

School and District Evaluation Instrument
2016-2017 School Year

District Name and Number	Date of Visit
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Superintendent's Name and License Number	Telephone Number
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Address	Educational Service Region
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Attendance Centers	Pupils	Licensed Staff
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Number of Attendance Centers *Number of Pupils* *Number of Licensed Staff*

Mandate Waivers (if applicable) 105 ILCS 5/2-3.25g	
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District Financial Number and Status	
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Recommended Recognition Status	<input type="checkbox"/> Fully Recognized <input type="checkbox"/> Recognized Pending Further Review <input type="checkbox"/> On Probation <input type="checkbox"/> Nonrecognized
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Date

Regional Superintendent's Signature

Important note: this document is not a compilation of all laws and rules applicable to public schools and districts. Rather, it is a general guide for on-site reviews by regional superintendents of schools. Provisions of laws and rules that are not listed in this document may still form the basis for public school recognition requirements within 23 Ill Admin. Code 1.20.

SECTION I – GOVERNANCE AND OPERATIONS

In Compliance

Reference(s): 105 ILCS 5/2-3.64a-5;

- 1. A. The district annually administers state assessments as required by law. Yes No N/A
- B. The district informs students of the timelines and procedures applicable to their participation in every yearly administration of state assessments. Yes No N/A

Comments:

References (s): 105 ILCS 10/1-10/10
105 ILCS 5/2-3.64
23 Ill Admin. Code 375.10; 375.40 (a); 375.75

- 2. A. The board of education is in compliance with the procedures outlined in the rules governing student records. Yes No N/A
 - 1. Scores on state assessments administered at the secondary level are part of the student’s permanent record. Yes No N/A
 - 2. Scores received on state assessments administered at the elementary level are part of the student’s temporary record. Yes No N/A
 - 3. Permanent and temporary student records are maintained in compliance with state laws and regulations. Yes No N/A
 - 4. The unique student identifier used with the Student Information System is included on each student transcript and his/her “Official Transcript of Scholastic Record” for students of all grade levels. Yes No N/A

Reference(s): 105 ILCS 10/4; 105 ILCS 10/5(a)
23 Ill Admin. Code 375.30

- B. The written notification of rights under the Student Records Act is given to parents/students upon initial enrollment or transfer of a student to the school. Yes No N/A

Reference(s): 23 Ill Admin. Code 375.40

- C. Proper written notification regarding the destruction schedule for permanent and temporary records and the right to request a copy of such records prior to their destruction is provided to parents/students when pupils graduate, transfer or withdraw from school. Yes No N/A

Reference(s): 105 ILCS 10/8.1(a)

- D. The school observes the statute that does not allow refusal to admit or enroll a student because of that student’s failure to present his/her student permanent or temporary record from a school attended previously. Yes No N/A

In Compliance

Reference(s): 105 ILCS 10/8.1(b)
23 Ill Admin. Code 375.75

- E. The district observes the statute that requires the forwarding, within 10 days of the receipt of request, an unofficial record of the student's grades to the school to which the student is transferring. Each school shall forward written information relative to the grade levels, subjects and record of academic grades achieved, current mathematics and language arts placement levels, health records and a most current set of standardized test reports. The district, within 10 days after the student has paid all of his or her outstanding fines and fees, forwards an official transcript of the scholastic records of each student transferring. Yes No N/A

Reference(s): 105 ILCS 5/2-3.13a

- F. The district observes the statute that requires a Student Transfer Form (ISBE 33-78) be provided to any Illinois public school student who is moving from a school district located in this State to verify whether or not the student is "in good standing" and their medical records are up-to-date and complete. Yes No N/A

Reference(s): 325 ILCS 50/5 (b)

- G. The district observes the statute that requires a certified copy of a child's birth certificate, or other reliable proof of the child's identity and age and an affidavit explaining the inability to produce a copy of the birth certificate is submitted within 30 days of enrollment. Yes No N/A

Comments:

Reference(s): 23 Ill Admin. Code 1.450 (b) and (c); 1.460; 1.470 (c) (l)

3. The board of education has adopted a policy regarding institutions that provide correspondence courses and the number of credits that will be applied toward graduation; toward the awarding of credits for evening school classes on the same basis as courses taught in the day program; and toward the awarding of credit through proficiency testing, military experience, life experiences, and other nonformal educational endeavors. Yes No N/A

Comments:

4. ITEM REMOVED

Reference(s): 105 ILCS 5/10-20.14; 105 ILCS 5/10-22.6; 105 ILCS 5/24-24; 105 ILCS 5/27-23.7(d)
23 Ill Admin. Code 1.280 (a) and (b)

5. A. The board of education has a written policy that was adopted at a legal board meeting on school searches, student discipline (including the prohibition of corporal punishment), and students with aggressive behavior (bullying). Yes No N/A

In Compliance

Reference(s): 105 ILCS 5/24-24
23 Ill Admin. Code 1.280(a) and (b)

- B. If the board of education has established a discipline policy which allows for the use of isolated time out or physical restraint, such policy conforms to the requirements of Section 1.285 (to be used only as a means of maintaining a safe and orderly environment for learning). This policy must include all components listed in 23 Ill Admin. Code 1.280(c). Yes No N/A

Reference(s): 105 ILCS 5/10-20.14; 105 ILCS 5/10-22.6
23 Ill Admin. Code 1.280

- C. The district has established and maintains a parent/teacher advisory committee to assist in the development of guidelines leading to a policy on student discipline/school searches and discipline policies adopted by the district are in conformance with Section 10-22.6 of the School Code. Yes No N/A

- D. Students, parents or guardians are informed of the contents of the discipline policy within 15 days of enrollment. Yes No N/A

Reference(s): 105 ILCS 5/10-22.6

- E. The district provides appropriate notification and "due process" as required in all issues involving suspensions and expulsions. Yes No N/A

Reference(s): 105 ILCS 75/15

- F. The district provides notification to students, parents/guardians that it may not request or require a student to provide a password or other related account information in order to gain access to the student's account or profile on a social networking website if the district has reasonable cause to believe that the student's account on a social networking website contains evidence that the student has violated a disciplinary rule or policy. The notification must be published in the elementary or secondary school's disciplinary rules, policies, or handbook or communicated by similar means Yes No N/A

Comments:

Reference(s): 105 ILCS 5/26-13

6. The board of education has adopted policies which identify the appropriate supportive services and available resources which are provided for truant and chronic truant. Yes No N/A

Comments:

In Compliance

Reference(s): 105 ILCS 5/26-1; 105 ILCS 5/26-14

7. The district permits dropouts from the age of 17 to apply to the school district for status as a truant and permits such persons to participate in the district's various programs for truants. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/27-13.2; 105 ILCS 5/10-23.13

8. A. The district provides 5 days advance notice to parents prior to offering any class or course in recognizing and avoiding sexual abuse to pupils in grades kindergarten through 8. Yes No N/A
- B. The district provides that such pupils shall not be required to take the course if the parent/guardian submits written objection. Yes No N/A
- C. The district has implemented a policy addressing sexual abuse of children that may include age-appropriate curriculum for students in pre-K through 5th grade; training for school personnel on child sexual abuse; educational information to parents or guardians provided in the school handbook on the warning signs of a child being abused, along with any needed assistance, referral, or resource information; available counseling and resources for students affected by sexual abuse; and emotional and educational support for a child of abuse to continue to be successful in school. Any policy adopted may address without limitation:
1. methods for increasing teacher, student, and parent awareness of issues regarding sexual abuse of children, including knowledge of likely warning signs indicating that a child may be a victim of sexual abuse;
 2. actions that a child who is a victim of sexual abuse should take to obtain assistance and intervention; and
 3. available counseling options for students affected by sexual abuse.

Comments:

Reference(s): 23 Ill Admin. Code 1.310 (c)

9. In instances of divided service, the number of professional capacities in which an administrator serves does not exceed those allowable under the relevant provisions of Illinois Administrative Code. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/10-20.12a; 105 ILCS 5/10-20.12b; 105 ILCS 5/22-65

10. A. In instances where non-resident pupils are admitted, the board of education charges a tuition amount to non-resident pupils which does not exceed Yes No N/A

In Compliance

110% of the per capita cost of maintaining the schools of the district for the preceding school year. Pupils who become non-residents during a school term are not charged tuition for the remainder of the term.

