

MINUTES OF THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY

Tuesday, November 19, 2013

5:30 / 6:00 p.m

Workshop/Organizational/Reg.&Closed Hr

The District School Board of Taylor County met on 11/19/2013, for a Workshop/Organizational/Reg.&Closed Hr. The meeting was held at the Administrative Complex, School Board Meeting Room, 318 North Clark Street at 5:30 / 6:00 p.m. The following School Board Members were in attendance : Brenda H. Carlton, Danny Lundy, Kenneth R. Dennis, and Danny Glover Jr. and Darrell Whiddon. Superintendent of Schools, Paul E.Dyal, and Board Attorney, Angela M. Ball, were also in attendance.

1 ORGANIZATIONAL MEETING -- 01

1.01 **Organizational Opening: Roll Call, Prayer and Pledge**

The Organizational Meeting began at 6:05 p.m.

All School Board Members, Superintendent Dyal, and Board Attorney Ball were in attendance for the Organizational Meeting.

School Board Members:

Mr. Danny Glover, Jr.
5375 Woods Creek Road
Perry, Florida 32347
Residence Area 1
Email: Danny.Glover@taylor.k12.fl.us

Mrs. Brenda H. Carlton
7055 Puckett Road
Perry, Florida 32348
Residence Area 2
Email: Brenda.Carlton@taylor.k12.fl.us

Mr. Otis "Darrell" Whiddon
11595 U. S. Highway 19 South
Perry, Florida 32348
Residence Area 3
Email: Darrell.Whiddon@taylor.k12.fl.us

Mr. Delton Daniel "Danny" Lundy
4445 Loren Henderson Road
Perry, Florida 32347
Residence Area 4
Email: Danny.Lundy@taylor.k12.fl.us

Mr. Kenneth R. Dennis
P.O. Box 1891
Perry, Florida 32348
Residence Area 5
Email: Kenneth.Dennis@taylor.k12.fl.us

Superintendent:

Superintendent Paul E. Dyal
318 North Clark Street
Perry, Florida 32347
Email: Paul.Dyal@taylor.k12.fl.us

Board Attorney:

Attorney Angela M. Ball
P.O. Box 734
Perry, Florida 32348
Email: aball_law@hotmail.com

Superintendent Dyal began conducting the meeting, until a Chairman of the Board was elected.

Danny Lundy gave the opening prayer and led the Pledge of Allegiance to the Flag.

Superintendent Dyal called for a motion to adopt the organizational meeting agenda. Mrs. Carlton made a motion to adopt the agenda, seconded by Darrell Whiddon, and by

1.03 Election of Chairman of the Board

Superintendent Dyal called for a motion for nominations for a Chairman of the Board.

Mr. Lundy made a motion to nominate Mrs. Brenda Carlton to serve as the Chairman of the Board, seconded by Darrell Whiddon and by unanimous vote, the Board elected Mrs. Carlton as their Chairperson / Chairman of the Board.

The Chairmanship term will be from this date forward, November 19, 2013, until the next Organizational Meeting in November of 2014.

1.04 Election of Vice-Chairman of the Board

Chairman Carlton began conducting the meeting and called for a motion for nominations for Vice-Chairman of the Board.

Mr. Kenneth Dennis made a motion and nominated Mr. Danny Lundy to continue serving as Vice-Chairman of the Board, seconded by Darrell Whiddon, and by unanimous vote, Mr. Lundy was elected as Vice-Chairman.

1.05 Establishment of Regular Meeting Place, Dates, and Time

Chairman Carlton recommended that the Board continue holding their Regular School Board meetings on the the first (1st) and third (3rd) Tuesday of each month at 6:00 p.m. The meeting location will be at the Administrative Complex, 318 North Clark Street, in Perry, Florida, 32347, unless otherwise posted or noticed.

Mr. Whiddon made a motion to continue holding their meetings on the first and third Tuesday at 6:00 p.m., seconded by Danny Lundy, and by unanimous vote, the Board approved the meeting location, dates, and time.

Chairman Carlton also noted that one meeting will be held in Steinhatchee and one meeting will be held in Shady Grove each year.

