

Van Buren County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date: 06/17/99
		Rescinds:	Issued:

1 APPEALS TO THE BOARD

2
3 Any matter relating to the operation of the school system may be appealed to the Board. However,
4 the Board desires that all matters be settled at the lowest level of responsibility and will not hear
5 complaints or concerns which have not advanced through the proper administrative procedure from
6 the point of origin.

7
8 If all steps of the administrative procedure have been pursued and there is still a desire to appeal to
9 the Board, the matter shall be referred in writing to the office of the director of schools and the Board
10 shall determine whether to hear the appeal.

11 APPEARING BEFORE THE BOARD

12
13
14 Individuals desiring to appear before the Board must submit a written request with descriptive ma-
15 terials to the office of the director of schools three (3) days before the meeting. If the request is ap-
16 proved by the Executive Committee, the item will be placed on the agenda. Individuals placed on the
17 agenda will be recognized at the beginning of the meeting and given time to speak when their topic
18 of interest is addressed on the agenda. All requests submitted will be included in the board packet.

19
20 If an individual wishes to address the Board on an item on the agenda, s/he may sign up on the form
21 provided before the beginning of the board meeting to request time to speak. Delegations must select
22 only one individual to speak on their behalf unless otherwise determined by the Board.

23
24 The chairman may recognize individuals not on the agenda for remarks to the Board if s/he determines
25 that such is in the public interest. A majority vote of members present can overrule the decision of
26 the chairman.

27
28 Individuals speaking to the Board shall address remarks to the chairman and may direct questions
29 to individual board members or staff members only upon approval of the chairman. Each person
30 speaking shall state his name, address, and subject of presentation. Remarks will be limited to three
31 (3) minutes unless time is extended by the Board. The chairman shall have the authority to terminate
32 the remarks of any individual who is disruptive or does not adhere to Board rules.¹

33
34 Individuals desiring additional information about any item on the agenda shall direct such inquiries
35 to the office of the director of schools.

36
37
38 _____
Legal Reference:

39 1. TCA 39-17-306

37
38 _____
Cross References:

39 School Board Meetings 1.400
40 Agendas 1.403
41 Complaints About School Personnel 5.502
42