B. The board of education has a policy stating if a pupil's change of residence is due to the military service obligation of the person with legal custody of a student, as defined by the above-referenced section, (with a written request from this person), he/she can maintain his/her residency as determined prior to the military obligation. Yes No N/A

C. At the time of annual enrollment or at any time during the school year the district provides, either on its standard enrollment form or on a separate form, the opportunity for the individual enrolling the student to voluntarily state whether the student has a parent or guardian who is a member of a branch of the armed forces of the United States and who is either deployed to active duty or expects to be deployed to active duty during the school year. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/10-20.12; 105 ILCS 5/10-22.5; 105 ILCS 5/22-19; 775 ILCS 5/1-102(A); 105 ILCS 45/1-5; 42 USC 11434a(2) 23 Ill Admin. Code 1.240 (b)

11. A. No pupil in the district is excluded from or segregated within any school on account of his or her color, race, nationality, religion, sex, sexual orientation, ancestry, age, marital status, or physical or mental handicap or status of being homeless. Yes No N/A

Reference(s): 105 ILCS 5/10-22.5; 105 ILCS 5/22-19; 105 ILCS 5/27-1; 105 ILCS 5/34-18(1) 23 Ill Admin. Code 1.240; 23 Ill Admin. Code 200

B. The district does not discriminate on the basis of sex in the provision of educational and extra-curricular programs, activities, services, and benefits. Yes No N/A

Reference(s): 23 Ill Admin. Code 200.40 (b) through (e)

1. The board of education has (in written form):
 a. adopted a sex equity policy statement. Yes No N/A

b. established a sex discrimination grievance procedure. Yes No N/A

c. notified students, parents, employees, and the community of (a) and (b) above. Yes No N/A

d. completed a system-wide sex equity evaluation at least once every 4 years that included an examination of course enrollment data to identify any instances of disproportionate enrollment on the basis of sex and where discrimination may have contributed to such disproportionality, the sex equity plan shall seek to redress any such disproportionately identified. Yes No N/A

In Compliance

- e. developed and implemented a sex equity plan (if applicable). Yes No N/A
- f. conducted a student sports-interest survey and used the results in planning for the future as well as in assessing current program comparability for both sexes. Yes No N/A

Reference(s): 23 Ill Admin. Code 200.50 (e) (4) and (f)

2. The district has taken steps to:

- a. eliminate administrative and programmatic barriers to school attendance and school completion by pregnant and parenting students. Yes No N/A
- b. protect students from sexual intimidation and sexual harassment by any school employee, other students, or the effect of any school policy or practice. Yes No N/A

Reference(s): 105 ILCS 5/10-20.12
23 Ill Admin. Code 1.240 (a)

- C. All persons within the district between the ages of 5 and 21 are accorded the right and opportunity to a free and equal education. Yes No N/A

Comments:

Reference(s): Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq) No Child Left Behind – Part C, Sec. 1031

- 12. The board of education has designated an appropriate staff person, who may also be a coordinator for other Federal programs, as the local education agency liaison for homeless children and youth. Yes No N/A

Comments:

Reference(s): Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq) No Child Left Behind – Sec. 722 (g)(1)(J)(ii)

- 13. The school has a visible public notice regarding the education rights of homeless children and youth. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/10-20.12b
105 ILCS 45/1 et seq.

- 14. A. The district has ensured the enrollment of homeless children is ongoing and is not delayed due to scheduling issues. Yes No N/A

- In Compliance
- B. The district has ensured the enrollment of homeless children is not delayed due to residency document requirements. Yes No N/A
- C. The district has ensured enrollment of homeless children is not delayed due to the lack of legal guardianship or student records. Yes No N/A
- D. The school district has ensured it does not charge tuition for homeless students or refuse enrollment. Yes No N/A

Comments:

15. A. **ITEM REMOVED**

Reference(s): 105 ILCS 5/10-21.4a

- B. The district has established a job description for principals stating their primary responsibility is in the improvement of instruction and that a majority of their time shall be spent on curriculum and staff development. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/10-20.9a

16. A. The board of education has adopted and enforces a policy that prohibits the promotion/passing of a student to the next higher grade for any reason not related to the academic performance of the student, including age of the student or for any other social reasons. Yes No N/A
- B. The policy ensures that students meet local goals and objectives and can perform at the expected grade level prior to promotion. Yes No N/A
- C. Decisions to promote or retain students in any classes are based on successful completion of the curriculum, attendance, and performance-based testing or any other criteria established by the local board of education. Yes No N/A
- D. Students that do not qualify for promotion are provided remedial assistance, which may include, but not be limited to: a summer bridge program of no less than 90 hours, tutorial sessions, increased or concentrated instructional time, modifications of instructional materials, and/or retention in grade. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/10-20.30

17. The board of education in a district that maintains any of the grades 9 through 12, has adopted and enforces a no pass/no play policy at the high school level in which affected students are to be suspended from further participation in any school sponsored or school supported athletic or extra-curricular activities for a specific period or until a specified minimum grade point average of minimum grades, or both, is earned by the student. Yes No N/A

In Compliance

Comments:

Reference(s): 105 ILCS 5/22-80
23 Ill Admin. Code 375.10

18. A. The school board has appointed or approved a concussion oversight that meets the requirements of 105 ILCS 5/22-80. Yes No N/A
- B. The concussion oversight team has established return-to-play and return-to-learn protocols based on peer-reviewed scientific evidence consistent with Centers for Disease Control and Prevention guidelines. Yes No N/A
- C. On a form approved by the Illinois High School Association, students seeking to participate in interscholastic athletics (and their parent, guardian, or another person with legal authority to make medical decisions for the student) must sign a form for that school year that acknowledges receiving and reading written information that explains concussion prevention, symptoms, treatment, and oversight and that includes guidelines for safely resuming participation in an athletic activity following a concussion. Yes No N/A
- D. A student removed from an interscholastic athletics practice or competition may not be permitted to practice or compete again following the force or impact believed to have caused the concussion until the provisions of 105 ILCS 5/22-80 (g) have been met. Yes No N/A
- E. Relevant personnel have taken the required concussion-related training pursuant to 105 ILCS 5/22-80 (h). Yes No N/A

Comments:

Reference(s): 105 ILCS 5/10-20.14b; 105 ILCS 5/22-30

19. A. The district has developed and adopted a policy for the administration of medication. Yes No N/A
- B. The medication policy is distributed to parents or guardians of each pupil within 15 days of student enrollment. Yes No N/A
- C. The district's policy includes a statement that allows each school in the district to permit the self-administration of medication by a pupil with asthma or the use of an epinephrine auto-injector by a pupil at risk of anaphylaxis in accordance with 105 ILCS 5/22-30. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/10-20.13; 105 ILCS 5/34-21.6; 105 ILCS 5/2-3.96
23 Ill Admin. Code 1.245

20. The district has adopted written policies for the administration of the waiver of school fees. The policies include: standards for the determination of eligibility, procedures for notification of parents, and procedures for resolving disputes regarding the waiver of school fees. In Compliance
 Yes No N/A

Comments:

Reference(s): Physical Fitness Facility Medical Emergency Preparedness Act: 210 ILCS 74/15 et seq. 77 Ill Admin. Code 527

21. The district has adopted a plan that requires an automated external defibrillator (AED) in each indoor and outdoor physical fitness facility and athletic field and to have a trained AED user on staff during staffed business hours. The plan requires the AED to be in a building that is within 300 feet of the outdoor athletic facility where an event or activity is being held and ensures that all physical fitness facility staff that conduct practices or have games outside have been trained to be an AED user and have an AED at every practice and game. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/10-20.36

