

Franklin County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Bids and Quotations	Descriptor Code: 2.806	Issued Date: 06/08/15
		Rescinds: 2.806	Issued: 10/08/12

1 *General*

2 All purchases of supplies, materials, equipment, and contractual services in excess of twenty-five
3 thousand dollars (\$25,000)¹, including those of individual schools, shall be based on competitive bids.
4 These bids shall be solicited by advertisement in a newspaper of general circulation in the district. The
5 purchasing agent shall advertise for bids and receive quotations. The principal shall serve as purchasing
6 agent in each school.²

7 Notwithstanding any charter, private act, or general law requirements, secondhand articles consisting of
8 goods, equipment, materials, supplies, or commodities from any federal, state, or local governmental
9 unit or agency may be purchased without public advertisement and competitive bidding.

10 Notwithstanding any charter, private act, or general law requirements used or secondhand articles
11 consisting of goods, equipment, materials, supplies, or commodities may be purchased from any private
12 individual or entity without public advertisement and competitive bidding as long as the general range
13 of value of the purchased item is documented through a listing in a nationally recognized publication or
14 through an appraisal by a licensed appraiser, and the price is not more than five percent (5%) higher than
15 the highest value of the documented range.⁵

16 All purchases of twenty-five thousand dollars (\$25,000) or less, including those of individual schools,
17 may be made in the open market without newspaper notice, but shall, whenever possible, be based on
18 at least three (3) competitive bids.³

19 The lowest and best bid shall be accepted, provided the purchaser reserves the right to reject any or all
20 bids or any part of any bid and, if applicable, to accept that bid which is best as evidenced by reasons
21 relative to the purpose of the purchase. Any bid may be withdrawn prior to the scheduled time for the
22 opening of bids. Any bid received after the time and date specified shall not be considered. Any bid
23 that is not the low bid will require Franklin County Board of Education approval. A summary of bids
24 accepted in any month will be provided by the Board

25 The bidder to whom the award is made may be required to enter into a written contract.

26 The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding
27 or other purchasing procedures is prohibited.

28 **EXEMPTIONS FROM COMPETITIVE BIDDING**

29 Contracts for legal services, educational consultants, and similar services by professional persons or

- 1 groups of high ethical standards shall not be based upon competitive bids but shall be awarded on the
2 basis of recognized competence and integrity.⁴
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Legal References

1. Public Acts 2015, Public Chapter 457, Amends
TCA Title 6, chapter 56 and Title 12, Chapter
2. TCA 49-2-203(a)(3); TCA 49-2-
203(a)(3)(A)(B); TCA 49-2-206(b)(2)
3. Franklin County Government Finance
Department — Policies and Procedures Manual
4. TCA 12-4-106
5. TCA 12-3-1003

Cross References

Consultants 1.303