

# Kingsport City Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Public Communications at Board Meetings</b>	Descriptor Code: <b>1.404</b>	Issued Date: <b>10/03/17</b>
		Rescinds: <b>1.404</b>	Issued: <b>02/03/11</b>

1 All meetings of the Board of Education are open to the public, and each meeting's agenda is established  
2 approximately one week in advance of the meeting. The public may communicate to the Board at its regular  
3 meetings scheduled for the first Tuesday of each month. Individuals may address the Board (1) on items printed  
4 on the agenda and (2) on non-agenda topics slated for consideration by advance request. The format of Board  
5 work sessions does not offer a forum for public communication, although the Board encourages the public to  
6 observe and consider the discussion that takes place at such sessions.

## 7 **PRINTED AGENDA ITEMS**

8 Members of the audience may speak to an item on the printed agenda when the President announces that the  
9 Board shall take up the topic Public Input on Agenda Items. Before addressing the Board, the speaker  
10 shall state his or her name; prior notification of intent to speak is not necessary.

## 11 **NON-AGENDA REQUESTS**

12 To address the Board on a non-agenda topic, individuals must submit a written request to the Superintendent of  
13 Schools at least three (3) business days before the regular meeting. The Superintendent and President  
14 (Executive Committee) may elect to add the topic to the agenda or consider it privately at another time and  
15 place.

16 For both agenda and non-agenda items, each speaker's remarks shall be limited to five (5) minutes, unless the  
17 Board waives the limit upon considering a request for extension made prior to the President's announcement of  
18 public input. All comments become a matter of public record. Comments regarding system personnel or  
19 personnel matters are not germane during public input. Speakers may not refer to students by name without  
20 permission from the parent or guardian.

21 In order to communicate with individual members of the Board, the public may obtain members' contact  
22 information from the Office of the Superintendent or from the Kingsport City Schools' website.

## 23 **REBROADCASTS OF BOARD MEETINGS**

24 Public communications that do not conform to the guidelines outlined in this policy, including naming of  
25 students or personnel, may be edited/removed from rebroadcasts of the meeting.

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### Legal References

1. TCA 39-17-306

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### Cross References

School Board Meetings 1.400  
Agendas 1.403  
School/Community Relations 1.500