It was also noted by Chairman Carlton that only one meeting will be held during the months of December and January, due to holidays.

1.06 Appointment of School Board Attorney

Danny Glover made a motion to contract with Mrs. Angela Ball again for another year as the Board's Attorney. Darrell Whiddon seconded the motion and by unanimous vote, the Board appointed Attorney Angela Ball for another year.

1.07 Appointment of Board Members to Serve on Individual Committees

The Committees:

1.) Value Adjustment Board -

Superintendent Dyal recommended that members of the Value Adjustment Board be appointed at this time.

Normally they are selected whenever requested by the Clerk of the Court.

Darrell Whiddon made a motion for Danny Lundy to serve on the Value Adjustment Board as the Primary Member. Danny Glover seconded the motion and by unanimous vote, Mr. Danny Lundy was appointed.

Darrell Whiddon made a motion for Kenneth Dennis to serve as the alternate member on the Value Adjustment Board. Danny Glover seconded the motion for Kenneth Dennis to serve as the alternate member of the Value Adjustment Board.

Contact Information:

Mr. Danny Lundy
4445 Loren Henderson Road
Perry, Florida 32347
Email: Danny.Lundy@taylor.k12.fl.us
Telephone: 850-584-4979

Mr. Kenneth Dennis
P.O. Box 1891
Perry, Florida 32348
Email: Kenneth.Dennis@taylor.k12.fl.us
Telephone: 850-584-7327

2.) Head Start

Danny Lundy made a motion for Kenneth Dennis to serve as the Head Start Liaison. Darrell Whiddon seconded the motion for Kenneth Dennis to serve on the Head Start committee and by unanimous vote, Mr. Dennis was appointed.

Contact Information:

Mr. Kenneth Dennis
P.O. Box 1891
Perry, Florida 32348
Email: Kenneth.Dennis@taylor.k12.fl.us
Telephone: 850-584-7327

3.) FSBIT: 4.) Small School District Consortium:

5.) FSBA Legislative Liaisons:

Chairman Brenda Carlton agreed to continue serving on all three committees for the upcoming year, the FSBIT Committee, the SSDCD Committee, and the FSBA Legislative Liaison Committee.

Darrell Whiddon motioned for Mrs. Carlton to continue serving on all three committees. Danny Lundy seconded the motion for Mrs. Carlton to continue serving on all three committees, and by unanimous vote, Mrs. Carlton was appointed.

A motion was made by Danny Lundy, seconded by Darrell Whiddon for Danny Glover to

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serve as the alternate FSBA Legislative Liaison, and by unanimous vote, Mr. Glover was appointed.

Contact Information:

Mrs. Brenda Carlton
7055 Puckett Road
Perry, Florida 32348
Email: Brenda.Carlton@taylor.k12.fl.us
Telephone: 850-584-7454

Mr. Danny Glover, Jr.
5375 Woods Creek Road
Perry, Florida 32347
Email: Danny.Glover@taylor.k12.fl.us
Telephone: 850-223-2092

1.09 Adjournment/Recess After Organizational Meeting

Upon motion by Darrell Whiddon, seconded by Danny Glover, the Board adjourned from the Organizational Meeting at 6:15 p.m.

2 OPENING MEETING ITEMS --

2.01 Roll Call

Roll Call for the Regular Meeting.

The Regular Meeting began at 5:30 p.m. with the Workshop Session - agenda item # 2.08.

All School Board Members, Superintendent Dyal, and Attorney Ball were in attendance for the Regular School Board Meeting.

2.03 Adoption of Agenda

Upon motion by Danny Glover, seconded by Darrell Whiddon, the Board adopted the agenda for the Regular School Board Meeting.

Upon adoption of the agenda, all consent agenda items were approved.

Consent agenda items included: # 4.01, 6.03, 9.01, 12.02, and 18.01

All action items were voted on individually.

Action items included: # 12.01

All items were the recommendations of Superintendent Paul Dyal.

2.05 Recognition

1.) Recognition of the TCHS STEM Scholars - Astronaut Challenge Team

The students to be recognized did not attend the meeting for recognition.

