

Van Buren County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Payment Procedures	Descriptor Code: 2.810	Issued Date: 06/17/99
		Rescinds:	Issued:

1 Central Office

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3 The director of schools shall approve all claims for payment prior to their submission to the Board.¹

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5 As operating procedure, the director of schools shall present to the Board each month a list of bills
6 for payment. The list will be supported by invoices and vouchers.

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8 Individual Schools

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10 Schools may obligate themselves for the purchase of equipment, supplies, or services, provided pay-
11 ments are completed by June 30 of the current school year or a plan for future payments has been
12 made by the principal and approved by the Board.

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35 Legal Reference:

36 1. TCA 49-2-206(b)(3)
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