

MASON/TAZEWELL/WOODFORD REGIONAL OFFICE OF EDUCATION #53
Health/Life Safety Verification Form

Name of School _____

I hereby certify that each item in this checklist has been verified and the responses checked are correct.

Principal (or designee) Signature _____ Date _____

Please have required inspection documentation (*) available the day of inspection

Item	Yes	No	N/A
Tornado and fire drill instructions posted in student-occupied areas			
*Bleacher Inspections (required annually by “qualified” inspector – could be maintenance person) Date _____			
*Elevator/Lift Inspection Certificate (in office or elevator) Expiration Date _____			
* Boiler Inspection Certificates (in boiler rooms) Expiration Date _____			
*Fire Alarm System Inspection – Date _____			
*Sprinkler System Inspection – Date _____			
*Range Exhaust System Inspection and cleaning (by employee) at least once per year Date _____			
*Kitchen Extinguishing System Inspection (every 6 months) Date _____			
*Flameproof Stage Curtains - Certificate/Tag or Letter of Verification			
Shop, Science, and Art Safety Glasses used by students as required			
All art materials are non-toxic (K-6) or meet labeling standards (7-12)			
All flammable/combustible materials are in approved storage containers			
*Schedule of Monthly Tests of Emergency Lights (by employees)			
*Safety Reference Plan on file in school office (not district office) (This looks like a detailed blue print; prepared by architect-not just a floor plan.)			
*Safety Drill Report Form Required for items below Crisis Plan Review Date _____ Fire Drill #1. Date _____ (Please note which included Fire Drill #2. Date _____ Fire Department participation) Fire Drill #3. Date _____ Severe Weather Drill Date _____ Bus Evacuation Drill Date _____ (all students) Law Enforcement Drill Date _____ (Police participation)			

* Documentation required for these items.