

MINUTES OF THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY

Tuesday, October 15, 2013

6:00 p.m

Regular School Board Meeting

The District School Board of Taylor County met on 10/15/2013, for a Regular School Board Meeting. The meeting was held at the Administrative Complex, School Board Meeting Room, 318 North Clark Street at 6:00 p.m. The following School Board Members were in attendance : Brenda H. Carlton, Danny Lundy, Kenneth R. Dennis, Danny Glover Jr.; Darrell Whiddon was absent. Superintendent of Schools, Paul E.Dyal, and Board Attorney, Angela M. Ball, were also in attendance.

2 OPENING MEETING ITEMS --

2.01 Roll Call

All School Board Members, with the exception of Darrell Whiddon were in attendance.

Superintendent Dyal was in attendance.

Attorney Ball was in attendance.

2.02 Prayer and Pledge

Danny Glover Jr.

2.03 Adoption of Agenda

Upon motion by Danny Lundy, seconded by Kenneth Dennis, the Board adopted the agenda as published. No amendments were made to the agenda.

All consent agenda items were approved.

Consent agenda items approved were: # 6.01, # 7.02, # 8.01, # 9.02, 9.03, # 12.02, and # 14.02.

All action items were voted upon individually. Action items included: # 2.04, #12.01, #12.16, and # 15.01.

Discussion items was - # 19.01.

All items were the recommendations of Superintendent Dyal.

2.04 Approval of Minutes

Upon motion by Danny Glover, seconded by Kenneth Dennis, with Danny Lundy abstaining, the Board approved the: 1.) Tuesday, August 13, 2013 Regular School Board Meeting Minutes, without any corrections or any changes.

The minutes will be posted in the official minutes book, posted on the district web site, and a paper copy can be located in the supplementary minutes file.

2.06 Presentations/Reports

1.) Presentation by Senator Bill Montford

Senator Montford thanked the Board Members and Superintendent for the invitation to come visit. He complimented the district on the way it is run stating Taylor County is often used as an example to other districts.

During his presentation, he spoke on several subjects including common core, the legislature, the challenges of rural school districts, transportation issues, unfunded mandates, teacher evaluations, assessments, school grades, among other items of interest.

All of the Board Members expressed their appreciation to Senator Montford for attending.

3 ITEMS OF CONCERN BY PUBLIC --

3.01 Items of Concern Presented by Public

There were no items of concern by the public. However, the Board was addressed under Agenda Item # 12.01 - Routine Personnel Listing, by Donna Faircloth, TCNIA President, see

6 GRANTS --

6.01 Approval of Grant Applications

Acknowledged and approved Consent Agenda Item

1.) 2014-2015 Head Start Refunding Application

The Head Start refunding grant application was submitted by Eric Scott, Head Start Director.

The total amount applied for is \$ 1,403,742.00.

The project start date is 2/1/14 and the ending date is 1/31/15.

The contact person is Sharon Hathcock.

7 PROGRAMS/PLANS --

7.02 Approval of Plan (s)

Acknowledged / Approved Consent Agenda Items:

1.) Steinhatchee School SAC Membership

The SAC Membership was submitted by Sharon Hathcock, D.O.I., for Steinhatchee School Principal, Julie Hurst.

2.) The 2012-2013 School Public Accountability Reports (SPARS)

Information Contact: Sharon Hathcock, Director of Instruction

3.) ESE Policies and Procedures

The Original copy can be located in the ESE Office, see Ramona Patrick. There is not a copy in the supplementary minutes file.

4.) 2013-2014 School Improvement Plans

School Improvement Plans (SIP's) were acknowledged and approved.

The Original copy can be located in the D.O.I. Office, see Sharon Hathcock. There is not a copy in the supplementary minutes file.

8 AGREEMENTS / CONTRACTS --

8.01 Approval of Agreements/Contracts

Approved Consent Agenda Item

1.) Agreement with the Boys and Girls Club of North Central Florida regarding the 21st Century Community Learning Center Program at Steinhatchee School.

A copy of the agreement can be located in the supplementary minutes file for record.

9 REQUESTS --

9.02 Request to Use Buildings/Facilities

Approved Consent Agenda Item

1.) North Florida Workforce requests use of TTI Commons on November 7th, from 9:00 a.m. until 3:00 p.m. for a Veteran's Resource Event.

A copy of the request can be located at the Finance Office, see T.K. Glass.

A copy can also be located in the supplementary minutes file for record.

9.03 Students Transfer Request

Approved Consent Agenda Item

1.) Student Transfer Request from Dixie County to Taylor County for the 2013-2014 school year - Arianna Potter.

