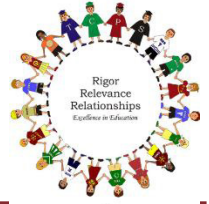


Human Resources

Tazewell County Public Schools

George G. Brown, Superintendent

Dr. Christopher Stacy, Assistant Superintendent



THS seniors and TCCTC cosmetology students Lakin Crabtree (left) and Katlyn Brown won second place in fantasy nail design at the Virginia State Fair. #TCPSTeaches

Calendar

October

- 8 – School Board Meeting
- 15 – Elementary and High School PT Conferences 4-7:00
- 16 – Middle PT Conferences 4-7:00
- 24 – Para-Pro Test at Stephen Peery Center
- 31 – Substitute Teacher Workshop at Stephen Peery Center



November

- 5 - Fall Break, No School (12-month employees report)
- 6 - Election Day, No School
- 12 - School Board Meeting
- 15 - New teacher workshop at TMS Library
- 21-23 Thanksgiving Break

Interested in taking the ParaPro assessment?

The ParaPro assessment will be administered on October 24 at the Stephen Peery Training Center beginning at 9:00 A.M. Visit the ParaPro test website for more information: [ETS ParaPro](http://ETSParaPro.com). Contact the HR department to add your name to the October 24 roster.

Register Your Insurance Card

To access your insurance claim information, you should register your insurance card. Visit the website bpatpa.com. Follow the steps below.

1. Click Login
2. Click the icon called Member Services
3. Click on Register
4. From the drop-down menu, choose I am an “Employee/Insured”
5. Select the bubble in front of the phrase “I accept”
6. Complete the Personal Information Page. If you have not yet received your corrected card with the extra two zeros, add two zeros to the member number on your card when you enter the number in the Member ID area.
7. Complete the Sign Up page and click Create User.
8. Once you are signed in, you can view your claim information and print additional cards.

HR Leadership

Deidra Hill

Supervisor of Human Resources
dhill@tazewell.k12.va.us

Beverly Beavers

Human Resources Clerk
bbeavers@tazewell.k12.va.us

Current employees: If you change your name and/or have a new address/telephone number, contact Beverly Beavers.

[Click here for Human Resources Online](#)

TB Evaluations

For more information, contact
Sandy VanDyke
 (276) 988-6980

Important Health Insurance Notes

If you have any questions (medical, prescription, vision, or dental) please contact the Innovative Insurance Group at 1-888-676-9496.

Ask for the name of the person you are speaking with and write it down. They can answer any questions you may have.

HSA cards coming soon

Employees that chose the HSA 3000/20%/5000 plan will receive their HSA card by October 15th. The first contribution to the HSA card will be

available on October 15, 2018. The HSA contribution schedule was sent in the [September HR Newsletter](#).

Vision Coverage with United Health Care

Vision cards are not necessary for utilizing vision coverage or filing vision claims.

To access your benefits, you only need to provide the name of your vision insurance provider (United Health Care), your employer's name (TCPS), and your social security number.

If you would like to print a copy of your vision card, complete the following online process.

Steps to print vision benefits card

1. Go to the website myuhcvision.com
2. Click New User? Register Now
3. Complete the Registration page. Use the last four digits of your social security number under identifying information.
4. Click Create. You will be prompted to sign in using your newly created account.
5. You will land on the Member Web Portal. Click Print ID Card to access and print your vision benefits card.

Mentor/Mentee discussion topics for October

- *Formal or upcoming observations
- *Update of information and documentation in the mentee's log
- *Schedule an observation of instruction – mentor of mentee and mentee of mentor
- *Protocols and expectations for departmental, grade level, team, and committee meetings
- *Unfamiliar terms or processes – provide explicit information and the rationale that underpins comments, reasons, or suggestions
- *Classroom management, including disciplinary plans, procedures, and implementations
- *Strategies on preparations for parent/teacher conferences and how to engage parents
- *Benchmark testing – preparation, testing, remediation, intervention, and test scheduling
- *Opportunities for professional learning through the [PL Catalog](#)

Employee Spotlights

Lisa Johnson *Teacher at Tazewell Middle School*

Years teaching:

33 years total, 20 years in TCPS

Background:

Johnson graduated from Davey Crockett High School in Tennessee and attended ETSU and Bluefield State College for her undergraduate degree and Marshall for her graduate studies.

Favorite part of her job:

"I love interacting with students and seeing them

improve and accomplish things they didn't think they could do. When that light bulb comes on, students push themselves to do better."

What she looks forward to this year:

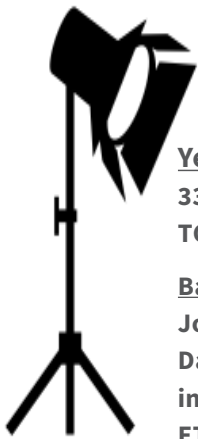
"Watching 7th graders mature throughout the year. The students grow so much academically and personally, learning many life lessons along the way."

What makes her smile:

"God giving me another day to make a difference in the world."

Advice to new teachers:

"Hang in there. It's not all about the money. Teaching is the most difficult job in the world, but it's the best job in the world."



Sara Abel

Secretary/Bookkeeper at TCCTC

Years at TCPS: three

Background: RHS Class of 2006, worked at Food City for 11 years

Favorite part of her job: "The people I work with at TCCTC. We are all close--like a big family."

What she looks forward to this year: "Watching the TCCTC students graduate and begin their new careers."

What makes her smile: her puppy Paris and cat Chole



Newsletter Suggestions?

Do you have ideas or suggestions for future HR newsletters? If so, submit your ideas here: [Newsletter Suggestions Link](#)

Newsletter editor:

Jill Vogel, CETL

jvogel@tazewell.k12.va.us

Nominations needed!

If you would like to nominate a professional or classified employee for the HR Newsletter Spotlight, complete this nomination form: [Employee Spotlight Nomination Link](#)