

## **Assist Line 276-988-0390**

Students, staff, and parents share the responsibility for an orderly and safe school environment.

Information about drugs, weapons, or other items which may be harmful to the school environment should be reported.

Any attempt of retaliation for the reporting violations of Student Code of Conduct shall be addressed by corrective action up to, and including, expulsion.

Students who have knowledge of drugs, weapons, bullying, violence, or other behaviors which may be harmful to others or to the school environment, may be subject to disciplinary action for failure to report such information to school authorities.

### **Following are some suggestions for reporting such information:**

Contact the school principal/administrator, teacher, guidance counselor, or inform your parent and ask them to contact the school official immediately.

Note: This is a recorded message system and should not be used in cases of emergency or when an immediate response is required. Contact the Police in cases of emergency

If a student discovers something in his or her possession which is not permitted at school, that student should report to an administrator or other staff member immediately. Follow-up action shall take into consideration the student voluntarily brought this concern to the attention of staff.

Students should contact an administrator, teacher, or counselor immediately if they believe that they have been victims of discrimination, harassment, or other acts which violate the Student Code of Conduct.