

Hardin County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Agendas	Descriptor Code: 1.403	Issued Date: 11/04/02
		Rescinds:	Issued:

1 The director of schools shall be responsible for developing an agenda for each board meeting. Any
2 board member may place items on the agenda for discussion. The particular order may vary from meet-
3 ing to meeting in keeping with the business at hand.

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5 For a regular board meeting, the agenda together with supporting materials, shall be distributed to board
6 members at least three (3) days prior to the scheduled date of the meeting. The agenda shall be available
7 for public inspection and/or distribution when it is distributed to the board members. At the beginning
8 of each meeting, the Board shall, by a majority vote, approve the agenda for the meeting, which may
9 involve the addition to or deletion of items previously included on the agenda. The Board, however,
10 shall not revise board policies or adopt new ones, unless such action has been scheduled.

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12 Staff members or citizens of the district may suggest items for the agenda.

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14 For items to be considered on the agenda, they must be received in the director of schools' office five (5)
15 prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward
16 any background information to the director of schools' office so that the material will be included in the
17 delivery to the board members prior to the meeting.

18 19 20 **ANNUAL AGENDA**

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22 At the beginning of each fiscal year, the Board shall adopt an annual planning calendar, stating month-
23 by-month actions required by law and those required to carry out the Board's annual goals and objectives
24 and the State Board of Education's performance standards.

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