SAT Implementation Overview

November 15, 2016

Brought to you by the College Board and
the Illinois State Board of Education

Agenda

► Our goal today is to provide an overview for school staff to prepare you for the spring 2017 SAT administration.

  ► Setup & Registration

  ► Planning for Test Day

  ► Planning Rooms & Staffing

  ► Test Materials & Administration

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Terminology

▶ Test Center Supervisor – is responsible for all aspects of the SAT administration at the school

▶ Services for Students with Disabilities (SSD) Coordinator – is responsible for overseeing all aspects of the SAT administration for students testing with accommodations; there is one "primary" SSD Coordinator but more SSD Coordinators can assist

▶ Associate Supervisor – is responsible for test administration

▶ Proctor – is responsible for assisting the associate supervisor with monitoring students in the testing room

▶ Hall Proctor– is responsible for monitoring the hallways on test day

▶ Principal – is responsible for appointing testing staff and receives general information about test day activities

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Key Dates

Activity	Audience	Timeline
Deadline for staff and test center setup	Principals	11/16/16
Offsite Testing Requests	Test Center Supervisor	11/16/16-12/15/16
Question & Answer Session	Test Center Supervisor SSD Coordinators	Early-December
Confirmation and Notification of AI and Test Center Codes	Test Center Supervisor	December 2016
Deadline to verify Pre-ID Information in ISBE Student Information System (SIS)	Districts/Schools	1/20/17
Accommodations Request Deadline	SSD Coordinator	2/15/17
Test Day Supervisor Training	Test Center Supervisor SSD Coordinator Test Day Staff	2/9/17-3/22/17
Answer Sheets and Pre-ID labels arrive in schools.	Test Center Supervisor	3/6/17-3/8/17

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Key Dates

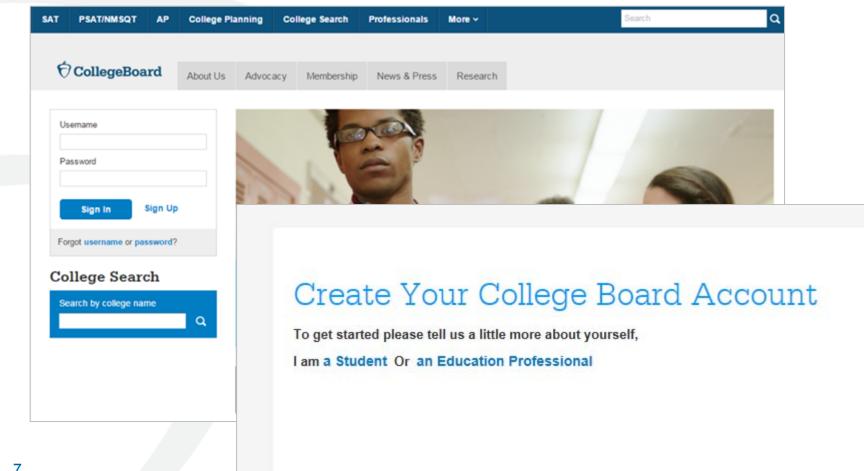| Activity	Audience	Timeline
Pre-administration Session	Test Center Supervisor	3/10/17-4/4/17
Secure Materials Arrive at Schools	Test Center Supervisor SSD Coordinator	3/29/17-3/31/17
Initial Administration Date	Test Center Supervisor SSD Coordinator	4/5/17
Deadline to Submit Makeup Material Request	Test Center Supervisor	4/7/17
Accommodated Testing Window	SSD Coordinator	4/5/17-4/18/17
Makeup Administration	Test Center Supervisor	4/25/17
Final date to ship answer sheets for scoring	Test Center Supervisor SSD Coordinator	4/28/17

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College Board System Access & Permissions

▶ A College Board Professional Account is required for all system access.

  ▶ Each user creates their own account at collegeboard.org

▶ SSD Online System

  ▶ The school SSD Coordinator requests access.

  ▶ Access requires a principal's signature.

  ▶ Others may request access with the school principal's approval

▶ College Board Online Test Day Training

  ▶ The Test Center Supervisor will receive access. The Test Center Supervisor may grant access to all test day staff.

