

# Lakeland Board of Education

Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <b>Payment Procedures</b>	Descriptor Code: <b>2.810</b>	Issued Date: <b>02/13/17</b>
		Rescinds: <b>2.810</b>	Issued: <b>06/03/14</b>

1 *Central Office*

2 The superintendent shall approve all claims for payment prior to their submission to the Board.<sup>1</sup>

3 The superintendent shall present to the Board each month a summary of all business transacted.<sup>2</sup>

4 *Individual Schools*

5 Schools may obligate themselves for the purchase of equipment, supplies, or services, provided  
6 payments are completed by June 30 of the current school year or a plan for future payments has been  
7 made by the principal and approved by the Board.

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Legal References

1. TCA 49-2-206(b)(3)
2. TCA 49-2-206(b)(5)