

# Hardin County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Appeals to and Appearances Before the Board</b>	Descriptor Code: <b>1.404</b>	Issued Date: <b>11/04/02</b>
		Rescinds:	Issued:

1 **APPEALS TO THE BOARD**

2  
3 Any matter relating to the operation of the school system may be appealed to the Board. However, the  
4 Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints  
5 or concerns which have not advanced through the proper administrative procedure from the point of  
6 origin.

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8 If all steps of the administrative procedure have been pursued and there is still a desire to appeal to the  
9 Board, the matter shall be referred in writing to the office of the director of schools and the Board shall  
10 determine whether to hear the appeal.

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12 **APPEARING BEFORE THE BOARD**

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14 Individuals desiring to appear before the Board must submit a written request with descriptive materi-  
15 als to the office of the director of schools five (5) days before the meeting. If the request is approved  
16 by the Executive Committee, the item will be placed on the agenda. Individuals placed on the agenda  
17 will be recognized at the beginning of the meeting and given time to speak when their topic of interest  
18 is addressed on the agenda. All requests submitted will be included in the board packet.

19  
20 If an individual wishes to address the Board on an item on the agenda, he/she may sign up on the form  
21 provided before the beginning of the board meeting to request time to speak. Delegations must select  
22 only one individual to speak on their behalf unless otherwise determined by the Board.

23  
24 The chairman may recognize individuals not on the agenda for remarks to the Board if he/she deter-  
25 mines that such is in the public interest. A majority vote of members present can overrule the decision  
26 of the chairman.

27  
28 Individuals speaking to the Board shall address remarks to the chairman and may direct questions to  
29 individual board members or staff members only upon approval of the chairman. Each person speaking  
30 shall state his name, address, and subject of presentation. Remarks will be limited to five (5) minutes  
31 unless time is extended by the Board. The chairman shall have the authority to terminate the remarks  
32 of any individual who is disruptive or does not adhere to Board rules.

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34 Individuals desiring additional information about any item on the agenda shall direct such inquiries to  
35 the office of the director of schools.

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38 Legal Reference:  
39 1. TCA 39-17-306

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41  
42 Cross References:  
School Board Meetings 1.400  
Agendas 1.403  
Complaints About School Personnel 5.502