▶ College Board Reporting Portal

  ▶ Each school will have an access manager responsible for providing access to school staff

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Create a College Board Professional Account

▶ Go to www.collegeboard.org

Site Establishment

Establishment Process

► All schools are required to participate in the setup survey.

► The survey will provide key information allowing College Board to setup your school for the Illinois SAT Administration including:

  ► School Information

  ► Key staff contact information

  ► Relationship between home and serving/testing school.

► As a result of the survey schools will be setup with a high school (AI) code and/or a test center code.

  ► AI Codes are a 6-digit code required to administer College Board exams, apply for student accommodations, and receive students' exam scores. All "home" schools will receive an AI code.

  ► Test Center codes are a 5-digit number representing the testing location. "Home" and "Testing" schools will receive a test center code. (If your school is also a national test site, your test center code will be different.)

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Guidelines

- ► All eligible students considered to be grade 11 according to state guidelines will participate in the SAT as the statewide accountability test unless they are taking DLM-AA.

- ► Students may test at a serving school OR return to their home school to test. Home and Serving schools should coordinate with each other to determine the best testing environment for each student.

- ► Home Districts are responsible for ensuring that all enrolled grade 11 students are tested, regardless of their placement. Established SAT Test Centers are responsible for ensuring receipt of all test materials, testing students, and returning test materials for processing.

- ► Schools establishing as a SAT Test Center should notify each students' Home District that you will be a test center.

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Establishment Process

► Schools received a notice from College Board about the survey over the past two weeks. If you do not think your school was included, please contact scowley@collegeboard.org.

► College Board will support off-site testing for schools who request it on the survey. Schools will be contacted with more information about the process.

► College Board will email Test Center Supervisors a confirmation with their school's AI code and test center code, if applicable in December.

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Student Registration & Material Orders

Pre-ID Process

▶ ISBE's Role – Register students

   ▶ ISBE will create a the SAT Pre-ID file for "home" school review. The file will contain the home and testing location for each school to register students for the SAT.

▶ School's Role

   ▶ Review the SAT Pre-ID file.

      ▶ The Home District must verify that the "Testing School" RCDTS code in the SAT Pre-ID file is correct.

      ▶ A student's "Serving School" (from the SIS enrollment record) will be used to initially populate the "Testing School"

   ▶ The SSD Coordinator will submit accommodations requests for students through College Board's SSD Online system.

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Initial Test Day Materials

▶ The state provided student data during registration (or pre-ID) and the school requested accommodations will be what College Board uses to determine the quantity and type of materials to be shipped to each school.

▶ The initial test date: 4/5/17

▶ Schools will receive Pre-ID labels before test day. Staff will place the label on their answer sheet.

▶ Students who are not on the SAT Pre-ID file in SIS by January 20, 2017, (e.g. late transfers), will complete a paper registration form on test day.

▶ Test material shipments will include testing manuals, test materials, test day forms and other instructions. Overage will be included to address new students.

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Accommodated Testing Window Materials

▶ Students who are testing with certain accommodations, identified on the Non-Standard Accommodation Report (NAR) will have a testing window.

▶ The Accommodated Testing Window for students on the NAR is:

   ▶ 4/5/17 – 4/18/17

▶ Students testing with accommodations over 2-days should test on consecutive days. All testing must be complete by 4/18/17.
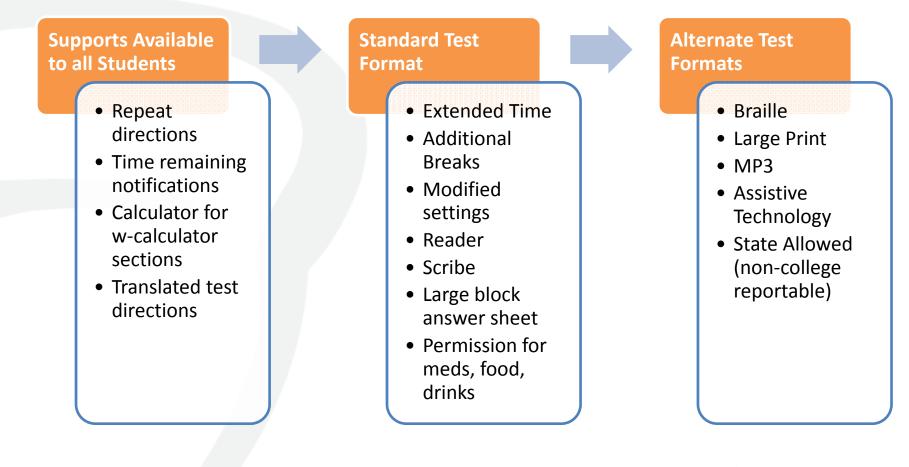
▶ There is no additional makeup testing date.

