

# Scott County Board of Education

|  |   |                                  |                                 |
|--|---|----------------------------------|---------------------------------|
| Monitoring:<br><br><b>Review: Annually,<br/>in October</b> | Descriptor Term:<br><br><b>Buildings and Grounds<br/>Management</b> | Descriptor Code:<br><b>3.200</b> | Issued Date:<br><b>08/08/96</b> |
|  |   | Rescinds:                        | Issued:                         |

1 All school properties shall be maintained in good physical condition: safe, clean, sanitary, and as  
2 comfortable and convenient as the facilities will permit or the use requires.

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4 The director of schools will develop and implement a continuing program of maintenance of all district-  
5 owned buildings and grounds which shall provide for the following:

- 6  
7 1. Adequate custodial programs for all schools;
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9 2. Improvement and maintenance of school buildings and grounds;
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11 3. Repairs, including repairs of equipment, and painting; and
- 12  
13 4. Determination of obsolete equipment.

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15 The following are responsibilities of building principals:

- 16  
17 1. To oversee the operation of the school plant and require that personnel assigned to the building  
18 keep it in a clean, healthful, and pleasant condition;
  - 19  
20 2. To make continuing checks for hazardous conditions, including safety and operation of equipment,  
21 and prevention of hazardous situations caused by carelessness; and
  - 22  
23 3. To request, on a timely basis, appropriate maintenance and repairs through appropriate channels.
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