

Hardeman County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Administrative Procedures	Descriptor Code: 1.601	Issued Date: 12/16/99
		Rescinds: CMA	Issued: 09/14/95

1 The director of schools is responsible for implementing board policies and for interpreting them to staff,
2 students and the public.¹

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4 The director of schools, in consultation with principals, staff members, and other persons and groups as
5 appropriate to the topic, will develop administrative procedures as necessary to implement board policies.²

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7 Within the policies and regulations of the Board and the director of schools and the principals are au-
8 thorized to establish rules and procedures for the staff and students of their schools.

9 10 **DISSEMINATION**

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12 The director of schools is directed to establish and maintain an orderly plan for preserving and making
13 accessible to all employees the administrative procedures.

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34 Legal References:

- 35 1. TCA 49-2-301(f) (1)(A)
- 36 2. TCA 49-2-203 (a)(2)

34 Cross Reference:

35 Qualifications/Duties of the Director of Schools 5.802

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