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Makeup Test Day Materials

- ▶ Students, not testing in the accommodated window, who miss the initial test date will test on the makeup test date.

- ▶ Immediately prior to the initial test day, Test Center Supervisors will be emailed requesting a count of the students requiring makeup materials.

  - ▶ Schools must respond to the makeup email by 4/7/17 in order to receive materials.

- ▶ SAT – Makeup 4/25/17

  - ▶ New SAT test materials will be sent for all students testing on the makeup test date.

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Accommodations

Supports & Accommodations

Supports Available to all Students

- Repeat directions
- Time remaining notifications
- Calculator for w-calculator sections
- Translated test directions

Standard Test Format

- Extended Time
- Additional Breaks
- Modified settings
- Reader
- Scribe
- Large block answer sheet
- Permission for meds, food, drinks

Alternate Test Formats

- Braille
- Large Print
- MP3
- Assistive Technology
- State Allowed (non-college reportable)

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Accommodations

► The College Board is committed to making sure that students with disabilities can take the exams with the accommodations they need, and will consider all requests to ensure that we measure students' academic abilities, regardless of their disabilities.

► All accommodations requests will be submitted through our SSD Online system. There are two types:

  ► College Board Accommodations: Students with approved accommodations will receive college reportable scores. Once approved for accommodations, with limited exceptions, a student remains approved for all College Board tests.

  ► State Allowed Accommodations (SAA): These are state specific accommodations defined by ISBE. Students, schools and the state will receive scores, however the scores are not college reportable. These accommodations apply to state testing only and are requested for each state administration.

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SSD Online – College Board Accommodations

▶ College Board accommodations will be entered from the SSD Online Dashboard.

▶ The entry of accommodations will go through one of two paths:

▶ School Verification – Some requests can be approved automatically through our school-verification system. The SSD Coordinator verifies that the student meets College Board eligibility criteria and the student has documentation on file that meets the College Board Guidelines for Documentation, see: https://www.collegeboard.org/students-with-disabilities/request-accommodations/approval-overview

▶ Documentation Review – Other requests require documentation. The College Board reviews a student's disability documentation to determine if it meets the guidelines and if accommodations are appropriate. SSD Online tells coordinators when documentation is required, and based on the specific request, what documentation would be most helpful.

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SSD Online – State Allowed Accommodations

▶ For SAAs, the request will be entered into the State Allowed Dashboard.

▶ Requests are auto-approved based on the state defined accommodations.

Back to SSD Dashboard   Helpful Links: | FAQ

State-Allowed Accommodations > Dashboard

ⓘ **Notice**

State-Allowed Accommodations (SAA) should only be used by students when College Board accommodations are not available. Use of SAA's will result in an unreportable score and student scores will not be eligible for college submission or scholarship opportunities.

Your state/district has arranged SAA's for the following College Board tests:

An SAA request must be submitted for each student that requires them. To start, click the **Request State-Allowed Accommodations** button below

0 Students | 25 per page | ▼ | ◀ | ▶

Narrow by: | Enter AI Code 🔍 | All Statuses ▾ | All Accommodations ▾ | Clear all | Enter Student Name or SSD Number 🔍

SAA Request Status	▲	Student	Submitted	Testing Status

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Accessing SSD Online

▶ SSD Coordinators from other College Board testing will already have access to SSD Online.

▶ Once any new SSD Coordinator(s) are identified they should request access to the SSD Online system.

▶ To access the system, the SSD Coordinator will need to:

  ▶ Have a College Board Professional Account

  ▶ Complete the SSD Coordinator Form, found on www.collegeboard.org/ssd

  ▶ Receive an access code to link your SSD Online access to your College Board professional account (First time only). May take 1-2 days to receive the access code.

  ▶ A school may have multiple SSD Coordinators.

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Prioritizing Requests

► Accommodation requests may begin once you receive your access code and have established an SSD Coordinator.