Superintendent Dyal informed the Board that their sponsor, Mrs. Jesika Curry could not attend the meeting and the students decided to wait until Mrs. Curry could attend with them.

Superintendent Dyal noted that Mrs. Curry could not attend, due to having a baby.

It was noted that they will be recognized at the next Board Meeting on Tuesday, December 10th.

2.08 Workshop

The Workshop Session began at 5:30 p.m.

The Workshop Topic: Turn-around Plan for Steinhatchee School and T.C.E.S.

Superintendent Dyal conducted the Workshop Session. He gave a powerpoint presentation to the Board with his recommendations for the turn-around plan for Steinhatchee School and for Taylor County Elementary School. He reported that a plan must be submitted to D.O.E. by November 30, 2013.

The Board Members were in agreement with Superintendent Dyal regarding his recommendations.

A paper copy of his powerpoint presentation can be located in the supplementary minutes file for record.

3 ITEMS OF CONCERN BY PUBLIC --

3.01 Items of Concern Presented by Public

There were no items of concern presented by the public.

4 ROUTINE FINANCIAL ITEMS --

4.01 Purchase Orders

Approved Consent Agenda Items - Purchase Orders:

- 1.) Kagan, \$28,200.00, D.O.I. / Sharon Hathcock
- 2.) Dell Marketing, \$29,063.54, T.C.E.S. / C. Finley / D.O.I. / S. Hathcock
- 3.) Cambridge Education, \$30,000.00, District / D.O. P. / J. Walker

6 GRANTS --

6.03 Acknowledgment of Grant Funds Received

Acknowledged Consent Agenda Item

1.) Acknowledge the Postsecondary Education Readiness Assessment Project Award Notification of \$677.15.

The information contact is Sharon Hathcock, Director of Instruction.

9 REQUESTS --

9.01 Request to Use School Bus

Approved Consent Agenda Item

1.) Oriel Blalock, Boys & Girls Club, requests use of 1 bus on November 25, 2013 to go to the Mag Lab and to McDonalds.

A copy of the request can be located in the Finance Office, see T.K. Glass. A copy can also be located in the supplementary minutes file for record.

12 PERSONNEL --

12.01 Routine Personnel Listing

Upon motion by Darrell Whiddon, seconded by Danny Lundy, the Board approved the:1.)
Routine Personnel Listing as follows:

RESIGNATIONS:

Resignation: Trudie Clark, Head Start Teacher, Position # 900851206, 7.5H/10M, Head Start, is resigning effective October 28, 2013.

Resignation: Courtney Bethea, Resource Teacher, Position # 016151133, 8H/10M, Taylor County High School is resigning her Supplemental Position as the Taylor County High School Head Softball Coach, for the 2013 – 2014 school year.

LEAVES:

Leave: Gary Faircloth, Chief Mechanic, Position # 900478802, 8H/12M, Transportation Department, is requesting 16 hours Bereavement Leave from November 1 thru November 4, 2013 due to passing away of his step-mother-in-law.

Leave: Ethel Sheffield, Teacher Aide, Position # 900855225, 7.5H/10M, Head Start, is requesting 22.5 hours Bereavement Leave from October 21, 2013 thru October 23, 2013 due to passing away of her sister.

Leave: Donna Faircloth, Para Professional, Position # 004151131, 7H/9M, Taylor County Elementary School, is requesting 21 hours Bereavement Leave from October 31, 2013 thru November 4, 2013, due to passing away of her step-mother.

Leave: Marcy Freeman, CD Para Professional, Position # 900255405, 7H/9M, CDC Pre-K, is requesting 7 hours Jury Duty on October 31, 2013 at the Taylor County Court House.

Leave: Erma Lewis, Bus Driver, Position # 900478823, 4H/9M, Transportation Department, is requesting 152 hours Personal (without pay) Leave from October 23, 2013 thru January 7, 2014, due Physical problems.

Leave: Brandi Satterwhite, Teacher, Position # 900151310, 7.5H/10M, Taylor County Elementary School, is requesting 187.50 hours Parental Leave, effective November 11, 2013 thru December 20, 2013.

