

The District School Board of Taylor County

**Agenda**

Workshop, Regular School Board Meeting and Executive Session

Tuesday, June 16, 2015

6:00 p.m.

Administrative Complex, School Board Meeting Room, 318 North Clark Street, Perry FL

**2.01 – Roll Call**

**2.02 – Prayer and Pledge**

**2.03 – Adoption of the Agenda**

**2.04 – Approval of Minutes**

*Action Item*

- 1.) Tuesday, June 2, 2015, Regular School Board Meeting and Executive Session.

**2.07 – Acknowledge Donations**

*Consent Agenda Item*

- 1.) Donation of Equipment from Georgia Pacific worth \$8,750.00 to our Welding and Millwright programs at Taylor Technical Institute.

**2.08 – Workshop**

*Action Item*

The Workshop will begin at 6:00 p.m., prior to the regular meeting.

Workshop Topic: Discipline Matrix

**3.01- Items of Concern Presented by the Public**

*Discussion of Taylor County School District personnel and/or students is not allowed in the open forum of the School Board meeting.*

#### **4.01 - Purchase Orders**

##### *Consent Agenda Item*

- 1.) Konica Minolta Business Solutions, Year 2 of 36 month lease for Bizhub copier, \$1,131.48, J. Drawdy.
- 2.) Performance Matters annual renewal, \$20,150.00, U. Brown.
- 3.) Software House International for Microsoft Office 365 Annual FL State Contract, \$38,593.50, U. Brown.
- 4.) Follett Annual Contract for library software, \$10,388.10, U. Brown.
- 5.) Howard Computers for Aerohive Wireless equipment, \$29,885.00, U. Brown.
- 6.) Hayes E-Government Resources for networking equipment, \$35,340.80, U. Brown.
- 7.) Source Technologies for FormsPartner Maintenance, \$1,637.00, L. Moneyhan.
- 8.) Konica Minolta, Printer/Copier/Scanner annual contract, \$1,565.88, Lacey Moneyhan.
- 9.) Pitney Bowes Global, year lease on postage machine, \$2,556.00, Lacey Moneyhan.
- 10.) Konica Minolta, Bizhub copier annual lease, \$1,573.00, Charlene Stephens.
- 11.) Nature Coast Electric, labor for construction on Hood system for the Welding program and Taylor Technical Institute, \$10,200.00, D. Anderson.
- 12.) Jay Swindle, construction of walls and windows in the administrative section at Taylor County Middle School, \$26,000.00, D. Anderson.
- 13.) James Moore & Co., engagement letter for internal accounts audit for 14-15 school year, \$8,600.00, A. Valentine.
- 14.) Florida Transportation Systems, Inc., purchase of 4 school buses, \$ 445,248.00, D. Anderson.
- 15.) Garrison Design & Construction, replacement of gutters and down spouts at the Taylor County High School, \$ 18,941.00, D. Anderson.
- 16.) Professional Pest Management, treatment for sedge control, broadleaf, grassy weeds, insecticide for mole, cricket and fire ants, and growth regulator for Dorsett Stadium, \$8,319.00, D. Anderson.
- 17.) Messick Pest Control, services for 2015-2016, \$ 8,988.00, D. Anderson.

#### **4.06 – Financial Report**

##### *Consent Items*

- 1.) Financial Report for April 2015, includes budget amendments, warrant register and overtime report.
- 2.) Financial Report for May 2015, includes budget amendments, warrant register and overtime report.

#### **4.10 – Misc. Financial Items**

##### *Action Item*

- 1.) The District's self-insurance fund is projected to have a possible negative fund balance at June 30, 2015. By law the Board is required to carry a fund balance that is enough to cover run out claims. Ashley Valentine is requesting that the Board grant permission to increase its contribution one time to meet this requirement.