An approved copy of the request will be mailed to the parents, a copy to Dixie County School District, and a copy can be located in the supplementary minutes file for record.

12 PERSONNEL --

12.01 Routine Personnel Listing

Chairman Carlton stated that TCNIA President Donna Faircloth would address the Board on an item that is on the Routine Personnel Listing.

Mrs. Faircloth stated she would like the record to show that TCNIA does not agree with an appointment on Page 2. She stated that TCNIA does not agree with the choice for the Food Service Manager Position at TCHS.

Superintendent Dyal stated based on a scoring rubric, the individual being recommended is the most qualified for the position.

The recommendation was not discussed during the open forum. The recommendation was not pulled from the Routine Personnel Listing.

Upon motion by Danny Lundy, seconded by Danny Glover, the Board approved the: 1.) Routine Personnel Listing, as follows:

RESIGNATIONS:

Resignation: Amanda Coleen Agner, ACE VE Instructor, Position # 013152209, 7.5H/10M, Taylor Technical Institute, effective October 4, 2013.

Resignation: Cheryl Croft, Food Service Worker, Position # 016176613, 3H/9M, Food Service Department, effective September 26, 2013.

LEAVES:

Leave: James Rodney King, Teacher, Position # 004151134, 7.5H/10M, Taylor County Elementary School, is requesting 30 hours, "Jury Duty" from September 23, 2013 thru September 26, 2013, at the Taylor County Court House, Perry, Florida.

Leave: Joey Bowden, Secretary, Position # 012161101, 8H/10M, Taylor County Middle School, is requesting 2.5 hours on October 16, 2013 and 8 hours on October 22, 2013, illness-in-line-of-duty, due to neck injury on June 10, 1999 and reinjured on January 11, 2012.

Leave: Kristy Davis, Teacher, Position # 004151150, 7.5H/10M, Taylor County Elementary School, is requesting 15 hours, Bereavement Leave, from September 19, 2013 thru September 20, 2013, due to passing away of her grandmother.

Leave: Joy Danielle Robinson, VE Teacher, Position # 004152200, 7.5H/10M, Taylor County Elementary School, is requesting 18.75 hours Bereavement Leave, from September 18, 2013 thru September 20, 2013, due to passing away of her grandfather.

Leave: Leslie Meade, Special Areas Teacher, Position # 011151130, 7.5H/10M, Steinhatchee School, is requesting 7.5 hours "Jury Duty" on September 23, 2013 at the Taylor County Court House, Perry, Florida.

Leave: Cynthia Miller, Bus Driver, Position # 900478820, 4H/9M, Transportation Department, is requesting 32 days Personal (without pay) Leave from August 19, 2013 thru October 2, 2013 due to illness.

Lump Sum Annual Leave: Sandy MacDonald, CDC Pre-K Coordinator/Supervisor, Position #902451100, 8H/12M, CDC Pre-K, is requesting payment for 287.25 hours Annual Leave at 100%.

Lump Sum Sick Leave: Carson Walker, Transportation Coordinator, Position # 900478801, 8H/12M, is requesting Terminal Sick Leave Pay for 81.50 days @ 100% for working from May

15, 1991 thru September 30, 2013.

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APPOINTMENTS:

Instructional Appointment: Calyn Burke Jacobs, "On Call Substitute "ESE Teacher, Position # 014151190, 7.5H/10M, Perry, Primary School effective October 15, 2013 thru June 6, 2014.

Instructional Appointment: Thomas Daniel Joiner, Associate Teacher, Position # 003151013, 7.5H/10M, Taylor County Middle School, effective October 7, 2013 thru June 6, 2014.

Instructional Appointment: Ashley Mauk, Associate Teacher, Position # 003151102, 7.5H/10M, Taylor County Middle School, effective October 7, 2013 thru June 6, 2014.

Non-Instructional Appointment: Jessica Edwards, Teacher Aide, Position # 902455200, 7H/9M, CDC Pre-K, effective October 7, 2013 thru June 5, 2014.

Non-Instructional Appointment: Kayla Naes, CDA Aide, Position # 902455210, 7H/9M, CDC Pre-K, effective October 7, 2013 thru June 5, 2014

Non-Instructional: Lindsey Aman, TAPP CD Paraprofessional, Position # 902455127, 7.5H/10M, CDC Pre-K, effective October 7, 2013 thru June 6, 2013.

TRANSFERS:

Transfer: Mamie Simons, Food Service Worker, Position # 004176603, 6.5H/9M, Food Service Department, is requesting to transfer to Food Service Manager, Position # 004176601, 8H/10M, Food Service Department, effective October 15, 2013 thru June 6, 2014.