► While we encourage schools to start early, we suggest prioritizing requests as follows to allow you to take advantage of the SSD Online system enhancements as they become available.

► Beginning now

  ► Identify any students who have previously been approved for a College Board accommodation, for example those who took PSAT/NMSQT or AP. They can be found on the SSD Online Dashboard. There is no need to reapply for accommodations for these students unless their needs have changed. They will receive the same accommodations as previously approved.

  ► Submit applications for any students with an IEP who have been receiving accommodations for more than 4 months.

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Prioritizing Requests

▶ Beginning in January

  ▶ Submit applications for any students with an IEP who have been receiving accommodations for less than 4 months.

  ▶ Submit accommodation requests for students who have 504 plans.

  ▶ Submit any state allowed accommodation requests.

▶ A late request window will be supported for the following reasons:

  ▶ Students who are newly enrolled at the school

  ▶ Students who are newly classified at an eligible grade level.

  ▶ Students who have a newly identified disability

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Planning for Test Day

Testing Roles

▶ Test Center Supervisor – is responsible for all aspects of the SAT administration at the school

▶ Services for Students with Disabilities (SSD) Coordinator – is responsible for overseeing all aspects of the SAT administration for students testing with accommodations; there is one "primary" SSD Coordinator but more SSD Coordinators can assist

▶ Associate Supervisor – is responsible for test administration

▶ Proctor – is responsible for assisting the associate supervisor with monitoring students in the testing room

▶ Hall Proctor– is responsible for monitoring the hallways on test day

▶ Principal – is responsible for appointing testing staff and receives general information about test day activities

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Test Center Supervisor Role

The Test Center Supervisor (TCS) is responsible for:

► All aspects of the administration at a school, including:

   ► Pre-admin activities like test center set-up, planning rooms and staff for test day, and receiving and securing test materials.

   ► Everything on test day, including distribution of materials, monitoring all test day activities and staff, packaging and returning test materials, and completing Supervisor Irregularity Reports.

► The TCS may choose to enlist the aid of others at the school to help him/her test day planning and set-up.

► The TCS will remain the main contact and receive all communications from the College Board and ETS.

► Identifying staff to serve as Associate Supervisors, Proctors and Hall Proctors for test day staff support.

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Services for Students with Disabilities Coordinator Role

The Services for Students with Disabilities (SSD) Coordinator is responsible for:

► Being the school's liaison with the College Board's Services for Students with Disabilities office and submitting accommodation requests for all students who request them at his/her school.

► Administering the test to students who have accommodations that appear on the Non-Standard Administration Report (NAR).

► Schools will identify a primary SSD Coordinator. To establish themselves as an SSD Coordinator, the person will need to:

  ► Have a College Board Professional Account

  ► Complete the SSD Coordinator Form, found on collegeboard.org/ssd

  ► Receive an access code to link your SSD Online access to your College Board professional account.

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Associate Supervisor Role

The Associate Supervisor Role is responsible for:

► Managing everything within a testing room including management of all testing materials, conducting the test, and monitoring test-takers to ensure a fair administration.

   ► They must be district staff

   ► Each room requires one Associate Supervisor.

   ► One Associate Supervisor must be designated as the back-up for the Test Center Supervisor.

Associate Supervisor
- Monitor students
  - Admit & seat
    - Complete seating chart
  - Enforce policies
    - Report irregularities
- Administer test
  - Distribute tests
    - Account for materials
  - Read script verbatim
    - Time the test

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Room Proctors and Hall Proctors

Room Proctors and Hall Proctors are responsible for:

► Assisting the Test Center and Associate Supervisors.

   ► Proctors help set up the testing area and monitor testing.

   ► Hall Proctors patrol the hallways during testing to make sure the testing area remains quiet and secure.

   ► They must be district staff

Room Proctor
- Help with center setup & admission
- Answer questions
- Help distribute materials
- Monitor test-takers & report violations

Hall Proctor
- Help with center setup & admission
- Direct students to rooms
- Patrol halls & report violations
- Cover for staff on breaks

Guidelines for Test Day Staff

► Staff with children or those who have students residing in the same household cannot have access to any test materials for the same assessment(s) the child is taking before, during, or after test day. For example:

  ► If a staff member's child will be taking the SAT, he/she cannot serve as testing staff for the SAT

► Staff cannot be engaged in providing private SAT preparation that is conducted outside the auspices of their school/district and for which they receive compensation.