Leave: Verna Sirmans, Custodian, Position # 902379100, 8H/12M, HEAD START, is requesting 1.25 hours Illness-in-the-line-of-duty on October 28, 2013 due to injury to her arm that occurred on October 14, 2013.

Leave: Judy Johnson, Director Taylor Technical Institute, Position # 013173301, 8H/12M, TTI, is requesting 8 hours Temporary Duty Elsewhere, from December 15, 2013 thru December 16, 2013 to visit Central Educational Center in Newnan, Georgia. NO COST TO DISTRICT

INSTRUCTIONAL & NON-INSTRUCTIONAL APPOINTMENTS:

Instructional Appointment: Pamela Ash, "On Call Substitute", Elementary Teacher, Position # 014151124, 7.5H/10M, effective December 1, 2013 thru June 6, 2014.

Instructional Appointment: William Shipley, Music/Band Director, Position # 016151130, 7.5H/10M, Taylor County High School, effective November 18, 2013 thru June 6, 2014.

Instructional Appointment: Sharon Jandula, Peer Teacher for Lauri Ketring during the 2013 - 2014 school year.

Non-Instructional: Sara B. Hightower, Personal Assistant for Physically Impaired Student,

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7H/9M, Taylor County Middle School, effective November 8, 2013 thru June 4, 2014.

Non-Instructional: Shannon Summerlin, Bus Driver, Position # 900478840, 4H/9M, Transportation Department, effective November 20, 2013 thru June 4, 2014.

Non-Instructional: Catherine Woods, Bus Driver, 1 hour each on Tuesday and Wednesday, for the After School Programs at Taylor County Elementary School, effective October 15, 2013 thru April 9, 2014.

EXTRA HOURS:

Extra Hours: Charles Finley, Principal, Taylor County Elementary School, is requesting 2 extra hours at regular rate of pay ,for Maggie James who attended the 2013-2014 APTT night on September 24, 2013. Funding: 420-5100-120-0041-2125-14

Extra Hours: Pam Padgett, Principal, Perry Primary School, is requesting 2 extra hours each, at regular rate of pay, on the listed days. Funding: 420-5100-120-0141-2125-14

Second Grade Teachers – December 2, 2013 and April 7, 2014

Gray, Amanda Heller, Kay Cantrell, Debi Sherrod, Sheri Moon, Laura Szilivia Varga, Brandi Webb, Melissa Freeman, Tina Marshall, Vicki Mays, Becky Hornsby, Brenda Raulerson, Audrey Peake, and Penny Jadwin

First Grade Teachers – December 3, 2013 and April 8, 2014

McDonald, Marti Hudson, Jessica Vann, Laurie Lilliott, Mindy Parker, Monica Roberts, Angela Turner, Gay Kallschmidt, Jacqueline Blue, Barbara Bratcher, Laura Melissa Everett, Haley Herring, Thais Woods, Kamryn Sands, Suzanne Whitfield, and Susan Dall

Kindergarten Teachers – December 5, 2013 and April 10, 2014

Rhonda Dowdy, Patsy Reams, Carrieann Smith, Karen Hendry, Meredith Hewitt, Carol Slaughter, Teresa Jackson, Heather Carson, Patsy Slaughter, Jennifer Amman, Bryttany Clark, Pam Ash, Noel Cruce, and Cathy Hagberg

Extra Hours: Pam Padgett, Principal, Perry Primary School, is requesting up to 12 extra hours, at regular rate of pay, to attend the APTT2 and APTT3 nights at the Perry Primary School. They will be compensated for 2 hours each night during the 2013-2014 school year. Instructional Funding: 420-5100-120-0141-2125-14

Alise Thompson, Gretchen Smart-Hall, Melanie Morgan, Anne Sesock, and Jack Palaio

Non-Instructional Funding: 420-5100-150-0141-2125-14

Shanna Lago, Kathy Morgan, Tammy Searcey, and Carl Sadler

Extra Hours: Keith Johnson, Transportation Coordinator, is requesting up to 42 hours at his regular rate of pay for Greg Wright for the Taylor County Elementary School After-School Program care of buses, from October 15, 2013 thru April 9, 2014. Joey Cruce will be the substitute.