22. A. The school board has adopted and implemented a policy that prohibits any disciplinary action that is based totally or in part on the refusal of a student's parent or guardian to administer or consent to the administration of psychotropic or psychostimulant medication as defined by the above referenced section to the student. Yes No N/A
- B. The policy requires that at least once every 2 years, licensed school personnel and administrators receive in-service training on current best practices regarding the identification and treatment of ADD and ADHD, the application of non-aversive behavioral interventions in the school environment and the use of psychotropic or psychostimulant medication for school age children. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/10-21.7

23. The following incidents have been reported to the Illinois State Board of Education through the Student Incident Reporting System (SIRS):
- A. The school reports all incidents of battery committed against teachers, teacher personnel, administrative personnel or educational support personnel to the local law enforcement authorities immediately after the occurrence of the attack and to the Department of State Police's Illinois Uniform Crime Reporting Act no later than 3 days after the occurrence of the attack. Yes No N/A

In Compliance

Reference(s): 105 ILCS 5/10-21.7A

- B. All school officials, including teachers, guidance counselors, and support staff immediately notify the principal's office in the event they observe any person in possession of a firearm on school grounds. Yes No N/A

Reference(s): 105 ILCS 5/10-21.7B

- C. The school has an established procedure in place to report all drug-related incidents occurring in a school or on school property to local law enforcement immediately and to the Department of State Police in a form, manner, and frequency as prescribed by the Department of State Police. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/17-1; 105 ILCS 5/2-3.27

24. A. The board of education has a balanced budget as required by law. Yes No N/A
- B. The board of education of each school district submits their budget and any required additional documentation to ISBE, in the approved format, as required by the statutory deadline. Yes No N/A

Reference(s): 105 ILCS 5/17-1.2

25. A. If a school district has an Internet web site, the school district posts its current annual budget, itemized by receipts and expenditures, on the district's Internet web site. Yes No N/A

Reference(s): 105 ILCS 5/10-20.44

- B. If a school district has an Internet website, the school district posts on its website annually, all contracts over \$25,000 and any contract entered into with the exclusive bargaining representative. Yes No N/A

Reference(s): 105 ILCS 5/10-17a; 105 ILCS 5/10-20.47

- C. If a school district has an Internet website, the school district posts its School Report Card which describes the performance of its students by school attendance centers and by district and the district's financial resources and the use of financial resources. Yes No N/A
- D. If a school district has an Internet website, the salary, compensation and benefits of the district superintendent and all administrators, and teachers are posted to the district website before October 1st annually and prior to submission to ISBE. Yes No N/A

Comments:

In Compliance

26. **ITEM REMOVED**

Reference(s): 105 ILCS 5/10-20.21

27. Each school district has filed a report regarding vendor contracts as an attachment to their budget. Vendor contracts refers to all contracts and agreements that pertain to goods and services and that were intended to generate additional revenue and other remunerations for the school district in excess of \$1,000, including without limitation, vending machine contracts, sports and other attire, class rings, and photographic services. The report lists information for the fiscal year immediately preceding the fiscal year of the budget. Yes No N/A

Comments:

28. **ITEM REMOVED**

Reference(s): 105 ILCS 110/3.10

29. The board of education has adopted a policy on teen dating violence that does all of the following: Yes No N/A
- A. States that teen dating violence is unacceptable and prohibited and that each student has the right to a safe learning environment. Yes No N/A
- B. Incorporates age-appropriate education about teen dating violence in new or existing training programs for students in grades 7 through 12 and school employees. Yes No N/A
- C. Establishes procedures for the manner in which employees of a school are to respond to incidents of teen dating violence that take place at the school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation. Yes No N/A
- D. Identifies by job title the school officials who are responsible for receiving reports related to teen dating violence. Yes No N/A
- E. Notifies students and parents of the teen dating violence policy adopted by the board. Yes No N/A

Comments:

30. **ITEM REMOVED**

SECTION II – GENERAL HEALTH AND SAFETY

In Compliance

Reference(s): 105 ILCS 5/2-3.12; 105 ILCS 5/2-3.25
23 Ill Admin. Code 180

31. A. The district complies with 23 Ill Admin Code Part 180 rules entitled “Health/Life Safety Code for Public Schools” as issued by the State Superintendent of Education. Yes No N/A
- B. The school board maintains and operates all facilities housing students under its jurisdiction in full and continual compliance with life safety standards. All repairs and alterations to buildings constructed under these standards and all additions to buildings are in compliance with life safety standards. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/27-8.1
23 Ill Admin. Code 1.530 (a)
23 Ill Admin. Code 375.10
77 Ill Admin. Code 665.140; 665.240

32. A. Each school maintains records for each student which reflect compliance with the examinations and immunizations prescribed by Section 27-8 of the School Code and the applicable rules and regulations of the Illinois Department of Public Health. Such records are “health records” and filed within the each student’s permanent record. Yes No N/A
- B. The district excludes students for health examinations and immunization requirements after the October 15 exclusion date of the current school year, or by an earlier date of the current school year established by official board policy and with proper notification. Yes No N/A

Reference(s): 105 ILCS 5/27.8.1 (1.5); 105 ILCS 5/27-8.1(6); 105 ILCS 5/27-8.1(1.10)
77 Ill Admin. Code 665.240 (a) (5) and (6)

- C. The district gives notice to parents/guardians at least 60 days prior to May 15 of each school year that all children in kindergarten and the second and sixth grades must present proof of having been examined by a dentist before May 15th of the school year. If a child in the second or sixth grade fails to present proof by May 15th, the school may hold the child’s report card until one of the following occurs: the child presents proof of a completed dental examination or (ii) the child presents proof that a dental examination will take place within 60 days after May 15th. Yes No N/A
- D. On or before December 1 of each year, the school district makes publicly available the immunization data they are required to submit to the State Board of Education by November 15. Immunization data made publicly available must be identical to the data the school district or school has reported to the State Board of Education. Yes No N/A

In Compliance

E. **ITEM REMOVED**

F. The district has a policy for all children enrolling in either kindergarten or for the first time in a public, private, or parochial school, and any student enrolling for the first time in a public, private, or parochial school shall have an eye examination. Each child shall present proof of having been examined by a licensed optometrist or physician licensed to practice medicine in all its branches and does eye examinations as defined by the law within the previous year before October 15 of the school year.

Yes No N/A

G. **ITEM REMOVED**

Comments:

Reference(s): 105 ILCS 128/1 et seq.

33. The following general safety procedures are followed by the district:

A. During the academic year, each school conducts a minimum of: 3 school evacuation drills to address and prepare students and school personnel for fire incidents (1 of which must involve the participation of the fire department/district); 1 bus evacuation drill (accounted for in the district’s curriculum); 1 severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents; and 1 law enforcement drill with the participation of law enforcement.

Yes No N/A

B. The district holds an annual review meeting of safety procedures that meets the requirements of 105 ILCS 128/25 and submits an annual report to each party that participates in the annual review process and to the appropriate regional superintendent of schools.

Yes No N/A

Reference(s): 23 Ill Admin. Code 1.530 (c)

C. The district has adopted and appropriately distributed an emergency procedure to be followed in case of injury or sudden illness to students and/or staff.

Yes No N/A

D. **ITEM REMOVED**

E. **ITEM REMOVED**

Reference(s): 105 ILCS 5/10-20.17a

F. The district provides inservice training programs on the safe handling and the use of hazardous or toxic materials for personnel in the district who work with such materials on a regular basis.

Yes No N/A

Reference(s): 23 Ill Admin. Code 275.100 (a) through (h)

G. The district has developed and implemented local pupil transportation policies and regulations, including those for special education.