#### **8.01 – Approval of Agreements/Contracts**

##### *Consent Agenda Items*

- 1.) Tentative Agreement with Taylor Education Association, regarding hold harmless agreement for portion of teacher evaluation for 2014-2015 school year.
- 2.) Clinical Agreement with Madison County Memorial Hospital and Taylor Technical Institute, for Practical Nurse Education, Patient Care Technician and Certified Nurse Assistant students to acquire clinical experience.
- 3.) Consortium Agreement with North Florida Community College, Taylor County School District and Suwannee County School District for the 2015-2016 School Year. This agreement is required by the Florida Department of Education due to Taylor County School District falling below the awarded amount of \$50,000 with the Carl D. Perkins Postsecondary grant.
- 4.) District Participation in the Panhandle Area Educational Consortium, \$8,502.42.
- 5.) PAEC Professional Development Center (PDR) Resolution and Contract for District Participation, \$9,266.11.
- 6.) PAEC Student Data Services Resolution and Contract for District Participation, \$14,484.24.

#### **9.01 – Request to Use School Bus**

##### *Consent Agenda Items*

- 1.) NFCC Health Scholars Camp local facility tour, leaving from TTI and touring DMH, Marshall's, Dr. Fuller's office, Fire Department and lunch, on July 7, 2015.

#### **9.02 – Request to Use Buildings and Facilities**

##### *Consent Agenda Item*

- 1.) Career Source North Florida requests to use TTI for Job Fairs, Training Events, Workshops and Assessments for the 2015-2016 School Year. Dates to be determined, will coordinate with Judy Johnson, Director of TTI.

### **9.03 – Student Transfer Request**

#### *Action Item*

- 1.) Student Transfer Request from Taylor County to Dixie County for the 2015-2016 school year, Kenneth David Clothier.
- 2.) Student Transfer Request from Taylor County to Lafayette County for the 2015-2016 school year, Avery and Eli Morgan.

### **11.00 – Approval of School Calendars**

#### *Acknowledge and Action Agenda Items*

- 1.) For acknowledgement, Key TRIM Dates for 2015-2016 Budget.
- 2.) For approval, The School Board Meeting Calendar for the 2015-2016 school year.

### **12.01 – Routine Personnel Recommendations**

#### *Action Item*

- 1.) Routine Personnel

### **12.05 – Reappointment of Administrative Personnel**

#### *Action Item*

- 1.) Re-appointments for the 2015-2016 school year for administrators.

### **12.13 – Establishment of Position**

#### *Action Item*

- 1.) For the 2015-2016 school year, Keith Johnson requests to establish 3 new bus driver positions. They will be used as either drivers or extra supervision on the buses when not driving and other duties as assigned by the supervisor.
- 2.) Ursula Brown is requesting to create another Computer Technician position in the place of the Administrative Assistant Instructional Technology position. The work responsibilities will be identical.

### **12.14 – Deletion of Position**

#### *Action Item*

- 1.) Ursula Brown requests to delete position # 013165011 Administrative Assistant Instructional Technology.

## **12.16 – Job Description Revision Approval**

### *Action Item*

- 1.) Bus Driver, revised. This revision reflects the deletion of the requirement for a high school diploma.

## **15.01 – Approval of Policy and Authorization to Advertise for a Public Hearing**

### *Action Item*

- 1.) Request for authorization to advertise for Public Hearing on revised Board Policies. Due to substantial changes in the Uniform Grants Guidance (governs all federal programs and dollars) the District must revise its financial policies and written procedures that accompany each policy. Board policies affected by these changes are: 9.20 Financial Records, 9.31 School Food Service Funds, 9.35 Investment of Funds/Cash Management, 9.52 Travel Expense Reimbursement, 9.60 Audits, 9.70 Purchasing and Bidding, 9.71 Selecting Professional Services, 9.72 Acquisition, Use and Exchange of School Property, 9.74 Lease and lease-Purchase of Real Property, 9.75 Sale, Transfer or Disposal of Property, 9.76 Lost or Stolen Property, 9.77 Inventories and Property Records, 9.90 Education Foundation, and 9.91 General Food Service Requirements.

## **18.01 - Acknowledgement of Items**

### *Consent Agenda Item*

- 1.) Acknowledge the Head Start Policy Council Meeting Packet for May 28, 2015.
- 2.) Taylor County Head Start Community Assessment Update- 2015, Eric Scott.

## **30.01 – Items of Interest by Superintendent and Board**

## **40.01 - Adjournment Time**

## **42.01 – Executive Session**

## **44.01 – Adjournment After Executive Session**