

Hancock County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Gifts and Bequests	Descriptor Code: 2.401	Issued Date: 04/09/15
		Rescinds:	Issued:

1 *General*

2 The director of schools is authorized to accept gifts to the school system and may designate others to
3 accept gifts for particular schools on behalf of the Board.¹ The Board will officially express appreciation
4 to the donor and all major gifts shall be reported to the Board and publicly announced.

5 In instances where the director of schools or his/her designee doubts the appropriateness or usefulness
6 of an offered gift, the gift may be declined or the matter referred to the Board.

7 In accepting gifts and donations, the following guidelines shall be followed:

- 8 1. Unless otherwise expressly specified in writing, all property contributed, given, or otherwise
9 placed on school premises shall for all intents and purposes be a gift and shall become school
10 system property subject to the same controls and regulations that govern the use of other school-
11 owned property.
- 12 2. Contributions of equipment or services that may involve major costs for installation,
13 maintenance, or initial or continuing financial commitments from school funds shall be presented
14 by the director of schools' office for Board consideration and approval.
- 15 3. Individuals or organizations wanting to contribute supplies or equipment shall consult with
16 school officials about the feasibility of accepting such contributions.
- 17 4. A list of supplies and equipment which have been contributed shall be reported to the Board by
18 the director of schools' office annually.

Legal References

1. TCA 49-6-2006(a)

Cross References

Staff Conflict of Interest 5.601
Staff Gifts and Solicitations 5.605
Student Gifts 6.710