

Hickman County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date: 05/01/17
		Rescinds: 1.608	Issued: 08/02/99

1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the
3 Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints
4 or concerns which have not advanced through the proper administrative procedure from the point of
5 origin.

6 If all steps of the administrative procedure have been pursued and there is still a desire to appeal to the
7 Board, the matter shall be referred in writing to the office of the director of schools and the Board shall
8 determine whether to hear the appeal.

9 APPEARING BEFORE THE BOARD

10 Individuals desiring to appear before the Board must submit a written request with descriptive materials
11 to the office of the director of schools ten (10) days before the meeting. If the request is approved by
12 the Executive Committee, the item will be placed on the agenda. Individuals placed on the agenda will
13 be recognized at the beginning of the meeting and given time to speak when their topic of interest is
14 addressed on the agenda. All requests submitted will be included in the board packet.

15 Recognition of individuals who are not citizens of the school system is to be determined by a majority
16 vote of the Board.

17 The chairman may recognize individuals not on the agenda for remarks to the Board if he/she determines
18 that such is in the public interest. A majority vote of members present can overrule the decision of the
19 chairman.

20 Individuals speaking to the Board shall address remarks to the chairman and may direct questions to
21 individual board members or staff members only upon approval of the chairman. Each person speaking
22 shall state his name, address, and subject of presentation. Remarks will be limited to five (5) minutes
23 unless time is extended by the Board. The chairman shall have the authority to terminate the remarks of
24 any individual who is disruptive or does not adhere to Board rules.¹ Members of the Board and the
25 director of schools have the privilege of asking questions of any person who addresses the Board.

26 Individuals desiring additional information about any item on the agenda shall direct such inquiries to
27 the office of the director of schools.

Legal References

1. TCA 39-17-306

Cross References

- School Board Meetings 1.400
Agendas 1.403
Complaints About School Personnel 5.502