

Hardeman County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date: 03/11/10
		Rescinds: 1.404	Issued: 12/16/99

1 **APPEALS TO THE BOARD**

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3 Any matter relating to the operation of the school system may be appealed to the Board. However, the
4 Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints
5 or concerns which have not advanced through the proper administrative procedure from the point of
6 origin.

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8 If all steps of the administrative procedure have been pursued and there is still a desire to appeal to the
9 Board, the matter shall be referred in writing to the office of the director of schools and the Board shall
10 determine whether to hear the appeal.

11 **APPEARING BEFORE THE BOARD**

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13 Individuals desiring to appear before the Board must submit a written request with descriptive materials
14 to the office of the director of schools fourteen (14) days before the meeting. If the request is approved
15 by the Executive Committee, the item will be placed on the agenda. Sufficient background material will
16 be provided by the speaker. Individuals placed on the agenda will be recognized at the beginning of the
17 meeting and given time to speak when their topic of interest is addressed on the agenda. All requests
18 submitted will be included in the board packet.

19
20 If an individual wishes to address the Board on an item on the agenda, he/she may sign up on the form
21 provided before the beginning of the board meeting to request time to speak. Delegations must select
22 only one individual to speak on their behalf unless otherwise determined by the Board.

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24 The chairman may recognize individuals not on the agenda for remarks to the Board if he/she deter-
25 mines that such is in the public interest. A majority vote of members present can overrule the decision
26 of the chairman.

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28 Recognition of individuals who are not citizens of the school system is to be determined by a majority
29 vote of the Board.

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31 Individuals speaking to the Board shall address remarks to the chairman and may direct questions to
32 individual board members or staff members only upon approval of the chairman. Each person speaking
33 shall state his name, address, and subject of presentation. Remarks will be limited to five (5) minutes
34 unless time is extended by a majority vote of the Board. The chairman shall have the authority to termi-
35 nate the remarks of any individual who is disruptive or does not adhere to Board rules or chooses to be
36 abusive to an individual board member or the Board as a whole.¹ Members of the Board and the director
37 of schools may have the privilege of asking questions of any person who addresses the Board.

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39 Individuals desiring additional information about any item on the agenda shall direct such inquiries to
40 the office of the director of schools

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Legal Reference:
1. TCA 39-17-306

Cross References:
School Board Meetings 1.400
Agendas 1.403
Complaints About School Personnel 5.502