Transfer: Mary Parker, Bus Driver, Position # 901378013, 4H/9M, Transportation Department is requesting to transfer to Bus Driver, Position # 900478813, 4H/9M, Transportation Department effective October 7, 2013 thru June 4, 2013.

TRANSFER: Lindsey Aman, CDA/Pre-K, Position # 902455200, 7H/9M, CDC Pre-K, is requesting to transfer to TAPP CD Paraprofessional, Position 902455127, 7.5H/10M, CDC Pre-K, effective October 4, 2013 thru June 6, 2014.

EXTRA HOURS:

Extra Hours: Charles Finley, Principal, Taylor County Elementary School, is requesting 2.0 hours each, at regular rate of pay each night for the following teachers for the APTT nights on September 23, 2013, September 24, 2013 and September 26, 2013: Funding: 420-5100-120-0041-2125-14

Kay Dudley , Melvelyn Putnal, Katie Fletcher , Kathy Everett
, Cherie LaValle,
Tracy Hall, Kelli Johnson , Kelli Brannen

Meridith Upshaw, Kristy Davis, Sherri Dubose, Rene Heard, Stephanie Brock
, Lori
Blue, Vicki Murphy, Kim Simmons, Lauren Busack , Kelli Beech,
Debbie
Denmark, Mary Joshua, Jessica Farris, Sherisa Lunsford , Leigh Anne Lundy,
Sherry
Dugan, Teresa Jackson, Brandi Satterwhite , Cathy Wiggins, Eric

Smith, Kim

Anderson , Marsha Taylor, Danielle Robinson , Kristy Smyrnios, Anna Morgan,
Katie King , Missy Gray

Extra Hours: Charles Finley, Principal, Taylor County Elementary School ,is requesting 4 extra hours, at regular rate of pay each night for Melanie Morgan for APTT nights on September 23, 2013, September 24, 2013 and September 26, 2013. Funding: 420-5100-120-0041-2125-14

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Extra Hours: Charles Finley, Principal, Taylor County Elementary School, is requesting 6 extra hours, at regular rate of pay each night for Debby Powers and Terra Simmons for APTT nights on September 23, 2013, September 24, 2013 and September 26, 2013.

Extra Hours: Pam Padgett, Principal, Perry Primary School, is requesting 2 hours each per night, at regular rate of pay, for teachers and dates listed below for APTT night. Funding: 420-5100-120-0141-2125-14

September 30, 2013 – Second Grade Teachers

Mays, Amanda Heller, Kay Cantrell, Debi Sherrod, Sheri Moon, Laura Gray,
Szilvia
Varga, Brandi Webb, Melissa Freeman, Tina Marshall, Vicki
Becky
Hornsby, Brenda Raulerson, Audrey Peake, Penny Jawdin

October 1, 2013 – First Grade Teachers

McDonald, Marti Hudson, Jessica Vann, Laurie Lilliott, Mindy Parker, Monica
Roberts, Angela Tuner, Gay Kallschmidt, Jacqueline Blue, Barbara Bratcher, Laura
Melissa Everett, Haley Herring, Thais Woods, Barbara Dulbs,
Suzanne Whitfield,
Susan Dall

October 3, 2013 – Kindergarten Teachers

Hewett, Rhonda Dowdy, Patsy Reams, Carrieann Smith, Karen Hendry, Meredith
Slaughter, Carol Slaughter, Teresa Jackson, Heather Carson, Patsy
, Jennifer
Amman, Bryttany Clark, Jessica Mathis, Noel Cruce, Cathy Hagberg
, Jack Palaio,
Lisa Robinson

Supporting Instructional Staff: Alise Thompson, Gretchen Smart-Hall, Melanie Morgan, and Anne Sesock

Non-Instructional Support: Shanna Lago and Kathy Morgan and William Carl Sadler
Funding: 420-5100-150-0141-2125-14

Extra Hours: Kiki Puhl, Principal, Taylor County Middle School, is requesting up to 6 hours (2 hours each night), at regular rate of pay, for employees worked and will work the APTT on September 24, 2013, November 12, 2013 and February 11, 2014. Funding: 420-6300-120-0031-2102

