

Hardin County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: School Calendar	Descriptor Code: 1.800	Issued Date: 11/04/02
		Rescinds:	Issued:

1 No later than the end of the school year, the Board will adopt, upon the recommendation of the direc-
2 tor of schools, an official school calendar for the succeeding school year. The calendar will identify
3 holidays, vacation days, summer sessions and other extensions of the school year. The calendar may
4 be revised by the Board, upon recommendation of the director of schools, due to inclement weather or
5 other factors.

6
7 The regular school year shall be 200 days¹ and scheduled as follows:

- 8
9 A minimum of 180 student attendance days;
10 A minimum of five (5) days in-service education for all certificated personnel;
11 One (1) day for parent-teacher conferences;
12 Five (5) days paid vacation for all certified personnel; and
13 Four (4) discretionary days.

14
15 Extended contracts shall include twenty (20) days for each additional month employed.

16
17 The director of schools shall plan each year's program accounting for a 200-day year and shall recom-
18 mend it to the Board for approval. The calendar shall be distributed to the school staff at the opening
19 of the school term.

20 21 **STUDENT ATTENDANCE DAYS**

22
23 When schools are closed due to emergencies or unforeseen circumstances such as epidemics or inclem-
24 ent weather, the time lost shall be made up to the required minimum unless otherwise approved by the
25 State Department of Education.

26 27 **IN-SERVICE EDUCATION**

28
29 Each day of in-service education included in the school calendar shall be equivalent to not less than six
30 (6) hours of planned activities.²

31 32 **DISCRETIONARY DAYS**

33
34 Four (4) discretionary days shall be included in the calendar and may be designated by the Board as
35 student attendance days, in-service days or administrative days, which may be used by administrators,
36 faculty and staff for preparation for commencement of classes, record keeping, grading examinations,
37 parent-teacher conferences and other classroom functions.¹

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39 Legal References:
40 1. TCA 49-6-3004
41 2. State Board of Education Guidelines for Planning
Approvable In-Service Education Activities

Cross References:
Compensation Guides and Contracts 5.111
In-Service & Staff Development Opportunities 5.113
Attendance 6.200