

Hardin County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Policy Development and Adoption	Descriptor Code: 1.600	Issued Date: 11/04/02
		Rescinds:	Issued:

1 A proposed policy or policy change shall be submitted to the Board as part of the agenda. Any interested
2 party shall be given an opportunity to be heard on the proposal.

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4 Adoption shall require an affirmative vote by a majority of the members of the Board.

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6 Policies and amendments adopted by the Board shall be made a part of the minutes and shall be placed
7 in the policy manual. Policies and amendments shall be effective immediately upon adoption unless a
8 specific effective date is provided, and shall supersede any previous Board action on the subject.

9 10 **POLICY MAINTENANCE**

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12 The director of schools shall be responsible for drafting policy proposals, maintaining the *Board Policy*
13 *Manual* and serving as liaison between the Board and the Tennessee School Boards Association. At
14 least annually, the Board shall review its policy manual for the purpose of passing, revising or deleting
15 policies mandated by changing conditions. ¹ In order that the policy manual remain current, the Board
16 may contract annually for TSBA's policy maintenance service.

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18 Policies shall be accessible to all employees of the school system, members of the Board, and citizens
19 of the community.¹ All policy manuals shall remain the property of the Board and are subject to recall
20 any time deemed necessary by the director of schools.

21 22 23 **SUSPENSION OF POLICIES**

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25 Any board policy or part thereof may be suspended, either by a unanimous vote of board members pres-
26 ent or by a two-thirds vote of the total membership of the Board.

27 28 **ADMINISTRATION IN POLICY ABSENCE**

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30 In cases where the Board has provided no guidelines for administrative action, the director of schools
31 shall have the power to act, but report to the Board at its next meeting.

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Legal Reference:

38 1. TCA 49-2-207

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Cross References:

40 Role of the Board of Education 1.101
41 Agendas 1.403