

Kingsport City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Visitors to the Schools	Descriptor Code: 1.501	Issued Date: 10/03/17
		Rescinds: 1.501	Issued: 02/03/11

- 1 All visitors shall report to the school office when entering the school. Authorization to visit elsewhere in the
- 2 building or on the school campus will be determined by the principal or his designee. All persons, other than
- 3 enrolled students and employees of the school system, shall obtain and prominently display a visitor's pass
- 4 issued by the principal.

- 5 In order to maintain the conditions and atmosphere suitable for learning, no other person shall enter onto the
- 6 grounds or into the school buildings during the hours of student instruction except students assigned to that
- 7 school, the staff of the school, parents of students, approved school volunteers, and other persons with lawful
- 8 and valid business on the school premises. Visitor access shall be limited to monitored entrances during school
- 9 hours.

- 10 The principal or his designee has the authority to exclude from the school premises any persons disrupting the
- 11 educational programs in the classroom or in the school, disturbing the teachers or students on the premises, or on
- 12 the premises for the purpose of committing an illegal act.

- 13 Sales representatives are not permitted to call, collectively or individually, on the staff members of a school
- 14 without authorization from the school's administration or the Superintendent of Schools. Principals shall
- 15 determine times when it is convenient and appropriate to contact staff members. Furthermore, principals may
- 16 refuse to admit sales representatives to school premises. Staff members shall not discuss personal business with
- 17 sales representatives during school hours.

Legal References

1. TCA 20-14-(101-109)
2. TCA 39-3-1203
3. TCA 39-3-1204
4. TCA 39-3-1209
5. TCA 39-14-406
6. TCA 49-1-214
7. TCA 49-2-303
8. TCA 49-6-2008

Cross References

- Safety 3.201
- Registered Sex Offenders 1.808
- Tobacco-Free Schools 1.803
- School Volunteers 4.501