

Johnson County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Agendas	Descriptor Code: 1.403	Issued Date: 01/01/16
		Rescinds: BCBD	Issued: 06/13/02

1 The Executive Committee of the Board shall be responsible for developing an agenda for each board
2 meeting. Any board member may place items on the agenda for discussion. The particular order may vary
3 from meeting to meeting in keeping with the business at hand.

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5 For a regular board meeting, the agenda (which shall include the consent agenda), together with supporting
6 materials, shall be distributed to board members at least five (5) days prior to the scheduled date of the
7 meeting. The agenda shall be available for public inspection and/or distribution when it is distributed to
8 the board members. The Board, however, shall not revise board policies or adopt new ones, unless such
9 action has been scheduled.

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11 Staff members or citizens of the district may suggest items for the agenda.

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13 For items to be considered on the agenda, they must be received in the director of schools' office one (1)
14 week prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall
15 forward any background information to the director of schools' office so that the material will be included
16 in the delivery to the board members prior to the meeting.

17 **CONSENT AGENDA**

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20 While developing the agenda, the chair and director of schools shall identify routine or non-controversial
21 items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member
22 objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an
23 action item requiring discussion. The remaining consent items shall be adopted in a single vote without
24 discussion.

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