Funding: 100-7800-160-9013-9926

STIPENDS:

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Stipend: Charles Finley, Principal, Taylor County Elementary School, is requesting the teachers listed below be paid a \$300.00 stipend each, for being members of the Positive Behavior Support Team during the 2013-2014 school year. Funding: 420-6400-120-0041-2125-14

Kelli Johnson, Lori Blue, Teresa Jackson, Katie King, and Terra Simmons

Stipend: Charles Finley, Principal, Taylor County Elementary School, is requesting a \$1,000.00 stipend each, for Rodney King and Katie King for being members of the Technology Team during the 2013-2014 school year. Funding: 420-6400-120-0041-2125-14

MISCELLANEOUS:

TICKET SELLERS FOR TCMS GAMES: Kiki Puhl, Principal, Taylor County Middle School, is requesting that Judy Krejar be appointed as ticket seller for the Middle School 2013-2014 Basketball Season. She will be compensated \$33.00 per game for a total of \$264.00. Funding: 100-5100-120-0031-7950 *Sue Ann Eakins will substitute when needed.

GENERAL FOOTBALL FIELD MAINTENANCE: Audie Ash, Principal, Taylor County High School, is requesting that Sylvester Bellamy be compensated \$67.46 per Varsity game (to include Income Tax and Social Security) for a total of \$472.22. He will be opening and closing gates, cleaning the locker rooms and general area of the football field during the Varsity Football Season 2013-2014. Funding: 100-7900-160-0161-9999

CORRECTION TO NOVEMBER 5, 2013 Personnel Recommendations:
Erin Island should have been appointed to the Perry Primary School not the Taylor County Elementary School.

RESCIND SUPPLEMENTAL POSITION: Rescind the Band Director and Flag Corp supplemental position which John Gardner held.

SUPPLEMENTAL POSITION:
Audie Ash, Principal, Taylor County High School is requesting Supplemental Appointment for John Shipley, as Band Director and Flag Corp from November 18, 2013 thru June 6, 2014.

CHANGES TO SUPPLEMENTAL POSITIONS:
Audie Ash, Principal, Taylor County High School is requesting adjustments to the list of teacher below who received supplemental pay for student AP Exams:

Leslie Cook should receive \$850.00 instead of the \$900.00 - deduct \$50.00
Pam Yates should receive \$400.00 instead of the \$550.00 - deduct \$150.00
Kate Courtney should receive 550.00. She received \$400.00 - add \$150.00

The information contact is Jan Walker, Director of Personnel and Special Programs.

Copies will be distributed by Sharon Sessions, Personnel Specialist.

A paper copy of the Routine Personnel Listing can be located in the supplementary minutes

Approved Consent Agenda Item:

1.) Substitute Listing - # 6

The information contact is Jan Walker, Director of Personnel and Special Programs.

Copies will be distributed by Sharon Sessions, Personnel Specialist.

A paper copy of the substitute listing can be located in the supplementary minutes file for

18 ACKNOWLEDGEMENT OF ITEMS --

18.01 Acknowledgement of Item(s)

Acknowledged / Consent Agenda Items:

1.) The Response to the Auditor General's Office regarding Finding # 2 from Mrs. Judy Johnson, Director, T.T.I.

2.) The Summary Report for the Pell Review Response sent to D.O.E. from Mrs. Judy Johnson, Director, T.T.I.

Mrs. Johnson was in attendance and informed Superintendent Dyal and the Board that T.T.I. received official notification today from DOE that all prior year's audit findings have been completely satisfied. She stated this goes back to 2009.

Mrs. Johnson took the opportunity to thank T.T.I. staff for all of their hard work on the audit.

Mrs. Johnson informed the Board that the we do not owe anything. She mentioned that they owe us over \$50,000.00.

Copies of the acknowledged items from Mrs. Johnson can be located in the supplementary minutes file for record.