Yes No N/A

In Compliance

Reference(s): 105 ILCS 5/3-14.23

- H. All persons hired to operate school buses have valid school bus driver permits as required under Sections 6-104 and 6-106.1 of the Illinois Vehicle Code. Yes No N/A

Reference(s): 625 ILCS 5/12-813.1(e)

- I. Each school bus must contain either an operating cellular radio telecommunication device or a two-way radio while the school bus driver is in possession of a school bus. Yes No N/A

Reference(s): 625 ILCS 5/12-813.1(e)
23 Ill Admin. Code 1.510 (i) (3)

- J. 1. Each school district has a policy to ensure the school bus driver is the last person leaving every school bus and no passenger is left behind or remains on the vehicle at the end of a route, a work shift, or the work day. Yes No N/A
2. This policy requires the school bus driver to:
- a. Test the cellular radio telecommunication device or two-way radio to ensure that it is functioning properly before the bus is operated. Yes No N/A
- b. Before leaving the bus at the end of each route, work shift, or work day, to walk to the rear of the bus and check the bus for children or other passengers in the bus. Yes No N/A

Reference(s): 625 ILCS 5/11-208.9 (l)

- K. School buses equipped with an automatic traffic law enforcement system have signs posted that the bus is being monitored by an automatic traffic control system. Yes No N/A

Reference(s): 625 ILCS 5/11-208.9 (m)

- L. If the district has one or more school busses equipped with an automatic traffic control system, notice is provided to drivers by posting that information on the district website. Yes No N/A

Reference(s): Lawn Care Products Application Notice Act: 415 ILCS 65/3(f)
Structural Pest Control Act: 225 ILCS 235/10.3

- M. The district maintains a registry of parents/guardians of students and employees who have registered to receive written or telephonic notification 2 business days prior to the application of pesticides to grounds or property. Yes No N/A

Reference(s): Integrated Pest Management Act: 225 ILCS 235/10.2

- N. 1. Each school in the district is required to develop and implement an Yes No N/A

In Compliance

integrated pest management program and notify the Department of Public Health of the development of the program.

- 2. Each school district is required to assign a designated person to assume responsibility for oversight of the integrated pest management program. Yes No N/A
- 3. If it is not economically feasible to adopt an integrated pest management program, the district must provide written notification to the Department of Public Health which includes projected pest control cost comparisons and require its designated person assigned to assume responsibility oversight of the integrated pest management program to attend an applicable training course on integrated pest management. Yes No N/A

Reference(s): Movable Soccer Goal Safety Act: 430 ILCS 145

- O. If a school district owns and controls a movable soccer goal, it must create a soccer goal safety and education policy that outlines how it will specifically address the safety issues associated with movable soccer goals. Yes No N/A

Reference(s): 105 ILCS 25/1.10

- P. The school district notifies parents and staff in newsletters, bulletins, calendars, or other correspondence currently published by the school district of the video on hands-only cardiopulmonary resuscitation and automated external defibrillators posted by IHSA and encourage parents and staff to view it. Yes No N/A

Comments:

Reference(s): School Breakfast and Lunch Program Act: 105 ILCS 125/1 et seq. 23 Ill Admin. Code 305

- 34. A. School(s) in the district that participate in the School Breakfast Program (SBP) and/or National School Lunch Program (NSLP) and sell beverages or food other than as a part of the SBP/NSLP reimbursable meals that do not meet the competitive food standards (7 CFR 210.11 (2013) to students before, during and/or within 30 minutes after the end of the school day do so only on exempted fundraising days. Yes No N/A
- B. If the district allows for exempted fundraising days, it: Yes No N/A
 - 1. Has a policy stating procedures to be used to request an exempted fundraising day and the process and criteria to review and approve or deny a request. Yes No N/A
 - 2. Includes the fundraising policy in the participating school's local wellness policy. Yes No N/A
 - 3. Maintains for no less than three years a listing of the exempted fundraising days held. Yes No N/A

- In Compliance
 Yes No N/A
- C. All revenue from the sale of any food or beverage meeting the competitive food standards sold to students in the food service areas during the meal period accrue to the nonprofit school lunch account. Foods and beverages not meeting the competitive food standards are not sold in the food service area during meal periods per federal regulation. Yes No N/A
 - D. Every public school in the district provides a free lunch to students eligible for free meals. Yes No N/A
 - E. Every public school in the district that offers a breakfast program as defined in 105 ILCS 125/1 shall provide free breakfasts to students eligible to receive free meals. Yes No N/A
 - F. If claiming only state reimbursement, the district maintains an accurate record of the number of free breakfasts and lunches served to children each day. Yes No N/A

Comments:

Reference(s): Childhood Hunger Relief Act: 105 ILCS 126/20

- 35. A. If the district has a summer program, the district, on or before February 15 annually has promulgated a plan to have a summer breakfast or lunch (or both) food service program for each school (i) in which at least 50% of the students are eligible for free or reduced-price meals and (ii) that has a summer school program. Yes No N/A
 - 1. The school district meeting the above criteria has implemented a summer food program. Yes No N/A
- B. If the school district opts out of the summer food service program requirements, the district petitions its regional superintendent by January 15 to request to be exempt from the summer food requirements. The petition includes: Yes No N/A
 - 1. All legitimate costs associated with implementing and operating a summer food service program, the estimated reimbursement from State and federal sources; and Yes No N/A
 - 2. Any unique circumstances the school district can verify that exist that would cause the implementation and operation of such a program to be prohibited. Yes No N/A

Comments:

Reference(s): Childhood Hunger Relief Act: 105 ILCS 126/20

- 36. A. The school district in which 40% or more of the students are eligible for free or reduced-price lunches based upon the count on October 31 of the previous year (for those schools that participate in the National School Yes No N/A

In Compliance

Lunch Program) or in which at least 40% or more of the students are classified as low-income according to the Fall Housing Data from the previous year operate a School Breakfast Program.

- B. The school district that meets the above criteria but does not operate a School Breakfast Program, has received an exemption from their Regional Superintendent’s office.

Yes No N/A

Comments:

Reference(s): 105 ILCS 5/2-3.148

- 37. The district has a policy based on the Guidelines for Managing Life-Threatening Food Allergies in Illinois Schools. Posted at www.isbe.net/nutrition/htmls/food_allergy_guidelines.htm.

Yes No N/A

Comments:

Reference(s): 105 ILCS 5/2-3.148

- 38. The district conducts training on management of life-threatening food allergies:

- A. at least every two years.

Yes No N/A

- B. for all school personnel who work with students are trained, including but not limited to school and district administrators, teachers, school advisors and counselors, school health personnel, and school nurses.

Yes No N/A

- C. Training is conducted by persons with expertise in anaphylactic reactions and management.

Yes No N/A

Comments:

Reference(s): 105 ILCS 5/22-15 (b)

- 39. If the district includes high school grades, the district maintains catastrophic accident insurance for all student athletes injured while participating in school-sponsored or school-supervised athletic events sanctioned by IHSA. The catastrophic accident insurance policy must cover whichever occurs first, \$3 million in aggregate benefits or 5 years of coverage for injuries that result in medical expenses in excess of \$50,000. (Note: school districts that require student athletes to have health insurance coverage in order to participate in athletic events are exempt from this requirement.)

Yes No N/A

Comments:

SECTION III – PERSONNEL

In Compliance

Reference(s): 105 ILCS 5/21 and 5/21B et seq.
23 Ill Admin. Code 1.310, 1.610, 1.630, and 1.705 through 1.790

40. All administrators, teachers, school support personnel, and professional staff are properly licensed and qualified for their assignments. Yes No N/A

Comments:

41. **ITEM REMOVED**

42. **ITEM REMOVED**

43. **ITEM REMOVED**

44. **ITEM REMOVED**

Reference(s): 105 ILCS 5/10-16.5; 105 ILCS 5/10-16.7

45. A. **ITEM REMOVED**

B. Each school board makes all employment decisions pertaining to the superintendent and shall direct, through policy, the superintendent’s administration of the district in matters, including without limitation, budget, building plans, retention, dismissal of employees, selection of textbooks, instructional materials, and courses of study. Yes No N/A

C. Each school board evaluates the superintendent in his/her administration of school board policies and stewardship of the assets of the district. Yes No N/A

Comments:

Reference(s): 105 ILCS 21B-40

46. All staff members have their licenses properly registered with the Regional Superintendent having supervision and control over the school where the teaching is done. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/10-22.34
23 Ill Admin. Code 1.630; 1.650;1.660

Public School Evaluation Instrument (2016-2017 School Year)

