

Hardin County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: New Member Orientation	Descriptor Code: 1.203	Issued Date: 08/13/12
		Rescinds: 1.203	Issued: 11/04/02

1 The Board considers board member development to be an ongoing process for all board members and
2 a vital responsibility for effective board membership.

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4 It shall be the responsibility of the director of schools to provide to each new board member:

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6 1. A copy of the Board's *Policy Manual*;
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8 2. Applicable portions of the *Tennessee Code Annotated* outlining the duties and responsibilities of
9 the Board and the director of schools;
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11 3. Minutes of the board meetings for the previous year; and
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13 4. Other appropriate materials which will acquaint the new member with the operation of the school
14 system and board service.

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16 An orientation for new board members shall be conducted no later than sixty (60) days after new board
17 members take office. The chairman of the board and the director of schools shall arrange and plan for
18 such an orientation.

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20 It is recommended, although not required, that new board members be assigned a mentor for the first
21 six (6) months of their term. The mentoring process is to further facilitate the orientation of new board
22 members, including education, training, board operations, board responsibilities, meeting operations,
23 sharing of experiences and a resource to answer questions. Appointment of mentors, if assigned, shall
24 be made by the chairman of the board.

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