricia Piland	for	Jessica Crow
Pam Yates	for	Kerry Cohen

AP Bonus: Audie Ash, Principal, Taylor County High School, is requesting teachers listed below be paid for students passing the required AP Exam for school year 2013. Funding: 100-5100-120-0161-9999

Leslie Cook	\$900.00
Pam Yates	\$550.00
Kathleen Courtney	\$400.00

Travel Reimbursement: Audie Ash, Principal, Taylor County High School is request a\$125.00 per month travel allowance for Lauri Ketring, who travels to TCHS, TCMS, and TTI to teach drafting classes.

Funding: 434-5100-0161-2192-14

Contact: Jan Walker, Director of Personnel

Copies will be distributed by Sharon Sessions, Personnel Specialist.

Meeting Date: 10/1/2013

A copy can also be found in the supplementary minutes file for record.

12.02 Substitute Listing

Approved Consent Agenda Item

1.) Substitute Listing - # 4

Copies of the substitute listing will be distributed by Sharon Sessions, Personnel Specialist.

A copy of the substitute listing can also be found in the supplementary minutes file for record.

12.26 Approval of Salary Schedule

Upon motion by Darrell Whiddon, seconded by Danny Lundy, the Board approved: 1.) The Administrative Salary Schedule for 2013-2014.

A copy can be obtained by contacting Ashley Valentine, Director of Finance.

A copy can also be located in the supplementary minutes file for record.

Upon motion by Darrell Whiddon, seconded by Danny Lundy, the Board approved: 2.) The Elected Constitutional Officers School District Officials Salary Schedule for 2013-2014 (Superintendent and School Board Members)

The Board elected to accept the recommended salaries by FSBA. The salaries are retro to July 1, 2013.

The Superintendent's salary was set at \$97,871.00

The School Board Member's salary was set at \$25,904.00

The methodology for annual calculation of all constitutional officers is set forth in s.145.19 Florida Statutes. Additional information needed for the calculation of School Board Member Salaries is contained in s.1001.395 Florida Statutes according to The Florida School Boards Association, Inc.

Contact: Ashley Valentine, Director of Finance

18 **ACKNOWLEDGEMENT OF ITEMS --**

18.01 Acknowledgement of Item(s)

The Board Acknowledged the following consent agenda Items:

1.) The Head Start Policy Council Meeting Packet of September 20, 2013.

Contact: Eric Scott, Director of Head Start

2.) The Client Coverage Acknowledgement and Compensation Disclosure Statement from Gallagher Benefit Services, Inc.

Contact: Chris Olson, Coordinator of Employee Services

Copies of the acknowledged items can be located in the supplementary minutes file for record.

30 ITEMS OF INTEREST/REQUEST BY BOARD AND SUPERINTENDENT --

30.01 Items of Interest/Request by Board and Superintendent

Superintendent Dyal: 1.) explained to the Board that file folders have been provided for each of them containing: TCHS Senior Review-Important information for seniors; Clarification of Deadline for Board Members Ethics Training of December 31, 2013; information from TTI explaining that they are trying to establish scholarship donations to be used for GED needy students; information on Special Facilities Construction Account Checklist, noting that it has been five years since our critical need designation was changed.; the Governor's Executive Order on Common Core and PARCC; a copy of additions for Board Policy and the Discipline Matrix that will be submitted for approval for a Public Hearing on October 15th; the District's Differentiated Accountability Checklist for Focus and Priority Schools; the District Improvement Plan for Focus and Priority Schools; PPS, TCHS and Steinhatchee Academic Teams meeting information. 2.) he reminded the Board that the October 15th Board Meeting will be held here instead of Shady Grove as originally scheduled. He explained he had invited Senator Bill Montford to attend on the 15th. 3.) stated he would be at a FSBIT meeting this coming Tuesday afternoon through Friday. 4.) stated that TCHS football game on October 4th would be against Madison and the October 11th game will be against Jefferson. He commented that the class of 1954 will be at the game. 5.) informed everyone that on Monday, October 7th PPS will hold their Fall Carnival from 4:30 to 7:00 p.m. 6.) noted that Saturday, October 12th, TCES will have a Fun Run / Walk, along with their Fall Festival. 7.) noted that Friday, October 18th will be a Inservice Day for staff, with no school for students.

Danny Lundy: 1.) expressed his concerns with how our teachers are dealing with Common Core and how we are preparing them for it for next year. He asked that our district look at how other district's are working through this with their teachers. He asked that we be sensitive because some of our teachers are stressing. 2.) asked if we still receive inmate help. Superintendent Dyal informed him that we do use their help.

Brenda Carlton: 1.) noted that the Board may want to discuss the Special Facilities Construction with Senator Montford when he visits.2.) stated that she too would be attending the FSBIT meeting in Orlando next week. 3.) asked if we could provide another surplus bus to

35 Adjournment/Recess After Items of Interest --

35 Adjournment/Recess

Upon motion by Danny Lundy, seconded by Darrell Whiddon, the Board adjourned at 7:45 p.m. from the Regular Meeting.

41 CLOSED HEARING (S) --

41.01 Closed Hearing

The Board held a Closed Hearing Session:

- 1.) SEC # 14-01 - The Board did not expell the student.
- 2.) SEC # 14-02 - Te Board did not expell the student.

41.02 Adjournment/Recess after Closed Hearing

Upon motion by Danny Lundy, seconded by Darrell Whiddon, the Board adjourned from the Closed Hearing Session at 8:35 p.m.

42 EXECUTIVE SESSION --

42.01 Executive Session

The Board did not hold an Executive Session.

50 Signatures --

50.01

A TRUE COPY:

Brenda H. Carlton
Chairperson / Chairman of the Board

Paul E. Dyal
Secretary to the Board / Superintendent of Schools

PED/sbbeach