- In Compliance
 Yes No N/A
47. A. The district maintains records for all professional personnel, paraprofessional personnel, and teacher aides currently employed by the district. The records shall contain: Yes No N/A
- B. the individual's name. Yes No N/A
- Reference(s):** 105 ILCS 5/24-23
23 Ill Admin Code 1.650
- C. a copy of official, up-to-date transcripts are on file to verify qualifications for the assignments. Yes No N/A
- Reference(s):** 105 ILCS 5/24-5
- D. proof of a physical examination. Yes No N/A
- Reference(s):** 105 ILCS 5/24-6; 105 ILCS 5/24-8
- E. other items such as verification of past teaching experiences, salary schedule placement, and accumulative sick leave. Yes No N/A
- Reference(s):** 105 ILCS 5/10-21.9
- F. evidence that a criminal background investigation for all employees hired after August 1, 1985, has been performed. Yes No N/A
- G. background checks on employees of firms contracting with the school board (applies to employees who have direct daily contact with pupils of any school in the district). Includes fingerprint checks on school bus drivers. Yes No N/A
- H. evidence that the school district or ROE has performed a check for all applicants for employment on the statewide Sex Offender Database. Yes No N/A
- I. evidence that the school district has performed a check for all applicants for employment against the Child Murderer and Violent Offender against Youth Database. Yes No N/A
- J. evaluations for all professional staff. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/24A-2.5; 105 ILCS 5/24A-5; 105 ILCS 5/24A-8; 105 ILCS 5/24A-15; 23 Ill Admin. Code 1.320 (b); 23 Ill Admin. Code 50.200 (a)

48. Staff evaluation plans meet the following requirements: Yes No N/A
- A. Each teacher in contractual continued service is evaluated at least once in the course of every two school year. Yes No N/A
- B. Each teacher not in contractual continued service is evaluated at least once during the course of each school. Yes No N/A

In Compliance

- C. A four category rating system using “excellent”, “proficient”, “needs improvement”, and “unsatisfactory” is utilized by the district. Yes No N/A
- D. Evaluations of principals and assistant principals weight student growth at 30% or more of the summative rating. Yes No N/A
- E. The district has incorporated student growth as a significant factor in teacher evaluation ratings. “Significant factor” is defined as at least 25% during the first two years of PERA implementation and 30% thereafter. Yes No N/A

Comments:

- 49. Evaluators have completed the pre-qualification training program required by law. Yes No N/A

Comments:

- 50. As applicable, the district and its teachers (or their collective bargaining unit) have convened a joint committee on or before November 1st in the year prior to its PERA implementation date for teacher evaluations. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/24-12 (b), 105 ILCS 5/24-12 (c)

- 51. The district adheres to the following reduction in force (RIF) procedures:
 - A. The district groups all teachers into one of four appropriate reduction in force (RIF) categories each year. Yes No N/A
 - B. The district’s RIF Joint Committee meets on or before December 1st annually. Yes No N/A

Comments:

Reference(s): Abused and Neglected Child Reporting Act: 325 ILCS 5/4

- 52. A. New employees have signed statements stating that the employee has knowledge and understanding of the reporting requirements of the Abused and Neglected Child Reporting Act (ANCRA). Yes No N/A
- B. Local board of education members for the district have been made aware they are mandated reporters under the Act if an allegation of abuse or neglect is raised to a school board member during the course of a school board meeting. The board member shall direct or cause the school board to direct the superintendent of the school district or other equivalent administration to comply with the requirements of this Act. Yes No N/A

Comments:

In Compliance

Reference(s): 105 ILCS 5/10-22.34
23 Ill Admin. Code 1.630

53. The school district submits a list of all paraprofessionals it employs to the State Superintendent of Education with its annual Application for Recognition. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/10-22.34
23 Ill Admin. Code 1.630

54. A. The school district ensures no individual is employed as a paraprofessional without an Educator License With Stipulations endorsed for Paraprofessional [except as permitted under 23 Ill Admin. Code Section 1.630 (b)(2)] and paraprofessionals are assigned only to tasks for which their approval is valid. Yes No N/A

B. Paraprofessionals, volunteer personnel, and other non-licensed personnel are utilized in compliance with the School Code and the Rules and regulations for the Utilization of Teaching Aides and other Non-licensed Personnel. Yes No N/A

C. Volunteer personnel are utilized in compliance with the School Code. Yes No N/A

Comments:

SECTION IV – INSTRUCTIONAL PROGRAM AND SERVICES

In Compliance

Reference(s): 105 ILCS 5/24-5

55. A. The school district conducts supervisory and inservice programs for the professional staff. Yes No N/A
- B. The staff is involved in planning, conducting, and evaluating inservice programs. Yes No N/A

Reference(s): 105 ILCS 5/10-22.39

1. School guidance counselors, teachers, school social workers, and other school personnel who work with pupils in grades 7 through 12 have been trained to identify the warning signs of mental illness and suicidal behavior in adolescents and teens and are taught the various intervention techniques. Yes No N/A
2. This training is provided within the framework of the district’s existing inservice training programs or as part of the professional development activities required for licensure renewal. Yes No N/A

Reference(s): 105 ILCS 145

- C. In schools that have a student with diabetes, all school employees shall receive training in the basics of diabetes care, how to identify when a student with diabetes needs immediate or emergency medical attention, and whom to contact in the case of an emergency during a regular inservice training as provided for by Section 10-22.39 of the School Code. Yes No N/A
- D. Delegated care aide for students with diabetes shall receive initial training provided by a licensed healthcare provider with expertise in diabetes or a certified diabetic educator and individualized by a student's parent or guardian. Training must be consistent with the guidelines provided by the U.S. Department of Health and Human Services in the guide for school personnel entitled "Helping the Student with Diabetes Succeed". The training shall be updated when the diabetes care plan is changed and at least annually. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/18-8.05 (F) (2) (d)

56. If the school system conducts state pre-approved inservice programs:
- A. the inservice programs are coupled with a three-hour school day or are full-day parent-teacher conferences of full-day inservice programs. Yes No N/A
- B. the evaluation of the inservice programs is on file in the district office. Yes No N/A

Comments:

In Compliance

Reference(s): 23 Ill Admin. Code 1.420 (a)

57. Complete class schedules are maintained in the administrative office of each attendance center for all teachers assigned to that attendance center. Yes No N/A

Comments:

Reference(s): 23 Ill Admin. Code 1.420 (b)

58. A. The district has an organized plan for recording pupil progress and/or awarding credit. Yes No N/A

Reference(s): 105 ILCS 5/10-20.9a

- B. The district has a policy that provides the procedure and reasons by and for which a grade may be changed; provided that no grade or evaluation shall be changed without notification to the teacher concerning the nature and reasons for such change. Yes No N/A

Reference(s): 23 Ill Admin. Code 1.440 (e)

- C. The district provides parents and guardians of high school students timely periodic information concerning graduation requirements. Yes No N/A

Comments:

59. ITEM REMOVED

Reference(s): 105 ILCS 18-8.05 (F) (2) (f)
23 Ill Admin. Code 1.420 (f) (4) (B)

60. The board of education operates its schools so that each child receives a minimum of five (5) clock hours of school work per day under direct supervision of licensed teachers or non-teaching personnel or volunteer personnel when engaging in non-teaching duties and supervising in instances that do not require instructional judgment or evaluation of students and supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media such as computers, video, and audio, and detention and discipline areas, and school sponsored extracurricular activities. (This excludes recess, lunch periods, and passing time.) Yes No N/A

Comments:

In Compliance

Reference(s): 105 ILCS 10-22.34 (a), 105 ILCS 18-8.05 (F) (1) (c)
23 Ill Admin. Code 1.420 (f) (4) (A)

61. The board of education allows a session of at least 4 clock hours to be counted as a day of attendance for first grade pupils, and pupils in full day kindergartens, and a session of 2 or more hours may be counted as a ½ day of attendance by pupils in kindergartens which provide only a ½ day of attendance. Yes No N/A

Comments:

Reference(s): 23 Ill Admin Code 1.420 (o)

62. A. Each school in the district provides a program of library media services for the students in each of its schools. Yes No N/A
1. The program includes an organized collection of resources that circulate to students and staff in order to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served. Yes No N/A
2. Each school district’s annual budget includes an identifiable allocation for resources and supplies for the library media program (except if the district is a unit district serving fewer than 400 students or an elementary or high school district serving fewer than 200 students. If this is the case, the district demonstrates it is meeting its students’ needs through alternative means that the district has determined are adequate in light of local circumstances). Yes No N/A
3. If there is no single location within a particular attendance center that is specifically devoted to a library media center, the district ensures that equitable access to library media services is made available to students in all grade levels served. If the only access is achieved by visiting a location outside their attendance center, the district maintains records demonstrating that all students’ regular schedules include time for this purpose. Yes No N/A

Comments:

Reference(s): 23 Ill Admin. Code 1.420 (q)

63. The district shall conduct a comprehensive needs assessment to determine the scope of Pupil Personnel Services needs in the area of:
- A. Guidance and Counseling services. Yes No N/A
- B. Psychological services. Yes No N/A
- C. Social Work services. Yes No N/A

In Compliance

D. Health services.

Yes No N/A

Comments:

Reference(s): 23 Ill Admin. Code 226.130

64. Each district has developed a plan for the transition to the use of a process that determines how children respond to scientific, research-based interventions as part of the evaluation procedures.