30 ITEMS OF INTEREST/REQUEST BY BOARD AND SUPERINTENDENT --

30.01 Items of Interest/Request by Board and Superintendent

Superintendent Dyal: 1.) explained that JROTC promotions were held on Wednesday, October 30th with all students excelling in rank. The JROTC students did an excellent job at the annual Veteran's Day Ceremony on November 11th. He congratulated the students and their teachers. 2.) informed the Board that Thanksgiving Holidays are all next week, November 25th through November 29th for students. Some staff must take a three day leave and some must take a two day leave, if they wish to take the holiday week off. 4.) reminded the Board Members that the FADSS / FSBA Annual Joint Conference in Tampa will be the week of December 2nd through December 6 th. 5.) he informed everyone that December's School Board Meeting will be held the second Tuesday on December 10th. He informed them that a Workshop Session will be held at 5:30 p.m. regarding .25 Mill for Technology needs.6.) wished everyone safe Thanksgiving Holidays with their family and friends.

Angela Ball: 1.) thanked the Board for another year's reappointment.

Danny Glover: 1.) thanked Mr. Dyal for his hard work in a recommendation on a plan for Steinhatchee and T.C.E.S. 2.) thanked everyone in the district for their hard work. He noted how blessed we are as a District. 3.) expressed his appreciation to everyone at T.T.I. for their hard work in satisfying the audit findings and in recovering funds. 4.) wished everyone a Happy Thanksgiving, telling everyone to enjoy time with their family. 5.) stated it was good to see how T.C.M.S. boys are showing their good sportsmanship, and he complimented the T.C.M.S. coaches too. 6.) he noted that we all had good time during Homecoming festivities.

Darrell Whiddon: 1.) concurred with Mr. Glover. 2.) stated he hopes during Thanksgiving week everyone has a happy and enjoyable time.

Kenneth Dennis: 1.) expressed his thanks to Brenda Carlton for serving as Chairman of the Board another term. He also expressed his thanks to Danny Lundy for serving as the Vice-Chairman of the Board another term. 2.) stated his hat is off to T.T.I. staff for working very hard and thanked them for having protectors and safeguards in place. 3.) stated Mr. Glover is right in that the Homecoming Parade went well. 4.) wished everyone a Happy Thanksgiving, stating we all need to be thankful, noting we are blessed and fortunate. 5.) noted he appreciates all of the hard work put into a placed for Steinhatchee and T.C.E.S., noting he hopes that protectors are in place for all of the schools.

Brenda Carlton: 1.) thanked the Board Members for nominating her as Chairman of the Board again. She stated it has been a privilege to serve them. 2.) wished the staff and the students a happy time with their families during Thanksgiving week. 3.) thanked Mrs. Johnson for the good news. 4.) stated our Homecoming Parade was a little different this year, due to the late start-up because of the bell schedule. She stated she heard the dance went well too. 5.) stated the JROTC were out in the community with several Veteran's Day activities, doing a great job. 6.) noted one of our employees, Steinhatchee School Media Aide, and a 1968 graduate of T.C.H.S. , Suzette Stephens, recently passed away. She asked that everyone remember Suzette's family.

35 Adjournment/Recess After Items of Interest --

35 Adjournment/Recess

Upon motion by Darrell Whiddon, seconded by Danny Lundy, the Board adjourned from the Regular Meeting at 6:35 p.m.

41 CLOSED HEARING (S) --

41.01 Closed Hearing

The Closed Hearing Session was closed to the public.

1.) SEC # 14-03 - The student was expelled.

Upon motion by Danny Lundy, seconded by Darrell Whiddon, the Board adjourned from the Closed Hearing Session at 7:10 p.m.

42 EXECUTIVE SESSION --

42.01 Executive Session

The Board held a brief Executive Session.

44 Adjournment After Executive Session --

44.01 Adjournment Time

Upon motion by Darrell Whiddon, seconded by Danny Glover, the Board adjourned after Executive Session at 7:12 p.m

50 Signatures --

50.01

A TRUE COPY:

Brenda H. Carlton
Chairperson / Chairman of the Board

Paul E. Dyal
Secretary to the Board / Superintendent of Schools

PED/sbbeach

This document shall serve as an Official Certified Copy.

As witness to the signatures of Paul E. Dyal and Brenda H. Carlton.

This _____ day of _____, 2013.

Sharlyne B. Beach
Notary Public
State of Florida

SEAL