► Staff cannot have taken any College Board test within 180 days of test day.

► It is possible for test day staff to serve multiple roles in a small test center. We recommend the Test Center Supervisor remain in the test room and have the additional test day staff serve the Hall Proctor. However, for large test centers we recommend the Associate Supervisors be in the testing rooms, with appropriate number(s) of Proctors and Hall Proctors. The Test Center Supervisor then can float around the test center, assisting with questions and resolving any issues that may arise.

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Pretest Activities

Pre-administration Session

► In advance of test day, we recommend schools conduct a pre-administration session to

  ► Affix Pre-ID labels to student answer sheets

  ► Have students complete their 4 free score sends

  ► Have students complete the student data questionnaire (SDQ)

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Score Sends

- ▶ Students have two options to send scores

  - ▶ On their answer sheet, or

  - ▶ Online via their student account

- ▶ Free Scores sends must be submitted by April 14, 2017

SAT Student Data Questionnaire (SDQ)

- ▶ Schools will receive Student Data Questionnaires (SDQ) and instruction booklets.

  - ▶ Distribute instruction booklets to each student

  - ▶ Contains instructions for completing the SDQ.

  - ▶ Contains important information about the SAT, such as Terms and Conditions.

- ▶ Completion of the SDQ is optional, however for schools that choose to do this, it must be completed prior to test day. Plan for 45 minutes.

  - ▶ One benefit of the SDQ is to allow students to opt into Student Search Service which helps connect students with colleges, universities, and scholarship opportunities that match up with students' interests and needs.

  - ▶ The SDQ can be completed in pen or pencil.

- ▶ Return SDQ's with the provided return label.

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SAT Student Data Questionnaire

SAT Planning for Test Day

► The initial test day is April 5, 2017.

► The standard schedule includes testing room doors closing at 8 a.m. for pre-admin activities and testing beginning at 8:30 a.m.

► Schools may alter the start time by 30 minutes and therefore close testing room doors as early as 7:30 a.m. or as late as 8:30 a.m., and they may start testing any time between 8:00 a.m. and 9:00 a.m.

► The start time applies to standard test takers as well as accommodated test takers in both the primary and make up administrations.

► Schools may setup late arrival rooms. Testing in any late-arrival room must begin before any other room breaks. And early enough to end before your normal school dismissal time.

► Schools must complete testing before breaking for lunch.

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SAT Planning for Test Day

▶ The pre-administration time includes important directions and completing select information on the answer sheet. This must be completed on test day for SAT.

▶ The pre-administration time is not for completing the SDQ.

SAT with Essay	Time (in minutes)
Pre-admin Time	30
Reading	65
Break	10
Writing and Language	35
Math (no calculator)	25
Break	5
Math (with calculator)	55
Book collection/ Essay distribution	15
Essay	50
Total (hours, minutes)	**4h, 50m**

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Training for Test Center Supervisors

▶ Online Test Day Training

   ▶ Access available through College Board Professional Account

   ▶ Approximately 30-45 minutes to complete, broken up into modules

   ▶ Mandatory for all new Test Center Supervisors and SSD Coordinators. Other Test Day Staff will use online training modules specific to test day.

   ▶ Test Center Supervisors are required to read all Supervisor manuals in advance of test day.

▶ The Test Center Supervisor is responsible for ensuring all test day staff are trained.

▶ Implementation Training Kits

   ▶ Shipped to schools in mid-to-late February.

   ▶ Will include copies of the Illinois Supplement manual.

▶ Test Center Supervisors should have the printed manuals with them on test day for quick and easy reference.

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Planning Rooms and Staffing

Roster Room Testing

► Students tested in the standard room include

  ► Students testing without accommodations

  ► Students testing with common accommodations that don't require separate testing

  ► Students with accommodations that appear on the Online Attendance Roster

► SAT – Students will receive Purple or Pink test books

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Non-Standard Accommodation (NAR) Report Room

► These students appear on the Non-Standard Accommodations Report (NAR) available through SSD Online.

► These students need to be tested separately because of their accommodation (presentation, timing, response, or other)

► SAT – Students will receive Blue test books

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State-Allowed Accommodation Room

► These students will appear at the end of the NAR.