Yes No N/A

Comments:

SECTION V – TRANSITIONAL PROGRAM INSTRUCTION (TPI) AND TRANSITIONAL BILINGUAL EDUCATION

In Compliance

Identification of English Learners

Reference(s): 105 ILCS 5/14C-1 et seq.
23 Ill Admin. Code 228.15

65. The school district administers a home language survey to every student first enrolled in the district. The survey shall include at least the following questions: Yes No N/A
- A. Whether a language other than English is spoken in the student's home and, if so, which language. Yes No N/A
- B. Whether the student speaks a language other than English and, if so, which language. Yes No N/A

Comments:

Identification of English Learners

Reference(s): 105 ILCS 5/14C-3
23 Ill Admin. Code 228.15

66. The school district screens the English language proficiency of each student identified through the home language survey within 30 days after the students' enrollment in the district. Yes No N/A

Comments:

Program Options, Placement and Assessment (TBE Programs)

Reference(s): 105 ILCS 5/14C-3, 105 ILCS 5/14C-3, 105 ILCS 5/14C-10
23 Ill Admin. Code 228.25, 23 Ill. Admin Code 228.30

67. A. The school district has established a transitional bilingual education (TBE) program for each language classification when an attendance center has an enrollment of 20 or more English Learners of the same language classification in K-12 or 20 or more English Learners of the same language classification in Preschool. Yes No N/A
- B. English Learners in a full-time TBE program are provided instruction in the native language and English in subjects that are either required by law or by the school district, including in subjects such as language arts, math, science and social studies. Yes No N/A
- C. All teachers teaching English Learners in the native language are properly licensed, including holding a bilingual endorsement. Yes No N/A
- D. English Learners in TBE program are provided instruction in English as a second language by teachers holding the ESL or ENL endorsement. Yes No N/A

Public School Evaluation Instrument (2016-2017 School Year)

In Compliance

- E. The school district established a bilingual parent advisory committee which meets at least four times per year. Yes No N/A
- F. English Learners placed on a part-time TBE program meet the criteria for the part-time program placement. Yes No N/A

Comments:

Students' Participation; Records (TBE and TPI Programs)

Reference(s): 105 ILCS 5/14C-4
23 Ill Admin. Code 228.40

68. No later than 30 days after the beginning of the school year or 14 days after the enrollment of any student in a transitional bilingual education program or transitional program of instruction in the middle of a school year, the school district notifies by mail the parents or legal guardians of the student. Yes No N/A

Comments:

Program Options, Placement, and Assessment (TPI Programs)

Reference(s): 105 ILCS 5/14C-3
23 Ill Admin. Code 228.30 (d)

69. If the district has 19 or fewer students of limited English proficiency from any single non-English language, and the district elects not to provide a transitional bilingual education (TBE) program, it provides a locally determined transitional program of instruction (TPI) for those students and instruction is provided by a qualified ESL teacher. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/14C-3
23 Ill Admin Code 228.25(c)

70. A. The school district annually assesses the English language proficiency of English Learners. Yes No N/A

Reference(s): 105 ILCS 5/14C-3
23 Ill Admin Code 228.25(c) (3)

Program Options, Placement, and Assessment (TPI Programs)

- B. Students not enrolled in a TBE or TPI program but who have been identified as having limited English proficiency are required to participate in the assessment each year until they achieve a "proficient" score. Yes No N/A

Comments:

SECTION VI (A) – INSTRUCTIONAL PROGRAM: DISTRICTS WITH ELEMENTARY SCHOOLS

In Compliance

Reference(s): 23 Ill Admin. Code 1.420 and 1.430

71. The district provides the following areas of study appropriately coordinated and supervised:

Reference(s): 105 ILCS 5/10-22.18; 105 ILCS 5/10-20.19a
23 Ill Admin. Code 1.420 (h)

Kindergarten

A. School districts are authorized to provide full-day kindergarten and claim a full-day attendance under the general state aid formula. Districts providing all-day, every-day kindergarten must also provide half-day sessions for those children whose parents prefer that option. Yes No N/A

Reference(s): 23 Ill Admin. Code 1.430 (a)

B. Language Arts, Reading, and other Communication skills Yes No N/A

Reference(s): 23 Ill Admin. Code 1.430 (a) (3)

C. Mathematics Yes No N/A

Reference(s): 23 Ill Admin. Code 1.430 (a) (2)

D. Science Yes No N/A

Reference(s): 105 ILCS 5/27-13.1
23 Ill Admin Code 1.430 (a) (11)

E. **Conservation of Natural Resources**
The district provides instruction in the current problems and the needs in the conservation of material resources including but not limited to air pollution, water pollution, the effects of excessive use of pesticides, preservation of wilderness areas, forest management, protection of wildlife, and humane care of domestic animals. Yes No N/A

Reference(s): 23 Ill Admin. Code 1.430 (a) (4)

F. Social Studies Yes No N/A

Reference(s): 105 ILCS 5/27-21

1. History of the United States including the role and contributions of ethnic groups and the role of labor unions. Yes No N/A

Reference(s): 105 ILCS 5/27-20.4

2. The school district provides a unit of instruction studying the events of Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country. Yes No N/A

In Compliance

Reference(s): 105 ILCS 5/27-1; 105 ILCS 5/27-3; 105 ILCS 5/27-3; 105 ILCS 5/27-21
23 Ill Admin. Code 1.430 (b)

3. The school district provides history and social studies courses which do the following: analyze the principles of representative government, the Constitution of both the United States and the State of Illinois, the proper use of the flag, and how these concepts have related in actual practice in our world. The teaching of history includes study of the roles and contributions of members of ethnic groups and both sexes in the history of this country and state. No student shall be graduated from the 8th grade unless he or she has received instruction in the history of the U.S. and has given evidence of comprehensive knowledge of the subject. This may include without limitation, a written test or the teacher's evaluation of the student's work. Yes No N/A

Reference(s): 105 ILCS 5/27-20.3

4. The district includes a unit of instruction studying the events known as the Holocaust. Yes No N/A

Reference(s): 105 ILCS 5/27-20.3

5. The elementary program includes an additional unit of instruction studying other acts of genocide across the globe, including but not limited to the Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan. Yes No N/A

Reference(s): 105 ILCS 5/27-20.5

6. The district includes a unit of instruction studying the events known as the History of Women in America. Yes No N/A

Reference(s): 105 ILCS 5/27-23.8

7. The district provides a unit of instruction on disability history, people with disabilities, and the disability rights movement. Yes No N/A

Reference(s): 105 ILCS 5/27-21

8. The district provides a unit of instruction studying the role and contributions of Hispanics and shall include the study of events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression. Yes No N/A

Reference(s): 23 Ill Admin. Code 1.420 (i); 23 Ill Admin. Code 1.430 (a) (9)

- G. Career Education - Awareness and Exploration Yes No N/A

Reference(s): 105 ILCS 5/27-12

- H. The school district teaches character education, which includes teaching of respect, responsibility, fairness, caring, trustworthiness, and citizenship in Yes No N/A

In Compliance

order to raise pupils' standard of good character.