Chandra Bowden, Jan Anderson, Jazzmin Austin, Suzanne Bassett, Audrey Bess,
Fuller, Jessica Curtis, Alfreda Demps, Christine Fair, Natalie Fuller, Niki
Bobby
Heartsfield, Glass, David Gray, Sabrina Guenther, Daryll Gunter, Yvonne
Wilhemenia Hughes. Jeff Johnson, Ann Joiner, Thomas Joiner,
Amber Jones,
Manning, Tanner Jones, Mary Ludlam, Heather McCoy, Sally MacNeill, LaRee
Jimmy Mincy, Lori Mixon, Judy Neal, Rachell Poppell,
Toney Powell, Kasey
Roberts, Tracie Singletary, Kip Sparkman, Dianna Speas, Heather Speas,

Courtney Gray, Shelly Strickland, Dale Thompson, William Tripp,
Erin Whalley,
and Michelle Whiddon

Extra Hours: Julie Hurst, Principal, Steinhatchee School, is requesting 3 hours each, at regular rate of pay for employees who worked and will work the APTT Meetings on September 26, 2013, December 12, 2013 and March 6, 2014.

Teachers – Funding: 420-5100-120-0111-2125-14
Pam Keller, Melissa Harden, Vanessa Ricketson, Lacey Corbin, Danielle Schroeder, Lynne Reynolds, Chuck Currie, Carlana Hires, and Leslie Meade

Aides - Funding: 420-5100-150-0001-2125-14
Tami Weaver and Dianne Stewart

Bus Drivers and Bus Aides:

Meeting Date: 10/15/2013

Joan Hall – Funding: 100-7800-160-9013-9999
Jessie McKinney and Paula Fritcher – Funding: 420-7800-160-9023-2170-13

Cafeteria Staff: Funding: 410-7600-160-0111-9999
Delaine McCall and Laverne Rhodes

Office Staff: Funding: 420-5100-160-0111-2125-14
Linda Fix and Cheryl Farnell

Substitute Teachers: Funding: 420-5100-140-0111-2125-14
Jessica Farnell and Christy Davis

TRAVEL ALLOWANCE: Ursula Brown, Director, Management Information Systems, is requesting a \$145.00 per month travel expense for Gina Jolley and a \$50.00 per month travel expense for Shanna Dodimead and Patty Howell for the 2013 -2014 school year. Funding: 100-6500-331-9021-0001

SUPPLEMENTAL POSITIONS:

Appointment: Victoria Denese Williams, Assistant Girls Basketball Coach, effective 2013-2014 school year. Funding: 100-5100-160-0031-8024

Appointment: Daniel Joiner, Assistant Boys Soccer Coach, effective 2013-2014 school year. Funding: 100-5100-120-0031-8024

CORRECTIONS TO SUPPLEMENTAL POSITIONS: Kiki Puhl, Principal is requesting the following changes:

Rescind Jan Anderson doing Academic Team – Daryll Gunter will remain in that position. Appoint Jan Anderson as the Student Council Sponsor and rescind Daryll Gunter.

12.02 Substitute Listing

Approved Consent Agenda Item

1.) Substitute Listing # 5

Information Contact: Jan Walker, Director of Personnel and Special Programs

Copies of the substitute listing will be distributed by Sharon Sessions, Personnel Specialist.

A copy can be located in the supplementary minutes file for record.

12.16 Job Description Revision Approval

Upon motion by Danny Glover, seconded by Danny Lundy, the Board approved the: 1.) Revised Job Description for the Pre-K Program Specialist Position.

Information Contact: Jan Walker, Director of Personnel and Special Programs

A copy can be located in the Personnel Office, see Jan Walker or Sharon Sessions.

A copy can also be located in the supplementary minutes file for record.

14 PROPERTY --

14.02 Disposition of Surplus and Unserviceable Property

Approved Consent Agenda Item

1.) Disposition of Surplus Property - located throughout the district.

A list of the items to be disposed of can be located in the Finance Office, see Ashley Valentine, Director of Finance.

A copy can also be located in the supplementary minutes file for record.

15 PUBLIC HEARING --

15.01 Approval of Policy and Authorization to Advertise for A Public Hearing

Upon motion by Kenneth Dennis, seconded by Danny Lundy, the Board approved the policy and authorized a Public Hearing for: 1.a.) Tobacco Use In District Facilities. (Employee Policy)

Information Contact: Paul Dyal, Superintendent of Schools or Jan Walker, Director of Personnel and Special Programs

Upon motion by Danny Lundy, seconded by Kenneth Dennis, the Board approved the policy and authorized a public hearing for: 1. b.) Discipline Matrix for Tobacco. (Student Policy)

Information Contact: Paul Dyal, Superintendent of Schools or Jan Walker, Director of Personnel and Special Programs

A copy of the policies can be located in the supplementary minutes file. The public hearing on the aforementioned will be held by the Board on Tuesday, December 10, 2013.

