

Collierville Schools Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Security	Descriptor Code: 3.205	Issued Date: 05/13/14
		Rescinds:	Issued:

1 The director of schools shall establish procedures to protect school property which shall include, but
2 not be limited to:

- 3 1. Closing and securing teacher work areas when left unattended or at the end of the day;
- 4 2. Denying students permission to use the classrooms, laboratories, gymnasiums or other school
5 facilities or equipment without appropriate supervision;
- 6 3. Controlling the issuance of keys; and
- 7 4. Developing programs that contribute to the proper care and use of school facilities and
8 equipment.

9 Equipment purchased with federal funds shall be managed as directed by federal and state law.¹

10 The principal shall call law enforcement officials in cases involving illegal entry, theft or vandalism.

11 The principal shall notify the director of schools as soon as practical but no longer than 24 hours after a
12 case of vandalism, theft, building damage and/or illegal entry.

13 The director of schools, or his/her designee, is authorized to sign a criminal complaint and to press
14 charges against perpetrators for vandalism of school property.

15 **SCHOOL POLICING**

16 The Board may enter into a memorandum of understanding with the chief of a law enforcement agency
17 to provide school policing. Any memorandum of understanding shall address, at a minimum, the
18 following issues:²

- 19 1. Any School Resource Officer (SRO) assigned under a memorandum must be in compliance
20 with all laws, regulations and rules of the Peace Officer Standards and Training Commission at
21 the time of assignment and remain compliant throughout the tenure of his or her assignment;
- 22 2. As a condition of assignment, any SRO must participate in forty (40) hours of basic training in
23 school policing within twelve (12) months of assignment. Every year thereafter, the SRO shall
24 participate in a minimum of sixteen (16) hours of training specific to school policing. All
25 training programs shall be approved by the Peace Officers Standards and Training
26 Commission.

- 1 3. Any SRO assigned under the memorandum remains an employee of the law enforcement
2 agency, subject to that agency's direction, control, supervision and discipline.
- 3 4. No officer shall be assigned to a school, or continue in such an assignment, without the consent
4 of the Director.
- 5 5. In the event that more than one SRO is assigned to a school system, the law enforcement
6 agency shall designate one of the SROs as the senior SRO, or such other, appropriate title. The
7 duties of the senior SRO, however designated, shall include, but not be limited to, the
8 following:
- 9 a. To represent and carry out the policies of the law enforcement agency assigning the
10 SROs.
- 11 b. To supervise the SROs in the performance of their duties;
- 12 c. To consult with the Director regarding the best use of the available resources for school
13 policing; and
- 14 d. To resolve disputes between the SROs and students or faculty members.
- 15 6. The memorandum may be effective for any length of time, including continuing until
16 terminated by the parties, and may contain any reasonable notice requirement for the
17 termination of the memorandum. However, the memorandum shall contain a provision
18 allowing the Director to suspend the active participation of the SROs in the event that the
19 Director believes that such suspension is best for the health, safety and/or well-being of the
20 students and/or faculty members.

Legal References

1. EDGAR 34 subtitle A Part 80.32
2. Tenn. Code Ann. § 49-6-4217

Cross References

- Visitors to the Schools 1.501
Care of School Property 6.311