

# Hancock County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>School District Planning</b>	Descriptor Code: <b>1.701</b>	Issued Date: <b>04/09/15</b>
		Rescinds:	Issued:

1 The Board shall develop comprehensive, long-range plans based on the following:

- 2 1. Identifying and analyzing the major factors that affect what and how students learn;
- 3 2. Developing and implementing a written five-year plan to include a mission statement, goals,  
4 objectives, strategies, and address the State Board of Education Master Plan and such plan shall  
5 be updated every two years;<sup>1</sup>
- 6 3. Establishing annual program improvement objectives, including major activities, expected  
7 outcomes, time-lines, responsible persons and required resources; and
- 8 4. Basing major budget decisions on long-range plans.

9 Each principal of each school shall work with the director of schools to develop and implement a  
10 school improvement plan. The plan shall be updated every two years and include areas such as  
11 curriculum, instruction, professional development, and community partnerships, and address the long-  
12 range strategic plan of the school system.<sup>1</sup>

13 The Board shall plan an annual retreat with the director of schools and appropriate staff. The purpose  
14 of the retreat shall be to review progress on the implementation of priorities, initiatives, and long-range  
15 plans; to determine which goals have been achieved and whether any new efforts are needed; and to  
16 review major issues that may affect the school system in the future. The director of schools shall  
17 develop necessary procedures, forms or other measures to implement the goals of this policy.

18 A planning coordinator may be designated by the director of schools to help coordinate system-wide  
19 planning efforts, establish and coordinate an issues management process, aid district staff in  
20 developing specific plans, and monitor implementation schedules.  
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#### Legal References

1. TRR/MS 0520-01-03-.03(17)

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#### Cross References

- Role of the Board of Education 1.101  
Qualifications/Duties of the Director of Schools 5.802