

# Van Buren County Board of Education

Monitoring:  Review: Annually, in September	Descriptor Term:  <b>School Calendar</b>	Descriptor Code: 1.800	Issued Date: 06/17/99
		Rescinds:	Issued:

1 No later than the end of the school year, the Board will adopt, upon the recommendation of teachers,  
2 an official school calendar for the succeeding school year. The calendar will identify holidays, vacation  
3 days, summer sessions and other extensions of the school year. The calendar may be revised by the  
4 Board, upon recommendation of the director of schools, due to inclement weather or other factors.

5  
6 The regular school year shall be 200 days<sup>1</sup> and scheduled as follows:

- 7
- 8 A minimum of 180 student attendance days;
- 9 A minimum of five (5) days in-service education for all certificated personnel;
- 10 One (1) day for parent-teacher conferences;
- 11 Ten (10) days paid vacation for all certificated personnel; and
- 12 Four (4) discretionary days.
- 13

14 Extended contracts shall include twenty (20) days for each additional month employed.

15  
16 The director of schools shall plan each year's program accounting for a 200-day year and shall rec-  
17 ommend it to the Board for approval. The calendar shall be distributed to the school staff at the  
18 opening of the school term.

## 19 20 STUDENT ATTENDANCE DAYS

21  
22 When schools are closed due to emergencies or unforeseen circumstances such as epidemics or in-  
23 clement weather, the time lost shall be made up to the required minimum unless otherwise approved  
24 by the State Department of Education.

## 25 26 IN-SERVICE EDUCATION

27  
28 Each day of in-service education included in the school calendar shall be equivalent to not less than  
29 six (6) hours of planned activities.<sup>2</sup>

## 30 31 DISCRETIONARY DAYS

32  
33 Four (4) discretionary days shall be included in the calendar and may be designated by the Board as  
34 student attendance days, in-service days or administrative days, which may be used by administrators,  
35 faculty and staff for preparation for commencement of classes, record keeping, grading examinations,  
36 parent-teacher conferences and other classroom functions.<sup>1</sup>

### 37 38 Legal References:

- 39 1. TCA 49-6-3004
- 40 2. State Board of Education Guidelines for Planning  
41 Approvable In-Service Education Activities

### Cross References:

- Compensation Guides and Contracts 5.111
- In-Service & Staff Development Opportunities 5.113
- Attendance 6.200