► Students are testing separately because they will have different test materials and different test day scripts

► Students testing with State-Allowed Accommodations will not receive scores that are college reportable.

► SAT – Students will receive Lime test books.

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SAT Testing Rooms

	Accommodation Categories for SAT				
Room Type	Standard Testing Room(s)		Non-Standard Room(s)		State-Allowed Room(s)
Room Label	Standard	Standard Roster	Non-Standard Roster	Non-Standard NAR**	State-Allowed
Description	No accommodations are used; students test in the standard testing rooms	Approved accommodations that can be used in the standard testing rooms under standard testing schedule	Approved accommodations that are separate from the standard testing rooms	Approved accommodations that are separate from the standard testing rooms and can test in the accommodations window	Accommodations allowed by ISBE that do not result in a college reportable score
Examples (NOT EXHAUSTIVE)	• Not applicable	• 14 pt Large print • Wheelchair accessibility • Large-block answer sheet • Magnifier	• Extended breaks • Extra breaks	• 20 pt Large print • MP3 Audio • Braille • 50% Extended time (all sections) • 100% Extended time • Breaks as needed	• ASL interpreter • Use of Word for Word Glossary • EL Math Only
Where to find students who qualify	Online Attendance Roster	Online Attendance Roster	Online Attendance Roster	NAR Roster in SSD Portal	NAR Roster in SSD Portal
Person Responsible	Test Center Supervisor	Test Center Supervisor	Test Center Supervisor	SSD Coordinator	SSD Coordinator
Test Date(s)	April 5, 2017	April 5, 2017	April 5, 2017	April 5, 2017	April 5, 2017
Make-Up Test Date(s)	April 25, 2017	April 25, 2017	April 25, 2017	Anytime in window April 5 – April 18, 2017	Anytime in window April 5 – April 18, 2017
Color Test Books	Purple	Purple	Pink	Blue	Lime

**NAR = Nonstandard Administration Report

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Planning for Testing Rooms

► Size of cohort testing and size of rooms used for testing determine number of rooms needed. Options include:

  ► Larger spaces, such as auditoriums and gymnasiums

  ► Smaller spaces, such as classrooms

► Location of testing rooms within the building

  ► Separated from other classes/tests on different schedules or taking different assessments

  ► Minimize noise and other disruptions when classes or other assessments break

  ► Area where there will be minimal noise/distractions from outside the building

  ► Access to restrooms

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Seating and Furniture Requirements

► Use chairs with backs.

► Face seats in the same direction.

► Place chairs directly behind those in the preceding row.

► Separate each student by a minimum of four feet from right to left (measure from center of desk). This is the equivalent of ACT's 3 foot rule.

► Ensure unimpeded access to every student by staff.

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Seating and Furniture Requirements

► Seat only one student at a table measuring six feet in length or less.

► Seat students at least four feet apart and facing the same direction if tables longer than six feet are used.

► Provide a large, smooth writing surface, preferably desks or tables.

► Tablet-arm chairs must have a minimum writing surface of 12 x 15 inches.

► Study carrels, lapboards, language laboratory booths, and tables with partitions or dividers are not acceptable.

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Sample Seating Plans

SAMPLES OF APPROVED SEATING PLANS: X = ONE EXAMINEE

Plan IA: level seating

Plan IB: level seating

Plan II: elevated seating

Plan III: tables

6' or less

More than 12'

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Planning for Staffing Needs

► The size of cohort testing, number of testing rooms and number of students in each room determine number of staff needed.

► Test Day staff must be district staff.

► Unless your school tests only a few students, you will need additional staff to assist the Test Center Supervisor.

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Planning for Staffing Needs

+ There should be a minimum of one Associate Supervisor (test administrator) for every 34 students.

+ For rooms with more than 34 students, assign additional proctors to help.

+ At least one Hall Proctor is needed, but more could be needed depending on the number of testing rooms in use.