Reference(s): 23 Ill Admin. Code 1.430 (a) (5)

I. Music

Yes No N/A

Reference(s): 23 Ill Admin. Code 1.430 (a) (6)

J. Art

Yes No N/A

Reference(s): 105 ILCS 5/27-6
23 Ill Admin. Code 1.420 (p); 23 Ill Admin. Code 1.430 (a) (8)

K. Physical Education

1. Appropriate activity related to physical education is required of all students each day. Special activities in physical education, or a modified course thereof, shall be provided for pupils whose physical or emotional condition prevents their participation in courses provided for other children.

Yes No N/A

Reference(s): 105 ILCS 5/27-7

2. The district has a physical education course of study that must include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers district opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. The physical education course of study is part of the regular school curriculum and provides students with an opportunity for an appropriate amount of daily physical activity.

Yes No N/A

Reference(s): 23 Ill Admin. Code 1.100 (a) (2)

3. If daily physical education is not offered as a course of study, the district has a current approved waiver on file.

Yes No N/A

Reference(s): Critical Health Problems and Comprehensive Health Education Act: 105 ILCS 110/1 et seq.
105 ILCS 5/27-9.1
23 Ill Admin. Code 1.420 (n)

L. Health Education

1. There is no specific time requirement for grades K-6; however, it shall be part of the formal regular instructional program at each grade level. One semester or the equivalent at the middle school or junior high school level is required.

Yes No N/A

2. The health education program shall include, but not be limited to, the following major areas as a basis for curricula in all elementary and secondary schools: human ecology and health; human growth and

Yes No N/A

In Compliance

development; the emotional, psychological, physiological, hygienic and social responsibilities of family life including sexual abstinence until marriage; prevention and control of disease; public and environmental health; consumer health; safety education and disaster survival; mental health and illness; personal health habits; alcohol and drug use and abuse; the dangers of tobacco use; nutrition; and dental health.

3. The district's health education program and sex education and family life course in grades 6-12 includes instruction in prevention, transmission and spread of AIDS and the dangers associated with drug and alcohol consumption during pregnancy. Yes No N/A

Reference(s): 105 ILCS 5/27-23.3

- M. The district provides instruction in relation to the prevention of abuse of anabolic steroids in grades 7 through 12 (grades 7 and 8 if an elementary district) and includes such instruction in science, health, drug abuse, physical education or other appropriate courses of study. The district also provides this instruction to students who participate in interscholastic athletic programs. Yes No N/A

Reference(s): 105 ILCS 5/27-17
23 Ill Admin. Code 1.430 (a) (10)

- N. Safety Education, grades 1-8 equivalent to one class per week is offered. Yes No N/A

Reference(s): 105 ILCS 5/27-13.3

- O. **Internet Safety Education** Yes No N/A
The district provides in grades 3 through 12 yearly instruction on Internet safety. Each school board must determine the scope and duration of the unit of instruction and this instruction may be integrated into the existing curriculum.

Reference(s): 105 ILCS 5/10-20.53

- P. The district promotes 60 minutes of minimum reading opportunities daily for students in kindergarten through 3rd grade whose reading level is one grade level or lower than his or her current grade level according to current learning standards and the school district. Yes No N/A

Reference(s): 105 ILCS 110/3

- Q. The district offers age-appropriate sexual abuse and assault awareness and prevention education. Yes No N/A

Comments:

SECTION VI (B) – INSTRUCTIONAL PROGRAM: DISTRICTS WITH HIGH SCHOOLS

In Compliance

Reference(s): 105 ILCS 5/27-22
23 Ill Admin. Code 1.440 (a)

72. The district provides a comprehensive curriculum that includes at least the following course offerings for grades 9-12.

Reference(s): 23 Ill Admin. Code 1.440 (a) (1)

A. Language Arts Yes No N/A

Reference(s): 23 Ill Admin. Code 1.440 (d) (1) (2)

B. “Writing Intensive” courses. Yes No N/A

Reference(s): 23 Ill Admin. Code 1.440 (a) (2) ; 1.440 (g) (2)

C. Science Yes No N/A

Reference(s): 23 Ill Admin. Code 1.440 (a) (3); 1.440 (g) (3)

D. Mathematics Yes No N/A

Reference(s): 23 Ill Admin. Code 1.440 (a) (4)

E. History of the United States Yes No N/A

Reference(s): 105 ILCS 5/27-20.3; 105 ILCS 5/27-20.4; 105 ILCS 5/27-20.5; 105 ILCS 5/27-23.8; 105 ILCS 5/27-21
23 Ill Admin. Code 1.420 (r) (4) (5) (6)

1. The district includes a unit of instruction studying the History of Women in America. Yes No N/A

2. The district includes a unit of instruction studying the period in World War II known as the Holocaust. Yes No N/A

3. The district provides an additional unit of instruction studying other acts of genocide across the globe, including but not limited to the Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan. Yes No N/A

4. The district provides a unit of instruction studying the events of Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country. Yes No N/A

5. The district provides a unit of instruction on disability history, people with disabilities, and the disability rights movement. Yes No N/A

6. The district provides a unit of instruction studying the role and contribution of Hispanics and shall include the study of events related Yes No N/A

In Compliance

to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression.

Reference(s): 23 Ill Admin. Code 1.420 (a) (5)

F. Foreign Language

Yes No N/A

Reference(s): 23 Ill Admin. Code 1.420 (a) (6)

G. Music

Yes No N/A

Reference(s): 23 Ill Admin. Code 1.420 (a) (7)

H. Art

Yes No N/A

Reference(s): 23 Ill Admin. Code 1.420 (i); 1.440(a) (8)

I. Career Education - Orientation and Preparation

Yes No N/A

Reference(s): 105 ILCS 110/1 ; 105 ILCS 5/27-9.1
23 Ill Admin. Code 1.420 (n); 1.440 (a) (9)

J. **Health Education**

Yes No N/A

The health education program shall include, but is not limited to, the following major educational areas as a basis for curricula in all elementary and secondary schools: human ecology and health; human growth and development; the emotional, psychological, physiological, hygienic and social responsibilities of family life including sexual abstinence until marriage; dangers associated with drug and alcohol consumption during pregnancy, prevention and control of disease; sexual assault awareness in secondary schools; public and environmental health; consumer health; safety education and disaster survival; mental health and illness; personal health habits; alcohol and drug use and abuse; the dangers of tobacco use; nutrition; dental health.

Reference(s): 105 ILCS 5/27-6
23 Ill Admin. Code 1.420 (p); 1.430 (a) (8); 1.440 (a) (10)

K. **Physical Education**

Yes No N/A

Appropriate activity related to physical education is required of all students each day. Special activities in physical education, or a modified course thereof, is provided for pupils whose physical or emotional condition prevents their participation in courses provided for other children.

Reference(s): 23 Ill Admin. Code 1.420 (p) (2)

1. There is a definite school policy regarding credit earned each semester in physical education with provisions for allowable variability in special cases.

Yes No N/A

Reference(s): 105 ILCS 5/27-6 (b)

2. If the board has established a policy to excuse students from physical

Yes No N/A

In Compliance

education, they are excused for only those reasons and grade levels as authorized by statute.