19 DISCUSSION OF ITEM (S) --

19.01 Discussion of Item (s)

1.) Discussion - Special Facilities Construction for Perry Primary School

Superintendent Dyal provided the Board Members with a checklist of requirements by D.O.E. in order for the District to proceed with applying for a new K-2 facility.

After discussion, the Board approved Superintendent Dyal's recommendation to begin the process of securing a new K-2 facility to replace the existing Perry Primary School.

A copy of the checklist can be located in the supplementary minutes file.

30 ITEMS OF INTEREST/REQUEST BY BOARD AND SUPERINTENDENT --

30.01 Items of Interest/Request by Board and Superintendent

Superintendent Dyal: 1.) noted that TCMS seventh grade has published their first issue of "The TCMS Today" newsletter. He informed the Board that a copy of the newsletter has been provided to them. 2.) noted the next meeting on Tuesday, November 5th, will be held in Shady Grove, at the Adult and Family Literacy Center, at 6:00 p.m. 3.) noted that the November 19th meeting will be the Board's reorganizational meeting. 4.) explained that the district is updating our website. He explained it will take awhile to have it up and running. He noted that Sharlyne Beach would be getting with each Board Member to update the School Board Member's site information. 5.) noted that Friday, October 18th is a student holiday and it will be a teacher planning day. 6.) informed the Board that he will be out of town attending a PAEC meeting in Tallahassee tomorrow, Wednesday, October 16th. 7.) stated that he, along with Chris Olson and Brenda Carlton attended the FSBIT meeting last week in Orlando. 8.) stated that a Workshop would need to be held on looking at placing the quarter mill back on the ballot for the 2014 election. He stated that we need to target digital testing / technology because we do not have the hardware support needed. He stated he would like to have the Workshop in December 2013. Chairman Carlton clarified that one meeting would be held in December, on December 10th. 9.) asked for Finance Director Ashley Valentine to update the Board on the free breakfast and free lunch program. Mrs. Valentine stated she was happy to report after two months reimbursement, we are doing well. She stated we are showing a 21% increase in our breakfast program participation, and a 16% increase in lunch program participation. 10.) he noted that at the December 10th Workshop, the Board needs to discuss our turn-around plans for Steinhatchee and for T.C.E.S. He noted the plans would need to be submitted to DOE by February. 11.) he informed Chairman Carlton and Mr. Dennis that Head Start would be undergoing their review the week of December 4th and they both would need to plan to be interviewed by the review team.

Danny Glover: 1.) noted there are problems with TCMS web site. 2.) noted that next week is FTE week. 3.) noted that the Boys and Girls Club, 21st Century After-school Program at Steinhatchee is an intense program. He noted that he is very glad they are doing it. 4.) stated he would be out of town in Ocala, Thursday and Friday this week attending the conference/forum for School Board Members. 5.) noted he had the opportunity to talk with Governor Scott and he discussed transportation issues as well as the evaluation system. He stated it was nice to have the opportunity to talk with him one on one. 6.) stated he appreciated everyone doing a good job.

Kenneth Dennis: 1.) stated that the bus issues on Glenn Street have not been resolved yet. He noted that some things do not make sense to some degree, because we are not solving the problems. He stated that bus # 6 is still overcrowded. He noted some of the kids are standing up, which is a safety concern. He also discussed that bus drivers should not be upsetting parents who have three year olds riding the bus by not picking up their three year old.

A discussion then took place between Mr. Dennis and Superintendent Dyal regarding transportation issues.

Afterwards, Mr. Dennis commented that he would go see the new Transportation Coordinator to see if things could be worked through. Mr. Dennis commented that if things do not work out, he will contact Senator Montford to see if he could assist or refer him to someone who can help find a solution.

Danny Lundy: 1.) confirmed that four of the Board Members plan to go to the required Ethics Training in Tallahassee on October 30th.

Brenda Carlton: 1.) congratulated the high school football team on their win. She noted there is a lot of sports going on now. 2.) noted while at the FSBIT meeting, they had some real good presentations and information that was shared.

40.01 Adjourment Time

Upon motion by Danny Glover, seconded by Danny Lundy, the Board adjourned at 7:40 p.m.

42 EXECUTIVE SESSION --

42.01 Executive Session

The Board did not hold an Executive Session.

50 Signatures --

50.01

A TRUE COPY:

Brenda H. Carlton
Chairperson / Chairman of the Board

Paul E. Dyal
Secreatary to the Board / Superintendent of Schools

PED/sbbeach