Room Proctors Needed

Apply the ratios listed here on a room-by-room basis.
1. Start with one associate supervisor per room.
2. For each room, add room proctors if needed:

Number of Test-Takers	Number of Proctors
For a Single Standard Testing Room	
1 – 34	0
35 – 50	1
51 – 100	2
101 or more	1 proctor for each additional 50 students
For a Single Nonstandard Testing Room	
1 – 10	0
More than 10	1

Hall Proctors Needed

1. Start with one hall proctor.
2. Add hall proctors if you have more than five rooms:

Number of Rooms	Number of Hall Proctors
1 – 5	1
6 – 10	2
11 – 15	3
16 – 20	4
More than 20	1 proctor for each additional 5 rooms

Planning for Staffing Needs

► Your school is testing 100 juniors for SAT School Day

  ► You have 4 classrooms available with 25 students each

► Therefore you will require
  ► 1 Test Center Supervisor
  ► 4 Associate Supervisors
  ► 1 Hall Proctor

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Test Center Supervisor

Associate Supervisor for Room #1	Associate Supervisor for Room #2	Associate Supervisor for Room #3	Associate Supervisor for Room #4

Planning for Staffing Needs

▶ Your school is testing 100 juniors for SAT School Day

▶ You are limited on the number of test day staff

▶ Therefore, you could test in one large room (i.e. cafeteria or gym) and will require

- ▶ 1 Test Center Supervisor
- ▶ 1 Associate Supervisor
- ▶ 2 Proctors
- ▶ 1 Hall Proctor

Test Center Supervisor

Associate Supervisor

Proctor

Proctor

Planning for Test Day

Other Considerations

- ► School schedules will require some adjustments

  - ► Lunch periods

  - ► Testing cannot be interrupted for lunch, so lunches must take place after testing is complete

  - ► Students may eat snacks during breaks

- ► Bell schedules

  - ► Bells must be silenced during test administration

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Test Materials

Test Materials Delivery

▶ Test Materials will ship to schools to arrive no later than 3/31/17.

▶ Delivery dates will be adjusted for spring break schedules if needed.

▶ Test materials will be addressed to the Test Center Supervisor or SSD Coordinator.

▶ Upon receipt, test materials should be inventoried and resealed.

   ▶ Store securely until test day.

   ▶ Contact College Board immediately if there is a problem with your shipment – see the Test Center Supervisor's Manual for specific instructions.

▶ Check materials daily until test day. Contact College Board immediately if materials show evidence of tampering.

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Test Day

► Make sure test day staff have the printed manuals with them on test day for quick and easy reference.

► When distributing answer sheets, test day staff should be sure to distribute the answer sheet to the correct student.

► After collecting test books and answer sheets, test day staff should review key information to prevent delays in scoring

  ► Secure the test books

  ► Check student names match the pre-id label

  ► Confirm the test center code has been correctly bubbled

  ► Make a copy of your rosters

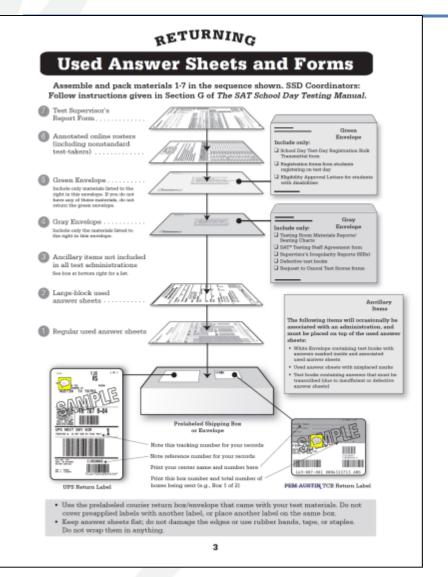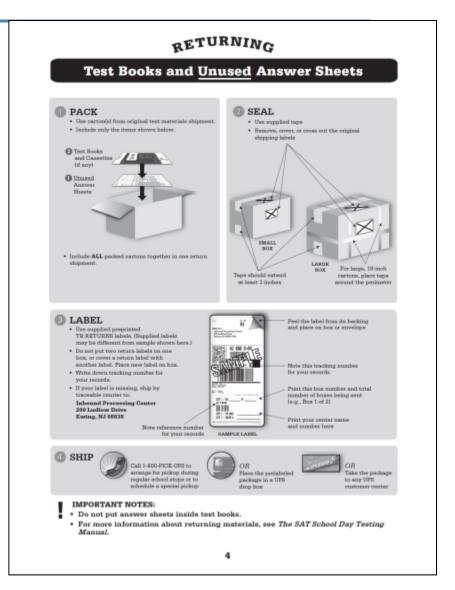 ► Respond to the Makeup Request Email

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Test Material Returns

- ► The day before testing, the Test Center Supervisor will receive an email with information about the test materials pick-up by UPS including confirmation number and date/time of the scheduled pickup.