3. The district excuses pupils in grades 9 through 12 from engaging in physical education courses if those pupils must utilize the time set aside for physical education to receive special education support and services. Yes No N/A

Reference(s): 105 ILCS 5/27-6

4. The district has a physical education course of study that must include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. The physical education course of study is part of the regular school curriculum and provides students with an opportunity for an appropriate amount of daily physical activity. Yes No N/A

Reference(s): 105 ILCS 5/27-12.1
23 Ill Admin. Code 1.420 (k); 1.440 (a) (11); 1.440 (b) (3)

- L. Nine weeks of Consumer Education (grades 9-12) which includes three weeks instruction in installment purchasing, three weeks instruction in budgeting, three weeks instruction in comparison of prices, homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending), and an understanding of the roles of consumers interacting with agriculture, business, trade unions, and government in formulating and achieving the goals of the mixed free enterprise system. Yes No N/A

Reference(s): 105 ILCS 5/27-13.1
23 Ill Admin. Code 1.430 (a) (11)

- M. **Conservation of Natural Resources**
The district provides instruction in the current problems and the needs in the conservation of material resources including but not limited to air pollution, water pollution, the effects of excessive use of pesticides, preservation of wilderness areas, forest management, protection of wildlife, and humane care of domestic animals. Yes No N/A

Reference(s): 105 ILCS 5/27-23.3

- N. The district provides instruction in relation to the prevention of abuse of anabolic steroids in grades 7 through 12 (grades 9, 10, 11 and 12 if high school district) and includes such instruction in science, health, drug abuse, physical education or other appropriate courses of study. The district also provides this instruction to students who participate in interscholastic athletic programs. Yes No N/A

Reference(s): 23 Ill Admin. Code 1.420 (o)

- O. Each high school attendance center provides a program of media/library services. In Compliance
 Yes No N/A

Reference(s): 105 ILCS 110/3

- P. The district offers age-appropriate sexual abuse and assault awareness and prevention education. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/27-24
23 Ill Admin. Code 252

- Q. Driver Education

1. **Program**

- The school provides the driver education course to all eligible students that reside within the district (whether enrolled in the school or not) between the ages of 15 and 21 who request such course. Yes No N/A

Reference(s): 105 ILCS 5/27-24.2

- a. *Classroom Instruction* Yes No N/A
Thirty (30) clock hours of instruction is required of all eligible students.

- b. The classroom instruction does include instruction on distracted driving as a major traffic safety issue. Yes No N/A

Reference(s): 105 ILCS 5/27-24.2

- c. *Behind-the-Wheel* Yes No N/A
The full six hours of practice driving and observation time is in a dual-control vehicle with a licensed driving instructor on public roadways.

Reference(s): 23 Ill Admin. Code 252.20 (b)

2. The classroom portion of the course shall be during the school day and may be offered at other times (i.e., before or after school, in the evenings or on weekends). The school district shall determine when to offer the behind-the-wheel portion of the course during the regular school year, which may be during the school day, at times other than during the school day, or through a combination of both options; however, this subsection (b) shall not authorize a school district to offer behind-the-wheel instruction only during the summer. Yes No N/A

Reference(s): 105 ILCS 5/27-23
23 Ill Admin. Code 252.30 (a) (3) and (4)

3. The driver education fee is waived with respect to any student who is eligible for free lunches or breakfasts pursuant to the School Breakfast and Lunch Program Act [105 ILCS 125] and 23 Ill. Adm. Yes No N/A

In Compliance

Code 305 (School Food Service), and with respect to other students in accordance with the district's policy accordance with Section 1.245 (Waiver of School Fees) of the rules of the State Board of Education (see 23 Ill. Adm. Code 1 (Public Schools Evaluation, Recognition and Supervision)).

Reference(s): 105 ILCS 5/27-23; 105 ILCS 5/27-24.2; 105 ILCS 5/27-24.1; 105 ILCS 5/26-3a
23 Ill Admin. Code 252.30 (a) (4)

4. For Driver Education enrollment eligibility each student has either received a passing grade in at least eight courses during the previous two semesters or has received a waiver of that requirement by the local superintendent. The district has adopted the above policy and it is in place in the district policy manual. Yes No N/A

Comments:

Reference(s): 105 ILCS 110/3

- R. The district includes in its curriculum training on how to properly administer cardiopulmonary resuscitation (which training must be in accordance with standards of the American Red Cross, the American Heart Association, or another nationally recognized certifying organization) and how to use an automated external defibrillator Yes No N/A

Comments:

Reference(s): 105 ILCS 5/27-22

73. A. **Minimum Requirements of Graduation** Yes No N/A
As a prerequisite to receiving a high school diploma, each pupil entering the 9th grade in the 2008-2009 school year or a subsequent school year must, in addition to other course requirements, successfully complete the following courses:
1. Four (4) years of language arts. Yes No N/A
 2. Two (2) years of writing intensive courses: one year must be an English language arts course and one year may be provided as part of any other course. Yes No N/A
 3. Three (3) years of mathematics: At least one year of Algebra I and one year of a course that includes geometry content and one of which may be an Advanced Placement computer science course if the pupil successfully completes Algebra II or an integrated mathematics course with Algebra II content. Yes No N/A
 4. Two (2) years of science. Yes No N/A
 5. Two (2) years in social sciences, of which at least one year must be in the history of the U.S. or a combination of U.S. History and American Yes No N/A

In Compliance

Government. Beginning with pupils entering the 9th grade in the 2016-2017 school year and each school year thereafter, at least one semester must be civics, which shall help young people acquire and learn to use the skills, knowledge, and attitudes that will prepare them to be competent and responsible citizens throughout their lives. Civics course content shall focus on government institutions, the discussion of current and controversial issues, service learning, and simulations of the democratic process. School districts may utilize private funding available for the purposes of offering civics education.

- 6. One (1) year chosen from (a) music, (b) art, (c) foreign language, which shall be deemed to include American Sign Language, or (d) vocational education.

Yes No N/A

Reference(s): 105 ILCS 5/27-21
23 Ill Admin. Code 1.440 (b) (4)

- B. American patriotism and the government, principles of our representative form of government as enunciated in the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois, and the proper use and display of the American Flag, is taught. The teaching of history includes study of the roles and contributions of members of ethnic groups and both sexes. Not less than one hour per week, or the equivalent, is devoted to the advanced study of this subject (Section 27-3 and 27-4 of the School Code). No student receives certification of graduation without passing a satisfactory examination upon such subjects.

Yes No N/A

Comments:

SECTION VII – SPECIAL EDUCATION

In Compliance

Reference(s): 105 ILCS 5/14-9.01
23 Ill Admin. Code 226.800 (k) (1), (2), (3)

74. Necessary non-licensed personnel employed in classes, programs, or services are under the direct supervision of a qualified specialist and receive inservice training experiences appropriate to the nature of their responsibilities. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/14-8.01
23 Ill Admin. Code 226.720 (b)

75. The age range of students in each special education program or instructional grouping does not exceed:
- A. The four (4) year limit for primary, intermediate, and junior high; Yes No N/A
- B. The four (4) to six (6) year limit for secondary. Yes No N/A

Comments:

Reference(s): 23 Ill Admin. Code 226.730

76. All special education instructional and resource program enrollments are within the prescribed enrollment limitations. Yes No N/A

Comments:

Reference(s): 105 ILCS 5/14-7.01
23 Ill Admin. Code 226.750 (b)

77. Transportation is provided by the local district as each special education eligible child's exceptionalities or program location requires. Yes No N/A

Comments:

Reference(s): 23 Ill Admin. Code 226.750 (b) (1)

78. The special education student's arrival and departure times ensure a full instructional day for each day the child's program is in session. Yes No N/A

Comments:

In Compliance

Reference(s): 23 Ill Admin Code 1.240(a); 226.720 (a)

79. The facilities used for special education programs and services are in compliance with life/safety regulations and are appropriate to, and adequate for, the particular program or service. They are at least equal to those provided to the students in the standard school program. Yes No N/A

Comments:

Reference(s): 23 Ill Admin. Code 226.50 (c) (1)

80. All eligible students who require continued public school educational experiences to facilitate integration into society are eligible for special education and related services through age 21 (i.e., through the day before the student's 22nd birthday). Yes No N/A

Comments:

Reference(s): 23 Ill Admin. Code 226.110 (c) (3)

81. Within 14 school days, each district determines whether an evaluation is warranted after receiving a request for an evaluation. Yes No N/A

Comments:

Reference(s): 23 Ill Admin. Code 226.735

82. Each district develops a plan specifying limits on the work load of its special educators so that all services required under students' IEPs, as well as all needed ancillary and support services can be provided. Yes No N/A

Comments:

SUMMARY, NOTES AND COMMENTS

Listing of Participating Team Members and Evaluators	
1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

Areas of Noncompliance *(include item numbers and legal references)*

Areas of Concern *(include item numbers and legal references)*

General Comments, Notes and Observations