

Kingsport City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Administrative Reports	Descriptor Code: 1.603	Issued Date: 10/03/17
		Rescinds: 1.603	Issued: 02/03/11

1 The Board shall require annual reports from the administration concerning conditions of efficiency and
2 needs of the schools. The Superintendent shall prepare a schedule as to when reports are due and who is
3 responsible for each.
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5 All reports prepared by the Superintendent's office for transmittal to the State Department of Education
6 or any Federal agency will be available upon request for inspection by members of the Board.
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8 At each regular board meeting, the Superintendent, or designee, shall present a summary of official
9 business conducted by the executive committee since the last regular meeting, as required by law,
10 which shall be recorded as a part of the minutes.
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Legal Reference
TCA 49-2-206(b)(5)

Cross Reference
Meetings 1.400
Agendas 1.403
School System Goals 1.700