



Illinois State Board of Education

100 North First Street • Springfield, Illinois 62777-0001
www.isbe.net

James T. Meeks
Chairman

Tony Smith, Ph.D.
State Superintendent of Education

TO: Regional Superintendents, Assistant Regional Superintendents

FROM: Emily Fox, Division Supervisor

DATE: July 22, 2015

SUBJECT: HB2657

ISBE's licensure bill has been signed by Governor Rauner and is now Public Act 99-0058. Below is a summary of new licensure requirements, links to new ISBE licensure forms, and an explanation of how the new statute impacts applications in "pending review" versus "deficient" status. The below changes are effective immediately.

SUMMARY OF NEW REQUIREMENTS

- 1. ISSUANCE AND TIMEFRAMES FOR ELS-PEDU:** (21B-20) (A) (ii) A provisional license, valid for one fiscal year, will be issued with proof of a bachelor's degree or higher and a valid, comparable out-of-state license. If a test of basic skills and the content test are passed within this one year period, the license will be extended automatically for one additional fiscal year, during which time all remaining deficiencies must be met. No application or fee is needed for this extension. If the tests have not been passed within the initial one year period, the license will expire.

Additionally, if the individual has not held a position in a public or non-public school recognized by ISBE on his/her ELS(PEDU), he/she can renew the license for an additional two fiscal years (beyond the original two-year period) by requesting the renewal via [ISBE form 80-04: Request to Renew Educator License with Stipulations- Provisional Educator](#). The renewal must be requested after February 15 of the year the license will expire, but before the license expires (June 30.) The educator's regional office of education must verify the educator has not been employed on the license.

- 2. OUT-OF-STATE TEST OF BASIC SKILLS-** (21B-35)(6) Applicants who have successfully completed a test of basic skills, as defined by rules, at the time of initial licensure in another state or another country shall not be required to complete an Illinois test of basic skills. Applicants should use [ISBE form 80-02: State-Approved Program and Completion of Standards Verification](#) or [ISBE form 80-03: Out-of-State Test of Basic Skills Verification: Department/Board of Education Use Only](#) to verify completion of the test. (e.g. If an educator completed a preparation program at an Iowa institution and obtains licensure in Iowa—form 80-02 should be used. If an educator completed a preparation program in Iowa, for example, and did not obtain Iowa licensure, but obtained licensure in Missouri, form 80-03 should be completed by Missouri's department of education.)



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3. **EDUCATOR TESTING** – (21B-30) (b) No score on a test required under this Section, other than a test of basic skills, shall be more than **10** years old at the time that an individual makes application for an educator license or endorsement. The test of basic skills is valid indefinitely. Content Tests, APT, edTPA: Valid for 10 years.
4. **OUT-OF-STATE PRINCIPAL AND SUPERINTENDENT**- Educators who completed an out-of-state principal preparation program can now apply for the principal endorsement through ISBE transcript evaluation. [Click here to view the specific requirements to earn the principal or superintendent endorsement.](#) A provisional educator endorsement to serve as a superintendent or principal may be affixed to an ELS-PEDU.
5. **CAREER AND TECHNICAL EDUCATORS**- (21B-20) (E) The CTE endorsement on an ELS may be issued when applicant has 60 hours of coursework and 2000 hours of work experience outside of education. (Work experience no longer needs to have been completed within 10 years of license being issued).
6. **CHIEF SCHOOL BUSINESS OFFICIALS**- (21B-20) (K) Applicants may apply for a PEL endorsed for CSBO or an ELS endorsed for CSBO. View the PEL CSBO requirements [here](#). The two paths to obtain the ELS CSBO requirements are found [here](#). An ELS endorsed for CSBO is valid for five fiscal years and may be renewed if the educator completes professional development requirements.
7. **GENERAL ADMINISTRATIVE**- (21B-25) (A) The general administrative endorsement is available for application in ELIS. The endorsement can only be issued to individuals who completed all coursework for issuance of the general administrative endorsement before September 1, 2014, who have completed all testing requirements prior to June 30, 2016, and have made application for the endorsement by June 30, 2016. Requirements can be found [here](#). The Principal (186) test is available at <http://www.il.nesinc.com/>.
8. **REQUIRED COURSEWORK FOR PEL** (21B-35) (a) (3) (4) (5) All applicants who have not been entitled by an Illinois approved preparation program for education and are applying for a PEL must meet the same requirements concerning coursework in 1) methods of instruction of the exceptional child, 2) methods of reading and reading in the content area, 3) instructional strategies for English language learners as candidates entitled by an Illinois approved educator preparation program. **This means a certain number of semester hours is no longer required in each area.** [ISBE form 80-02: State Approved Program and Verification of Completion of Standards](#) should be completed by the applicant's educator preparation program to verify completion of coursework. If the institution does not verify completion of specific coursework, the applicant will need to complete coursework in deficient areas.



