

# Hardeman County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Consultants</b>	Descriptor Code: <b>1.303</b>	Issued Date: <b>12/16/99</b>
		Rescinds: <b>BBG</b>	Issued: <b>09/14/95</b>

1 The Board may occasionally engage the services of qualified professional consultants.

2  
3 Before engaging any consultant, the Board will require submission of a written proposal which can be  
4 incorporated into a contract or purchase order if deemed necessary by the Board. The proposal will detail:

- 5  
6 1. The specific objectives to be accomplished by the consultant;  
7  
8 2. The specific tasks to be performed;  
9  
10 3. The procedures to be used in carrying out the tasks;  
11  
12 4. The target dates for the completion of tasks; and  
13  
14 5. The method to be used to report results to the Board and/or to deliver any “product” to the Board.

15  
16 The director of schools will establish procedures necessary to develop an efficient working relationship  
17 between the consultant and the Board and/or staff members.  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30

---

31 Cross References:

32 Bids and Quotations 2.806  
33 Purchase Orders and Contracts 2.808  
34  
35  
36  
37  
38  
39  
40  
41  
42