  - ► Before returning answer sheets, verify it includes the correct student label.

  - ► Return all used and unused test materials for SAT.

  - ► All materials must be shipped by close of business the day after testing.

- ► Follow packing and addressing instructions exactly. Errors will lead to scoring delays.

- ► Prepaid shipping labels, with the correct addresses for each box, are included with the test materials. All materials must be returned by 4/28/17.

- ► If you have any questions, contact College Board Test Administration Services for assistance.
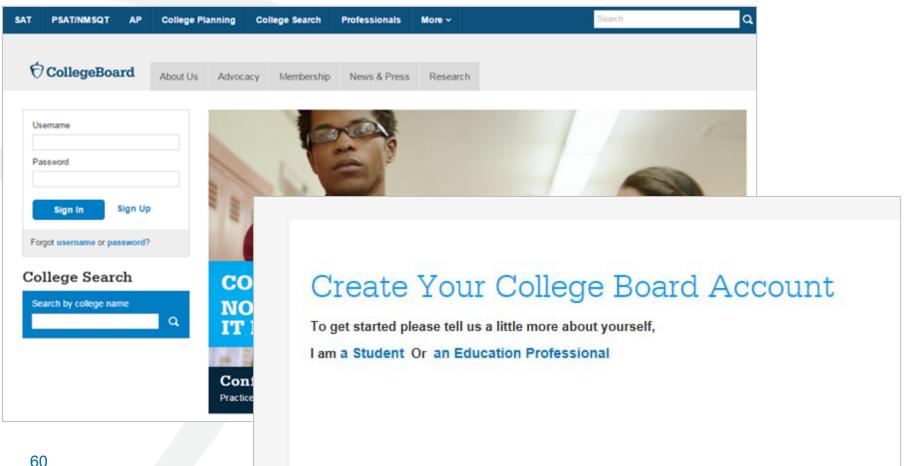
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Test Materials Return - SAT

Student Activities

Create a Student Account

Go to collegeboard.org and complete the requested information

Practice with Khan Academy

► Khan Academy is designed to engage students in 30 minutes of productive practice on a daily basis.

  ► All questions in the Khan platform meet SAT test specifications.

► Students may link their College Board account to Khan Academy to share their PSAT/NMSQT scores for personalized practice or complete the Khan Academy quizzes.

► Practice is focused on priority areas.

  ► Khan question format and design mirrors the design/format of the online SAT.

  ► Each question will provide answer explanations, step-by-step solution, and hints.

  ► Coming soon, students will be able to write an essay, have it scored in Khan Academy and receive feedback about their essay.

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Practice Resources for Students with Accommodations

▶ Practice tests for assistive technology can be found at: https://collegereadiness.collegeboard.org/sat/practice/full-length-practice-test-assistive-technology

▶ Practice tests for MP3 audio can be found at: https://www.collegeboard.org/students-with-disabilities/after-approval/taking-sat-accommodations

▶ Practice tests for Braille and large print may be requested by contacting SSD Customer Service (212-713-8333) or ssd@info.collegeboard.org .

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SAT School Day Fee Waivers

Additional benefits for students with financial need

- ► Eligible Students can receive the SAT School Day Fee Waiver

  - ► Fee waiver cards are sent to the Test Center Supervisor schools in mid-to-late February.

  - ► Schools distribute them to eligible students.

- ► Students who receive an SAT School Day Fee Waiver will have these additional benefits:

  - ► 4 free score sends for use at any time, with fee waiver code, for a total of 8

  - ► Access to the Question and Answer Service for the April School Day administration by calling Customer Service (fee waiver code required)

  - ► 4 College Application Fee Waivers, delivered automatically to the student's online account in August 2017

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Contact Information

▶ ISBE Website: http://www.isbe.net/assessment/sat.htm

▶ ISBE: assessment@isbe.net

▶ College Board's Illinois School Day Support:

1-844-688-9995
illinoisadministratorsupport@collegeboard.org

▶ Illinois Website: www.collegeboard.org/illinois

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