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9. **PARAPROFESSIONAL RENEWAL (21B-45)** An Educator License with Stipulations with only the paraprofessional license does not lapse; therefore there is no longer a \$150 reinstatement fee.
10. **PROFESSIONAL DEVELOPMENT (21B-45)** PD no longer has to be entered within 60 days of completion.
11. **ADDITIONAL PROFESSIONAL DEVELOPMENT APPROVED PROVIDERS (21B-45)** State agencies, State boards, State commissions, and Public community colleges subject to the Public Community College Act may now be approved providers.

LINKS TO NEW LICENSURE FORMS

Forms are available at <http://www.isbe.net/licensure/html/forms.htm>.

Form 80-01: Out-of-State Applicant Request to Waive EdTPA- *This form should be used by individuals who completed a teaching preparation program out-of-state and are using three years of teaching experience + a proficient or higher rating on their most recent performance evaluation to waive the edTPA.*

Form 80-01A: Out-of-State Applicant Verification of EdTPA- *This form should be used by individuals who have passed the edTPA as part of an out-of-state teacher preparation program. The applicant must also have official scores sent electronically to Illinois from Pearson Education, Inc. Score reports may be requested at http://www.edtpa.com/Content/Docs/TP_TestResultsRequestForm.pdf. The fee is \$50 per recipient.*

Form 80-02: State-Approved Program and Completion of Standards Verification- *This is the new state-approved program verification form. The form also allows preparation programs to verify completion of a program, completion of specific coursework for the PEL, verify that a test of basic skills has been passed, and confirm "P", "S", or "CR" grades are equivalent to a "C" or higher.*

Form 80-03: Out-of-State Test of Basic Skills Verification: Department/Board of Education Use Only- *This form should be used by educators who completed a preparation program in one state (e.g. Iowa), did not obtain licensure in that state, but obtained licensure in another state (e.g. Missouri.) In this situation, the state granting licensure should verify completion of a test of basic skills leading to initial licensure.*

Form 80-04: Request to Renew Educator License With Stipulations- Provisional Educator- *This form will be used to request to renew the ELS if the educator has not held a full-time position on the license. The purpose of the renewal is to allow the educator time to complete the edTPA.*

Form 80-05: Request to Expire Current Evaluation for Licensure Per Passage of Illinois Statute: *Educators with a "deficient" evaluation on file must meet the requirements listed in their deficiency letters. If educators would like their deficient application expired, so they may reapply under new requirements, this form should be used.*



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HOW THE BILL IMPACTS CURRENT AND DEFICIENT APPLICATIONS

Any new application reviewed after the bill is signed will be subject to the new requirements. Thus, if an educator submitted a licensure application in March and it is still in *pending review* status, the application will be reviewed under the new requirements.

If an educator has a “deficient” application on file with ISBE and wishes to be evaluated under new requirements, the educator must request, via [ISBE form 80-05: Request to Expire Current Evaluation for Licensure per Passage of Illinois Statute](#) to have their application removed so they may submit a new application for the same area. The educator must then submit a new application and fee. Refunds will not be given for the deleted applications.